




Palm Beach State College
Curriculum Committee November 29, 2012 Minutes
Electronic Committee Vote Results

FA - Possible Financial Aid Action Warranted

The Curriculum Committee met on November 29th at 3:00 p.m. in ETA 101. Unfortunately, a quorum was not reached in order to vote on agenda items (Only eight (8) voting members were in attendance.). K. Gamble reviewed the agenda FYI items and each of the presenters for the agenda action items presented their justifications for the actions they were proposing. According to committee policy, with the permission of the Vice President of Academic Affairs, an electronic vote of the curriculum actions was distributed on Friday, November 30th. Committee members were given five (5) working days to vote on these actions. Voting concluded on Thursday, December 6th. The results of that vote are included below.

Curriculum Committee Vote Results

	Maxwell, Judy A	RE: Electronic Vote on November 29, 2012 Curriculum Committee Agenda	Tue 12/4/2012...	14 KB
	Maxwell, Judy A	Approve: Electronic Vote on November 29, 2012 Curriculum Committee Agenda	Mon 12/3/201...	53 KB
	Mueller, Edward	Approve: Electronic Vote on November 29, 2012 Curriculum Committee Agenda	Mon 12/3/201...	12 KB
	Goldstein, Sheri E	Approve: Electronic Vote on November 29, 2012 Curriculum Committee Agenda	Mon 12/3/201...	13 KB
	Piccolino, Anthony V	RE: Electronic Vote on November 29, 2012 Curriculum Committee Agenda	Mon 12/3/201...	35 KB
	Rueda-De-Leon, Rola...	RE: Electronic Vote on November 29, 2012 Curriculum Committee Agenda	Mon 12/3/201...	23 KB
	Rueda-De-Leon, Rola...	RE: Electronic Vote on November 29, 2012 Curriculum Committee Agenda	Sat 12/1/2012 ...	21 KB
	Van Der Velde, Robe...	Approve: Electronic Vote on November 29, 2012 Curriculum Committee Agenda	Fri 11/30/2012...	13 KB
	Holmes-De Graw, Ma...	Approve: Electronic Vote on November 29, 2012 Curriculum Committee Agenda	Fri 11/30/2012...	13 KB

From: Piccolino, Anthony V

Sent: Monday, December 03, 2012 9:38 AM

To: Gamble, Kathleen A

Subject: RE: Electronic Vote on November 29, 2012 Curriculum Committee Agenda

Hi Kathy,

I approve all the curriculum action requests as per your email.

Sincerely,

Tony Piccolino

-----Original Message-----

From: Rueda-De-Leon, Rolando

Sent: Saturday, December 01, 2012 8:32 AM

To: Gamble, Kathleen A

Subject: RE: Electronic Vote on November 29, 2012 Curriculum Committee Agenda

Good morning Kathy, please see below; have a great weekend, Rolando

APPROVE IV. A. AA Courses-Music

Reactivate Courses Effective January 2013 MVB 2322R Music-Applied-Private Instruction French Horn S Prerequisite: MVB1312 R (Two semesters with a grade B or higher); Corequisites: MUS0010L and MUN1120 R, 16 lab contact hours) (Revised Course Description and updated outline) Revised Course Effective August 2013 MUT 1241L – Ear Training and Sight-singing 1(Change Co-requisites from “MUT1111 or equivalent and MVK1111 A or equivalent” to “MUT1111 or equivalent and MVK1111 A, MVK 1314R, or equivalent”)

APPROVE IV. B. Child Care, Human Services and Teacher Education

Revised Program Effective January 2013

Remove Five Year Rule inactive courses EEC1003 Introduction to School Age Child and EEC1603 Positive Guidance and Behavior Management in School Age Child Care as electives from the Educational Assisting AS (2369) degree.

APPROVE IV. C. Creative Arts and Communication

Revised Program Effective January 2013

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Remove Five Year Rule inactive courses FIL2952 Portfolio Preparation, MUC2301 Introduction to Electronic Music 1, MUM2600 Recording Techniques 1, MUM2600L Recording Techniques 1 Lab as electives from Motion Picture Production Technology AS (2282)

APPROVE IV. D. Trade and Industry

1. Automotive 1 PSAV

Revised Course Effective August 2013

AER0692 Automotive Electrical and Electronic Systems 2 (Change AER0599 from prerequisite to corequisite. VPI course coreqs remain the same.)

APPROVE 2. Bricklayer Apprenticeship PSAV (5254) FA

Deleted Courses Effective January 2013

BCA0101 Bricklayer Apprenticeship 1 (PSAV)

BCA0102 Bricklayer Apprenticeship 2 (PSAV)

BCA0111 R Bricklayer Apprenticeship Co-op 1 (First Year) (PSAV)

BCA0116 R Bricklayer Apprenticeship Co-op 6 (Third Year-Summer) (PSAV) Deleted Program Effective January 2013 Since the remaining eight (8) courses in the Bricklayer Apprenticeship PSAV (5254) are inactive because of the BOT Five Year Rule, this curriculum action is to delete the program from Palm Beach State offerings.

-----Original Message-----

From: Rueda-De-Leon, Rolando

Sent: Monday, December 03, 2012 6:29 AM

To: Gamble, Kathleen A

Subject: RE: Electronic Vote on November 29, 2012 Curriculum Committee Agenda

Hi Kathy, Yes.... Rolando

Rolando Rueda-de-León PhD, PM

Palm Beach State College

BAS Information Management

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From: Gamble, Kathleen A

Sent: Sunday, December 02, 2012 2:23 PM

To: Rueda-De-Leon, Rolando

Subject: RE: Electronic Vote on November 29, 2012 Curriculum Committee Agenda

Thank You. Do you also approve the minutes from the September meeting?

