

Palm Beach State College
Curriculum Committee Minutes
October 23, 2014

FA - Possible Financial Aid Action Warranted

I. Approval of September 25, 2015 Minutes

Discussion: None

Data sources consulted: Minutes

Action: Motion to Approve-N. Peifer-Neil; 2nd-N. Zinser

APPROVED

II. For Your Information

CCE/Avocation Course Action September 17th through October 17th, 2014

New Avocational/CCE Courses	Title	Clock Hours
BEO0390	Professional Basketball Agent Certification Prep	16
CWO0298	CIW: Advanced HTML5 and CSS3 Specialist	32
TIO0494	Six Sigma Black Belt Exam Prep	40

Revised Avocational/CCE Courses	Title	Changes
CWO0119	Create a Web Page	Change course title to <i>Create a Web Site</i> .

Minutes Corrections

1/30/14-IV.F.1. Electrical Power Technology AS- The course changes made were also reflected in the Alternative Energy Engineering Technology CCC as follows:

Alternative Energy Engineering Technology CCC 6272

REQUIRED COURSES CREDITS

ETP 1200	Power Plant Science	3
ETP 1511C	Introduction to Bio Fuels	3
ETP 1530C	Introduction to Wind Energy	3
ETP 1402	Introduction to Solar Energy	3
ETI 1701	Environmental Health and Safety	3
EVR 2266	Survey of Environmental Mapping/ GIS/ Remote Sensing	3

Total Program Credits 18

3/27/14-FYI Suspended program action: The last term offered date for the following courses was changed to accommodate student teach-out within the allowed two year period agreed on.

Deleted Courses

Various Effective Dates

Course No.	Course Title	Credits	Inactivation Date	Last Term Offered
OST 1100C	Beginning Keyboarding	3 credits	5/8/2014 (2014-3)	1/3/2016 (2016-2)
OST 1110C	Intermediate Keyboarding	3 credits	5/8/2014 (2014-3)	1/3/2016 (2016-2)
OST 1355	Records Management	3 credits	8/20/2015 (2016-1)	1/3/2016 (2016-2)
OST 1384	Customer Service	3 credits	1/1/2015 (2015-2)	1/3/2016 (2016-2)
OST 1783	Workplace Technologies	3 credits	5/8/2014 (2014-3)	1/3/2016 (2016-2)
OST 1811	Desktop Publishing	3 credits	1/1/2016 (2016-2)	1/3/2016 (2016-2)
OST 1828	Presentation Graphics for Business	3 credits	1/1/2016 (2016-2)	1/3/2016 (2016-2)
OST 2339	Business English Review	1 credit	1/1/2015 (2015-2)	1/3/2016 (2016-2)
OST 2402	Office Procedures and Technology	3 credits	1/1/2016 (2016-2)	1/3/2016 (2016-2)
OST 2431	Legal Office Procedures	3 credits	1/1/2015 (2015-2)	1/3/2016 (2016-2)
OST 2501	Administrative Office Management	3 credits	8/20/2015 (2016-1)	1/3/2016 (2016-2)
OST 2621C	Legal Transcription	3 credits	8/20/2015 (2016-2)	1/3/2016 (2016-2)
OST 2714C	Word Processing	3 credits	1/1/2016 (2016-2)	1/3/2016 (2016-2)

Palm Beach State College
Curriculum Committee Minutes
October 23, 2014

9/25/14-IV.B. GEB4940C-in addition to the changes made to this course program codes for all four BAS SM concentrations should be included on this course (T701/T701A, T702/T702A, T704.T704A, T705/T705A) (see related curriculum action-this agenda)

9/25/14-IV.C.4. FIL2000-this General Education course only needed to have placement scores (ENG, REA) put in place to keep its Gordon Rule status in intact (rather than the originally requested prerequisite addition of ENC1101). This curriculum action was corrected effective January 2015.

Housekeeping

9/26/13 Curriculum Committee Minutes action completion: The additional statement approved to add to science lecture/lab courses: *In a lecture science course where there is a required co-requisite lab, students may withdraw from the lab class, but stay in the lecture class. (Students may also choose to withdraw from both). Students will not be allowed to withdraw from the lecture and remain enrolled in the lab. (*)* was updated for the following courses (the descriptions needed to be revised by the program in order for the statement to fit into the Course Dictionary record space limit):

- BSC2427 Biotechnology 2, Molecular Biology, Cell and Immunobiology 3
- BSC2427L Biotechnology 2, Molecular Biology, Cell and Immunobiology Lab 2

ENC1101/ENC1101L course description correction: The description statements about further information for filing for exemption was corrected as follows: ...Go to the Academic Services website for exemption ~~form~~ process.

