

Palm Beach State College
Curriculum Committee Minutes
October 24, 2013

FA - Possible Financial Aid Action Warranted

THE VPAA APPROVED ALL RECOMMENDATIONS OF THE CURRICULUM COMMITTEE ORIGINAL MEETING AND THE REVOTE ON ITEMS IV. A, 1, 2, and 4. THE ONE RECOMMENDATION THAT WAS NOT APPROVED WAS REFERENCED UNDER IV.A.3 TO REVISE THE FIVE YEAR RULE TO EXCLUDE PRACTICAL MUSIC COURSES. PALM BEACH STATE COLLEGE BY STATUTE MUST DELETE COURSES THAT HAVE NOT BEEN OFFERED IN A 5 YEAR PERIOD.

This meeting conference call was interrupted during Item A. 4 (Strategies) and the outlying campuses were disconnected. The call was reinstate and the meeting continued with the original participants in attendance at all campuses. In addition, Sabrina Greenwell connected to the conference call but the call system did not connect her to the group.

I. Approval of September 26, 2013 Minutes

Discussion: None

Data sources consulted: Minutes, E-votes

Action: Motion to Approve-E. Mueller, 2nd-V. Slesinger

APPROVED

II. For Your Information

CCE/Avocation Course Action September 19th to October 17, 2013

| New Avocational and CCE Courses | Title | Clock Hours |
|---------------------------------|---------------------------------|-------------|
| CWO0295 | Find a Job Through LinkedIn | 2 |
| FFO0952 | FLUSAR Trench Rescue Technician | 16 |
| POO0529 | Hazmat for Law Enforcement | 4 |

| Revised Avocational and CCE Courses | Title | Changes |
|-------------------------------------|-------------------------------|---|
| CWO0209 | A+ Certification | Revise course description |
| POO0200 | Law Enforcement Review 2 Days | Change course description to <i>LE Review</i> |

III. Old Business

Discussion: NA

Data sources consulted: Curriculum Support Documents

Action: None

IV. New Business

Credits/Clock Hours

A. AA Courses

1. Communications (See revote comments and actions starting on Page 10 concerning this curriculum action.)

New Course

Effective January 2014

ENC1101L College Composition 1 Lab (1 credit, 2 lab hours, Prerequisite: Non-Exempt students will need to provide appropriate English placement scores and appropriate reading placement scores; Corequisite: ENC1101, no special fees)

1 credit

Revised Course

Effective January 2014

ENC1101 College Composition 1 (Add ENC1101L as a required corequisite.)

3 credits

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Justification: AS part of the General Education improvement process, this lab was created to improve student writing skills. This lab will aid students toward success in ENC1101. ENC1101 and ENC1101L will be linked for registration and withdrawal. Students may test out of the ENC1101L component through honors criteria (to be determined by advising). The English Cluster vote included the stipulation that students who stop attending ENC1101L will be awarded a FX (not WX) in order to avoid a student withdrawal from the co-req ENC 1101. (To exempt from this course requirement, students must meet one of the following test scores: SAT verbal score of 580 and math score of 1170, an ACT average score of 24 (English, Reading) or a PERT score of 113 for reading and PERT score of 123 for writing. If the student does not enroll in ENC1101 in the term of the exemption, the exemption will need to be reapplied.)

Discussion: This agenda item was tabled initially waiting for a representative from the English cluster to present the explanation of this curriculum action. It was noted when the action was addressed a phrase within the justification statement, the phrase “and math scores of 1170” was a typo and should not be included in the test score parameters for these English courses.

Bob Van Der Velde addressed this curriculum action for the English cluster at the end of the meeting indicating the need to address this action in time for spring term registration. He asked that the English cluster look the required scores for exemption be revised upon review by the English cluster, based upon actual experience with success in ENC1101 so that those students who do not need the extra lab will not be required to take it. E. Mueller agreed that the exemption score should be comparable to those accepted at four year institutions, which are lower. Ed also asked for clarification on the withdrawal statement “The English Cluster vote included the stipulation that students who stop attending ENC1101L will be awarded a FX (not WX) in order to avoid a student withdrawal from the co-req ENC 1101.” The College cannot give a failing withdrawal grade to a student who drops the lab (as opposed to not attending without withdrawing) and currently the Panthernet system does not automatically drop the lecture course if a coreq is dropped, this would have to be a manual process.

Similar to the MAT1033L conversation, E. Mueller offered that transient students should be automatically exempt from this lab requirement. The addition of the lab is aimed at high school students who may not be college ready-transient students have more academic experience in writing. The exemption of this course for transient students would decrease the resulting process of notifying and evaluating all transient students as to their need to take this course, which in most cases would not be necessary. B. Van Der Velde indicate that the exemption could be automatic or at the request of the faculty.

Data sources consulted: Curriculum Support Documents

Action: Motion to approve the curriculum actions with the stated recommendations to the English Cluster on exemption Scores, which students are exempt and the withdrawal grade for ENC1101L-B. Van Der Velde; 2nd-P. Holmes-De Graw

APPROVED

2. Math (See revote comments and action starting on Page 10 concerning this curriculum action.)

New Courses

Effective January 2014

MAT1033L Intermediate Algebra Lab (1 credit, 2 lab hours, AW grading scale, no prereq, coreq-MAT1033, no special fee)

1 credit

Revised Course

Effective January 2014

MAT1033 Intermediate Algebra (Add MAT1033L as a required corequisite)

3 credits

Justification: To increase the student success rate in MAT1033 Intermediate Algebra this co-requisite lab component was created.

Discussion: Garfield Basant represented the Math Cluster for this curriculum action. The MAT1033L was developed to assist student in being successful in MAT1033. The new course would be structure as a one lecture, one online lab hour course per week and attached to MAT1033 as a corequisite. E. Mueller questioned the exemption policy for this course. Currently all student who enroll in MAT1033 are required to take MAT1033L. Ed thinks that transient students should be automatically exempt from this lab requirement. The addition of the lab is aimed at high school students who may not

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be college ready. Transient students have, in most cases, more academic experience in mathematics. The exemption of this course for transient students would decrease the resulting process of notifying and evaluating all transient students as to their need to take this course; which in most cases would not be necessary. B. Van Der Velde indicate that the exemption could be automatic or at the request of the faculty.

Data sources consulted: Curriculum Support Documents

Action: Motion to Approve with the modification that transient students will either be auto-exempt or exempt by request- J. Maxwell; 2nd-B. Van Der Velde
APPROVED

3. Music

Reactivated Course

Effective January 2014

MVB2325 R Music-Applied-Private Instruction Tuba Sect S (Reinstate Five Year Rule inactive course as listed- 2 credits, 2 lab hours, updated description, prerequisite MVB1315 R (two semesters) with a grade of B or higher; corequisites MUS0010L and MUN1120 R, AW grading system, \$100 Special fees, repeatable 6 times) 2 credits

Justification: Applied music lessons are individual instruction; a class may consist of one student. These classes are separated by instrument and level (freshman, sophomore, junior, senior). A student must take the correct class for his/her instrument and level. Due to the fluctuating population of music students, there are not students for all instruments every semester. In addition, not all students progress to the sophomore level for various reasons. This is why this particular course became inactive. The Music department currently have a tuba student who is preparing to transfer to a university to complete his music degree. He is currently taking his third semester of MVB 1315 R (freshman level) and needs to move forward into the sophomore level course for next semester.