I. Approval of September 27, 2012 Minutes

Kathy

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I. Approval of September 27, 2012 Minutes

Discussion: No discussion. 10 votes to approve

APPROVED

Data sources consulted: Minutes

Action:

I. FYI Information

Curriculum Action Approved by VPAA

Revised Course

Effective January 2013

FFP 1822 Emergency Management Systems, Principles and Practice (Change title to "Introduction to Emergency Management and Homeland Security")

3

Justification: This course title change will better fit the course learning outcomes and the industry standards and terminology within Transportation Security Administration training programs. Since the course would be offered Spring term, it was recommended that it be sent to the VPAA for emergency approval so that the course can be loaded correctly for Spring Term. Dr. Sass approved the action November 13, 2012.

Revised Program Requirements

Effective January 2013

Emergency Medical Technician (EMT-B) ATD B217

Required Courses

Credits

EMS 1119	Emergency Medical Technician Basic (Lecture)	6
EMS 1119L	Emergency Medical Technician Basic Lab	3
EMS 1431	EMT-Basic Hospital and Field Experience	2
Total Program Credits		11

Action and Justification: This is the basic level, single semester course for Emergency Medical Services that feeds the Paramedic program and the Firefighter Program. This is a limited access enrollment process that currently is requiring the TABE test upon entrance. The TABE test is not a requirement for credit programs, only PSAV and it is incorrectly posted on the application. Florida statute does not require testing for this training program. This housekeeping action was discussed by Dr. Sass and Deans' Council and approved in October 2012.

CCE/Avocational Course Dictionary Actions September 18th through November 20, 2012

New Avocational and CCE Courses	Title	Clock Hours
BEO0380	Employment Laws for Small Businesses	6
CWO0272	The Internet Business Associate	24
CWO0273	Network Technology Associate	16
CWO0274	Site Development Associate	24
HEO0184	VPK Language and Literacy: Phonological Awareness – Rhyme, Alliteration and Segmentation	10
HEO0185	Teaching Strategies Gold Assessment – Birth through Kindergarten	12
HEO0232	Overview of CLASS	6
HEO0233	Growing Your Staff while Growing Yourself	16
HRO0182	Creative Writing: "It's all in the Title"	8
LGO0123	Beginning English Language Levels 1 A and 1 B	64
LGO0124	Mid-Beginner English Language Levels 2 A and 2 B	64
POO0520	FTO for Corrections	40
POO0521	Telecommunicator Exam Review	16
YCO0514	ASYC Fine Arts (Painting)	12
YCO0515	Architecture Summer Studio – ASYC	24

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Revised Avocational and CCE Courses	Title	Changes
BEO0215	Market & Brand Your Small Business	Change course title to <i>Marketing Kit for Entrepreneurs</i> ; Revise course description.
FFO0174	Live Fire Training Instructor	Change special fee from \$40 to \$145.
FSO0129	Country Club Service and Organization	Change special fee from \$195 to \$475; Revise course description.
HEO0136	The Arts: Expression and Representation through the Visual Arts Movement	Change clock hours from 8 to 10; Revise course description.
HEO0143	A Healthy Food and Fitness Program for Preschoolers	Change clock hours from 8 to 10; Revise course description.
HPO0047	American Sign Language 1	Change clock hours from 39 to 36; Change special fee from \$30 to \$195.
HPO0053	American Sign Language 2	Change clock hours from 39 to 36; Change special fee from \$30 to \$195.
HPO0054	American Sign Language 3	Change clock hours from 39 to 36; Change special fee from \$30 to \$195.

Inactivation CCE Course	Title	Clock Hours
EMO0219	Intervention: STEMI Images from the Cath Lab	3

Five Year Rule Courses-BOT Policy 6Hx-18-2.08 requires a review of courses that have not had enrollment in five years. This policy requires that these courses be inactivated at Palm Beach State and inactivated on the SCNS list of courses for Palm Beach State. The following courses fall under this criteria. Those courses included in programs offered at Palm Beach State must also have related curriculum actions to remove these courses from those programs.

AA Course	Last Term Offered w/Enrollment	Comments
ARH1955 – History and Appreciation of Art 1 (AA)	1985-3	Course reactivated 2012-2 but never offered. Not listed in a program.
EDF1949C – Co-Op: Education 1 (AA)	2008-1	2009-1 Canceled Class, 2010-1 Canceled Class Not listed in a program.
GER2210 – Intermediate German Readings and Conversation 1 (AA)	Never offered	This course has never been offered. Not part of Area VI – Health and Foreign Language General Education Courses.
MUC2301 – Introduction to Electronic Music 1 (AA)	2004-2	2005-1 Canceled, 2005-2 Canceled An elective choice in the Motion Picture Production Technology AS 2282
MUM2600 – Recording Techniques 1 (AA)	2004-1	2005-1 Canceled An elective choice in the Motion Picture Production Technology AS 2282
MUM2600L – Recording Techniques 1 Lab (AA)	2004-1	2005-1 Canceled An elective choice in the Motion Picture Production Technology AS 2282
MVS1216 R – Music-Applied- Private Instruction Guitar Sect F (AA)	2007-3	Not listed in a program.
MVW1211 R - Applied Flute Sect F (AA)	2008-1	2009-1 Canceled. Not listed in a program.
MVW2321 R – Music-Applied-Private Instruction Flute Sect S (AA)	2007-2	2008-1 Canceled, 2008-2 Canceled, 2009-1 Canceled 2009-2 Canceled, 2010-2 Canceled, 2011-2 Canceled Not listed in a program.
AS Course	Last Term Offered	Comments

