

PALM BEACH STATE COLLEGE 2012 SAFETY TRAINING PLAN

DISTRICT AND CAMPUS FACILITIES PERSONNEL

GROUP	DATE	TIME	TOPIC	LOCATION
Maintenance Mechanics, Painters, Groundskeepers	January 25	<ul style="list-style-type: none"> • 8 AM – 11 AM • 11 AM – 12 PM • 12 PM – 12:30 PM • 12:30 PM – 4 PM 	<ul style="list-style-type: none"> • Powered Industrial Truck/Forklift (PIT)¹ • PIT Exam¹ • Lunch • PIT Road Test¹ 	Lake Worth, Room CE 118 and Driving Range
	January 26	<ul style="list-style-type: none"> • 8 AM – 12:00 PM 	<ul style="list-style-type: none"> • Respirator Training & Fit-Testing¹ 	Lake Worth, Room CRB 108

1. Designated Personnel

DISTRICT WAREHOUSE AND PROPERTY PERSONNEL

GROUP	DATE	TIME	TOPIC	LOCATION
Warehouse and Property Personnel	January 25	8 AM – 11 AM	Powered Industrial Truck/Forklift (PIT) ¹	Lake Worth
	June 1	8 AM – 9 AM	Lifting/Back Safety	
	August 3	8 AM – 9 AM	Slips, Trips & Falls	

1. Designated Personnel

LAKE WORTH EDUCATION AND TRAINING CENTER PERSONNEL

GROUP	DATE	TIME	TOPIC	LOCATION
Forklift Operators	January 25	8 AM – 3 PM	PIT Training and Exam, Lunch, PIT Road Test ¹	Lake Worth

1. Designated Personnel

ALL UTILITY/GOLF CART OPERATORS

GROUP	DATE	TIME	TOPIC	LOCATION
Facilities, Security, Property, Warehouse, Cafeteria, and Purchasing Departments and ET&C Personnel	As Necessary	As Necessary	Utility/Golf Cart Safety Program	Lake Worth

SECURITY DEPARTMENT

GROUP	DATE	TIME	TOPIC	LOCATION
Security Officers	TBD	TBD	Bloodborne Pathogens	Lake Worth
Security Officers	TBD	TBD	Spill Response	Lake Worth

LABORATORY PERSONNEL

GROUP	DATE	TIME	TOPIC	LOCATION
Science Department (Chemistry and Biology), Dental Lab, Photo Lab	TBD	TBD	Spill Response	Lake Worth

LAKE WORTH/DISTRICT FACILITIES PERSONNEL

GROUP	DATE	TIME	TOPIC	LOCATION
Maintenance Mechanics, Painters, Groundskeepers and Day Custodians	First Friday of the Month			Lake Worth
	January 6	None	None. See Training on 1/25 & 1/26.	
	February 3	8 AM – 9 AM	Asbestos Awareness (Mechanics and Custodians Only)	
	March 16	8 AM – 9 AM	Bloodborne Pathogens (Mechanics, Custodians & Plumbers Only)	
	April 4 and 5	8 AM – 4 PM	Genie/Aerial Lift	
	May 4	8 AM – 9 AM	Heat Stress/Sun Protection	
	June 1	8 AM – 9 AM	Lifting/Back Safety	
	July 6	8 AM – 9 AM	None	
	August 3	8 AM – 9 AM	Slips, Trips & Falls	
	September 7	8 AM – 9 AM	Electrical Safety	
	October 5	8 AM – 9 AM	Lockout/Tagout	
	November 2	8 AM – 9 AM	Groundskeeping Safety (Groundskeepers Only)	
	December 7	None	None	
Night Custodians	First Friday of the Month			Lake Worth
	February 3	4 PM – 5 PM	Asbestos Awareness	
	March 16	4 PM – 5 PM	Bloodborne Pathogens	
	June 1	4 PM – 5 PM	Lifting/Back Safety	
	August 3	4 PM – 5 PM	Slips, Trips & Falls	

