

2011 Annual Security Report

This report is prepared in compliance with the Federal Crime Awareness and Campus Security Act of 1990 and under the authority of the Palm Beach State Board of Trustees Policy 6Hx-18-1.21.

The Campus Security Act

The Campus Security Act requires that all colleges and universities publish an annual report every year by October 1 that contains three years of campus crime statistics and certain campus security policy statements. The Security Office works with many local law enforcement agencies: The Palm Beach Sheriff's Office, Palm Beach Gardens Police Department and Florida Atlantic University Police Department to compile the necessary information. We encourage the members of the campus community to use this report as a guide for safe practices while on campus. The report is posted annually on the College Security Office's website and is also available in paper copy by contacting the Security Office at (561) 868-3600, or by emailing csecurity@palmbeachstate.edu.

The Security Office

All Palm Beach County ordinances and Florida laws apply to the campuses and facilities of Palm Beach State. The College has adopted policies, rules and regulations to provide security for the students, staff and buildings. Security Officers are stationed at all campus locations during operating hours.

The Security Offices are located at the following locations on each of the four campuses:

Belle Glade	Boca Raton	Lake Worth	Palm Beach Gardens
CRB 124	BK 107.3	SCE 101	AD, Rm 123
(561) 993-1120	(561) 862-4600	(561) 868-3600	(561) 207-5600

In all emergencies, call 9-1-1 for fire, emergency medical, and law enforcement services. Contact Security for routine requests for service and to report all accidents and incidents. The Security Office consists of professional campus Security Officers dedicated to providing the best service to the campus community. They provide foot and vehicle patrol during their assigned shifts. In addition to the Security Officers, full and part-time administrative staff provide dispatch support and customer service in their respective offices. The individual Security Offices and personnel are available during campus operating hours. The Security Office is home to an unarmed, proprietary security force. These Officers are non-sworn and do not have arrest powers under Florida law. These Officers receive on-going training and are authorized to investigate all criminal and non-criminal offenses reported.

Monitoring and Recording Criminal Activity

The Security Office works closely with law enforcement agencies having jurisdiction on college property. These agencies include the Palm Beach County Sheriff's Office, the Palm Beach Gardens Police Department and the Florida Atlantic University Police Department (through a memorandum of understanding) by monitoring local police

activity, an accurate accounting can be made of criminal activity that occurs on campus and on public property adjacent to the campus. This may or may not include members of the campus community. Reports involving students will be forwarded to the Dean of Students office.

Emergency Response and Evacuation Procedures

The College has licensed a multi-modal alerting system (E2 Alert System) to be used to notify the campus community of pending or current emergency situations, and to provide direction (i.e. evacuation, lockdown, shelter-in-place, college closings, college delays, etc.).

The Security Department at each campus will after minimal confirmation and without delay (taking into account the safety of the community), determine the content of the notification and initiate the notification system, unless the notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency.

Crime Reporting

All students and employees of the campus community are to report criminal acts known to them. The proper reporting procedure for everyone in the event of any concern is to contact the Security Office on their particular campus. In the event of immediate threat, danger, injury, or criminal occurrence, call the local authorities by dialing 911.

Timely Warning Notices

To help prevent crimes or serious incidents, the Security office, in consultation with other departments, will issue timely warning notices and crime alerts in a judicious manner to notify campus community members about certain crimes in and around our campuses. Members of the college community who know of a crime or serious incident should notify the Security Office.

Daily Crime Logs

The Security Office maintains a daily crime log for each of the four campuses. This daily crime log will list all reported crimes which occur on campus or which occur on public property immediately adjacent to campus property. The daily crime log is available for inspection at any of the four security offices or online at <http://www.palmbeachstate.edu/dailycrimelog.xml>. The daily crime log includes the nature, date, time, location, and disposition of all criminal complaints and violations of College policies. The daily crime log is updated within one business day of a reported incident.

Emergencies

In case of fire, an alarm will sound (short, repeated rings). File out quickly to the red Safe Assembly Pole nearest to the building. Re-enter the building only after getting an "all clear" from the authorities in charge of the situation.