III. Old Business

Discussion:

Data sources consulted: Curriculum Support Documents

Action:

IV. New Business

Credits/Clock Hours

A. Bachelor Programs

Revised Program

Effective Date January 2015 (20152)

Current Supervision and Management BAS T701, T702, T704, T705				Proposed Supervision and Management BAS T701, T702, T704, T705			
LOWER DIVISION REQUIREMENTS				LOWER DIVISION REQUIREMENTS			
GENERAL EDUCATION REQUIREMENTS		CREDITS		GENERAL EDUCATION REQUIREMENTS		CREDITS	
ENC 1101	College Composition 1	3		ENC 1101	College Composition 1	3	
ENC 1102	College Composition 2	3		ENC 1102	College Composition 2	3	
HSC 1101	Contemporary Issues in Health			HSC 1101	Contemporary Issues in Health		
-or-				-or-			
HSC 2100	Health Concepts and Strategies			HSC 2100	Health Concepts and Strategies		
-or-				-or-			
Any 3-5 credit hour course from Areas I - V		3		Any 3-5 credit hour course from Areas I - V		3	
SPC 1017	Fundamentals of Speech Communications	3		SPC 1017	Fundamentals of Speech Communications	3	
Select two courses from Area II (Humanities)		6		Select two courses from Area II (Humanities)		6	
Select two courses from Area III (Mathematics)		6		Select two courses from Area III (Mathematics)		6	
Select two courses from Area IV (Science)		6		Select two courses from Area IV (Science)		6	
Select two courses from Area V (Social Science)		6		Select two courses from Area V (Social Science)		6	
Total Required General Education Credits		36		Total Required General Education Credits		36	
LOWER DIVISION ELECTIVE COURSES*		24		LOWER DIVISION ELECTIVE COURSES*		24	
CONCENTRATION AREA PREPARATION COURSES*		18		CONCENTRATION AREA PREPARATION COURSES*		18	
Total Lower Division Credits		78		Total Lower Division Credits		78	
*The concentration area preparation courses and the electives may come from the student's A.S. or A.A. degree program, provided the hours are deemed transferable credit (see the Admissions Section of this catalog for determining the transferability of credit into the Bachelor degree program). Please see a bachelor's degree advisor for specific information on how your lower division courses meet these requirements and what additional coursework you may need to take to				*The concentration area preparation courses and the electives may come from the student's A.S. or A.A. degree program, provided the hours are deemed transferable credit (see the Admissions Section of this catalog for determining the transferability of credit into the Bachelor degree program). Please see a bachelor's degree advisor for specific information on how your lower division courses meet these requirements and what additional coursework you may need to take to			

Palm Beach State College
Curriculum Committee Minutes
October 23, 2014

<i>meet program admission and graduation requirements. Each concentration area within the degree has specific courses that must be taken at the lower level to prepare a student for upper division study.</i>			<i>meet program admission and graduation requirements. Each concentration area within the degree has specific courses that must be taken at the lower level to prepare a student for upper division study.</i>		
UPPER DIVISION REQUIREMENTS			UPPER DIVISION REQUIREMENTS		
COMMON CORE COURSES		CREDITS	COMMON CORE COURSES		CREDITS
Required for all concentration areas			Required for all concentration areas		
BUL 3130	Legal and Ethical Environment of Business	3	BUL 3130	Legal and Ethical Environment of Business	3
FIN 3400	Principles of Financial Management	3	FIN 3400	Principles of Financial Management	3
GEB 3213	Business Writing	3	GEB 3213	Business Writing	3
ISM 4011	Management Information Systems	3	ISM 4011	Management Information Systems	3
MAN 3025	Administrative Management	3	MAN 3025	Administrative Management	3
MAN 3240	Organizational Theory and Management	3	MAN 3240	Organizational Theory and Management	3
MAN 3301	Human Resources Management	3	MAN 3301	Human Resources Management	3
MAN 4120	Leadership Challenges and Supervision	3	MAN 4120	Leadership Challenges and Supervision	3
Total Common Core Credits		24	Total Common Core Credits		24
Concentration Areas - Student chooses one of the following concentration areas:			Concentration Areas - Student chooses one of the following concentration areas:		
GENERAL MANAGEMENT CONCENTRATION (T701)			GENERAL MANAGEMENT CONCENTRATION (T701)		
		CREDITS			CREDITS
GEB 4891	Strategic Management and Decision Making	3	GEB 4891	Strategic Management and Decision Making	3
MAN 4401	Labor Relations Management	3	MAN 4401	Labor Relations Management	3
MAN 4504	Operational Decision Making	3	MAN 4504	Operational Decision Making	3
MAR 4802	Marketing for Managers	3	MAR 4802	Marketing for Managers	3
GEB 4935	Capstone Experience: General Management	3	GEB 4935	Capstone Experience: General Management	3
Elective - Choose GEB 3375, GEB 3453, GEB 4113, GEB 4940C or MAN 4162		3	Elective - Choose GEB 3375, GEB 3453, GEB 4113, GEB 4940C or MAN 4162		3
Total General Management Credits		18	Total General Management Credits		18
HEALTH MANAGEMENT CONCENTRATION (T702)			HEALTH MANAGEMENT CONCENTRATION (T702)		
		CREDITS			CREDITS
HSA 3110	Health Care Organization and Management	3	HSA 3110	Health Care Organization and Management	3
HSA 4421	Legal Aspects and Legislation in Health Care	3	HSA 4421	Legal Aspects and Legislation in Health Care	3
HSC 4500	Epidemiology	3	HSC 4500	Epidemiology	3
MAN 4504	Operational Decision Making	3	MAN 4504	Operational Decision Making	3
HSA 4938	Capstone Experience: Health Management	3	HSA 4938	Capstone Experience: Health Management	3
Elective – Choose HSA 3160, HSA 4109 or HSA 4553		3	Elective – Choose GEB 4940C , HSA 3160, HSA 4109 or HSA 4553		3
Total Health Management Credits		18	Total Health Management Credits		18
ENTREPRENEURSHIP CONCENTRATION (T704)			ENTREPRENEURSHIP CONCENTRATION (T704)		
		CREDITS			CREDITS
ENT 4013	Planning New Ventures	3	ENT 4013	Planning New Ventures	3
GEB 4113	Entrepreneurship	3	GEB 4113	Entrepreneurship	3
ENT 4214	Entrepreneurship Leadership	3	ENT 4214	Entrepreneurship Leadership	3
ENT 4704	International Entrepreneurship	3	ENT 4704	International Entrepreneurship	3
ENT 4900	Capstone Experience: Entrepreneurship	3	ENT 4900	Capstone Experience: Entrepreneurship	3
Elective - Choose ENT 3413, ENT 4114, GEB 3453, MAN 4802, or RMI 3004		3	Elective - Choose ENT 3413, ENT 4114, GEB 3453, GEB 4940C MAN 4802, or RMI 3004		3
Total Entrepreneurship Credits		18	Total Entrepreneurship Credits		18
TOTAL PROGRAM CREDITS		120	TOTAL PROGRAM CREDITS		120
PROJECT MANAGEMENT CONCENTRATION (T705)			PROJECT MANAGEMENT CONCENTRATION (T705)		
		CREDITS			CREDITS
ISM 3314	Project Management	3	ISM 3314	Project Management	3
			MAN 4043	Quality Management Control	3

