College Vehicle Use Log Humanities Department



Departing Campus	☐ Lake Worth	Palm Be	ach Gardens	☐ Boca Rat	on Belle Glade	Vehicle #	#	
(PRINT) Employee Driver	(PRINT) Destination/Purpose	of Trip	Date Out	Time Out	Odometer Reading Out	Date In	Time In	Odometer Reading I
All completed original logs must be forwarded to the District Grounds & Landscaping Supervisor. Originating department will maintain copies. Dept. Supervisor Verification Signature Date								
Received by DG&L Supervisor	·				Date		Re	evised 03/01/2013