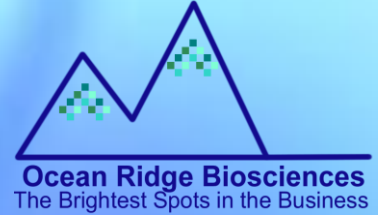


03-15-2010



Position Available

Biotech Research Services - Lab Manager - Trainee

Responsibilities

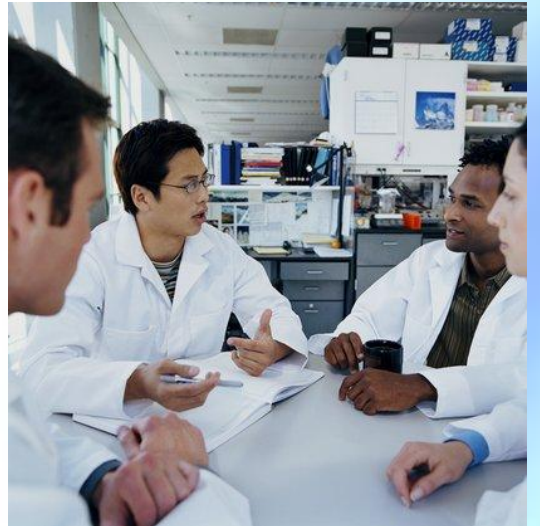
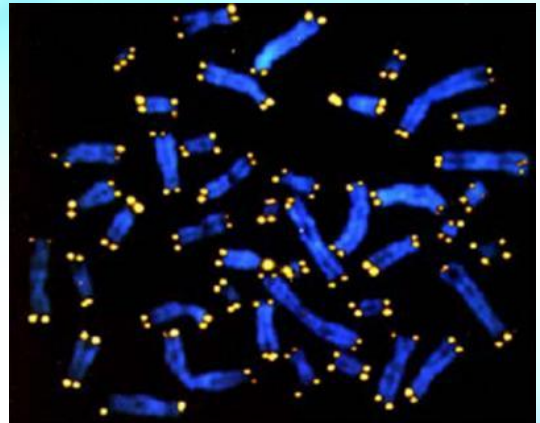
- Maintain laboratory quality control through routine instrument calibration, reagent testing, and inspection of outgoing data.
- Maximize lab through-put by maintaining supplies of consumables and laboratory cleanliness.
- Receive and perform quality control analysis of incoming bio-samples (primarily RNA and DNA).
- Maintain a high level of customer service by diligently managing incoming customer inquiries.
- Assist with e-mail and telephone sales & marketing efforts.

Requirements

- Application should have completed, or be in the progress of completing a Bachelor's of Science in Biology, Chemistry, Physics, Engineering, or other technical field. ORB will also consider exceptional candidates from Biotechnology Training Programs.
- Experience with biochemistry/ molecular biology lab techniques is required. Employment-based lab experience is preferred but extensive classroom-based lab experience may be acceptable.
- Proficiency with MS Office Suite is required. Experience with web layout, graphic design, statistical analysis, and other software applications is a plus. Proficiency or familiarity with Microsoft Access and programming languages would also be advantageous.
- ORB requires a consistent positive and collegial attitude to be maintained during all communications with staff and customers. Attention to detail, accuracy, and decorum in written communications is also required. Excellent oral and written communication skills are therefore required. Applicants with some experience in sales and marketing or customer service are preferred.

Compensation

This is a part time position of 15-25 hours per week, with the potential to convert to full-time after training is completed. Pay will be based on skills and prior experience.



Send resumes to :

orbjobs@oceanridgebio.com