Discussion: Allen Webber explained the process that the Music Department must go through periodically to reactivate practical music courses. Since the state assigns individual numbers to each instrument course, and the Five Year Rule requires infrequently used instrument courses to be inactivate if no enrollment is evident for five years, it is necessary to bring courses through curriculum for reactivation periodically when a student needs the next level of training in an instrument prior to transferring to the junior level. This is the case for this action for a current tuba student. E. Mueller asked why an exception to the Five Year Rule policy could not be made for Music courses since it is apparent that this is a repetitive action for the department and Curriculum Committee and does not really affect anything else. The committee was in general agreement with this idea.

Data sources consulted: Curriculum Support Documents

Action: Motion to approve with a recommendation to propose an exemption to the Five Year Rule Board Policy for practical music courses- B. Van Der Velde; 2nd-V. Slesinger
APPROVED

The VPAA approved the curriculum action to reinstate MVB2325 R but cannot make exception to the Five Year Rule to delete inactive because of Florida Statutes 1001.61 and 1001.64, exceptions cannot be made

4. Strategies (See revote comments and action starting on Page 10 concerning this curriculum action.)

Revised Course

Effective January 2014

SLS1501 Strategies for College Success (Change title to Introduction to the College Experience, revise course description, revise course learning outcomes.) 3 credits

Justification: This course revision is part of the College's response to SB 1720. This course will now be a required course for all first time in college students. SLS 1501 will be a requirement for all First Time in College students who are degree seeking, not certificate seeking and all transfer students who have 14 credits or less. This required course does not apply to students seeking credit certificates (CCC), advanced technical diplomas or PSAV certificates. This will allow for a more consistent student experience across the different campuses and sections of the course.

Discussion: Manuel Larenas explained that this course's title, description and learning outcomes have been changed to make the course experience more cohesive across the College. The intent is to assist students in their experience with the

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college environment but also to give them an opportunity to explore career options, develop an educational plan and strengthen academic skills.

There was some discussion about how this additional course fits into existing programs and it was clarified that this was a college admission requirement and does not apply to the program degree total. E. Mueller indicated that SLS 1501 is considered institutional credit for financial aid purposes. Plus PSAV students, considered first-time degree seeking student when they cross over to the AS degree, would take this course when they start their AS program.

B. Van Der Velde inquired as to why College Credit Certificates (CCCs) were excluded from the SLS1501 requirement, and suggested that the same logic would apply to Associate in Science programs. Bob suggested that while the SLS course is very worthwhile, A.S. degree programs have only a limited number of credit hours, some with no electives, so the addition of this requirement would lengthen the time to degree. S.B. 1720's legislative intent was to reduce the time needed for a degree, and even if the SLS requirement was not considered "excess hours" it would be an additional course required as "institutional credit", thereby lengthening the time to degree. Bob mentioned that A.S. program accrediting bodies may find the additional course requirement inconsistent with the stated number of hours to complete the degree. Manual pointed out that many incoming students select the A.S. degree but really do not know what they plan to do. The revised SLS 1501 would assist them in this determination.

Data sources consulted: Curriculum Support Documents

Action: Motion to amend curriculum action to include "Associate in Science degree seeking students" to the list of those exempt from the SLS1501 requirement.-B. Van Der Velde; 2nd-V. Slesinger **APPROVED** (7 yes/5 no)

2nd Motion to approve amended curriculum action-B. Van Der Velde; 2nd-V. Slesinger **APPROVED** (1 no)

B. Honors Courses

New Course

Effective January 2014

INR2002 Honors International Relations (3 credits, 3 lecture hours, AW grading system, prerequisite- Acceptance into the Honors College plus POS1001 OR POS1041 (either with a grade of B or higher), or Instructor Approval, no special fees) 3 credits

Justification: This course development is part of a continued effort to expand Honors course offerings for students at Palm Beach State College.

Discussion: Terry Randolph verified the justification for this additional honors course addition to the college offerings.

Data sources consulted: Curriculum Support Documents

Action: Motion to Approve: P. Holmes-De Graw; 2nd-B. Van Der Velde **APPROVED**

C. Developmental Education Courses

New Course

Effective January 2014

ENC0017 College Reading and Writing (4 institutional credits, 4 lecture hours, Prerequisite: Non-Exempt students will need to provide CPT score of 0-82 (SS/RC) or PERT score of REA 50-105 and/or ENG 50-102 Corequisite: SLS1501, AN grading system, \$25 special fee) 4 credits

Justification: Per Florida Senate Bill SB1720 - Palm Beach State College has restructured developmental education course offerings per this bill's requirements effective October 31, 2013 for enrollment starting January 2014:

The bill restructures remedial college preparatory instruction as developmental education and requires Florida College System institutions to provide developmental education that is more tailored to the specific communication and computation skills a student needs to develop to be successful in performing college-level work. The bill does not repeal non-credit courses but requires colleges to offer developmental education options a student may pursue while also enrolled in college-credit courses. Students whose test scores indicate the need for developmental education must be advised of options and may enroll in the developmental education options of their choice.

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The bill specifies that two groups of students must not be required to take the common placement test or to enroll in developmental education:

- Students who entered 9th grade in a Florida public school in 2003-2004 or thereafter and who earned a standard Florida high school diploma; or
- Students who are serving as active duty members of the United States Armed Services.

Students who are not required to be tested or to enroll in developmental education may request assessment and may enroll in developmental education if they wish.

Discussion: Elizabeth Wilber and Carleton Chernenkoff explained that this new developmental reading and writing course was created in response to SB 1720 which mandated that the existing developmental reading and writing courses be reconfigured into one accelerated course. There was a question about the need for the lab fee for this course and the response was that this mirrored what existed for the current developmental courses and covers the cost of the supplies required for the new course.

Data sources consulted: Curriculum Support Documents

Action: Motion to Approve-E. Mueller; 2nd-B. Van Der Velde

APPROVED

D. Childcare, Human Services and Teacher Education

Early Childhood Education AS (This action was put on hold by the VPAA until further review can be done.)

E. Health Sciences

Medical Information Coder/Biller

Revised Courses

Effective August 2014

HIM1000C Introduction to Health Information Management (Change course description, change prereq from HSC2531 and HSC2652C or CGS1100 w/ grade of C to None; change coreq from none to HSC2531 w/grade of C or higher) 3 credits

Effective August 2014

HIM1012C Health Information Law, Ethics, and Compliance (Change prereqs from HIM1000C and MAN2021 to just HIM1000C w/grade of C or higher; change program code restriction from 2529 to 2529, 6528, B530, and 6531) 3 credits

Effective August 2014

HIM1433C Pathophysiology for Health Information Management (Change title to Pathophysiology for Health Information, revise course description, remove program code restrictions) 2 credits

Effective August 2014

HIM1442C Pharmacology for Health Information Management (Change title to Pharmacology for Health Information, change the course description, remove program code restriction.) 2 credits