Accident/Incident/Crime

Call 911 immediately for medical emergencies and to report criminal activity. Report all incidents involving accident, illness or injury as well as those involving property damage or theft to the Security Office.

Access Control to Buildings and Property

Access to campus buildings and grounds is a privilege extended to students, faculty, staff, and authorized guests (Board Policy 6Hx-18-1.22). The College encourages an open environment with limited constraints to ensure the reasonable protection of all members of the community. Each campus maintains separate operating hours. For questions about the operating hours of a specific campus, contact the Provost's Office on that campus. Individuals who wish to access buildings or property during non-operating hours or for special events should contact the Provost's Office.

Policy & Laws Governing Alcohol

The legal age for drinking alcoholic beverages is 21 in Florida, and selling, giving or serving alcoholic beverages to persons under 21 is unlawful. Possession of alcoholic beverages by persons under age 21 is prohibited by Florida law. The minimum penalty is 60 days in jail or a \$500 fine. Alcoholic beverages include, but are not limited to, beer, wine, distilled spirits, wine coolers and liqueurs. Persons are prohibited from possessing, selling or using alcoholic beverages on campus or at any College function. It is unlawful for any person to misrepresent or misstate his or her age. This includes the manufacture or use of false identification. Use of an altered identification for the purpose of procuring alcoholic beverages is a misdemeanor. Use or possession of a counterfeit license or identification is a felony.

It is unlawful to drive while under the influence of alcohol or other drugs. Penalties range from a mandatory suspension of a driver's license for 90 days to fines up to \$500, to hours of community service, to imprisonment for six months. Students shall be subject to appropriate disciplinary action by the College authorities.

In accordance with applicable state and federal laws, students who are under the age of 21 and are found responsible for a drug or alcohol violation may have notification regarding the violation and sanction sent to their parent(s), legal guardian and/or guarantor. Such notification will occur on the second alcohol violation and the first drug violation. Such notification may occur after the first alcohol offense if the mitigating circumstances justify parental notification. Additionally, the applicable persons will be notified if a student is provided emergency medical transport.

A Drug-Free Campus

The Federal Controlled Substances Act provides penalties of up to 15 years imprisonment and fines up to \$25,000 for unlawful distribution or possession with intent to distribute narcotics. For unlawful possession of a controlled substance, a person is subject to up to one year of imprisonment and fines up to \$5,000. Any person who unlawfully distributes a controlled substance, including alcohol, to a person under 21 years of age may be punished by up to twice the term of imprisonment and fine otherwise authorized by law.

Under Florida law, Palm Beach County and city ordinances, it is unlawful for any person to sell, purchase, manufacture, deliver or possess with the intent to sell, purchase, manufacture or deliver a controlled substance. A person who violates this provision is guilty of a felony of the first, second or third degree, which is partially determined by the type of drug and the quantity involved. Violators may be subject to the stiffest penalties available.

The maximum penalty for trafficking specific amounts of cocaine or any mixture containing cocaine including, but not limited to, crack, under Florida law is a first-degree felony punishable by life imprisonment without the possibility of parole. Under certain circumstances, such offense is a capital felony punishable by death.

Based on the quantity involved, penalties for trafficking in illegal drugs including, but not limited to, the narcotics morphine, opium and heroin, range from a mandatory imprisonment of three years and a \$50,000 fine to 25 years and a \$500,000 fine.

Based on quantity involved, other penalties for trafficking in illegal drugs including, but not limited to, marijuana, inhalants, depressants and other stimulants, range from five years imprisonment and a \$5,000 fine to 30 years imprisonment and a \$15,000 fine.

Further, it is unlawful for any person to use or to possess with intent to use or deliver drug paraphernalia.

It is unlawful for any person to sell, purchase, manufacture or deliver, or to possess with the intent to sell, purchase, manufacture or deliver, a controlled substance on or within 200 feet of the real property comprising a public or private college, university or other Postsecondary education institution.

For further information, please consult Florida Statutes, Chapter 893, and Palm Beach County and local city ordinances.

Substance Abuse Resources

Full-time employees and their dependents are covered under the college's Life Enrichment Employee Assistance Program (EAP) with The Center For Family Services.

The program is designed to help solve personal, work related or family issues.

