

BSC 2945C Biotechnology Internship Checklist

Student Name: _____ Term: _____

Task:	Completion Date:
Internship Resume	
References	
Agreement	
Course Registration	
Scope	
Start Date	
End Date	
Hire Paperwork	
Timesheets	
Seminar Date	
Slides Due Date	
Student Evaluation 1	
Student Evaluation 2	
Supervisor Evaluation 1	
Supervisor Evaluation 2	
Supervisor Contact Information	
Professional Video	
Demonstration Video	
Professional Resume/CV	
SOP Assignment	
Grade	