Palm Beach State College
Curriculum Committee Minutes
October 23, 2014

MAN 4043	Quality Management Control	3	MAN 4574	Acquisitions Management	3
MAN 4574	Acquisitions Management	3	MAN 4584	Project Risk Management	3
MAN 4584	Project Risk Management	3	ISM 4881	Capstone Experience: Project Management	3
ISM 4881	Capstone Experience: Project Management	3	Elective – Choose GE 4940C , ISM 4312, ISM 4313, or ISM 4332		3
Elective - Choose ISM 4312, ISM 4313, or ISM 4332		3			
Total Project Management Credits		18	Total Project Management Credits		18
TOTAL PROGRAM CREDITS		120	TOTAL PROGRAM CREDITS		120

Justification: The BAS Cluster determined that the internship course would be a good elective choice for all four BAS SM concentrations and the VPAA approved making this program correction effective for spring term 20152.

Discussion: T. Wilson of the BAS SM program explained that the addition of the internship course to the remaining three BAS SM concentrations would expand the educational opportunities for students in those program concentrations, and provide needed real-life experience balance to the bachelor program structure.

Data sources consulted: Curriculum Support Documents

Action: Motion to approve-N. Zinser; 2nd-V. Slesinger

APPROVED

B. Health

1. Nursing AS

Revised Course

Effective Date January 2015 (20152)

NUR1024 Critical Thinking in Nursing (Remove HSC1010 from prerequisites.) 3

Effective Date May 2015 (20153)

NUR1022L Nursing 1 Skills Lab (Remove NUR2140 as corequisite choice) 1

NUR1023 Nursing 1 (Remove NUR2140 as corequisite choice) 4

NUR1023L – Nursing 1 Clinical (Remove NUR2140 as prerequisite choice) 3

NUR1213 Nursing 2(Remove NUR2140 as prerequisite choice) 7

NUR1213L Nursing 2 Clinical (Remove NUR2140 as prerequisite choice) 4

NUR1214L Nursing 2 Skills Lab (Remove NUR2140 as prerequisite choice) 1

NUR2261L Nursing 3 Clinical (Remove NUR2140 as prerequisite choice) 4

Deleted Courses

Last Term Offered May 2015 (20153)

NUR2140 Pharmacology for Nursing 3

Revised Program

Effective Date August 2015 (20161)