Revised Program

Effective August 2014

| Current Medical Information Coder/Biller CCC 6528 LIMITED ACCESS | | | Proposed Medical Information Coder/Biller CCC 6528 LIMITED ACCESS | | |
|---|---|--------------|--|--|---------|
| REQUIRED COURSES | | CREDITS | REQUIRED COURSES | | CREDITS |
| BSC 2085 | Anatomy and Physiology 1 | 3 | BSC 2085 | Anatomy and Physiology 1 | 3 |
| BSC 2085L | Anatomy and Physiology 1 Lab | 1 | BSC 2085L | Anatomy and Physiology 1 Lab | 1 |
| CGS 1100 | Microcomputer Applications | 3 | BSC 2086 | Anatomy and Physiology 2 | 3 |
| BSC 2086 | Anatomy and Physiology 2 | 3 | BSC 2086L | Anatomy and Physiology 2 Lab | 1 |
| BSC 2086L | Anatomy and Physiology 2 Lab | 1 | HSC 2531 | Medical Terminology | 3 |
| HSC 2531 | Medical Terminology | 3 | HIM 1000C | Introduction to Health Information Management | 3 |
| HIM 1000C | Introduction to Health Information Management | 3 | HIM 1012C | Health Information Law, Ethics, and Compliance | 3 |
| HIM 1433C | Pathophysiology for Health Information | | HIM 1433C | Pathophysiology for Health Information | 2 |

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| | | | |
|---|-----------|--|-----------|
| Management | 2 | HIM 1442C Pharmacology for Health Information | 2 |
| HIM 1442C Pharmacology for Health Information | | HIM 1282C Fundamentals of Medical Coding | 3 |
| Management | 2 | HIM 2222C Medical Coding 1 | 3 |
| HIM 1282C Fundamentals of Medical Coding | 3 | HIM 2272C Medical Reimbursement and Revenue | 3 |
| HIM 2222C Medical Coding 1 | 3 | HIM 2253C Medical Coding 2 | 3 |
| HIM 2272C Medical Reimbursement and Revenue | 3 | HIM 2810L Advanced Coding Practicum | 1 |
| HIM 2253C Medical Coding 2 | 3 | Total Program Credits | 34 |
| HIM 2810L Advanced Coding Practicum | 1 | | |
| Total Program Credits | 34 | | |

Justification: The national professional association, the American Health Information Management Association (AHIMA), has updated their model curriculum to include an increased concentration on legal issues. AHIMA has removed the required contact hours for basic computer skills in order to add the higher level legal knowledge areas. This curriculum change will align our program with the model curriculum. Additionally this will require updating course prerequisites. Additionally, removing the Pathophysiology and Pharmacology courses from the limited access portion of the program will facilitate program completion in a shorter length of time and accommodate future program changes that will be required by AHIMA to meet the requirements for Reality 2016, a white paper on health information curriculum. http://www.ecu.edu/cs-dhs/hsim/upload/Reality_2016_Presentation-9_26_12_NC.pdf.

Discussion: Julia Steff reiterated the changes made to the Medical Coder/Biller CCC and how they reflected the requirements of the programs accrediting body.

Data sources consulted: Curriculum Support Documents

Action: Motion to Approve-P. Holmes-De Graw; 2nd-D. Singer

APPROVED

F. Trade and Industry

Aeronautical Science AS

Revised Course

Effective January 2014

| | | |
|---------|---|-----------|
| ASC1101 | Aero Navigation (Change prerequisite from PERT (Postsecondary Education Readiness Test) scores of 84 (Reading) and 90 (Writing) or above, or successful completion of REA0007 and ENC0015 to none.) | 3 credits |
| ASC1210 | Aero Meteorology (Change prerequisite from PERT (Postsecondary Education Readiness Test) scores of 84 (Reading) and 90 (Writing) or above, or successful completion of REA0007 and ENC0015 to none.) | 3 credits |
| ASC1310 | Aero Safety and Regulations (Change prerequisite from PERT (Postsecondary Education Readiness Test) scores of 84 (Reading) and 90 (Writing) or above, or successful completion of REA0007 and ENC0015 to none.) | 3 credits |
| ASC1640 | Propulsion Systems (Change prerequisite from PERT (Postsecondary Education Readiness Test) scores of 84 (Reading) and 90 (Writing) or above, or successful completion of REA0007 and ENC0015 to none.) | 3 credits |
| ASC2550 | Aerodynamics (Change prerequisite from PERT (Postsecondary Education Readiness Test) scores of 84 (Reading) and 90 (Writing) or above, or successful completion of REA0007 and ENC0015 to none.) | 3 credits |
| ATT1100 | Private Pilot Ground School (Change prerequisite from PERT (Postsecondary Education Readiness Test) score of 96 or above in Math or successful completion of MAT0018 to none.) | 3 credits |

Revised Program

Effective January 2014

| Current Professional Pilot - Airplane/Helicopter Concentrations AS 2197A/2197H | | | Proposed Professional Pilot – Airplane/Helicopter Concentrations AS 2197A/2197H | | |
|--|--------------------------------------|---------|---|--------------------------------------|---------|
| GENERAL EDUCATION REQUIREMENTS | | CREDITS | GENERAL EDUCATION REQUIREMENTS | | CREDITS |
| ENC 1101 | College Composition 1 | 3 | ENC 1101 | College Composition 1 | 3 |
| SPC 1017 | Fundamentals of Speech Communication | 3 | SPC 1017 | Fundamentals of Speech Communication | 3 |
| PHY 1001 | Applied Physics | 3 | PHY 1001 | Applied Physics | 3 |

