Depositing Money to Your PantherCard

PantherCard Deposits Can be Made:

- At PantherCard Kiosks located on each campus (cash deposits only)
- At your campus cashier (deposits available by the next business day)
- Via the web (deposits available immediately—detailed instructions provided below)

Students

1. Visit us on our PantherCard Home page (https://www.palmbeachstate.edu/panthercard/).
2. Click on the link to log in to the PantherCard Online Card Office.
3. You will be prompted to sign-in with your student email address or student ID and password (same as used for accessing Workday and other College systems).
4. Click "Login" to access your account. You are now logged into the PantherCard Online Card Office.
5. To add funds, select "Make a Deposit" from the left side of the screen.
6. Complete the form requesting billing and credit card information as well as the amount of the deposit. Press next and then complete to finish the transaction.
7. Be sure to log out when you have completed your transactions.

Parents/Guests

1. Visit us on our PantherCard Home page (https://www.palmbeachstate.edu/panthercard/).
2. Click on "PantherCard Online" from the links at the right of the screen.
3. View the instructions for Parent/Guest deposits and click on the link to access the deposit site.
4. A new screen will open. Click "**Make a Deposit**" from the choices on the left side of the screen.
5. The deposit form will request the card number in order to identify the account for the deposit. This is a 14 digit number that will begin with "24" on the back of the student's card.
6. Complete the form requesting billing and credit card information as well as the amount of the deposit. Press **next** and then complete to finish the transaction.
7. Once completed, the funds will immediately be available for use.

Faculty/Staff

1. Visit us on our PantherCard Home page (https://www.palmbeachstate.edu/panthercard/).
2. Click on the link to log in to the PantherCard Online Card Office.
3. You will be prompted to sign-in with your campus log in and password (same as used for other College applications).
4. Click "Login" to access your account.
5. Complete the 2-factor authentication process to finalize the log in.
6. You are now logged into the PantherCard Online Card Office.
7. To add funds, select "Make a Deposit" from the left side of the screen.
8. Complete the form requesting billing and credit card information as well as the amount of the deposit. Press next and then complete to finish the transaction.
9. Be sure to log out when you have completed your transactions.

PantherCard: One *Card,* *Many* Uses

www.PalmBeachState.edu/PantherCard
561-868-3567