

Palm Beach State College
Curriculum Committee Minutes
February 24, 2011

FA - Possible Financial Aid Action Warranted

I. Approval of January 27, 2011 Minutes

Discussion: None

Data sources consulted: Minutes

Action: Motion to Approve-M. Dennis; 2nd- L. Streicher

APPROVED

II. For Your Information

CCE Courses January 20, 2011 through February 17, 2011

New Avocational/ CCE Courses	Title	Clock Hours
DSO0120	Dental Hygiene Remediation Coursework Required for Graduates of Unaccredited Dental Schools or Colleges	280
MTO0154	Spa – Vichy Shower & Exfoliation	6
MTO0155	Introduction to Shiatsu Massage	7
MTO0156	The Kalef 3 Dimensional Therapy	7
POO0499	Traffic Homicide Investigations	80
Revised Avocational/ CCE Courses	Title	Changes
EMO0123	Basic Life Support Provider	Change course title from <i>Basic Life Support Provider</i> to <i>BLS (CPR) Provider</i> ; Update course description.
EMO0124	BLS Renewal	Change course title from <i>BLS Renewal</i> to <i>BLS (CPR) Renewal</i> .
EMO0326	Community Emergency Response Team (CERT) Training (24 Hours)	Update course description; Change special fee from \$5 to \$15.
NSO0265	Home Health Specialization for Professional Nurses	Update course description; Change special fee from \$25 to \$180; Add medical accident (\$6.83) and standard liability (\$9.85) insurance.

The following CCE courses are being inactivated at the request of the department:

Inactivated CCE Courses	Title	Clock Hours
TIO0780	Building Green	4
TIO0835	Overview of Building Contractor Operations	14
TIO0850	Energy Efficient Housing for Florida Climates	4.5
TIO0851	07 Florida Accessibility Code & Fair Housing Guidelines	2
TIO0852	Worksite & Job Safety	1
TIO0853	Laws & Rules for Contractors and Code Officials	2
TIO0854	Florida Workers Compensation FS 440	1
TIO0855	2007 Florida Building Code Update: Building Volume	4
TIO0856	2007 Florida Building Code Update: Residential Volume	4
TIO0857	2007 Florida Building Code Update: Existing Volume	2
TIO0858	2007 Florida Building Code Update: Fuel Gas Volume	2
TIO0859	2007 Florida Building Code Update: Mechanical Volume	2
TIO0860	2007 Florida Building Code Update: Plumbing Volume	2
TIO0861	The 2007 Florida Energy Code & Green Buildings	2
TIO0870	Advanced Mitigation Guidelines for Single Family Residential Structures	2

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TIO0871	Building Code Administrator Inspector Board & Construction Licensing Board Laws & Rules	2
TIO0872	Ethics in Construction	1
TIO0873	The Florida Accessibility Code 7 Fair Housing Guidelines	2
TIO0874	Interpreting the Florida Existing Building Code	3
TIO0878	Workplace Safety	1
TIO0879	Workers Compensation	1
TIO0880	Residential Building Planning	2

Catalog-Area of Study Correction

Childcare, Human Services and Teacher Education

The following program titles were corrected in the 2011-2012 catalog draft to match the listing in the Area of Study web pages. The term "Child Care" in front of each program listing was an addition for clarification in the past but is not part of the original program title. The program manager and the Dean of Curriculum, Research and Planning have been notified of this correction and have verified the accuracy of this correction.

~~Child Care~~— 40-Hour Introductory Child Care Training Certification (Birth to 5 Years) PSAV5348

~~Child Care~~— 30-Hour Family Child Care Certification PSAV5363

~~Child Care~~— Caring for Children Birth to 3 Years PSAV5390

~~Child Care~~— Early Childhood Professional Certificate (ECPC) PSAV5364

~~Child Care~~— Bilingual Early Childhood Professional Certificate (ECPC) Preschool PSAV5371 (*This program has been suspended and will be removed from the 2011-2012 catalog text.*)

~~Child Care~~— School Age Professional Certificate (SAPC) PSAV5373

Creative Arts and Communication

In the 9/23/10 Minutes FYI-The Motion Picture and Television Production Technology Independent Feature Production AS (2287) was suspended effective August 2010. This program listing will now be removed from the 2011-2012 catalog text and Area of Study website in accordance with Palm Beach State curriculum policy that suspended programs are removed from public listing after one year of suspension.

Trade and Industry

The following apprenticeship programs were listed as suspended and no longer taking new students in the 2010-2011 catalog.