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|--|--------------|--|-----------|
| Any MAC prefix course from Mathematics – Area III | 3 | Any MAC prefix course from Mathematics – Area III | 3 |
| Any course from Humanities - Area II | 3 | Any course from Humanities - Area II | 3 |
| Any course from Social Science - Area V | 3 | Any course from Social Science - Area V | 3 |
| Total Required General Education Credits | 18 | Total Required General Education Credits | 18 |
| CORE PROGRAM REQUIREMENTS | | CORE PROGRAM REQUIREMENTS | |
| ASC 1101 Aero-Navigation | 3 | ASC 1101 Aero-Navigation | 3 |
| ASC 1210 Aero-Meteorology | 3 | ASC 1210 Aero-Meteorology | 3 |
| ASC 1310 Aero-Safety and Regulations | 3 | ASC 1310 Aero-Safety and Regulations | 3 |
| ASC 1640 Propulsion Systems 3 | | ASC 1640 Propulsion Systems 3 | |
| ASC 2550 Aerodynamics | 3 | ASC 2550 Aerodynamics | 3 |
| ATF 1602C Basic Flight Simulator | 3 | ATF 1602C Basic Flight Simulator | 3 |
| ATT 1100 Private Pilot Ground School | 3 | ATT 1100 Private Pilot Ground School | 3 |
| ATT 2120 Instrument Ground School | 3 | ATT 2120 Instrument Ground School | 3 |
| ATT 2110 Commercial Pilot Ground School | 3 | ATT 2110 Commercial Pilot Ground School | 3 |
| ATT 2131 Flight Instructor Ground School | 3 | ATT 2131 Flight Instructor Ground School | 3 |
| Total Required Core Program Credits | 30 | Total Required Core Program Credits | 30 |
| REQUIRED COURSES | | REQUIRED COURSES | |
| ATF 1111C Private Pilot Flight 1 - Airplane | 2 | ATF 1111C Private Pilot Flight 1 - Airplane | 2 |
| ATF 1112C Private Pilot Flight 2 - Airplane | 2 | ATF 1112C Private Pilot Flight 2 - Airplane | 2 |
| ATF 1150LA-B Flight Lab 1 - Airplane | 1 | ATF 1150LA-B Flight Lab 1 - Airplane | 1 |
| ATF 2300 Instrument Rating Flight 1 - Airplane | 2 | ATF 2300 Instrument Rating Flight 1 - Airplane | 2 |
| ATF 2302L Instrument Rating Flight 2 - Airplane | 1 | ATF 2302L Instrument Rating Flight 2 - Airplane | 1 |
| ATF 2250L Flight Lab 2 - Airplane | 1 | ATF 2250L Flight Lab 2 - Airplane | 1 |
| ATF 2204C Commercial Pilot Flight - Airplane | 2 | ATF 2204C Commercial Pilot Flight - Airplane | 2 |
| Total Required Courses Credits | 11 | Total Required Courses Credits | 11 |
| ELECTIVES (5 CREDITS REQUIRED)* | | ELECTIVES (5 CREDITS REQUIRED)* | |
| ATF 2245 Commercial Pilot Flight 1 Additional Rating Helicopter | 2 | ATF 2245 Commercial Pilot Flight 1 Additional Rating Helicopter | 2 |
| ATF 2246 Commercial Pilot Flight 2 Additional Rating Helicopter | 2 | ATF 2246 Commercial Pilot Flight 2 Additional Rating Helicopter | 2 |
| ATF 2400L Commercial Pilot Multi-Engine Flight - Airplane | 1 | ATF 2400L Commercial Pilot Multi-Engine Flight - Airplane | 1 |
| ATF 2500C Flight Instructor (Initial CFI) Flight - Airplane | 2 | ATF 2500C Flight Instructor (Initial CFI) Flight - Airplane | 2 |
| ATF 2530L Flight Instructor Instrument (CFI-I) Flight - Airplane | 1 | ATF 2530L Flight Instructor Instrument (CFI-I) Flight - Airplane | 1 |
| ATF 2510L Flight Instructor Multi-Engine (MEI) Flight - Airplane | 1 | ATF 2510L Flight Instructor Multi-Engine (MEI) Flight - Airplane | 1 |
| ECO 2013 Principles of Macroeconomics | 3 | OR | |
| ECO 2023 Principles of Microeconomics | 3 | Credit Course Approved by Department Chair | |
| MAN 2021 Principles of Management | 3 | | |
| POS 1001 Introduction to Political Science | 3 | | |
| Total Required Electives Credits | 5 | Total Required Electives Credits | 5 |
| Total Program Credits | 64 | Total Program Credits | 64 |
| <i>*Students should be advised by the Aeronautical Science Department Chair prior to registering for Professional Pilot Concentration electives.</i> | | <i>*Students should be advised by the Aeronautical Science Department Chair prior to registering for Professional Pilot Concentration electives.</i> | |
| CURRENT PROFESSIONAL PILOT - HELICOPTER CONCENTRATION AS 2197H | | PROPOSED PROFESSIONAL PILOT - HELICOPTER CONCENTRATION AS 2197H | |
| GENERAL EDUCATION REQUIREMENTS | | GENERAL EDUCATION REQUIREMENTS | |
| ENC 1101 College Composition 1 | 3 | ENC 1101 College Composition 1 | 3 |
| SPC 1017 Fundamentals of Speech Communication | 3 | SPC 1017 Fundamentals of Speech Communication | 3 |
| PHY 1001 Applied Physics | 3 | PHY 1001 Applied Physics | 3 |
| Any course from Humanities - Area II | 3 | Any course from Humanities - Area II | 3 |
| Any MAC prefix course from Mathematics – Area III | 3 | Any MAC prefix course from Mathematics – Area III | 3 |
| Any course from Social Science - Area V | 3 | Any course from Social Science - Area V | 3 |
| Total Required General Education Credits | 18 | Total Required General Education Credits | 18 |
| REQUIRED COURSES | | REQUIRED COURSES | |
| ATF 1140C Private Pilot Flight 1 – Helicopter | 2 | ATF 1140C Private Pilot Flight 1 – Helicopter | 2 |
| | | ATF 1142C Private Pilot Flight 2 - Helicopter | 2 |
| | | ATF 1342L Flight Lab 1 - Helicopter | 1 |

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| ATF 1142C | Private Pilot Flight 2 - Helicopter | 2 | ATF 2340 | Instrument Rating Flight 1 - Helicopter | 2 |
| ATF 1342L | Flight Lab 1 - Helicopter | 1 | ATF 2341L | Instrument Rating Flight 2 - Helicopter | 1 |
| ATF 2340 | Instrument Rating Flight 1 - Helicopter | 2 | ATF 2240L | Flight Lab 2 - Helicopter | 1 |
| ATF 2341L | Instrument Rating Flight 2 - Helicopter | 1 | ATF 2241C | Commercial Pilot Flight - Helicopter | 2 |
| ATF 2240L | Flight Lab 2 - Helicopter | 1 | Total Required Courses Credits | | 11 |
| ATF 2241C | Commercial Pilot Flight - Helicopter | 2 | CORE PROGRAM REQUIREMENTS | | |
| Total Required Courses Credits | | 11 | ASC 1101 | Aero-Navigation | 3 |
| CORE PROGRAM REQUIREMENTS | | | ASC 1210 | Aero-Meteorology | 3 |
| ASC 1101 | Aero-Navigation | 3 | ASC 1310 | Aero-Safety and Regulations | 3 |
| ASC 1210 | Aero-Meteorology | 3 | ASC 1640 | Propulsion Systems | 3 |
| ASC 1310 | Aero-Safety and Regulations | 3 | ASC 2550 | Aerodynamics | 3 |
| ASC 1640 | Propulsion Systems | 3 | ATF 1602C | Flight Simulator | 3 |
| ASC 2550 | Aerodynamics | 3 | ATT 1100 | Private Pilot Ground School | 3 |
| ATF 1602C | Flight Simulator | 3 | ATT 2120 | Instrument Ground School | 3 |
| ATT 1100 | Private Pilot Ground School | 3 | ATT 2110 | Commercial Pilot Ground School | 3 |
| ATT 2120 | Instrument Ground School | 3 | ATT 2131 | Flight Instructor Ground School | 3 |
| ATT 2110 | Commercial Pilot Ground School | 3 | Total Required Core Program Credits | | 30 |
| ATT 2131 | Flight Instructor Ground School | 3 | ELECTIVES (5 CREDITS REQUIRED)* | | |
| Total Required Core Program Credits | | 30 | ATF 2231 | Commercial Pilot Flight 1 Additional Rating Airplane | 2 |
| ELECTIVES (5 CREDITS REQUIRED)* | | | ATF 2232 | Commercial Pilot Flight 2 Additional Rating Airplane | 2 |
| ATF 2231 | Commercial Pilot Flight 1 Additional Rating Airplane | 2 | ATF 2540L | Flight Instructor (Initial CFI) Flight - Helicopter* | 1 |
| ATF 2232 | Commercial Pilot Flight 2 Additional Rating Airplane | 2 | ATF 2541L | Flight Instructor Instrument (CFI-I) Flight - Helicopter | 1 |
| ATF 2540L | Flight Instructor (Initial CFI) Flight - Helicopter* | 1 | ATF 2244L | Commercial Pilot Night Vision Goggles Flight - Helicopter | 1 |
| ATF 2541L | Flight Instructor Instrument (CFI-I) Flight - Helicopter | 1 | ATF 2242L | Commercial Pilot External Load Flight - Helicopter | 1 |
| ATF 2244L | Commercial Pilot Night Vision Goggles Flight - Helicopter | 1 | ATF 2243 | Commercial Pilot Turbine Flight - Helicopter | 1 |
| ATF 2242L | Commercial Pilot External Load Flight - Helicopter | 1 | OR | | |
| ATF 2243 | Commercial Pilot Turbine Flight - Helicopter | 1 | Credit course approved by Department Chair | | |
| ECO 2013 | Principles of Macroeconomics | 3 | Total Required Electives Credits | | 5 |
| ECO 2023 | Principles of Microeconomics | 3 | Total Program Credits | | |
| MAN 2021 | Principles of Management | 3 | | | 64 |
| POS 1001 | Introduction to Political Science | 3 | <i>*Students wishing to instruct in Robinson helicopters must also take ATF2541L to meet the requirements of SFAR 73-2. Students should be advised by the Aeronautical Science Department Chair prior to registering for Professional Pilot Concentration electives.</i> | | |
| Total Required Electives Credits | | 5 | | | |
| Total Program Credits | | 64 | | | |

