

Welcome to the Teacher Certification Program at Palm Beach State College.

Now that you have attended an information session, please follow the steps for the Eligibility Checklist below. **Before you apply to the Teacher Certification Program, you must apply to the College.**

Teacher Certification Program Eligibility Checklist.

1. Apply to the College at <http://www.palmbeachstate.edu/AdmissionsApplications.xml>

Once you have applied to the College and received an email confirmation with your student ID and PIN, submit the completed ENTRANCE PACKET below to the TCP Office by fax, by mail or in person for review. Please do not submit any paperwork until you have the entire packet together.

1. Resume including your teaching philosophy and experience
2. Copy of VALID Statement of Status of Eligibility issued by the FLDOE
3. Copy of Temporary Certificate issued by the FLDOE (if applicable)
4. Copy of FTCE official score report (if taken and passed)
5. TCP Application (provided at the information session or available in the TCP Office) – attached to this email.
6. FEAPs Self-Assessment (provided at the information session or available in the TCP Office – attached to this email.

Once we have reviewed your entrance packet, we will contact you for the entrance interview. Please bring with you to your appointment the following:

1. Copy of your transcripts conferring your bachelor's degree including GPA (min. 2.5)
2. Photo ID

Application eligibility packets are due to the TCP Office no later than 2 weeks prior to the start of any term or sub-term to allow sufficient time to complete the application review, entrance interview/orientation, and registration processes.

Should you have any questions, please contact our office at ortiz@palmbeachstate.edu or 561-868-3823.