

Honors Advisory Board Minutes  
Friday, February 25th, 2011  
BB316, Palm Beach State, Palm Beach Gardens campus

Meeting began at 10:07am

- Kim Stingo, our Fall 2010-Spring 2011 Vice-President, led the meeting. The minutes were recorded by Marina Alexandre, the secretary. Marcella Montesinos, Honors College Manager, was present at the beginning of the meeting. Student Liaisons Theresa Leggett and Laura Lobe were also in attendance.
- Diane Ramos, Historian and Jonathan Murphy, President, were unable to attend.
- Minutes from January 21st were subject to revision and approval
  - Revisions- No revisions were made.
  - Theresa Leggett, Boca Raton Campus Liaison, made a motion to approve the minutes, Victoria Brown seconded the motion and the motion was passed with a unanimous vote.
- Before we progressed with our meeting, Professor Trish Froehlich introduced a possible food collection project she would like the college to adopt
  - Since most food collection services occur around the holidays, she would like Honors students to collect about 50lbs per class of healthy, nonperishable food in spring & other times in the year
  - Questions were raised regarding transportation and storage of the food (whether we collect and send off or collect and store and do one large drop); possible incentives for donations such as extra credit or Honors Service points (Such as 5 points for donation and writing experience as a Service Learning Project for that semester). A storage closet or room may need to be requested from the college.
  - Tabled for consideration after Relay for Life is complete

Old Business:

- Reviewed last meeting's (January 2011) business:
  - The Official HSAC meetings will stay on Friday mornings but an evening for the recap meeting needs to be decided by the students who can't make it Friday morning - requested that people ask their honors classes to give an estimate of which evening seems to be best for the majority. Looked at a possible time on Friday night Honors Movie Nights, an hour before the movie.
  - Restated new travel policy: late cancellations of trips will result in the participant paying the full cost of the trip unless they pass the opportunity to another qualifying Honors student or cancel at least 1 week prior to the trip.
  - Sabiduria needed reviewers by Monday; contact either Kim Stingo ([stingokm@my.palmbeachstate.edu](mailto:stingokm@my.palmbeachstate.edu)), William Lowery ([lowerywd@my.palmbeachstate.edu](mailto:lowerywd@my.palmbeachstate.edu)), or the honors college itself ([honors@palmbeachstate.edu](mailto:honors@palmbeachstate.edu)) for more info
  - T-shirt update: Any participating Honors student may receive their shirts in their respective Faculty liaisons office Boca-Terry Randolph CA114, Lake Worth- Steve Brahlek AH311, Gardens- Nancy McDonald AA101
  - Past event feedback: 1. Movie Night: please don't leave right after the movie because the discussion is part of it and Prof. Brahlek donates his time for this. \*Tonight's movie (Feb 25) is "Where the Boys Are" 7-9:30pm, latest 10pm.

2. Dean Kohrs: seemed “super cool,” open to communicating with interested students, and very big on networking; invited students to add him on facebook to connect to the best avenues for ones major/career.

#### New Business:

- Communications from Honors College- besides the monthly email that you receive at your Palm Beach State email, there is a link to the Honors events on the Honors college page of the School’s site
  - On the Palm Beach State homepage: 1. Go to quick links and 2. Click Honors College 3. Click [Honors Calendar / Classes](#) then 4. Select the link that says [click here for updated Honors Calendar 2010-2011](#).
  - Students are still missing the link, Marcella asked the council for suggestions to make more visible- Samuel Wood suggested using a photo or icon to distinguish it. Another suggestion is changing the titles of the two calendars to specify the different types of events.
- Marcella Montesinos, also voiced her concerns on the number of dropped Honors classes and the low number of students that graduated with Honors distinction but still took advantage of Honors early registration. Of the 63 people graduating, who were registered Honors students, only 13 graduated with either the Honors College diploma or Honors College certificate.

#### Suggestions made by various attendee’s in the Council

- Have “mandatory meeting” prior to acceptance- sheer number of students and rolling admissions would make impossible for Marcella alone to do throughout the entire year. Suggested that perhaps it is before full acceptance.
- Standard email after you apply to meet with the HSAC Executive board/Liaison and
- Require an Honors peer mentor sign off the new Honors Students has shown they have complete understanding of the program.
- Victoria Brown suggested - having a checklist and contract that must be signed by Honors enrollee’s attached to application
- Barbara Ross suggested - tell applicants what they need to know before they are accepted (points needed etc)
- Theresa Leggett- mention distinction between Honors college and PTK because some new students confuse the two and think they are the same organization, mention Honors class policy
- A third concern of Marcella is increasing meeting attendance at each campus
  - It was suggested to have a PBSC van or bus to shuttle between Belle Glade and Lake Worth or Gardens since that is the main campus having difficulty getting involved in Honors.
- Explained role of student liaisons and had election for Palm Beach Gardens liaisons since our last elected liaison has not been able to attend the last 2 to 3 HSAC meetings: (Theresa Leggett explained part of her position as a Campus Liaison is meeting with clubs to promote honors, speak to prep classes; Laura Lobe also offered some of the same insight.) Angela won one of the positions with a majority vote, but the other 3 were closely tied for the second position, it was suggested by the council that there is a strong need for Honors Liaisons in Gardens, that perhaps the 4 can work together until the end of this year and help recruit a second liaison to continue to work with Markesha, once the other 3 graduate this year. Markesha is the only freshman, but all are enthusiastic and want to make an impact for the Honors College before they leave.

- Markesha Gallion – Freshman 2<sup>nd</sup> semester - 10 votes
  - Angela McLaughlin – Sophomore, active in PTK – 17 votes
  - Eman Shretch –Sophomore 4<sup>th</sup> semester, works in Math Lab use to recruit -8 votes
  - Samia Azad-last semester – also very active on campus – 10 votes
  - Since it was so close we will ask Marcella if it's alright to have four liaisons
- Student liaisons Laura Lobe and Cindy LLantoy-Lake Worth Campus; Calie Lascari, Lillian Monique Valle and Theresa Leggett-Boca Raton Campus; Angela McLaughlin is officially voted Palm Beach Gardens Campus Liaison for this meeting. Suggested (By Samuel Wood?) to have liaison's visit prep classes to encourage students of the goal of getting to Honors.

#### Upcoming events

- Relay for Life: Captains Time- explaining what they have been planning and open to suggestions for more fundraisers – Envelopes for those who will fundraise
  - March 15<sup>th</sup>, 12-3pm- Dominoes tournament- Lake Worth campus in MLK plaza
  - March 16, 12-3pm- Karaoke night- Boca Campus between CRA & CRB will have refreshments
  - March 21<sup>st</sup>, 12-3pm- Movie Night- Palm Beach Gardens
  - March 22<sup>nd</sup>, 12-3pm- Movie Night- Belle Glade
- HSAC - The last meetings for the Spring term are March 18th-Boca Raton Campus (AD108) and April 15th-Lake Worth Campus TBA – Pending Marcella giving final confirmation rooms are available.

#### Open Forum:

- Samuel Wood- for any donations we collect, we should make a list of donors and send thank you notes to them after to make them feel appreciated (from his experience it also increases their generosity the next time) Hand deliver notes if possible.
- Victoria Brown- the name Honors Student Advisory Council seems exclusive since it sounds like you have to be a council member to participate; switching the name to Honors informative meeting or even seminar?
  - Promote the fact that the Honors Meetings are available to ALL Honors Students, not just some vague board members only.

Meeting adjourned at 11:43a