Justification: Course Revisions Due to the Florida Senate Bill 1720 the existing prerequisites of prep English courses are no longer allowed for these courses. AS Elective Changes When a student enters this program with an existing degree, the choices of electives are sometimes satisfied with general education courses from that degree. The student needs to take flight electives and be able to use their FA benefits but the fact that the electives are satisfied by other general education courses precludes them from doing so. Therefore, following courses need to be removed from the electives: ECO2013 Principles of Macroeconomics, ECO2023 Principles of Microeconomics, MAN2021 Principles of Management, and POS1001 Introduction to Political Science. If the student plans to transfer this degree to a bachelor's degree rather than choosing to immediately pursue a flight career, the Department Chair will evaluate this on a case by case basis.

Discussion: Judy Maxwell explained the two reasons for the curriculum actions presented: 1.) Due to the changes in the requirements of placement testing through SB1720, it will be difficult to enforce the prep requirements for ASC1101, ASC1210, ASC1640, ASC2550 and ATT1100. After talking to faculty in the math cluster and advising professionals, it was determined that the former prerequisites will be met by the order in which students take the required General Education courses in math and English within the program and the current prereqs will be dropped. 2.) In order to

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strengthen students flight skills, the program agreed to remove the non-flight courses from the elective credits so that students' selection of electives would be flight related only. Judy indicated that one item that was overlooked was the needed electives for students transferring to specific programs out of the AS degree. In these cases, students need to complete specific non-flight elective courses and to this end she asked to add the statement "or any AA or AS course approved by the department chair." E. Mueller agreed to this but indicated that Judy would need to provide a list of acceptable courses for degree audit.

Data sources consulted: Curriculum Support Documents

Action: Motion to Approve with the elective revision statement "or any AA or AS course approved by the department chair."- P. Holmes-De Graw; 2nd-M. McGaughey **APPROVED**

G. Motion to Dismiss

Discussion: NA

Action: Motion to Dismiss-E. Mueller; 2nd-P. Holmes-De Graw

APPROVED

The Curriculum agendas and documentation are at <http://intranet.pbcc.edu/AcadServ/CurriculumMaterials.asp> and Curriculum Minutes <http://www.palmbeachstate.edu/curriculum-development/minutes.aspx> are posted online.

The Curriculum Committee meetings will be held in ETA 101 in Lake Worth and will be available for members and presenters in the reserved conference rooms at the other college locations. (Belle Glade CRA 105.3, Boca Raton AD 406, Lake Worth ETA 101, and Palm Beach Gardens AD 207)

Location Attendance

| Location | Committee | Presenters | Faculty | Staff | Administrators |
|----------|-----------|------------|---------|-------|----------------|
| BG | 2 | | | | |
| BR | 1 | 1 | | | |
| LW | 10 | 4 | | 2 | |
| PBG | | 1 | | | |

| Attendance | Faculty and Instructors | Strategies-approve addition of AS exemption | Strategies-approve amended motion |
|------------|--|---|-----------------------------------|
| X | Garfield Basant, Math-1st Year LW | No | |
| | Sabrina Greenwell, Education-2nd Year LW | | |
| X | Peggy Holmes-De Graw, Nursing 2nd Year LW | No | |
| | Kristin Hopkins, Art-Graphic Design-1st Year LW | | |
| X | Jihan Mahmoud, BSN-1st Year District | No | |
| X | Judy Maxwell, Aeronautical Science-2nd Year LW | Yes | |
| X | Marilee McGaughey, Dental Hygiene-2nd Year LW | Yes | |
| | Mary Pernal, English-Literature-1st Year PBG | | |
| X | Mike Sfiropoulos, English for Academic Purposes-3rd Year LW, CHAIR | Yes | |
| X | Doreen Singer, Surgical Technology PSAV-1st Year LW | Yes | |
| X | Victor Slesinger, Foreign Languages-1st Year LW | Yes | |
| X | Vetaley Stashenko, Natural Sciences-1st Year BG | | |
| | Administrative Members | | |
| X | Michael Foster, Academic Dean-2nd Year, BR | Yes | |
| X | Sheri Goldstein, Assistant Dean Student Services-2nd Year BG | No | |
| | District Financial Aid Director | | |
| X | Edward Mueller, District Registrar | No | No |
| X | Robert Van Der Velde, Associate Academic Dean-2nd Year PBG | Yes | |
| X | Kathy Gamble, Academic Services (Non-voting) | | |
| | Ginger Pedersen, Dean- Academic Services (Non-voting) | | |

Presenters: Allen Webber, Manual Larenas, Elizabeth Wilber, Carleton Chernenkoff, Terry Randolph, Julia Steff

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Guests: Maryann McGann, Geri Spain

| Degree Type | Program Action | | | Course Action | | |
|---------------------|----------------|-----|--------|---------------|-----|--------|
| | New | Rev | Delete | New | Rev | Delete |
| BAS/BS | | | | | | |
| AA | | | | 4 | 3 | |
| AS | | 2 | | | 11 | |
| ATC | | | | | | |
| ATD | | | | | | |
| CCC | | 1 | | | | |
| College Prep | | | | 1 | | |
| PSAV | | | | | | |
| TOTAL | | | | | | |

Revote Request:

From: Gamble, Kathleen A

Sent: Monday, October 28, 2013 9:39 PM

To: Basant, Garfield A; Foster, Michael L; Goldstein, Sheri E; Greenwell, Sabrina M; Holmes-De Graw, Margaret M; Hopkins, Kristin M; Mahmoud, Jihan S; Maxwell, Judy A; McGaughey, Marilee S; Mueller, Edward; Pedersen, Ginger L; Pernal, Mary C; Sfiropoulos, Mike; Shub, Helen F; Singer, Doreen L; Slesinger, Victor E; Stashenko, Vetaley; Van Der Velde, Robert J

Subject: Curriculum Committee Revote on Select 10/24/13 Agenda Items

Importance: High

Hello, Curriculum Committee Members.

I have been asked to conduct an electronic Curriculum Committee vote to revote on three agenda items from the October 24, 2013 agenda.

The agenda items are:

IV. A. 1. Communications

Credits/Clock Hours

New Course

Effective January 2014

ENC1101L College Composition 1 Lab (1 credit, 2 lab hours, Prerequisite: Non-Exempt students will need to provide appropriate English placement scores and appropriate reading placement scores; Corequisite: ENC1101, no special fees)

1 credit

Revised Course

Effective January 2014

ENC1101 College Composition 1 (Add ENC1101L as a required corequisite.)

