

LLRC Code of Conduct

The Library Learning Resource Center staff strives to provide an atmosphere conducive to the appropriate use of its materials, services, and facilities. To accomplish this goal, the following Code of Conduct has been established:

The College's Student Code of Conduct (Board Rule 6HX 18-3.35; Student Handbook, section 5) is in effect in the LLRC.

Food and Beverages

- Eating and drinking are not allowed. (Food attracts rodents and insects, and spills can cause severe damage to books, computers, etc.)

Personal Belongings

- The library staff is not responsible for personal belongings left in the library or in library materials. The library staff reserves the right to inspect all bags, purses, briefcases, and the like.

Noise / Disruptive behavior

- Persons who are disruptive or who do not follow the college and/or the LLRC's Code of Conduct will be asked to leave the Library. Persons whose personal hygiene is offensive so as to constitute a nuisance to other people will be asked to leave the library.

Children

- Children under the age of 12 must be in the care of an adult and must not be left unattended. If a problem arises with children at any age or if the library is closing and the staff is unable to locate the accompanying adult or parent, the Campus Security will be called.

Internet Use

- Library computer equipment is intended to facilitate access to information for the purposes of teaching, learning or research (Online Acceptable Use Policy - <http://www.palmbeachstate.edu/x3860.xml>).

Cell Phones, Beepers....

- The use of any equipment (i.e., beepers, radios, CD players, cell phones) that disrupts patrons is prohibited. Beepers and cellular phones must be placed on vibrating codes or turned off. Talking on cellular phones must be done outside the library. The use of video cameras requires permission from library administration.

Facilities, Equipment, and Materials

- Cutting, tearing or defacing materials (books, magazines, newspapers, etc.) or tampering with furniture, computers and other equipment is prohibited. Removing or attempting to remove library materials, equipment or property without proper checkout or other official library authorization is not acceptable.

Any who violates this Code of Conduct may lose their library privileges, have an academic hold placed on future registration, and/or be referred to Dean of Student Services.