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	w/Enrollment	
EEC1003 – Introduction to School Age Child (AS)	2005-2	2005-3 Canceled, 2006-1 Canceled, 2006-2 Canceled, Came through curriculum in June 2009 to add restricted program objective code 2369 and remove restricted program objective code 2358. A “Required” course in the School Age CCC 6365 program. An “Elective” choice in the Educational Assisting AS 2369 program. Targeted August 2011 (2012-1) Five Year Rule Course Listing: but curriculum action to remove from programs not submitted.
EEC1603 – Positive Guidance and Behavior Management in School Age Child Care(AS)	2005-2	2005-3 Canceled, 2006-1 Canceled, 2006-2 Canceled Came through curriculum in June 2009 to add restricted program objective code 2369 and remove restricted program objective code 2358. A “Required” course in the School Age CCC 6365 program. An “Elective” choice in the Educational Assisting AS 2369 program. Targeted August 2011 (2012-1) Five Year Rule Course Listing: but curriculum action to remove from programs not submitted.
FIL2952 – Portfolio Preparation (AS)	None	2006-1 Canceled (FIL2012 number at that time), 2006-2 Canceled (FIL2012 number at that time), 2007-3 Canceled, 2008-3 Canceled An elective choice in the Motion Picture Production Technology AS 2282 program.
PSAV Course	Last Term Offered w/Enrollment	Comments
BCA0103 – Bricklayer Apprenticeship 3 (PSAV)	2007-1	2008-1 Canceled, 2009-1 Canceled
BCA0104 - Bricklayer Apprenticeship 4 (PSAV)	2007-2	2008-2 Canceled, 2009-1 Canceled, 2009-2 Canceled, 2010-1 Canceled, 2010-2 Canceled, 2011-2 Canceled 2012-2 Canceled, 2013-2
BCA0105 – Bricklayer Apprenticeship 5 (PSAV)	2007-1	2007-2 Canceled, 2008-1 Canceled, 2008-2 Canceled 2009-1 Canceled, 2009-2 Canceled
BCA0106 – Bricklayer Apprenticeship 6 (PSAV)	2007-2	2008-2 Canceled, 2009-1 Canceled, 2009-2 Canceled 2010-2 Canceled, 2011-2 Canceled, 2012-2 Canceled
BCA0112 R – Bricklayer Apprenticeship Co-op 2 (First Year – Summer) (PSAV)	2007-3	2008-3 Canceled, 2009-3 Canceled, 2010-3 Canceled 2011-3 Canceled, 2012-3 Canceled
BCA0113 R – Bricklayer Apprenticeship Co-op 3 (Second Year) (PSAV)	2007-2	2008-1 Canceled, 2008-2 Canceled, 2009-1 Canceled 2009-2 Canceled, 2010-1 Canceled, 2010-2 Canceled 2011-1 Canceled, 2011-2 Canceled, 2012-2 Canceled 2013-2 Canceled
BCA0114 R – Bricklayer Apprenticeship Co-op 4 (Second Year–Summer) (PSAV)	2005-3	2007-3 Canceled, 2008-3 Canceled, 2009-3 Canceled 2010-3 Canceled, 2012-3 Canceled, 2013-3 Canceled
BCA0115 R – Bricklayer Apprenticeship Co-op 5 (Third Year) (PSAV)	2007-2	2008-1 Canceled, 2008-2 Canceled, 2009-1 Canceled 2009-2 Canceled, 2010-1 Canceled, 2010-2 Canceled 2011-2 Canceled, 2012-2 Canceled 2013-2
POO0245 – Florida Certification Review (Stand alone PSAV)	2005-3	Not tied to a program.

Avocational/CCE	Course Title	Clock Hours
ACO0009	Career Development	48

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Avocational/CCE	Course Title	Clock Hours
AVO0283	R & R (Research and Report)	12
AVO0307	Get Your Body Movin'	12
AVO0316	Imaginative Mask Designing	12
AVO0363	Florida Eco-Aventures	12
AVO0366	Let's Go Birding	12
AVO0367	Algebra the Fun Way	12
AVO0371	Game Set Match – Beginners 1	12
AVO0400	FOTAY (Figure Out the Activity Yourself!)	12
AVO0429	Aging to Perfection	4.5
AVO0431	Let the Magic Begin! Discover Your Purpose, Path and Passion through Numerology	10
AVO0432	Great Screen Teams	10
AVO0434	Living with Your Art – A Patchwork of Personal Memorabilia	10
AVO0435	Floral Arranging Made Fun and Easy	7.5
AVO0439	Reverse Mortgages – Do I Really Want One?	7.5
AVO0440	The Pity of War	10
AVO0441	European Cathedrals	10
AVO0442	Connecting to Angels Within	10
AVO0443	Islam and the West, a Clash of Civilizations	7.5
AVO0444	Literary Brussels	10
AVO0485	Water, Water, Everywhere!	12
AVO0506	You Can Draw!	12
AVO0510	Author Study	12
AVO0512	P.O.T.U.S.	12
AVO0514	The 3 Rs – Recycle, Reduce, Reuse	12
AVO0519	Newspapers In Education	12
AVO0541	Inside the Human Body	12
AVO0544	Create Your Own Crystal Flip-Flops	12
AVO0546	Belly Dancing for all Levels (4)	4
AVO0548	Powerful and Popular Pilates 5	5
AVO0549	Powerful and Popular Pilates 4	4
AVO0552	Global Politics for Teens	7.5
AVO0558	Fun Fitness for Kids 6	6
AVO0559	NIA 4	4
AVO0560	Tai Chi + Qi Gong 5	5
AVO0561	Fun Fitness for Kids 7.5	7.5
AVO0562	Growing with America	10
AVO0566	PBCC CSI: An Introduction to Forensic Anthropology	10
AVO0568	PBCC CSI: An Introduction to Forensic Anthropology	7.5
AVO0572	The Enneagram: Get Insights into Your Personality and Relationships	10
AVO0574	Dream Weaving: An Experiential Workshop (10 hrs)	10
AVO0575	Art of the Body (7.5)	7.5
AVO0579	A Taste of Modern Art from 1900 to the Present	10
AVO0593	German for Beginners	12
AVO0610	Why Not Ballet?	12
AVO0613	Chinese Arts and Crafts	12
AVO0625	Journaling Medley	12
AVO0631	Creating in Clay	12
AVO0642	Photography Composition	12
AVO0645	Boot, Scott & Boogie	12
AVO0651	Lighting Basics for Photography	12