Counseling is available for marital, emotional, financial, substance abuse, stress, parenting, or job issue problems. Visit The Center For Family Services website at

www.eapliflife.org or call (800) 404-7960. Students may access resources and information on substance abuse through the Counseling Center in Student Services.

Sexual Predator Policy/Procedure

The Federal Campus Sex Crimes Prevention Act requires registered sex offenders/predators to provide to the Florida Department of Law Enforcement notice of each institution of higher education in the state at which the offender/predator is employed, carries on a vocation or is a student. Any member of the Palm Beach State College community who wishes to obtain further information regarding sexual offenders/predators in this area may refer to the FDLE Web site at: www.fdle.state.fl.us or call 1-888-FLPREDATOR (1-888-357-7332).

Registered sexual offenders and predators are required to comply with Board Policy 6Hx-18-3.49. This policy requires these persons to meet with the appropriate College representative before beginning studies or employment at the College.

Weapons and Firearms on Campus

Florida State Statute (Chapter 790) prohibits the carrying of weapons and firearms, either openly or concealed, at any college, any school administration building, or any college or university facility unless the licensee (a holder of a concealed weapons permit) is a registered student, employee, or faculty member of such college or university and the weapon is a stun gun or nonlethal electric weapon or device designed solely for defensive purposes and the weapon does not fire a dart or projectile.

Firearms Policy for Police Officers attending Palm Beach State College

Police Officers in uniform may carry their weapon in view. Officers in civilian clothes are expected to carry their firearm concealed. Officers are required to follow their employing department's guidelines for the carrying of firearms on or off duty.

Security Awareness and Crime Prevention Programs Security & Maintenance

The College is committed to providing a safe and secure environment. Monitoring exterior lighting, physical hardware, and checking the operability of safety and security equipment is a regular function of the Security Office. Officers will report lighting deficiencies to the Facilities Department. Routine checks are completed to insure the proper operation of emergency phones. Monthly inspections of fire extinguishers are completed by Officers during their patrol duties. Deficiencies in locking mechanisms and/or alarms are reported by Security Officers on patrol. We encourage the campus community to report observed deficiencies to the Security Office.

Sexual Assault Prevention & Response (Sexual Assault & Harassment Policy)

The College is committed to creating an environment free of all forms of harassment, exploitation, and intimidation (Board Policy 6Hx-18-1.20). The Board of Trustees does not condone or tolerate sexual misconduct. The College takes a proactive stance in the prevention of such misconduct at its campuses and functions. The College shall refer all cases of sexual assault or attempted sexual assault occurring on College property or at College functions to law enforcement authorities for investigation, prosecution and any other actions these authorities may decide to be proper.

Sexual Assault & Harassment Response

If you are the victim of a sexual assault your first priority is to get to a safe place and obtain necessary medical attention. Victims are encouraged to make a timely report to law enforcement officials and campus security officials. The timely reporting of the incident is important for necessary evidence collection and preservation. Filing a police report does not obligate a victim to cooperate with prosecution. When a person makes the report to the Security Office, the local law enforcement agency will be contacted and personnel will assist the victim in making a report to law enforcement.

Students

An additional option for pursuing charges is through the College's disciplinary process which is detailed in the Student Success Handbook & Planner. A sexual harassment complaint may be made with the Vice-President of Student Services or their designee. In student judicial proceedings, both the accuser and accused have the right to present witnesses. The accused shall have the right to cross examine witnesses during the hearing. The outcome of the hearing shall be delivered to the accused and accuser after the Campus Discipline Committee reaches a decision. This decision is delivered by the Dean of Students office. A finding of guilty will necessitate the Dean to determine and impose appropriate and reasonable sanctions including dismissal, suspension, disciplinary probation, behavior agreement, disciplinary warning, restitution, or other penalty deemed appropriate, including written apologies, revocation of privileges or community service.

Counseling is available through the Counseling Office. While the College is not able to provide long-term personal counseling or therapy, there are support services available to students. These services include crisis intervention, referral to local agencies and support groups. Please contact the Advising and Counseling Office on your campus. Another resource available to students is Uline.org, a Web-based counseling resource for college students sponsored by the Jed Foundation.