- Carpentry Apprenticeship (5255)*

BCA 0550	Carpentry Apprenticeship 1 (PSAV)	72 clock hours
BCA 0551	Carpentry Apprenticeship 2 (PSAV)	72 clock hours
BCA 0552	Carpentry Apprenticeship 3 (PSAV)	72 clock hours
BCA 0553	Carpentry Apprenticeship 4 (PSAV)	72 clock hours
BCA 0554	Carpentry Apprenticeship 5 (PSAV)	72 clock hours
BCA 0555	Carpentry Apprenticeship 6 (PSAV)	72 clock hours
BCA 0556	Carpentry Apprenticeship 7 (PSAV)	72 clock hours
BCA 0557	Carpentry Apprenticeship 8 (PSAV)	72 clock hours
BCA 0560 R	Carpentry Apprenticeship Co-op I (First Year) (PSAV)	475 clock hours
BCA 0561 R	Carpentry Apprenticeship Co-op II (First Year - Summer) (PSAV)	350 clock hours
BCA 0562 R	Carpentry Apprenticeship Co-op III (Second Year) (PSAV)	475 clock hours
BCA 0563 R	Carpentry Apprenticeship Co-op IV (Second Year - Summer) (PSAV)	350 clock hours
BCA 0564 R	Carpentry Apprenticeship Co-op V (Third Year) (PSAV)	475 clock hours
BCA 0565 R	Carpentry Apprenticeship Co-op VI (Third Year - Summer) (PSAV)	350 clock hours
BCA 0566 R	Carpentry Apprenticeship Co-op VII (Fourth Year) (PSAV)	475 clock hours
BCA 0567 R	Carpentry Apprenticeship Co-op VIII (Fourth Year - Summer) (PSAV)	350 clock hours

- Roofing Apprenticeship (5269)*

BCA 0271	Roofing Apprenticeship 1 (PSAV)	72 clock hours
BCA 0272	Roofing Apprenticeship 2 (PSAV)	72 clock hours

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BCA 0273 Roofing Apprenticeship 3 (PSAV)	72 clock hours
BCA 0274 Roofing Apprenticeship 4 (PSAV)	72 clock hours
BCA 0280 R Roofing Apprenticeship Co-op 1 (PSAV)	475 clock hours
BCA 0281 R Roofing Apprenticeship Co-op 2 (1st Year Summer Semester) (PSAV)	350 clock hours
BCA 0282 R Roofing Apprenticeship Co-op 3 (2nd Year, First Semester) (PSAV)	475 clock hours
BCA 0283 R Roofing Apprenticeship Co-op 4 (2nd Year, Summer Semester) (PSAV)	350 clock hours

- *Sheet Metal fabrication Apprenticeship (5263)*

PTA 0301 R Sheet Metal Cooperative I (First Year) (PSAV)	475 clock hours
PTA 0302 R Sheet Metal Cooperative II (Summer) (PSAV)	350 clock hours
PTA 0303 R Sheet Metal Cooperative III (Second Year) (PSAV)	475 clock hours
PTA 0304 R Sheet Metal Cooperative IV (Summer) (PSAV)	350 clock hours
PTA 0305 R Sheet Metal Cooperative V (Third Year) (PSAV)	475 clock hours
PTA 0306 R Sheet Metal Cooperative VI (Summer) (PSAV)	350 clock hours
PTA 0307 R Sheet Metal Cooperative VII (Fourth Year) (PSAV)	475 clock hours
PTA 0308 R Sheet Metal Cooperative VIII (Summer) (PSAV)	350 clock hours
PTA 0391 Sheet Metal Apprenticeship 1 (PSAV)	72 clock hours
PTA 0392 Sheet Metal Apprenticeship 2 (PSAV)	72 clock hours
PTA 0393 Sheet Metal Apprenticeship 3 (PSAV)	72 clock hours
PTA 0394 Sheet Metal Apprenticeship 4 (PSAV)	72 clock hours
PTA 0395 Sheet Metal Apprenticeship 5 (PSAV)	72 clock hours
PTA 0396 Sheet Metal Apprenticeship 6 (PSAV)	72 clock hours
PTA 0397 Sheet Metal Apprenticeship 7 (PSAV)	72 clock hours
PTA 0398 Sheet Metal Apprenticeship 8 (PSAV)	72 clock hours

These programs will be removed from the 2011-2012 catalog text.