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Avocational/CCE	Course Title	Clock Hours
AVO0668	A Train to Key West	7.5
AVO0671	Tibet – The Rooftop of the World	7.5
AVO0673	Tell a Story and Illustrate It	10
AVO0674	Politics: So What?	10
AVO0675	Great Greeting Cards	10
AVO0676	Calligraphy – The Art of Script	10
AVO0677	Anyone Can Draw anything (In Colored Pencils)	10
AVO0679	What the Bleep is a Blog	7.5
AVO0680	Aging Makeover	10
AVO0681	A Day at the Opera	10
AVO0682	Sculpture 101	10
AVO0683	Beautiful Custom Colored You!	7.5
AVO0687	The History of Art	10
AVO0691	You Can Draw!	7.5
AVO0692	A Show of Hands	7.5
AVO0694	Ooey-Gooey Science	7.5
AVO0701	NIA 5 (LUL)	5
AVO0702	Introduction to Construction	168
AVO0705	Human Resources Certificate Program	80
AVO0706	Web Database Developer	200
AVO0708	Certified National Pharmaceutical Representative	120
AVO0709	HIPAA Compliance	12
AVO0710	Human Resources for Healthcare Providers	80
AVO0711	Introduction to Construction Craft Skills (Pre-Apprenticeship 1)	110
AVO0712	Construction Craft Skills/Heating and Air Conditioning (Pre-Apprenticeship 2)	115
AVO0713	Construction Craft Skills/Electrical (Pre-Apprenticeship 2)	115
AVO0714	Construction Craft Skills/Plumbing (Pre-Apprenticeship 2)	115
AVO0715	Heavy Equipment Operators Training 1	360
AVO0716	Heavy Equipment Operators Training 2	201
AVO0804	The New Deal – The First 100 Days	7.5
AVO0815	M-Ocean Movement	12
AVO0817	Enter the Magic – Your Treasure Map for Life	12
AVO0822	Toe Tappers	12
AVO0823	Desktop Publishing for Kids	12
AVO0827	Math – Entering 3 rd Grade	12
AVO0828	The Art of Turtles	12
AVO0829	Plants!	12
AVO0832	Intro to Computer Programming	12
AVO0833	Intro to C/C++ Programming	12
AVO0835	Monster Tails/Tales	12
AVO0839	Internet Research for Kids	12
AVO0840	Who is E.B. White	12
AVO0845	Presidential Wives	12
AVO0847	Frolic Through the 60's	12
AVO0850	Art About Animals	12
AVO0852	Button Bonanza	12
AVO0853	In Print	12
AVO0855	Framed Memories	12
AVO0857	Intermediate Spanish	12
AVO0859	Boys Just Wanna Have Fun	12
AVO0860	Lean CPR	12
AVO0861	Conquer Stage Fright	12

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Avocational/CCE	Course Title	Clock Hours
AVO0862	How the Body Works	12
AVO0868	Geography Integrated with History, Culture, and Literature	12
AVO0869	Look to the Future – Explore Your Career Options	18
AVO0872	Basic Sewing	12
AVO0875	In Rhythm with Science	12
AVO0877	Name that Artist	12
AVO0879	Quilt-Making	12
AVO0882	What's Growing Around Us?	12
AVO0885	Art Medley	7.5
AVO0886	Assassinations that Changed History	7.5
AVO0887	A Walk Down Memory lane	7.5
AVO0889	Get Liberated!	7.5
AVO0890	Health Coaching	7.5
AVO0891	Interesting Female Artists	7.5
AVO0892	Tin Pan Alley	7.5
AVO0893	Transition Your Life (7.5)	7.5
AVO0897	Computer Creations (10)	10
AVO0900	The Mafia Wife Speaks	7.5
AVO0901	Mind and Body Connection	7.5
AVO0902	Let's Talk Television	7.5
AVO0903	A History of Baseball	7.5
AVO0910	The Secret and Spiritually Dreams do Come True!	7.5
AVO0914	The Art of Classical Song	7.5
AVO0918	Intimacy in Human Relations	7.5
AVO0919	Art History and Politics	7.5
AVO0920	The Vision Quest and Other Rites of Passage	7.5
AVO0921	Saints, Heretics, and Kings, a History of Tudor Society	7.5
AVO0922	The Trail of Tears	7.5
AVO0925	Practical Economics – How our Economy Really Works	7.5
AVO0926	Art History of the World (ASYC)	7.5
AVO0928	Art Medley for ASYC	7.5
AVO0929	Awesome PowerPoint Presentations (ASYC)	7.5
AVO0931	Unlock Your Mind	8
AVO0932	Wills, Probate and Estate Planning	16
AVO0934	Learn to Change and Overcome Resistance	8
AVO0935	The Power of the Voice	8
BEO0097	Conversation 1	32
BEO0198	Command Spanish for Nurseries, Landscaping and Groundskeeping	16
BEO0218	Customers: The Life of Your Small Business	8
BEO0222	Developing Your Inner Salesperson	6
BEO0223	Human Resources for Small Business	8
BEO0242	Keys to a Successful Sell	6
BEO0246	Finding Money for Your Small Business	8
BEO0259	Writing that Sells	6
BEO0272	CS Spanish for Child Care Facilities	16
BEO0273	CS Survival Spanish for Law Enforcement Officers	16
BEO0275	CS Survival Spanish for Paramedics and EMTs	16
BEO0276	CS Spanish for Real Estate Agents	16
BEO0277	CS Emergency Spanish for Firefighters	16
BEO0279	CS Industry, Manufacturing and Warehousing	16
BEO0280	Delivering Knock Your Socks Off Service	12
BEO0281	How to be a Great Call Center Representative	12