Palm Beach County Victim Services offers a wide variety of services for victims of sexual assault, domestic violence, homicide and other violent crimes through crisis response, advocacy, therapy and community awareness. They can be contacted

through their crisis hotline at 1-866-891-7273.

Students enrolled at the Boca Raton campus also have a victim assistance advocate located at the Florida Atlantic University Police Department. The Victim Services program offers resources and referrals to assist victims in managing and understanding the emotions and physical reactions. You do not need to make a police report to talk with an advocate. The advocate can be reached at (561) 297-0500.

Reasonable accommodations in academic arrangements can be made through the Dean of Student Services' Office.

Employees

Employees may file a complaint with the Director of Human Resources, or Assistant to the President for Equity Programs. Reports and cases investigated by the Director of Human Resources, or the Assistant for Equity Programs or designee may result in one or more of the following disciplinary measures: training, verbal counseling, notice of corrective action, transfer, or termination. Reasonable accommodations can be made for employees through the Office of Human Resources.

Emergency Phones

Red call boxes are located at all four campuses. These emergency call boxes are located inside buildings. These emergency phones summon Security assistance when call button is pushed. At Boca, the emergency phone calls directly to FAUPD.

Emergency Intercoms

The college is in the process of installing an emergency two-way intercom system college wide. The activation of the emergency intercom shall initiate a direct and automatic two-way link in the Security Office. The two-way voice link between the Security Office and local law enforcement can be established from the Security Office in response to a student/staff-initiated request. The student/staff initiated communications shall automatically indicate the location from which the call or activation came. The activation of the emergency intercom shall take priority over all other calls or customer service within the Security Office.

Rape Aggression Defense (RAD) Program Availability

Florida Atlantic University makes RAD courses available to PBCC students, faculty, and staff employees at a minimal cost. This self-defense class, designed specifically for women, gives women the skills they need to prevent and survive a violent attack.

Escort Program

Any person on campus who requires an escort to their parked vehicle can request an escort by contacting the Security Office. Officers will respond to provide this walking escort service during campus operating hours.

Restraining Orders - Court Issued

Students that have obtained a restraining order should provide Campus Security and the campus Dean of Student Services with a copy. College personnel will assist the student by providing as safe an environment as possible. Violators of court ordered restraining orders filed with the College will be referred to local law enforcement for removal from campus.

Restraining Orders - College Issued

In order to provide reasonable protection for our students, college restraining orders are issued by the Dean of Student Services when a student provides written notification of harassment or stalking by another student. A student who receives a college restraining order is required to abide by its directions or face disciplinary action. College restraining orders do not take the place of civil or criminal restraining orders issued by the court. Students are urged to pursue this avenue of protection.. Students who receive a restraining order may discuss their options with the Dean of Student Services.

Children on Campus

The College faculty and staff assume no responsibility for minors not officially enrolled at the College (Board Policy 6Hx-18-1.15). Minors not officially enrolled at Palm Beach State are prohibited from using College facilities except with the permission of an instructor, supervisor or other College official. Any unaccompanied minor who creates a disturbance or appears to be lost and unattended shall, for said unaccompanied minor's safety, health and welfare, be put in the care of the Supervisor of Campus Security or an appropriate College administrator to locate a responsible person for said unaccompanied minor. Faculty and staff are forbidden from entertaining on campus their own minor children or children for whom they are responsible, who are not enrolled at the College. This prohibition does not deny entry of minor children to campus activities to which they are officially invited.

Campus Crime Statistics

On the next pages, crime statistics for each of the four campuses are provided for the last three years. In 2008, 2009, and 2010 there were no hate crimes reported. Palm Beach State College does not have residential housing for students.