Current Nursing AS 2301			Proposed Nursing AS 2301		
PROGRAM PREREQUISITES		CREDITS	PROGRAM PREREQUISITES		CREDITS
BSC 2085	Anatomy and Physiology 1*	3	BSC 2085	Anatomy and Physiology 1*	3
BSC 2085L	Anatomy and Physiology 1 Lab*	1	BSC 2085L	Anatomy and Physiology 1 Lab*	1
CHM 1032	Principles of Chemistry	3	CHM 1032	Principles of Chemistry	3
DEP 2004	Human Growth and Development	3	DEP 2004	Human Growth and Development	3
Total Required Prerequisites Credits		10	Total Required Prerequisites Credits		10
GENERAL EDUCATION REQUIREMENTS			GENERAL EDUCATION REQUIREMENTS		
ENC 1101	College Composition 1	3	ENC 1101	College Composition 1	3
HUN 1201	Elements of Nutrition	3	STA 2023	Statistics	3
BSC 2086	Anatomy and Physiology 2*	3	BSC 2086	Anatomy and Physiology 2*	3
BSC 2086L	Anatomy and Physiology 2 Lab*	1	BSC 2086L	Anatomy and Physiology 2 Lab*	1
MCB 2010	Microbiology	3	MCB 2010	Microbiology	3
MCB 2010L	Microbiology Lab	1	MCB 2010L	Microbiology Lab	1
PSY 2012	General Psychology	3	PSY 2012	General Psychology	3
Any course from Humanities - Area II		3	Any course from Humanities - Area II		3
Total Required General Education Credits		20	Total Required General Education Credits		20
REQUIRED COURSES			REQUIRED COURSES		
NUR 2000L	Introduction to Professional Nursing**	1	NUR 2000L	Introduction to Professional Nursing**	(1)

Palm Beach State College
Curriculum Committee Minutes
October 23, 2014

NUR 1022L Nursing 1 Skills Lab	1	NUR 1022L Nursing 1 Skills Lab	1
NUR 1023 Nursing 1	4	NUR 1023 Nursing 1	4
NUR 1023L Nursing 1 Clinical	3	NUR 1023L Nursing 1 Clinical	3
NUR 1141 Introduction to Pharmacotherapeutics	2	NUR 1141 Introduction to Pharmacotherapeutics	2
or		NUR 1213 Nursing 2	7
NUR 2140 Pharmacology for Nursing***	3	NUR 1213L Nursing 2 Clinical	4
NUR 1213 Nursing 2	7	NUR 1214L Nursing 2 Skills Lab	1
NUR 1213L Nursing 2 Clinical	4	NUR 2261 Nursing 3	6
NUR 1214L Nursing 2 Skills Lab	1	NUR 2261L Nursing 3 Clinical	4
NUR 2261 Nursing 3	6	NUR 2712C Nursing 4 Clinical	6
NUR 2261L Nursing 3 Clinical	4	NUR 2943L Nursing 4 Clinical Preceptorship	4
NUR 2712C Nursing 4 Clinical	6	Total Required Courses Credits	42
NUR 2943L Nursing 4 Clinical Preceptorship	4	Total Program Credits	72
Total Required Courses Credits	42		
Total Program Credits	72/74		
<i>*If BSC 2085/2085L and BSC 2086/2086L are completed prior to entering the Nursing Program, the BSC 2086 and BSC 2086L must be completed within the last ten (10) years.</i>		<i>*If BSC 2085/2085L and BSC 2086/2086L are completed prior to entering the Nursing Program, the BSC 2086 and BSC 2086L must be completed within the last ten (10) years.</i>	
<i>**Transition students only prior to first clinical nursing course.</i>		<i>**Transition students only prior to first clinical nursing course.</i>	
***For those students planning to go onto the BSN.			

Justification: NUR1024-HSC1010 has not been offered in five years and will be removed from College offerings due to 5-Year Rule. This course clean-up will help streamline student registration for this course.

Nursing AS Revisions-In order to meet the new general education requirements for AS degrees, a math course must be added to the general education requirements for the registered nursing program. That will require the deletion of a 3 hour credit course. STA 2023 Statistics was chosen as the math course because it is a requirement for students to continue on to get a bachelor's degree. HUN 1201 Nutrition was selected as the course to delete from the program because all the material in that course is currently taught in the nursing course. ACEN, the accrediting body for the nursing program has been notified of the changes and PBSC is awaiting their approval.

Pharmacology was identified as course with a high failure rate. The pharmacology courses were evaluated and changes were made as to how it is offered. NUR 2140 was found to have the highest failure rate and highest level of difficulty for the students. (Please see the attached documentation of the research and solutions reached). NUR 2140 was originally offered because it was a requirement for students to continue on to a bachelor's degree. Area schools no longer accept that course and require students to take a pharmacology course in the bachelor's program. NUR 2140 also was a hidden credit in the program and put students over the 72 hour program requirement. Eliminating it now places the program within accreditation standards.