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Avocational/CCE	Course Title	Clock Hours
BEO0282	Keeping Customers for Life	12
BEO0293	Bling, Bling! Diamonds: The 4Cs and More!	4
BEO0301	Fat-Free Writing	4
BEO0303	Writing Effective Email	4
BEO0305	A Legal Guide for Small Business	10
BEO0306	Using Technology to Enhance Your Small Business	10
BEO0310	Developing Your Inner Salesperson (4 hr.)	4
BEO0325	Accent Reduction: Pronouncing American English 1	24
BEO0326	Accent Reduction: Pronouncing American English 2	24
BEO0327	Accent Reduction: Pronouncing American English 3	24
BEO0330	Peer Today, Boss Tomorrow	4
BEO0333	Bury My Heart at Conference Room B	4
BEO0334	E-mail for Success	3
BEO0336	Franchising: Investigate Before You Invest	8
BEO0337	Bridging the Generations Gap	8
BEO0338	The Power of One	6
BEO0339	How to be a Real Success	6
BEO0340	Learning the 17 Indisputable Laws of Teamwork	12
BEO0344	Coping with Speech Anxiety	16
BEO0346	Public Speaking Strategies for Speakers of Other Languages	16
CIO0101	Nursing, EMS and the Crime Scene Seminar	8
CIO0102	Basic Forensic Digital Photography	8
CIO0104	Educating Healthcare and Law Enforcement Professionals on Grief Counseling	8
CWO0186	Forms in Word	2
CWO0187	Charts in Excel	2
CWO0194	Internet Surf-n-Turf	12
CWO0196	PDA Basics	3
CWO0199	Adobe Illustrator	18
EMO0125	CPR Basic Life Support Instructor	6
EMO0126 A	Heartsaver AED	4
EMO0136	Heartsaver First Aid with CPR and AED	6.5
EMO0173	Pediatric Advanced Life Support Renewal	9
FFO0617	Large Area Search Training	3
FFO0730	Advanced Strategy and Tactics	4
FFO0931	Extrication Training (4)	4
FSO0113	Nutrition in Professional Food Service Refresher	8
FSO0119	Professional Personal Chef Training	36
FSO0120	Remember Me	4
FSO0121	The Difficult Guest	4
HEO0126	QIS Director's Seminar Series	21
HVO0115	Leading the Way to Quality	5
IGO0128	Dynamic Presentations	6
IGO0208	Leadership Challenge: How to Achieve Extraordinary Results in Organizations	6
IGO0210	High Performing Leaders Facilitative Leadership for Managers in Changing Times	6
INO0052	Principles and Elements of Life Insurance	14
LEO0106	Mediation Basics	9
MTO0032	Regulatory Issues for LMT's	4
MTO0116	Introduction to Jin Shin Jyutsu	6
MTO0118	Psychophysiology of Stress and the Relaxation Response	3
MTO0120	Ohashiatsu Massage	2
MTO0121	Psychology for Massage Therapists	3

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Avocational/CCE	Course Title	Clock Hours
ORO0105	Environmental Field Sampling Basics	8
ORO0106	Quality Assurance and Quality Control (QA/QC)	8
ORO0107	Career Transition to Biotech	3
ORO0203	Contamination, Cleanrooms & Controlled Environments	12
ORO0204	Solids Analysis in Water & Wastewater	8
ORO0205	Patent Law in the Life Sciences	12
ORO0206	Floral Design	12
ORO0208	Natural Resource Issues Facing South Florida	12
POO0155	Homicide Investigations	40
POO0234	Basic Crime Scene Investigation	40
POO0272	Basic Blood Spatter Investigations	40
POO0302	Promotional Responsibilities	32
POO0308	CMS Instructor Transition Course	12
POO0343	Death Notification for Law Enforcement	8
POO0344	CMS FTO Transition Course	8
POO0420	Public Safety Telecommunicator 1	40
POO0429	Expandable Police Baton	8
POO0430	Scuba and Drowning Death Investigation	8
POO0431	The CSI Effect: Overview of Modern CSI Technology	8
POO0432	Recovery of Skeletal Remains	40
POO0433	Crime Scene Safety for Law Enforcement	24
POO0435	Terror at Beslan: A Russian Tragedy with Lessons for America Schools and Law Enforcement	8
POO0436	CPR Instructor	8
POO0438	DEA Advanced Narcotics and Dangerous Drugs	40
POO0441	Advanced Homicide Investigations	24
POO0442	Florida Aggressive Driving Program L.E.A.D.	8
POO0444	Basic SWAT School	80
POO0445	Dart-Firing Stun Gun for Instructors	10
POO0446	Beslan: An Overview of the Terror for Civilians	8
POO0447	Physical Conflict Resolution	40
POO0448	Traffic Crash Up-Dates	8
POO0449	Medical Response for the Instructor	8
POO0450	School Violence Preparedness	16
POO0451	Specialized Building Entry Course	16
POO0453	G.R.A.C.I.E. Course	40
POO0455	News Media Liability	6
POO0465	Advanced Investigative Techniques of Human Trafficking Offenses	40
PSO0100	Fitness & Stress	18
PSO0101	Gang Awareness	4
REO0149	Real Estate Ethics	6
REO0153	Real Estate Investment – Post	30
REO0154	Brokerage Management	30
REO0185	14 Hour Mortgage Continuing Education	14
REO0193	Liens, Taxes and Foreclosure	3
REO0576	Real Estate Appraiser	100
TIO0100	NATE Certification	8
TIO0102	HVAC and Mold	8
TIO0104	HVAC EPA Recovery Certification Test	3
TIO0105	Refrigerant Circuit and Air Flow Diagnosis	8
TIO0106	Air Conditioning Service Technicians	16
TIO0302	Multi Engine Flying	3

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Avocational/CCE	Course Title	Clock Hours
TIO0303	Flight Management System	3
TIO0375	Inventor 3D Design Introduction	30
TIO0752	Construction Drawings Advanced – Commercial	24
TIO0961	Make-Up Advanced Beauty: Corrective Make-Up	16
TIO0962	Ethnic Make-Up: Make-Up for Women with Skin of Color	16