LAKE WORTH Offense Type	ON CAMPUS			NON- CAMPUS			PUBLIC PROPERTY			TOTAL CRIMES REPORTED		
	2008	2009	2010	2008	2009	2010	2008	2009	2010	2008	2009	2010
Murder	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Sex Offense	0	0	0	0	0	0	0	0	0	0	0	0
Non-Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	2	0	0	0	0	0	0	0	0	2	0
Aggravated Assault	0	2	0	0	0	0	0	0	0	0	2	0
Burglary	1	1	0	0	0	0	0	0	0	1	1	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	8	5	0	0	0	0	0	0	0	8	5	0
Hate Crimes	0	0	0	0	0	0	0	0	0	0	0	0

Number of Arrests/Referrals – Selected Offenses

	2008	2009	2010	2008	2009	2010	2008	2009	2010	2008	2009	2010
Liquor Violations												
Arrest	0	2	0	0	0	0	0	0	0	0	2	0
Referral	0	0	0	0	0	0	0	0	0	0	0	0
Drug law Violations												
Arrest	0	1	0	0	0	0	0	0	0	0	1	0
Referral	0	0	0	0	0	0	0	0	0	0	0	0
Weapons Law Violations												
Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Referral	0	0	0	0	0	0	0	0	0	0	0	0

BELLE GLADE	ON CAMPUS			NON- CAMPUS			PUBLIC PROPERTY			TOTAL CRIMES REPORTED		
	2008	2009	2010	2008	2009	2010	2008	2009	2010	2008	2009	2010
Offense Type												
Murder	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Sex Offense	0	0	0	0	0	0	0	0	0	0	0	0
Non-Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	1	1	0	0	0	0	0	0	0	1	1	0
Burglary	0	1	0	0	0	0	0	0	0	0	1	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	1	0	0	0	0	0	0	0	0	1	0
Hate Crimes	0	0	0	0	0	0	0	0	0	0	0	0

Number of Arrests/Referrals – Selected Offenses

	2008	2009	2010	2008	2009	2010	2008	2009	2010	2008	2009	2010
Liquor Violations												
Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Referral	0	0	0	0	0	0	0	0	0	0	0	0
Drug law Violations												
Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Referral	0	0	0	0	0	0	0	0	0	0	0	0
Weapons Law Violations												
Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Referral	0	0	0	0	0	0	0	0	0	0	0	0

**PALM
BEACH
GARDENS**

Offense Type	ON CAMPUS			NON- CAMPUS			PUBLIC PROPERTY			TOTAL CRIMES REPORTED		
	2008	2009	2010	2008	2009	2010	2008	2009	2010	2008	2009	2010
Murder	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Sex Offense	0	0	0	0	0	0	0	0	0	0	0	0
Non-Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	1	0	0	0	0	0	0	0	0	1	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	2	1	0	0	0	0	0	0	0	2	1	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Hate Crimes	0	0	0	0	0	0	0	0	0	0	0	0

Number of Arrests/Referrals – Selected Offenses

	2008	2009	2010	2008	2009	2010	2008	2009	2010	2008	2009	2010
Liquor Violations												
Arrest	0	1	0	0	0	0	0	0	0	0	1	0
Referral	0	0	0	0	0	0	0	0	0	0	0	0
Drug law Violations												
Arrest	0	0	0	0	0	0	1	0	0	1	0	0
Referral	0	0	0	0	0	0	0	0	0	0	0	0
Weapons Law Violations												
Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Referral	0	0	0	0	0	0	0	0	0	0	0	0

BOCA RATON Offense Type	ON CAMPUS			NON- CAMPUS			PUBLIC PROPERTY			TOTAL CRIMES REPORTED		
	2008	2009	2010	2008	2009	2010	2008	2009	2010	2008	2009	2010
Murder	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Sex Offense	0	0	0	0	0	0	0	0	0	0	0	0
Non-Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	1	0	1	0	0	0	0	0	0	1	0	1
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	2	0	0	0	0	0	0	0	0	2	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	2	0	1	0	0	0	0	0	0	2	0	1
Hate Crimes	0	0	0	0	0	0	0	0	0	0	0	0

2008	2009	2010	2008	2009	2010	2008	2009	2010	2008	2009	2010
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Liquor
Violations

Arrest	0	0	0	0	0	0	0	0	0	0	0
Referral Drug law Violations	2	0	0	0	0	0	0	0	0	2	0

Arrest
Referral
Weapons
Law
Violations

Arrest	0	0	1	0	0	0	0	0	0	0	1
Referral	2	0	0	0	0	0	0	0	2	0	0

Arrest
Referral

Arrest	0	0	0	0	0	0	0	0	0	0	0
Referral	0	0	0	0	0	0	0	0	0	0	0