PALM BEACH STATE COLLEGE

Financial Aid
Satisfactory Academic Progress Degree Audit

A completed Degree Audit form is required of all students who have attempted more than 150 percent of the credit hours necessary to complete their program of study. A complete description of Palm Beach State's SAP policy for financial aid purposes can be found on the Office of Financial Aid website: Standards of Academic Progress.
Incomplete forms will not be considered.

Last	First	MI	Student ID#:

Student: Please take this form, a **copy of your academic transcript** and your **PantherWeb degree audit form** to your academic advisor. Have your academic advisor complete the remainder of this form.

Advisor: Please complete the remainder of this form for the student indicated above. List all of the courses that the student must complete for his or her program **or** attach a signed copy of the Degree Audit Form.

_____ _____
Advisor's name Title

_____ _____
Department Telephone number

List the student's degree and major, expected date of graduation and the course requirements needed for graduation. Attach additional pages if necessary.

Degree/Program: _____

Total remaining credits needed to complete program: _____

_____ _____
Advisor's Signature **Date**

Courses not yet completed that are required for graduation	Semester and year (if known)	Credits
Course Subject, Number, and Title ex: ENC 1102 Coll. Comp 2		

Please return this form to your campus Financial Aid office.

Rev. 5/2011