

# Windows Live™ SkyDrive

Free online storage which you can access and share from anywhere

## Easy as 1 -2 -3

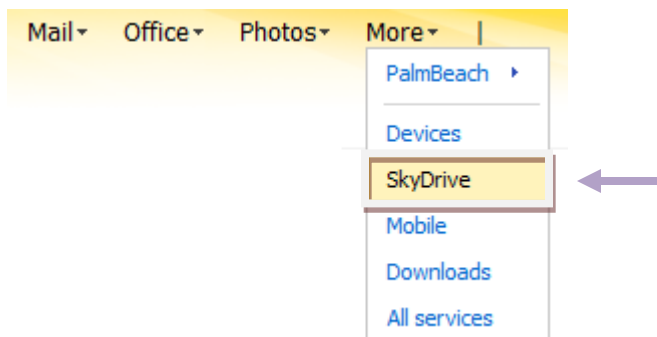
**1** - Log in to your student e-mail account. There are two ways to do this:

- Log in to **PantherWeb** and click on the **Go To my.palmbeachstate.edu Email** link (no password required)

Or

- Log in to **https://www.outlook.com** with your student e-mail address (Windows Live ID) and password

**2** - Click **More** from the menu on top and select **SkyDrive**



**3** - Drag and drop files and photos from your computer to your SkyDrive folders. You can choose who you want to see them.

Total storage space is **25 Gigabytes (GB)**.

Maximum upload size for a single file or photo is **50 megabytes (MB)**.