Discussion: B. Herrington gave background on the development of NUR2140 Pharmacology for Nursing which was created to help ASN students seeking entrance into the university BSN programs that recognized this pharmacology course. Attrition rates for this course were at 50% and though steps were taken to improve success in this course and the alternate program course NUR1140 Introduction to Pharmacotherapeutics, few students enrolled in NUR2140. In recent years, university BSN programs no longer accept NUR2140 and instead ask students to complete this course at the higher level of the program, so the cluster decided to remove this course from the program offerings. In addition, the cluster made revisions to comply with recent Florida legislative requirements to include mathematics in the ASN program General Education courses. To accommodate this change and keep the program to the required 72 credits, the cluster removed HUN1201 Elements of Nutrition because a review of Nursing 1-4 showed that these competencies were covered in these classes. Once approved, these changes will be submitted to ACEN to comply with accreditation requirements.

Data sources consulted: Curriculum Support Documents

Action: Motion to approve-N. Zinser; 2nd V. Slesinger

APPROVED

2. Ophthalmic Medical Technology AS

New Course (Pending Deans' Council Approval)

Effective August 2015 (2016) May 2015 (20153)

OPT2XXX (2942) Ophthalmic Medical Practicum 3 (4 credits, 512 clinical hours, Prerequisite OPT2801L with a grade of C or higher, AW grading scale, medical accident/standard liability insurance, limited enrollment to program code 2229)

Palm Beach State College
Curriculum Committee Minutes
October 23, 2014

Revised Course

Effective May 2015 (20153)

OPT1330	Introduction to Vision Care 1 (Revise credits from 3 to 2, contact hours from 48 to 32 lecture hours)	3
OPT2350	Advanced Ophthalmic Procedures 1 (Revise credits from 3 to 2, contact hours from 48 to 32 lecture hours)	3
OPT2940	Ophthalmic Medical Practicum 1 (Revise credits from 4 to 2, contact hours from 512 to 256 clinical hours)	4

Revised Program

Effective Date ~~August 2015 (20161)~~ May 2015 (20153)

Current Ophthalmic Medical Technology AS 2229			Proposed Ophthalmic Medical Technology AS 2229		
PROGRAM PREREQUISITES		CREDITS	PROGRAM PREREQUISITES		CREDITS
BSC 2085	Anatomy and Physiology 1	3	BSC 2085	Anatomy and Physiology 1	3
BSC 2085L	Anatomy and Physiology 1 Lab	1	BSC 2085L	Anatomy and Physiology 1 Lab	1
BSC 2086	Anatomy and Physiology 2	3	BSC 2086	Anatomy and Physiology 2	3
BSC 2086L	Anatomy and Physiology 2 Lab	1	BSC 2086L	Anatomy and Physiology 2 Lab	1
MCB 2010	Microbiology	3	MCB 2010	Microbiology	3
MCB 2010L	Microbiology Lab	1	MCB 2010L	Microbiology Lab	1
Total Required Prerequisites Credits		12	Total Required Prerequisites Credits		12
GENERAL EDUCATION REQUIREMENTS			GENERAL EDUCATION REQUIREMENTS		
ENC 1101	College Composition 1	3	ENC 1101	College Composition 1	3
SPC 1017	Fundamentals of Speech Communication	3	SPC 1017	Fundamentals of Speech Communication	3
MAC 1105	College Algebra	3	MAC 1105	College Algebra	3
PSY 2012	General Psychology	3	PSY 2012	General Psychology	3
Any course from Humanities - Area II		3	Any course from Humanities - Area II		3
Total Required General Education Credits		15	Total Required General Education Credits		15
REQUIRED COURSES			REQUIRED COURSES		
OPT 1110	Physical and Geometric Optics	3	OPT 1110	Physical and Geometric Optics	3
OPT 1150	Ophthalmic Lenses	3	OPT 1150	Ophthalmic Lenses	3
OPT 1210	Anatomy and Physiology of the Eye	3	OPT 1210	Anatomy and Physiology of the Eye	3
OPT 1330	Introduction to Vision Care 1	3	OPT 1330	Introduction to Vision Care 1	2
OPT 2090	Introduction to Vision Care 2	2	OPT 2090	Introduction to Vision Care 2	2
OPT 2222	Ocular Pathology and Pharmacology 1	3	OPT 2222	Ocular Pathology and Pharmacology 1	3
OPT 2223	Ocular Pathology and Pharmacology 2	3	OPT 2223	Ocular Pathology and Pharmacology 2	3
OPT 2350	Advanced Ophthalmic Procedures 1	3	OPT 2350	Advanced Ophthalmic Procedures 1	3
OPT 2351	Advanced Ophthalmic Procedures 2	3	OPT 2351	Advanced Ophthalmic Procedures 2	3
OPT 2375	Refractometry	2	OPT 2375	Refractometry	2
OPT 2375L	Refractometry Lab	2	OPT 2375L	Refractometry Lab	2
OPT 2500	Contact Lens Theory	3	OPT 2500	Contact Lens Theory	2
OPT 2800L	Vision Care Lab 1	2	OPT 2800L	Vision Care Lab 1	2
OPT 2801L	Vision Care Lab 2	2	OPT 2801L	Vision Care Lab 2	2
OPT 2940	Ophthalmic Medical Practicum 1	4	OPT 2940	Ophthalmic Medical Practicum 1	2
OPT 2941	Ophthalmic Medical Practicum 2	4	OPT 2941	Ophthalmic Medical Practicum 2	4
Total Required Courses Credits		45	OPT 2942 Ophthalmic Medical Practicum 3		4
Total Program Credits		72	Total Required Courses Credits		45
			Total Program Credits		72