II. Old Business

Discussion: No discussion

Data sources consulted: Curriculum Support Documents

Action:

III. New Business

Credits/Clock Hours

A. AA Courses-Music

Reactivate Courses

Effective ~~August~~ January 2013

MVB 2322R Music-Applied-Private Instruction French Horn S Prerequisite: MVB1312 R (Two semesters with a grade B or higher); Corequisites: MUS0010L and MUN1120 R, 16 lab contact hours) (*Revised Course Description and updated outline*)

2

Revised Course

Effective August 2013

MUT 1241L – Ear Training and Sightsinging 1(Change Co-requisites from “MUT1111 or equivalent and MVK1111 A or equivalent” to “MUT1111 or equivalent and MVK1111 A, MVK 1314R, or equivalent”) 1

Justification- The items (and rationale) are as follows:

- MVB 2322R Music-Applied-Private Instruction French Horn S – Reactivate- This is a sophomore level applied music course. Palm Beach State College has not had a sophomore level French horn student for several years, therefore it has become inactive. There is currently a French Horn student in her third semester of the freshman level course and should be advanced to the sophomore level course for next semester. This action was approved in Cluster Minutes 10/12/12 and new learning outcomes approved in email vote (11/6/12)
- MUT 1241L Ear Training and Sightsinging 1 – Revision- Change Co-requisites from “MUT1111 or equivalent and MVK1111 A or equivalent” to “MUT1111 or equivalent and MVK1111 A, MVK 1314R, or equivalent” (added text highlighted). Music students whose principal instrument is piano do not take MVK 1111A (a beginning level group class). Instead, they take MVK 1314R, a more advanced level applied music course. Adding this course to the co-requisites (either MVK 1111A or MVK 1314R) will eliminate the need for overrides for these students and make the process more efficient. This action was approved in Cluster Minutes 10/12/12

Discussion:

Data sources consulted: Curriculum Support Documents

Action:

B. Child Care, Human Services and Teacher Education

Revised Program

Effective January 2013

Current Educational Assisting AS (2369)	Propose Educational Assisting AS (2369)
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GENERAL EDUCATION REQUIREMENTS	CREDITS	GENERAL EDUCATION REQUIREMENTS	CREDITS
Unless otherwise specified, select courses from each General Education category. See pages 40-41.		Unless otherwise specified, select courses from each General Education category. See pages 40-41.	
ARH 1000 Art Appreciation		ARH 1000 Art Appreciation	
-or-		-or-	
MUL 1010 Music Appreciation		MUL 1010 Music Appreciation	
-or-		-or-	
THE 1000 Theater Appreciation	3	THE 1000 Theater Appreciation	3
ENC 1101 College Composition I	3	ENC 1101 College Composition I	3
HSC 2100 Health Concepts and Strategies	3	HSC 2100 Health Concepts and Strategies	3
ESC 1000 Earth Science		ESC 1000 Earth Science	
-or-		-or-	
Any course from Natural Science – Area IV	3	Any course from Natural Science – Area IV	3
PSY 2012 General Psychology	3	PSY 2012 General Psychology	3
SPC 1017 Fundamentals of Speech Communication	3	SPC 1017 Fundamentals of Speech Communication	3
Any Literature course from Humanities – Area II	3	Any Literature course from Humanities – Area II	3
AMH 2010 United States History to 1865	3	AMH 2010 United States History to 1865	3
BSC 1005 Concepts of Biology		BSC 1005 Concepts of Biology	
-or-		-or-	
Any course from Natural Science – Area IV	3	Any course from Natural Science – Area IV	3
Total General Education Credits	27	Total General Education Credits	27
REQUIRED COURSES		REQUIRED COURSES	
CGS 1100 Microcomputer Applications	3	CGS 1100 Microcomputer Applications	3
DEP 2102 Child Growth and Development		DEP 2102 Child Growth and Development	
-or-		-or-	
EDP 2002 Introduction to Educational Psychology	3	EDP 2002 Introduction to Educational Psychology	3
EDF 1030 Behavior Management in the Classroom	3	EDF 1030 Behavior Management in the Classroom	3
EDF 2005 Introduction to the Teaching Profession	3	EDF 2005 Introduction to the Teaching Profession	3
EDF 2085 Introduction to Diversity for Educators	3	EDF 2085 Introduction to Diversity for Educators	3
EME 2040 Introduction to Technology for Educators	3	EME 2040 Introduction to Technology for Educators	3
MTB 1103 Business Mathematics		MTB 1103 Business Mathematics	
-or-		-or-	
MAT 1033 Intermediate Algebra		MAT 1033 Intermediate Algebra	
-or-		-or-	
Any course from Mathematics – Area III	3	Any course from Mathematics – Area III	3
SLS 1501 Strategies for College Success	3	SLS 1501 Strategies for College Success	3
SYG 2010 American Social Problems		SYG 2010 American Social Problems	
-or-		-or-	
SYG 2430 Marriage and Family	3	SYG 2430 Marriage and Family	3
Total Required Courses Credits	27	Total Required Courses Credits	27
HUS 1200 Principles of Group Dynamics	3		
ELECTIVES - CHOOSE 9 CREDITS		ELECTIVES - CHOOSE 9 CREDITS	
CHD 1220 Child Development, Infancy/Preschool	3	CHD 1220 Child Development, Infancy/Preschool	3
EEC 1003 Introduction to School Age Child	3	EEC 2271 Teaching Children with Special Needs	3
EEC 1603 Positive Guidance and Behavior	3	EEC 2734 Health, Safety and Nutrition for the Young Child	3
Management in School Age Child Care	3	ENC 1102 College Composition 2	3
EEC 2271 Teaching Children with Special Needs	3	HUS 1001 Introduction to Human Services	3
EEC 2734 Health, Safety and Nutrition for the Young Child	3	HUS 1200 Principles of Group Dynamics	3
ENC 1102 College Composition 2	3	MGF 1106 Liberal Arts Mathematics or any course from	
HUS 1001 Introduction to Human Services	3	Mathematics - Area III	3
MGF 1106 Liberal Arts Mathematics or any course from		PHI 1010 Introduction to Philosophy	3
Mathematics - Area III	3	PHI 1600 Ethics	3
PHI 1010 Introduction to Philosophy	3	SPC 2608 Public Speaking	3
PHI 1600 Ethics	3	Total Required Elective Credits	9
SPC 2608 Public Speaking	3	Total Program Credits	63
Total Required Elective Credits	9	* Students who earned a CDA after 2001 at Palm Beach State may qualify to receive college credit toward this A.S. degree and should see an advisor	
Total Program Credits 63* Students who earned a CDA after 2001 at Palm Beach State may qualify to receive college credit toward this A.S. degree and should see an advisor			

