MINUTES

PALM BEACH STATE COLLEGE

EXECUTIVE LEADERSHIP COUNCIL

April 16, 2013
Conference Room B (AD208)
8:30 a.m. – 12:00 p.m.

Attendance:

☒ Barbatis, Peter	☒ McColskey, Erin	☒ Vallejo, Maria
☒ Becker, Richard	☒ Russell, Bernadette	☒ Wihbey, Jean
☒ Bennett, Holly	☒ Sass, Sharon	

ITEM 1. Two Minute Updates

Barbatis:

- Commencement. 1000 signed up. December may move to another venue.
- Enrollment for summer reviewed.
- Financial Aid Director interim hired.

Bennett:

- Asked for information on test purchases. Suggested combined purchasing. Will discuss with Jodi Hart.
- Enrollment discussed. Want to work on retention from application to enrollment. Note: Agreed to discuss at retreat and with provosts.

Russell:

- Faculty selection almost complete.

Vallejo:

- New academic dean selected. Dr. Irving Berkowitz from Bermuda College.

Handout: Lake Worth Campus updates

Wihbey:

- Replacement for Sue Levine's position is in the process. Awards ceremony and different "weeks" underway. Discussed Beachcomber ideas.

ITEM 2. Today's topics / presentations / discussions:

Surveys – What is the policy and procedure?

- Institutional Research and Effectiveness (IRE) is institutional research arm. All surveys should be conducted through them.

Ethics

- Kim Ardila-Morgan updated on Center for Applied Ethics. Provided information on Ethics across the curriculum and other programs. Willing to consider doing Ethical Lens inventory in ELC.

Handouts – Center for Applied Ethics Background; Issues; and Recommendation; 2013 Kenan Moral Purpose Award Essay Program; and Packet on Center for Applied Ethics.

Minutes Submitted by: Erin McColskey, Scribe

Distribution:
Executive Leadership Council
Dr. Dennis Gallon