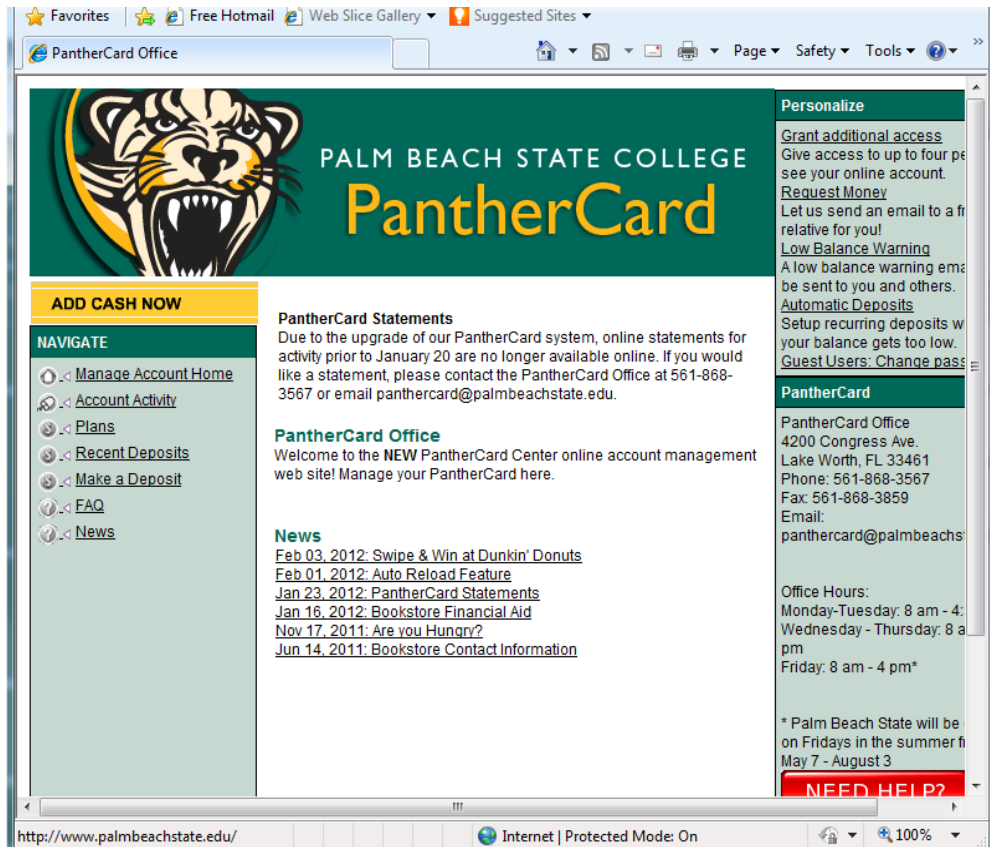


PantherCard Online Card Office Instructions for Parents

1. Log on to <http://www.palmbeachstate.edu/panthercard.xml>
2. Click on “PantherCard Online” from the links at the left of the screen.
3. View the instructions for Parent/Guest deposits and click on the link to access the deposit site.
4. A new window will open. Click “Make a Deposit” from the choices on the left side of the screen.



5. The deposit form will request the card number in order to identify the account for the deposit. The card number is the 14 digit number starting with “24” on the back of the student’s card. Please use only the **FIRST 13** digits of this number, do not include the last digit. Please be sure to have the correct number in order to guarantee an immediate deposit to the account.
6. Complete the form requesting billing and credit card information as well as the amount of the deposit. Press “next” and then “complete” to finish the transaction.
7. Once completed, the funds will immediately be available for use.