3 credits

Justification: AS part of the General Education improvement process, this lab was created to improve student writing skills. This lab will aid students toward success in ENC1101. ENC1101 and ENC1101L will be a linked for registration and withdrawal. Students may test out of the ENC1101L component through honors criteria (to be determined by advising). The English Cluster vote included the stipulation that students who stop attending ENC1101L will be awarded a FX (not WX) in order to avoid a student withdrawal from the co-req ENC 1101. (To exempt from this course requirement, students must meet one of the following test scores: SAT combined verbal score of 580 and math score of 470, an ACT average score of 24 (English, Reading) or a PERT score of 113 for reading and PERT score of 123 for

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writing. If the student does not enroll in ENC1101 in the term of the exemption, the exemption will need to be reapplied.)

Discussion: The words “combined” and “and math score of 1170” in the next to last sentence in the justification for item IV. A. 1. were removed since they were typos in preparing the Curriculum Committee Agenda.

Data sources consulted: Curriculum Support Documents

Action:

IV. A. 2. Mathematics

New Courses

Effective January 2014

MAT1033L Intermediate Algebra Lab (1 credit, 2 lab hours, AW grading scale, no prereq, coreq-MAT1033, no special fee)
1 credit

Revised Course

Effective January 2014

MAT1033 Intermediate Algebra (Add MAT1033L as a required corequisite) 3 credits

Justification: To increase the student success rate in MAT1033 Intermediate Algebra this co-requisite lab component was created.

Discussion:

Data sources consulted: Curriculum Support Documents

Action:

IV. A. 4. Strategies

Revised Course

Effective January 2014

SLS1501 Strategies for College Success (Change title to Introduction to the College Experience, revise course description, revise course learning outcomes.) 3 credits

Justification: This course revision is part of the College’s response to SB 1720. This course will now be a required course for all first time in college students. SLS 1501 will be a requirement for all First Time in College students who are degree seeking, not certificate seeking and all transfer students who have 14 credits or less. This required course does not apply to students seeking credit certificates (CCC), advanced technical diplomas or PSAV certificates. This will allow for a more consistent student experience across the different campuses and sections of the course.

Discussion:

Data sources consulted: Curriculum Support Documents

Action:

The reason for revoting on these agenda items is because the motions from the original meeting included items that are not in the purview of the Curriculum Committee. They are either a faculty decision, re: grade, or Administrative decisions re: college policies and procedures. The motion regarding the grade of FX vs. WX is a faculty decision and should not be considered a Curriculum Committee recommendation. The Administration determines the college policy on student exemptions from a course, test scores needed for testing out of a course and if students can test out of a course, and what degree (AA, AS, AAS) students will be required to take a course.

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For ENC1101L: 1) the FX grade is a faculty decision on how to assign a grade and what that grade will be, and 2) transient students are not exempt from the lab.

For MAT1033L: 1) transient students are not exempt from the lab, and 2) If a student believes they should be in a higher math course, they can take the placement test to determine placement.

For SLS1501: 1) ALL AS and AA students as well as Transient students will be required to take this course as an Admissions requirement, 2) As an Admissions requirement, it does not add credits to the existing program credits, and 3) Since the majority of AS students already take Strategies it should not be an issue for program accrediting agencies.

You will find the original support documents attached. Please review these documents again and submit your vote by **November 1, 2013**. You can indicate your approval or rejection of each agenda curriculum action request by either:

- Selecting the appropriate voting button above (approval or rejection) to vote in the same way for all three curriculum actions or
- By filling in the table below with your individual vote for each agenda item in a reply email.
- For those using Outlook Web Access (from home or off campus), please fill in the table below when you reply either way since voting buttons do not work in this system.

| Curriculum Action | Approve Curriculum Action | Reject Curriculum Action |
|--|---------------------------|--------------------------|
| IV. A. 1. Create ENC1101L College Composition 1 Lab (1 credit), Revise ENC1101 College Composition 1 (Add ENC1101L as Coreq.) | | |
| IV. A. 2. Create MAT1033L Intermediate Algebra Lab (1 credit), Revise MAT1033 Intermediate Algebra (Add MAT1033L as a coreq.) | | |
| IV. A. 4. Revise SLS1501 Strategies for College Success (3 credits) Change title to Introduction to the College Experience, revise course description, revise course learning outcomes. | | |

Again, please respond by November 1, 2013. Approval will be based on the majority of responses received from Curriculum Committee members by this time.

Thank you for your assistance.

I look forward to hearing from you.



























Kathy Gamble

Kathleen A. Gamble




Academic Coordinator
Palm Beach State College
Academic Services MS #51
4200 S. Congress Avenue TC 420
Lake Worth, Florida 33461
(561)868-3893, FAX (561)868-3893
gamblek@palmbeachstate.edu

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Committee Revote Response: (FINAL TALLY-16 votes to approve IV.A. 1., IV. A. 2.; 15 votes (1 opposed) to approve IV.A. 4. 1.