*Also under Trade and Industry-The Heavy Equipment Mechanic PSAV program (5456) title has been corrected to Heavy Equipment **Mechanics** to match the curriculum framework (CIP 0647030200) at the state.*

Minutes Corrections

1/27/11 Minutes IV. D. 2. The Curriculum forms for the EMS 2665 course revision also included the addition of the Paramedic (6450) and EMS AS (2449) program codes to the course to limit enrollment to those students that have declared these programs. Upon discussion with the program manager, these courses were added to all the Paramedic program courses that did not already include them:

EMS 2620C Paramedic 1
EMS 2621C Paramedic 2
EMS 2622C Paramedic 3
EMS 2664 Paramedic Clinical 1
EMS 2665 Paramedic Clinical 2
EMS 2658 Paramedic Clinical 3 (codes were already on this course)
EMS 2659 Paramedic Field Internship

SCNS Field Discipline Changes/Review Course Number Changes

Field Review Course Number Changes:

Existing Course Number	Course Title	New Course Number	Effective Date
EET 1531	Power Plant Science	ETP 1200	08/01/11
EST 1572	Power Plant Fundamentals	ETP 1220	08/01/11
EST 1802	Introduction to Solar Energy	ETP 1402	08/01/11
EST 1822	Introduction to Bio Fuels	ETP 1511	08/01/11
EST 1850	Introduction to Hydro Power	ETP 1540	08/01/11

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EST 1860	Introduction to Wind Energy	ETP 1530	08/01/11
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VPAA Approval

Updated Course Learning Outcomes- Two additional course outlines was corrected in order to ensure that all courses offered at Palm Beach State College are listed with complete General Education Learning Outcomes, Course Learning Outcomes, and Methods of Assessment at <http://www.palmbeachstate.edu/x17364.xml>:

CHM1045L General Chemistry 1 Laboratory (Course description updated 20112)

CHM1046L General Chemistry 2 Laboratory (Course description updated 20112)

III. Old Business

A. AA Courses

Architecture (Tabled from January 2011 Curriculum Committee Agenda)

New Courses

Effective August 2011

ARC 1XXX (ARC 1211) Introduction to Architecture (3 lecture hours) 3

ARC 2XXXC (ARC 2190C) The Architecture Portfolio (1 lecture, 2-4 lab hours, prereq: ARC 1302, repeatable 2 times) 3

Justification: ARC 1211- The purpose of this elective is to introduce Architecture and its qualitative particulars to students from all disciplines in the early stages of their college career. Architecture is inescapable and few students educated in this country are introduced to it formally. Yet it is a social undertaking and its effect on each of us can be profound. For those students who go on to study in the field, it will provide a foundation that will help them navigate the program at an accelerated pace. ARC 2190C- Architecture Students must create a portfolio to showcase their work to be considered for entry into the next level. No course addresses the portfolio as a design project and the results are not always optimal for the student.

Discussion: Lynn Trezise explained the new Introduction to Architecture course was developed as an outreach tool for students who might be interested in architecture without immersing them into the full program curriculum. The portfolio course is offered by most architecture programs to assist students in improving the quality of their portfolio for the third year when entry is generally by portfolio acceptance. Palm Beach State program does not have this course to assist students. The committee noted that the contact hours for the lab portion of the portfolio course should be a two contact hour to one credit ratio, so it should be one lecture hour, four lab hours for three credits (for a total of five contact hours a week over a sixteen week course). Lynn understood this and agreed that the course will be offered this way

Data sources consulted: Curriculum Support Documents

Action: Motion to Discuss-M. Dennis; 2nd- S. Scott-Lubin

APPROVED (with this adjusted course contact hours for ARC 2XXXC The Architecture Portfolio)

B. Health

Medical Transcription ATD (VPAA Request to resolve questions from 1/27/11 Agenda discussion)

The Medical Transcription program managers and lead program instructor, the Health associate dean and the College Registrar met to discuss the details of the transition/teach-out plan for this program on February 16th. As a result of this discussion, it was agreed:

- This program should have a new program code to distinguish it from the old ATD that included PSAV courses
- The “controlled access” portion of the program (HIM 1433C through HM 2810 on the program list below) will be offered starting in August 2013
- The lead program instructor will supply the College Registrar with a copy of the application criteria for students

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- The following program courses have the program code (B***) attached to them restricting enrollment to those admitted to the program