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tification-EEC1003 – Introduction to School Age Child (AS) and **EEC1603** – Positive Guidance and Behavior Management in School Age Child Care (AS) are electives to this program and upon review have not been offered in five years and so fall under the BOT Five Year Rule policy. Since there are no plans to offer these courses, this curriculum action is to remove these courses as electives from this program.

Discussion: No discussion. 10 votes to approve

APPROVED

Data sources consulted: Curriculum Support Documents

Action:

C. Creative Arts and Communication

Revised Program

Effective January 2013

CURRENT MOTION PICTURE PRODUCTION TECHNOLOGY AS (2282)			PROPOSED MOTION PICTURE PRODUCTION TECHNOLOGY AS (2282)		
GENERAL EDUCATION REQUIREMENTS		CREDITS	GENERAL EDUCATION REQUIREMENTS		CREDITS
Unless otherwise specified, select courses from each General Education category. See pages 40-41.			Unless otherwise specified, select courses from each General Education category. See pages 40-41.		
ENC 1101	College Composition 1	3	ENC 1101	College Composition 1	3
SPC 1017	Fundamentals of Speech Communication	3	SPC 1017	Fundamentals of Speech Communication	3
ARH 1000	Art Appreciation		ARH 1000	Art Appreciation	
-or-			-or-		
THE 1000	Theatre Appreciation	3	THE 1000	Theatre Appreciation	3
Any course from Mathematics - Area III		3	Any course from Mathematics - Area III		3
Any course from Social Sciences - Area V		3	Any course from Social Sciences - Area V		3
Total Required General Education Credits		15	Total Required General Education Credits		15
REQUIRED COURSES			REQUIRED COURSES		
FIL 2000	Film Appreciation	3	FIL 2000	Film Appreciation	3
FIL 2480C	Directing for Film	3	FIL 2480C	Directing for Film	3
FIL 2100	Screenwriting	3	FIL 2100	Screenwriting	3
FIL 1461C	Cinematography	3	FIL 1461C	Cinematography	3
FIL 2571C	Introduction to Editing	3	FIL 2571C	Introduction to Editing	3
FIL 2561C	Advanced Editing	3	FIL 2561C	Advanced Editing	3
FIL 1518C	Lighting and Grip	3	FIL 1518C	Lighting and Grip	3
FIL 2537C	Introduction to Sound	3	FIL 2537C	Introduction to Sound	3
FIL 2538C	Advanced Sound for Film	3	FIL 2538C	Advanced Sound for Film	3
FIL 1680C	Film Producing and Production Management	3	FIL 1680C	Film Producing and Production Management	3
FIL 1456C	Production Design	3	FIL 1456C	Production Design	3
FIL 2420C	Motion Picture Production 1	3	FIL 2420C	Motion Picture Production 1	3
FIL 2432C	Motion Picture Production 2	3	FIL 2432C	Motion Picture Production 2	3
FIL 2941	Motion Picture Production Internship 1	1	FIL 2941	Motion Picture Production Internship 1	1
Total Required Courses Credits		40	Total Required Courses Credits		40
ELECTIVES (9 CREDITS REQUIRED)			ELECTIVES (9 CREDITS REQUIRED)		
FIL 2470C	Advanced Cinematography	3	FIL 2470C	Advanced Cinematography	3
FIL 2425CR	Feature Film Production Projects	3	FIL 2425CR	Feature Film Production Projects	3
FIL 2671C	Feature Film Post-Production and Marketing	3	FIL 2671C	Feature Film Post-Production and Marketing	3
FIL 2130	Advanced Screenwriting	3	FIL 2130	Advanced Screenwriting	3
FIL 2910	Independent Project in Motion Picture and Television Production	3	FIL 2910	Independent Project in Motion Picture and Television Production	3
FIL 2031	Film History to the 1940s	3	FIL 2031	Film History to the 1940s	3
FIL 2032	Film History Since the 1940s	3	FIL 2032	Film History Since the 1940s	3
FIL 1490C	Acting for Film 1	3	FIL 1490C	Acting for Film 1	3
FIL 2491C	Acting for Film 2	3	FIL 2491C	Acting for Film 2	3
FIL 2488C	Directing for Actors	3	FIL 2488C	Directing for Actors	3
FIL 2002	Introduction to Film Studies	3	FIL 2002	Introduction to Film Studies	3
FIL 2930	Topics in Film Studies	3			

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FIL 2952	Portfolio Preparation	2	FIL 2930	Topics in Film Studies	3
MUC 2301	Introduction to Electronic Music 1	3	TPP 2100	Acting 1	3
MUM2600	Recording Techniques 1	3	TPA 1200	Stagecraft 1	3
MUM2600L	Recording Techniques 1 Lab	1	RTV 1100C	Writing for Broadcast and Documentary Production	3
TPP 2100	Acting 1	3	RTV 2333C	Documentary Production	4
TPA 1200	Stagecraft 1	3	RTV 2710	Freelance Producing for the Broadcast Industry	3
RTV 1100C	Writing for Broadcast and Documentary Production	3	RTV 1201C	Videography	3
RTV 2333C	Documentary Production	4	Total Required Electives Credits		9
RTV 2710	Freelance Producing for the Broadcast Industry	3	Total Program Credits		64
RTV 1201C	Videography	3			
Total Required Electives Credits		9			
Total Program Credits		64			

Justification: FIL2952 – Portfolio Preparation (AS), MUC2301 – Introduction to Electronic Music 1 (AA), MUM2600 – Recording Techniques 1 (AA), MUM2600L – Recording Techniques 1 Lab (AA) have not had enrollment in over five years and fall under the BOT Five Year Rule that requires they be inactivated if there are no plans to offer them. The department has approved inactivating them. This action is to remove them as elective courses for the Motion Picture Production Technology AS degree.