|     | FROM | SUBJECT | RECEIVED | SIZE | CA |
|--|--------------------|--|------------------------|-------|--------------------------|
|   | Singer, Doreen L | Approve: Curriculum Committee Revote on Select 10/24/13 Agenda It... | Thu 10/31/2013 3:48... | 12 KB | <input type="checkbox"/> |
| Please note: Due to Florida's broad open records law, most written communication to or from College employees | | | | | |
|   | Maxwell, Judy A | Approve: Curriculum Committee Revote on Select 10/24/13 Agenda It... | Thu 10/31/2013 2:53... | 12 KB | <input type="checkbox"/> |
| Please note: Due to Florida's broad open records law, most written communication to or from College employees | | | | | |
|  | Mueller, Edward | RE: Curriculum Committee Revote on Select 10/24/13 Agenda Items | Wed 10/30/2013 5:0... | 43 KB | <input type="checkbox"/> |
| See below Edward Mueller | | | | | |
|  | Mahmoud, Jih... | RE: Curriculum Committee Revote on Select 10/24/13 Agenda Items | Wed 10/30/2013 4:4... | 51 KB | <input type="checkbox"/> |
| Thank you Ms. Gamble, I see that almost everybody e-voted. That's ok, here are my votes Curriculum Action | | | | | |
|   | Basant, Garfiel... | Approve: Curriculum Committee Revote on Select 10/24/13 Agenda It... | Wed 10/30/2013 2:5... | 12 KB | <input type="checkbox"/> |
| Please note: Due to Florida's broad open records law, most written communication to or from College employees | | | | | |
|  | Holmes-De Gr... | RE: Curriculum Committee Revote on Select 10/24/13 Agenda Items | Wed 10/30/2013 1:5... | 40 KB | <input type="checkbox"/> |
| I vote yes for all three Peggy | | | | | |
|  | Hopkins, Kristi... | Re: Curriculum Committee Revote on Select 10/24/13 Agenda Items | Wed 10/30/2013 10:... | 68 KB | <input type="checkbox"/> |
| I vote "Yes" to all three agenda items. Best, Kristin. Kristin M. Hopkins, MFA Associate Professor of Art + Design | | | | | |
|  | Foster, Michae... | Re: Curriculum Committee Revote on Select 10/24/13 Agenda Items | Wed 10/30/2013 9:3... | 23 KB | <input type="checkbox"/> |
| I vote yes on all. | | | | | |
|  | Goldstein, She... | RE: Curriculum Committee Revote on Select 10/24/13 Agenda Items | Wed 10/30/2013 9:3... | 71 KB | <input type="checkbox"/> |
| I vote yes to all. Sheri Goldstein | | | | | |
|  | Greenwell, Sab... | RE: Curriculum Committee Revote on Select 10/24/13 Agenda Items | Wed 10/30/2013 9:3... | 69 KB | <input type="checkbox"/> |
| I second Mike. All the best, Dr. Sabrina Greenwell Professor II, Education FEA Advisor Palm Beach State College | | | | | |
|  | Sfiropoulos, M... | RE: Curriculum Committee Revote on Select 10/24/13 Agenda Items | Wed 10/30/2013 9:2... | 66 KB | <input type="checkbox"/> |
| Hello, I vote "Yes" to all three agenda items. Thank you, Mike Sfiropoulos English for Academic Purposes (EAP) | | | | | |
|  | Stashenko, Vet... | RE: Curriculum Committee Revote on Select 10/24/13 Agenda Items | Wed 10/30/2013 8:3... | 24 KB | <input type="checkbox"/> |
| Yes, for all three items. Sincerely, Dr. Vetaley Stashenko, Professor (Anatomy & Microbiology); "The true sign of | | | | | |
|  | Van Der Velde,... | Re: Curriculum Committee Revote on Select 10/24/13 Agenda Items | Tue 10/29/2013 4:24... | 59 KB | <input type="checkbox"/> |
| Upon further reflection, I believe I should make it clear that my concern is not with the courses themselves or the | | | | | |
| | Pedersen, Ging... | Re: Curriculum Committee Revote on Select 10/24/13 Agenda Items | Tue 10/29/2013 8:57... | 42 KB | <input type="checkbox"/> |
| Hi all: Just some additional thought on this matter. The general education committee has been working for more | | | | | |
|   | Slesinger, Vict... | Approve: Curriculum Committee Revote on Select 10/24/13 Agenda It... | Tue 10/29/2013 8:43... | 12 KB | <input type="checkbox"/> |
| Please note: Due to Florida's broad open records law, most written communication to or from College employees | | | | | |
|   | McGaughey, M... | Approve: Curriculum Committee Revote on Select 10/24/13 Agenda It... | Tue 10/29/2013 3:31... | 12 KB | <input type="checkbox"/> |
| Please note: Due to Florida's broad open records law, most written communication to or from College employees | | | | | |
|  | McGaughey, M... | Approve: Curriculum Committee Revote on Select 10/24/13 Agenda It... | Tue 10/29/2013 3:30... | 12 KB | <input type="checkbox"/> |
| Please note: Due to Florida's broad open records law, most written communication to or from College employees | | | | | |
|  | McGaughey, M... | Approve: Curriculum Committee Revote on Select 10/24/13 Agenda It... | Tue 10/29/2013 3:30... | 12 KB | <input type="checkbox"/> |
| Please note: Due to Florida's broad open records law, most written communication to or from College employees | | | | | |

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| | | | | |
|--|---|------------------------|-------|--------------------------|
|  | Mahmoud, Jih... RE: Curriculum Committee Revote on Select 10/24/13 Agenda Items | Tue 10/29/2013 11:5... | 59 KB | <input type="checkbox"/> |
| Hello all, I would like to share my thought regarding this e-voting. I strongly recommend that we list it as follow-up | | | | |
|  | Pernal, Mary C RE: Curriculum Committee Revote on Select 10/24/13 Agenda Items | Tue 10/29/2013 10:3... | 40 KB | <input type="checkbox"/> |
| Yes, yes and yes. Mary Pernal | | | | |
|  | Van Der Velde,... Re: Curriculum Committee Revote on Select 10/24/13 Agenda Items | Mon 10/28/2013 10:... | 38 KB | <input type="checkbox"/> |
| Colleagues, The curriculum committee is, essentially, an advisory body. I believe we owe the College our best | | | | |
| | Pedersen, Ging... Re: Curriculum Committee Revote on Select 10/24/13 Agenda Items | Mon 10/28/2013 10:... | 35 KB | <input type="checkbox"/> |
| Just one small clarification - at this time SLS 1501 would not be required of transient students as they are not | | | | |

Additional Comments During the Revote

-----Original Message-----

From: Pedersen, Ginger L

Sent: Monday, October 28, 2013 10:20 PM

To: Gamble, Kathleen A

Cc: Basant, Garfield A; Foster, Michael L; Goldstein, Sheri E; Greenwell, Sabrina M; Holmes-De Graw, Margaret M; Hopkins, Kristin M; Mahmoud, Jihan S; Maxwell, Judy A; McGaughey, Marilee S; Mueller, Edward; Pernal, Mary C; Sfiropoulos, Mike; Shub, Helen F; Singer, Doreen L; Slesinger, Victor E; Stashenko, Vetaley; Van Der Velde, Robert J
Subject: Re: Curriculum Committee Revote on Select 10/24/13 Agenda Items

Just one small clarification - at this time SLS 1501 would not be required of transient students as they are not degree-seeking at PBSC.

Sent from my iPhone

-----Original Message-----

From: Van Der Velde, Robert J

Sent: Monday, October 28, 2013 10:45 PM

To: Gamble, Kathleen A

Cc: Basant, Garfield A; Foster, Michael L; Goldstein, Sheri E; Greenwell, Sabrina M; Holmes-De Graw, Margaret M; Hopkins, Kristin M; Mahmoud, Jihan S; Maxwell, Judy A; McGaughey, Marilee S; Mueller, Edward; Pedersen, Ginger L; Pernal, Mary C; Sfiropoulos, Mike; Shub, Helen F; Singer, Doreen L; Slesinger, Victor E; Stashenko, Vetaley
Subject: Re: Curriculum Committee Revote on Select 10/24/13 Agenda Items

Colleagues,

The curriculum committee is, essentially, an advisory body. I believe we owe the College our best advice, which of course may not always be welcomed or followed.

I vote Yes as to the MAT1033L proposal, as transient students may exempt themselves by taking the appropriate placement test.

As to the ENC1101L proposal, I continue to believe that the exemption standards which were brought to the curriculum committee as part of the presented proposal should be carefully reviewed by the English faculty, informed by data about student success, so although I am generally supportive of adding this course, I must vote No on the ENC1011L proposal as presented.

As to the SLS1501 proposal as presented, I believe that this is inconsistent with the legislative intent behind SB1720. Whether the additional three credit hours are considered "admission requirements", "excess hours", or simply extra hours, it would nevertheless extend the time to degree/completion for AS and CCC students (though most if

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not all AA students would be able to take the course as part of the legislatively mandated 60 hours for that degree). I have seen no data (either by individual program or for all AS/CCC programs) that show a majority of students already take the SLS class, and I believe that accrediting bodies will consider this "admission requirement" to be inconsistent with our representations as to how many credit hours are necessary to earn an AS degree or College Credit Certificate. Having served as a member of the board of one of these bodies, I believe this will be a significant issue for at least some of our AS programs. I must therefore vote No as to the SLS1501 proposal as presented.

As a lawyer, I am quite used to having objections overruled, but nevertheless they should be made for the record.