BELLE GLADES FACILITIES PERSONNEL

GROUP	DATE	TIME	TOPIC	LOCATION
Maintenance Mechanics, Painters and Groundskeepers	Second Friday of the Month			Belle Glade
	January 13	None	None. See Training on 1/25 & 1/26.	
	February 10	8 AM – 9 AM	Asbestos Awareness	
	March 13	8 AM – 9 AM	Bloodborne Pathogens	
	April 13	8 AM – 9 AM	None. Genie/Aerial Lift Training on 4/4 & 4/5 at LW.	
	May 11	8 AM – 9 AM	Heat Stress/Sun Protection	
	June 8	8 AM – 9 AM	Lifting/Back Safety	
	July 13	8 AM – 9 AM	None	
	August 10	8 AM – 9 AM	Slips, Trips & Falls	
	September 14	8 AM – 9 AM	Electrical Safety	
	October 12	8 AM – 9 AM	Lockout/Tagout	
	November 9	8 AM – 9 AM	Groundskeeping Safety (Groundskeepers Only)	
December 14	8 AM – 9 AM	None		

PALM BEACH GARDENS FACILITIES PERSONNEL

GROUP	DATE	TIME	TOPIC	LOCATION
Maintenance Mechanics, Painters, Groundskeepers and Day Custodians	Third Friday of the Month			Palm Beach Gardens Otis Smith Conference Room or FN Conference Room
	January 20	None	None. See Training on 1/25 & 1/26	
	February 17	3 PM – 4 PM	None	
	March 23	3 PM – 4 PM	Bloodborne Pathogens (Mechanics and Custodians Only)	
	April 20	3 PM – 4 PM	None. Genie/Aerial Lift Training on 4/4 & 4/5 at LW.	
	May 18	2 PM – 3 PM	Heat Stress/Sun Protection	
	June 15	2 PM – 3 PM	Lifting/Back Safety	
	July 20	2 PM – 3 PM	None	
	August 17	3 PM – 4 PM	Slips, Trips & Falls	
	September 21	3 PM – 4 PM	Electrical Safety	
	October 19	3 PM – 4 PM	Lockout/Tagout	
	November 16	3 PM – 4 PM	Groundskeeping Safety (Groundskeepers Only)	
	December 21	None	None	
Night Custodians	Third Friday of the Month			Palm Beach Gardens Otis Smith Conference Room or FN Conference Room
	February 17	3 PM – 4 PM	None	
	March 16	3 PM – 4 PM	Bloodborne Pathogens	
	June 15	3 PM – 4 PM	Lifting/Back Safety	
	August 17	4 PM – 5 PM	Slips, Trips & Falls	

BOCA RATON FACILITIES PERSONNEL

GROUP	DATE	TIME	TOPIC	LOCATION
Maintenance Mechanics, Painters, Groundskeepers and Day Custodians	Fourth Friday of the Month			Boca Facilities Conference Room or Time Clock Room
	January 27	None	None. See Training on 1/25 & 1/26	
	February 24	3 PM – 4 PM	None	
	March 30	3 PM – 4 PM	Bloodborne Pathogens (Mechanics and Custodians Only)	
	April 27	3 PM – 4 PM	None. Genie/Aerial Lift Training on 4/4 & 4/5 at LW.	
	May 25	3 PM – 4 PM	Heat Stress/Sun Protection	
	June 22	3 PM – 4 PM	Lifting/Back Safety	
	July 27	3 PM – 4 PM	None	
	August 24	3 PM – 4 PM	Slips, Trips & Falls	
	September 28	3 PM – 4 PM	Electrical Safety	
	October 26	3 PM – 4 PM	Lockout/Tagout	
	November 30	3 PM – 4 PM	Groundskeeping Safety (Groundskeepers Only)	
	December 28	None	None	
Night Custodians	Fourth Friday of the Month			Boca Facilities Conference Room or Time Clock Room
	February 24	4 PM – 5 PM	Asbestos Awareness	
	March 23	4 PM – 5 PM	Bloodborne Pathogens	
	June 22	4 PM – 5 PM	Lifting/Back Safety	
	August 24	4 PM – 5 PM	Slips, Trips & Falls	