Discussion: No discussion. 10 votes to approve

APPROVED

Data sources consulted: Curriculum Support Documents

Action:

D. Trade and Industry

1. Automotive 1 PSAV

Revised Course

Effective August 2013

AER0692 Automotive Electrical and Electronic Systems 2 (Change AER0599 from prerequisite to corequisite. VPI course coreqs remain the same.)

150

Justification: Program review of student success has showed that AER0599 should no longer be considered a pre-req. A co-req for financial aid reasons is sufficient.

Discussion: No discussion. 10 votes to approve

APPROVED

Data sources consulted: Curriculum Support Documents

Action:

2. Bricklayer Apprenticeship PSAV (5254) FA

Deleted Courses

Effective January 2013

BCA0101	Bricklayer Apprenticeship 1 (PSAV)	72
BCA0102	Bricklayer Apprenticeship 2 (PSAV)	72
BCA0111 R	Bricklayer Apprenticeship Co-op 1 (First Year) (PSAV)	475
BCA0116 R	Bricklayer Apprenticeship Co-op 6 (Third Year-Summer) (PSAV)	350

Deleted Program

Effective January 2013

Bricklayer Apprenticeship PSAV (5254)

BCA0101	Bricklayer Apprenticeship 1 (PSAV)	72
BCA0102	Bricklayer Apprenticeship 2 (PSAV)	72
BCA0103	Bricklayer Apprenticeship 3 (PSAV)	72
BCA0104	Bricklayer Apprenticeship 4 (PSAV)	72
BCA0105	Bricklayer Apprenticeship 5 (PSAV)	72

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BCA0106 Bricklayer Apprenticeship 6 (PSAV)	72
BCA0111 R Bricklayer Apprenticeship Co-op 1 (First Year) (PSAV)	475
BCA0112 R Bricklayer Apprenticeship Co-op 2 (First Year – Summer) (PSAV)	350
BCA0113 R Bricklayer Apprenticeship Co-op 3 (Second Year) (PSAV)	475
BCA0114 R Bricklayer Apprenticeship Co-op 4 (Second Year – Summer) (PSAV)	350
BCA0115 R Bricklayer Apprenticeship Co-op 5 (Third Year) (PSAV)	475
BCA0116 R Bricklayer Apprenticeship Co-op 6 (Third Year-Summer) (PSAV)	350

Justification: The Bricklayer program will no longer be offered due to lack of interest in the program. No students have attended within the past two years. The fact that past students have either moved to another program or completely dropped from the trade shows no students registered therefore there is no need to continue offering these courses for completion. There are no plans to offer this program in the future as of now.

This action was promoted by the discovery that eight courses in the program have not been offered in five years and fall under the BOT Five Year Rule (See II.) requiring these courses to be inactivated at Palm Beach State and at SCNS. The remaining courses are being deleted to clear the program.

Discussion: No discussion. 10 votes to approve

APPROVED

Data sources consulted: Curriculum Support Documents

Action:

E. Motion to Dismiss

Discussion: None

Action: No action taken

The Curriculum agendas and documentation are at <http://intranet.pbcc.edu/AcadServ/CurriculumMaterials.asp> and Curriculum Minutes <http://www.palmbeachstate.edu/curriculum-development/minutes.aspx> are posted online.

The Curriculum Committee meetings will be held in ETA 101 in Lake Worth and will be available for members and presenters in the reserved conference rooms at the other college locations. (Belle Glade CRA 105.3, Boca Raton AD 406, Lake Worth ETA 101, and Palm Beach Gardens AD 207)

Location Attendance

Location	Committee	Presenters	Observers		
			Faculty	Staff	Administrators
BG	1				
BR					
LW	7 plus 1 non-voting)	3		1	
PBG					

E-vote	Faculty
	Tracy Ciucci, Health-Second Year LW
	Sabrina Greenwell, Education-First Year LW
X	Peggy Holmes-DeGraw, Nursing First Year LW
	Stacey Landsdoff, Cosmetology-Second Year LW
X	Judy Maxwell, Aeronautical Science-First Year LW
X	Marilee McGaughey, Dental Hygiene-First Year LW
X	Anthony Piccolino, Mathematics-Second Year PBG
X	Rolando Rueda-De-Leon, BAS Information Management-Second Year LW
	Lystra Seeneth, Social Sciences-Second Year LW
X	Mike Sfropoulos, English for Academic Purposes-Second Year LW
X	Lee Streicher, Criminal Justice-Second Year, LW, CHAIR
	Administrative Members

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	Michael Foster, Academic Dean-First Year, BR
X	Sheri Goldstein, Assistant Dean Student Services-First Year BG
	Susan Kadir, District Financial Aid Director
X	Edward Mueller, District Registrar
X	Robert Van Der Velde, Associate Academic Dean-First Year PBG
	Kathy Gamble, Academic Services (Non-voting)
	Ginger Pedersen, Dean- Academic Services (Non-voting)

Presenters:

Guests:

Degree Type	Program Action			Course Action		
	New	Rev	Delete	New	Rev	Delete
BAS/BS						
AA					2	
AS		2				
ATC						
ATD						
CCC						
College Prep						
PSAV		1	1		5	
TOTAL		3	1		7	