Thanks,

Bob Van Der Velde

-----Original Message-----

From: Pedersen, Ginger L

Sent: Tuesday, October 29, 2013 8:57 AM

To: Van Der Velde, Robert J

Cc: Gamble, Kathleen A; Basant, Garfield A; Foster, Michael L; Goldstein, Sheri E; Greenwell, Sabrina M; Holmes-De Graw, Margaret M; Hopkins, Kristin M; Mahmoud, Jihan S; Maxwell, Judy A; McGaughey, Marilee S; Mueller, Edward; Pernal, Mary C; Sfiropoulos, Mike; Shub, Helen F; Singer, Doreen L; Slesinger, Victor E; Stashenko, Vetaley
Subject: Re: Curriculum Committee Revote on Select 10/24/13 Agenda Items

Hi all:

Just some additional thought on this matter. The general education committee has been working for more than a year on improving student writing skills. ENC1101L is a critical piece in helping our students improve their writing skills. We know that we will see the most underprepared group of new students in ENC 1101 in more than two decades. We also know that our bachelor degree faculty have reported how many of our students struggle with writing assignments.

As far as SLS, we know that the majority of AS students were already were taking this course as most started in prep. IRE has the data to back that up. This same argument could have been made for prep courses in AS programs. What we are missing is the great benefit that SLS provides to students to help them in all degree programs. This is a crucial piece of our FYE program to keep students enrolled.

These are challenging times with changes that will bring unknown consequences for many underprepared students. Doing nothing with a wait and see attitude will cause more students to fail.

Thanks

Ginger

Sent from my iPhone

From: Mahmoud, Jihan S

Sent: Tuesday, October 29, 2013 11:55 AM

To: Gamble, Kathleen A; Basant, Garfield A; Foster, Michael L; Goldstein, Sheri E; Greenwell, Sabrina M; Holmes-De Graw, Margaret M; Hopkins, Kristin M; Maxwell, Judy A; McGaughey, Marilee S; Mueller, Edward; Pedersen, Ginger L; Pernal, Mary C; Sfiropoulos, Mike; Shub, Helen F; Singer, Doreen L; Slesinger, Victor E; Stashenko, Vetaley; Van Der Velde, Robert J

Subject: RE: Curriculum Committee Revote on Select 10/24/13 Agenda Items

Hello all,

Palm Beach State College
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I would like to share my thought regarding this e-voting. I strongly recommend that we list it as follow-up matter for the next meeting and vote in-person to better re-exchange thoughts. I can vote by email if necessary; yet, I thought I will send-out this suggestion out first.

Thanks,
Dr. Mahmoud
Dr. Jihan Mahmoud, PhD, RN
Professor I
Palm Beach State College
4200 Congress Avenue
Lake Worth, FL 33461
561-868- 4118
mahmoudj@palmbeachstate.edu

From: Van Der Velde, Robert J

Sent: Tuesday, October 29, 2013 4:24 PM

To: Mahmoud, Jihan S

Cc: Gamble, Kathleen A; Basant, Garfield A; Foster, Michael L; Goldstein, Sheri E; Greenwell, Sabrina M; Holmes-De Graw, Margaret M; Hopkins, Kristin M; Maxwell, Judy A; McGaughey, Marilee S; Mueller, Edward; Pedersen, Ginger L; Pernal, Mary C; Sfiropoulos, Mike; Shub, Helen F; Singer, Doreen L; Slesinger, Victor E; Stashenko, Vetaley

Subject: Re: Curriculum Committee Revote on Select 10/24/13 Agenda Items

Upon further reflection, I believe I should make it clear that my concern is not with the courses themselves or the proposed revisions to content. I would therefore like to change my vote to Yes as to ENC1101L and SLS1501 so that these may move forward, as registration for the Spring semester begins on Monday.

Thanks,

Bob

From: Mahmoud, Jihan S

Sent: Wednesday, October 30, 2013 4:46 PM

To: Gamble, Kathleen A

Subject: RE: Curriculum Committee Revote on Select 10/24/13 Agenda Items

Thank you Ms. Gamble,
I see that almost everybody e-voted. That's ok, here are my votes

| Curriculum Action | Approve Curriculum Action | Reject Curriculum Action |
|--|---------------------------|--------------------------|
| IV. A. 1. Create ENC1101L College Composition 1 Lab (1 credit), Revise ENC1101 College Composition 1 (Add ENC1101L as Coreq.) | X | |
| IV. A. 2. Create MAT1033L Intermediate Algebra Lab (1 credit), | X | |

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| | | |
|---|--|---|
| Revise MAT1033 Intermediate Algebra (Add MAT1033L as a coreq.) | | |
| IV. A. 4. Revise SLS1501 Strategies for College Success (3 credits) Change title to Introduction to the College Experience, revise course description, revise course learning outcomes. | | X (I think all students should explore this subject: SLS) |

Thanks,
Dr. Jihan Mahmoud, PhD, RN
Professor I
Palm Beach State College
4200 Congress Avenue
Lake Worth, FL 33461
561-868- 4118
mahmoudj@palmbeachstate.edu

From: Mueller, Edward
Sent: Wednesday, October 30, 2013 5:04 PM
To: Gamble, Kathleen A
Subject: RE: Curriculum Committee Revote on Select 10/24/13 Agenda Items

See below

Edward Mueller

From: Gamble, Kathleen A
Sent: Monday, October 28, 2013 9:39 PM
To: Basant, Garfield A; Foster, Michael L; Goldstein, Sheri E; Greenwell, Sabrina M; Holmes-De Graw, Margaret M; Hopkins, Kristin M; Mahmoud, Jihan S; Maxwell, Judy A; McGaughey, Marilee S; Mueller, Edward; Pedersen, Ginger L; Pernal, Mary C; Sfiropoulos, Mike; Shub, Helen F; Singer, Doreen L; Slesinger, Victor E; Stashenko, Vetaley; Van Der Velde, Robert J
Subject: Curriculum Committee Revote on Select 10/24/13 Agenda Items
Importance: High

Hello, Curriculum Committee Members.

I have been asked to conduct an electronic Curriculum Committee vote to revote on three agenda items from the October 24, 2013 agenda.

The agenda items are:

IV. A. 1. Communications

Credits/Clock Hours

New Course

Effective January 2014

ENC1101L College Composition 1 Lab (1 credit, 2 lab hours, Prerequisite: Non-Exempt students will need to provide appropriate English placement scores and appropriate reading placement scores; Corequisite: ENC1101, no special fees)

1 credit

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Revised Course

ENC1101 College Composition 1 (Add ENC1101L as a required corequisite.)

Effective January 2014

3 credits

IV. A. 2. Mathematics

New Courses

MAT1033L Intermediate Algebra Lab (1 credit, 2 lab hours, AW grading scale, no prereq, coreq-MAT1033, no special fee)

Effective January 2014

1 credit

Revised Course

MAT1033 Intermediate Algebra (Add MAT1033L as a required corequisite)

Effective January 2014

3 credits

IV. A. 4. Strategies

Revised Course

SLS1501 Strategies for College Success (Change title to Introduction to the College Experience, revise course description, revise course learning outcomes.)

Effective January 2014

3 credits

| Curriculum Action | Approve Curriculum Action | Reject Curriculum Action |
|--|---------------------------|--------------------------|
| IV. A. 1. Create ENC1101L College Composition 1 Lab (1 credit), Revise ENC1101 College Composition 1 (Add ENC1101L as Coreq.) | Yes | |
| IV. A. 2. Create MAT1033L Intermediate Algebra Lab (1 credit), Revise MAT1033 Intermediate Algebra (Add MAT1033L as a coreq.) | Yes | |
| IV. A. 4. Revise SLS1501 Strategies for College Success (3 credits) Change title to Introduction to the College Experience, revise course description, revise course learning outcomes. | Yes | |