Justification: OPT1330/OPT2500- Reduction in credit hours to reflect appropriate amount of instructional contact time necessary to meet course learning outcomes. OPT2940- Change in course sequencing requires offering this course in summers; an additional clinical course is being added to increase the total number of clinical hours in this program. Program revision- After two years of existence the program has determined that additional clinical hours are needed and that certain course learning outcomes may be achieved in fewer credit and contact hours.

Discussion: B. Van Der Velde represented Dr. Robert Kershner for this curriculum action and explained that after graduating the first class of students from this program (where all have been placed in jobs related to their training), this action was in response to the assessment that students would have greater success in the program with an increase in clinical course hours, expanding the offerings from 2 to three semesters of clinical courses. Again, in order to keep the program within the prescribed 72 hours, three courses were revised of their hours when the program assessment showed that the competencies involved could be covered in fewer contact hours. B. Van Der Velde mentioned that there is an upcoming accreditation visit in November for this program but these changes were put forward approval to show the review team that the College was paying attention to the program assessment implications for the improvement of the program.

Palm Beach State College
Curriculum Committee Minutes
October 23, 2014

Data sources consulted: Curriculum Support Documents

Action: Motion to approve-V. Slesinger; 2nd-N. Zinser

APPROVED

NOTE: subsequent to the vote of approval for this curriculum action, K. Gamble contacted B. Van Der Velde for clarification on when the changes should be implemented since course revisions should be tied to program revision timelines. B. Van Der Velde agreed that all the actions would better serve the implementation timeline by going into effect for summer term 20153 (May 2015), so the effective dates for these actions were corrected.

C. Public Safety

Criminal Justice AS

Revised Course

Effective August 2015 (20161)

CJK1933 Applied Law Enforcement Officer Competencies (AS) (Reduce awarded credit from 22 to 15)

22

Revised Program

Effective August 2015 (20161)

CURRENT CRIMINAL JUSTICE AS DEGREES				PROPOSED CRIMINAL JUSTICE AS DEGREES			
CURRENT LAW ENFORCEMENT OFFICER CONCENTRATION AS 2606				PROPOSED LAW ENFORCEMENT OFFICER CONCENTRATION AS 2606			
GENERAL EDUCATION REQUIREMENTS		CREDITS		GENERAL EDUCATION REQUIREMENTS		CREDITS	
ENC 1101	College Composition I	3		ENC 1101	College Composition I	3	
	Any course from Mathematics - Area III	3			Any course from Mathematics - Area III	3	
POS 1041	Introduction to American Government	3		POS 1041	Introduction to American Government	3	
HSC 2100	Health Concepts and Strategies	3		HSC 2100	Health Concepts and Strategies	3	
SPC 1017	Fundamentals of Speech Communication	3		SPC 1017	Fundamentals of Speech Communication	3	
	Any course from Humanities - Area II	3			Any course from Humanities - Area II	3	
Total Required General Education Credits		18		Total Required General Education Credits		18	
REQUIRED COURSES				REQUIRED COURSES			
CCJ 1010	Introduction to Criminology	3		CCJ 1010	Introduction to Criminology	3	
CCJ 1020	Administration of Criminal Justice	3		CCJ 1020	Administration of Criminal Justice	3	
CJE 1711	Criminal Justice Capstone Course	3		CJE 1711	Criminal Justice Capstone Course	3	
CJJ 2002	Juvenile Delinquency	3		CJJ 2002	Juvenile Delinquency	3	
CJB 2713	Introduction to Forensic Science	3		CJB 2713	Introduction to Forensic Science	3	
CJE 1300	Police Administration I	3		CJE 1300	Police Administration I	3	
CJL 2100	Criminal Law	3		CJL 2100	Criminal Law	3	
Total Required Courses Credits		21		Total Required Courses Credits		21	
REQUIRED CONCENTRATION				REQUIRED CONCENTRATION			
	Law Enforcement Academy (Florida Law Enforcement Academy and state exam passage required)	22			Law Enforcement Academy (Florida Law Enforcement Academy and state exam passage required)	15	
Total Required Concentration Credits		22		Total Required Concentration Credits		15	
ELECTIVE (3 CREDITS REQUIRED)				ELECTIVE (6 CREDITS REQUIRED)			
CGS 1100	Microcomputer Applications	3		CGS 1100	Microcomputer Applications	3	
CJE 1301	Police Administration II	3		CJE 1301	Police Administration II	3	
CCJ 1618	Criminal Psychology	3		CCJ 1618	Criminal Psychology	3	
CJL 1062	Introduction to Constitutional Law	3		CJL 1062	Introduction to Constitutional Law	3	
CJL 2130	Laws of Evidence	3		CJL 2130	Laws of Evidence	3	
CJL 2403	Law of Arrest, Search and Seizure	3		CJL 2403	Law of Arrest, Search and Seizure	3	
CJE 2600	Criminal Investigation	3		CJE 2600	Criminal Investigation	3	
DSC 1002	Terrorism and U.S. Security	3		DSC 1002	Terrorism and U.S. Security	3	
DSC 1590	Intelligence Analysis and Security Management	3		DSC 1590	Intelligence Analysis and Security Management	3	
DSC 1242	Transportation and Border Security	3		DSC 1242	Transportation and Border Security	3	
FFP 1822	Introduction to Emergency Management And Homeland Security	3		FFP 1822	Introduction to Emergency Management And Homeland Security	3	
Total Required Elective Credits		3		Total Required Elective Credits		6	
Total Program Credits		64		Total Program Credits		60	

Palm Beach State College
Curriculum Committee Minutes
October 23, 2014

Current GENERAL (NON-SWORN) CONCENTRATION AS 2611			Proposed GENERAL (NON-SWORN) CONCENTRATION AS 2611		
GENERAL EDUCATION REQUIREMENTS		CREDITS	GENERAL EDUCATION REQUIREMENTS		CREDITS
ENC 1101	College Composition I	3	ENC 1101	College Composition I	3
Any course from Mathematics - Area III		3	Any course from Mathematics - Area III		3
POS 1041	American Government	3	POS 1041	American Government	3
HSC 2100	Health Concepts and Strategies	3	HSC 2100	Health Concepts and Strategies	3
SPC 1017	Fundamentals of Speech Communications	3	SPC 1017	Fundamentals of Speech Communications	3
Any course from Humanities - Area II		3	Any course from Humanities - Area II		3
Total Required General Education Credits		18	Total Required General Education Credits		18
REQUIRED COURSES			REQUIRED COURSES		
CCJ 1010	Introduction to Criminology	3	CCJ 1010	Introduction to Criminology	3
CCJ 1020	Administration of Criminal Justice	3	CCJ 1020	Administration of Criminal Justice	3
CJJ 2002	Juvenile Delinquency	3	CJJ 2002	Juvenile Delinquency	3
CCJ 1618	Criminal Psychology	3	CCJ 1618	Criminal Psychology	3
CJB 2713	Introduction to Forensic Science	3	CJB 2713	Introduction to Forensic Science	3
CJE 1300	Police Administration I	3	CJE 1300	Police Administration I	3
CJL 2100	Criminal Law	3	CJL 2100	Criminal Law	3
TOTAL REQUIRED COURSES CREDITS		21	Total Required Courses Credits		21
REQUIRED CONCENTRATION			REQUIRED CONCENTRATION		
CCJ/CJE/CJL/CJB/DSC courses		18	CCJ/CJE/CJL/CJB/DSC courses		12
CJE 1711	Criminal Justice Capstone Course	3	CJE 1711	Criminal Justice Capstone Course	3
Total Required Concentration Credits		21	Total Required Concentration Credits		15
ELECTIVE (4 CREDITS REQUIRED)			ELECTIVE (6 CREDITS REQUIRED)		
CJE 1301	Police Administration II	3	CJE 1301	Police Administration II	3
CGS 1100	Microcomputer Applications	3	CGS 1100	Microcomputer Applications	3
CJL 1062	Introduction to Constitutional Law	3	CJL 1062	Introduction to Constitutional Law	3
CJL 2130	Laws of Evidence	3	CJL 2130	Laws of Evidence	3
CJL 2403	Law of Arrest, Search, and Seizure	3	CJL 2403	Law of Arrest, Search, and Seizure	3
CJE 2600	Criminal Investigation	3	CJE 2600	Criminal Investigation	3
DSC 1002	Terrorism and U.S. Security	3	DSC 1002	Terrorism and U.S. Security	3
DSC 1590	Intelligence Analysis and Security Management	3	DSC 1590	Intelligence Analysis and Security Management	3
DSC 1242	Transportation and Border Security	3	DSC 1242	Transportation and Border Security	3
FFP 1822	Introduction to Emergency Management and Homeland Security	3	FFP 1822	Introduction to Emergency Management and Homeland Security	3
FFP 1824	Basic Incident Management System I-200	1	FFP 1824	Basic Incident Management System I-200	1
Total Required Elective Credits		4	Total Required Elective Credits		6
Total Program Credits		64	Total Program Credits		60

Justification: FLDOE recently changed the curriculum frameworks for the Criminal Justice Technology AS degree from 64 to 60 credits and lowered the statewide articulation agreement for credits granted for completing the Law Enforcement Officer Track PSAV Academy (5600) or presenting a valid Law Enforcement Certificate from 22 to 15 credits effective 2015-2016. This action is a response to that revision. To accommodate the articulated credit award, CJK1933 Applied Law Enforcement Officer Competencies (AS) will be revised from 22 to 15 credits to comply with the new articulation standards.

Discussion: P. Friedman shared that these changes were mandated by a recent FDLE decision to award 15 credits for the LE and Corrections PSAV programs toward the AS degree effective 2015-2016. K. Gamble added that at the same time the FLDOE Workforce Education Division had reduced the total number of credits for the AS degree in the curriculum frameworks from 64 to 60 credits and these changes accommodated this new limit as well. Both the LE and Non-sworn AS concentrations use the same curriculum frameworks so both programs needed to be revised down to 60 credits.

Data sources consulted: Curriculum Support Documents

Action: Motion to approve-V. Slesinger; 2nd-N. Peifer-Neil

APPROVED

D. Discussion Topic

Financial Aid Eligibility Clarification

Palm Beach State College
Curriculum Committee Minutes
October 23, 2014

N. Zinser asked the Curriculum Committee for College policy clarification on financial aid eligibility for pre-health program students. There continues to be a misunderstanding that students enrolled in health program prerequisite courses do not qualify for FA when these prerequisite courses are part of the health programs and included in the total number of credits included in the curriculum frameworks. E. Mueller and T. Vo explained that the issue has to do with the acceptance designation of the student into the programs related to financial aid eligibility. Since student are not accepted into these limited access programs until they complete the prerequisite courses they do not qualify for financial aid. J. Maxwell indicated that this was similar to her controlled access Aeronautical Science AS program. E. Mueller and T. Vo agreed that the standing solution that had been shared with advisors and program representatives in the past was for pre-program students to declare the AA program designation as their primary program with the limited access program as their secondary program objective to apply for financial aid. This would cover the completion of their program prerequisites since these courses are General Education AA courses. When the student is accepted into the limited access program, the student can then switch their primary program code to the limited access program without any financial aid penalty.

E. Motion to Dismiss

Discussion: NA

Action: Motion to Approve-V. Slesinger; D. Singer

APPROVED

The Curriculum agendas and documentation are at <http://intranet.pbcc.edu/AcadServ/CurriculumMaterials.asp> and Curriculum Minutes <http://www.palmbeachstate.edu/curriculum-development/minutes.aspx> are posted online.

The Curriculum Committee meetings will be held in ETA 101 in Lake Worth and will be available for members and presenters in the reserved conference rooms at the other college locations. (Belle Glade CRA 105.3, Boca Raton AD 406, Lake Worth ETA 101, and Palm Beach Gardens AD 207)

Location Attendance

Location	Committee	Presenters	Faculty	Staff	Administrators
BG					
BR	1				
LW	13			2	
PBG	2				

Attendance	Faculty and Instructors
X	Victor Aikhionbare, Political Science -1 st Year LW
	Garfield Basant, Math-2 nd Year LW
X	Kristin Hopkins, Art-Graphic Design-2 nd Year LW
X	Elizabeth Horvath, Computer Science 1 st Year LW
X	Lilian Jordan, Physics-1 st Year PBG
X	Judy Maxwell, Aeronautical Science-3 rd Year LW CHAIR
X	Mary Pernal, English-Literature-2 nd Year PBG
X	Nancy Peifer-Neil, BSN 2 nd Year District
X	Doreen Singer, Surgical Technology PSAV-2 nd Year LW
X	Victor Slesinger, Foreign Languages-2 nd Year LW
X	Vetaley Stashenko, Natural Sciences-2 nd Year BG
X	Michele Tiggle, BAS Health Adm-1 st Year District
X	Debra Trigoboff, Education-1 st Year BR
	Administrative Members
	Irving Berkowitz, Academic Dean, 1 st Year, LW
	Scott MacLachlan, Student Services Dean, 1 st Year, PBG
X	Edward Mueller, District Registrar
X	Thomas Vo, Interim District Financial Aid Director
X	Nancy Zinser, Academic Associate Dean, Health Sciences 1 st Year LW
X	Kathy Gamble, Academic Services (Non-voting)
	Ginger Pedersen, Dean- Academic Services (Non-voting)

Palm Beach State College
Curriculum Committee Minutes
October 23, 2014

Presenters: Dr. Thomas Wilson, Buddy Herrington, Bob Van Der Velde, Paul Friedman
Guests: Maryann McGann, Geri Spain

Degree Type	Program Action			Course Action		
	New	Rev	Delete	New	Rev	Delete
BAS/BS		3				
AA						
AS		4		1	12	1
ATC						
ATD						
CCC						
College Prep						
PSAV						
TOTAL		7		1	12	1