HIM1433C	Pathophysiology for HIM	2
HIM1442C	Pharmacology for HIM	2
HIM1XXXX	Medical Transcription Advanced Keyboarding and Technology	2
HIM2XXXX (HIM 2263C)	Foundation Skills for Medical Transcription	3
HIM2XXXX (HIM 2030C)	Medical Transcription by Body System	3
HIM2XXXX (HIM 2060C)	Intermediate Medical Transcription	3
HIM2XXXX (HIM 2062C)	Advanced Medical Transcription	3
HIM2XXX (HIM 2810)	Externship for MT	1

- The rest of the courses included in the program will be open to general enrollment contingent on existing pre/corequisites
- The lead program instructor will create a tool to advise the student that needs a certain number of credits to maintain financial aid and the student who might take the courses one at a time
- The College Registrar will train the lead program instructor on the Panthernet process for controlled access.

Also at this meeting, the program manager and the lead program instructor reviewed the course prerequisites and made the following changes to better facilitate sequential enrollment in the program.

New Courses

Effective August 2011

HIM 4 2XXXX	Medical Transcription Advanced Keyboarding and Technology (1 lecture, 2 lab; Prereq- HSC2531, students must be able to type 45 wpm, Program code restriction B***)	2
HIM 2XXXX (HIM 2263C)	Foundation Skills for Medical Transcription (2 lecture, 2 lab; Prereq- HIM 1000C HSC2531 , BSC 2085 6 , Program code restriction B***)	3
HIM 2XXXX (HIM 2030C)	Medical Transcription by Body Systems (2 lecture, 2 lab, Prereq- HIM2XXXX Foundations Skills for the MT and HIMXXXXC MT Advanced Keyboarding, Program Code restriction B*** , students must be able to type 45 wpm)	3
HIM 2XXXX (HIM 2060C)	Intermediate Medical Transcription (2 lecture, 2 lab; Prereq- HIM 2030C, HIM 1433C , Program code restriction B***)	3
HIM 2XXXX (HIM 2062C)	Advanced Medical Transcription (2 lecture, 2 lab; HIM 2060C, HIM 1442C, Program code restriction B***)	3
HIM 2XXX (HIM 2810)	Externship for Medical Transcription (1 lecture, 2 clinical; Prereq HIM2062C, HIM 1000C , Program code restriction B*** , students must be able to type 45 wpm)	1

Revised Courses

Effective August 2011

HIM1000C	Introduction to Health Information Management ((Remove program codes 2529 and 6528 from course record)	3
HIM1433C	Pathophysiology for HIM (Revise from 3 to 2 credits; add program code restriction of B*** to course)	3
HIM1442C	Pharmacology for HIM (Revise from 3 to 2 credits; add program code restriction of B*** to course)	3

Revised Program (The order of the program list remains the same as listed in the January 27th agenda item)

Current Medical Transcription ATD B525			Proposed Medical Transcription ATD B***		
REQUIRED COURSES		CLOCK HOURS	REQUIRED COURSES		CREDITS
HSC 0003	Health Care Concepts *	78	BCS2085	Anatomy and Physiology 1	3
MEA 0230	Medical Terminology for Body Systems *	95	BCS2085L	Anatomy and Physiology 1 Lab	1
PRN 0022	Body Structure and Function *	69	BCS2086	Anatomy and Physiology 2	3
OTA 0100	Introduction to Keyboarding/Word Processing *	60	BCS2086L	Anatomy and Physiology 2 Lab	1
OTA 0131	Intermediate Keyboarding and Document Processing	60	HSC2531	Medical Terminology	3
HIM 0263	Professional Skills for the Medical		HIM1000C	Introduction to HIM	3
			HIM1433C	Pathophysiology for HIM	2
			HIM1442C	Pharmacology for HIM	2

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Transcriptionist	90	HIM1XXXC	Medical Transcription Advanced Keyboarding and Technology	2
HIM 0030 Fundamentals of Medical Transcription	140	HIM2XXXC	Foundation Skills for Medical Transcription	3
HIM 0001 Health Information Management	90	HIM2XXXC	Medical Transcription by Body System	3
HIM 0439 Pathophysiology and Pharmacology for Health Professions	90	HIM2XXXC	Intermediate Medical Transcription	3
HIM 0060 Medical Transcription 1	140	HIM2XXXC	Advanced Medical Transcription	3
HIM 0062 Medical Transcription 2	140	HIM2XXX	Externship for MT	1
HIM 0812 Medical Transcription Externship	148	Total		33
Total Program Hours	1,200			

Discussion: Louise Miquel outlined the meeting between the College Registrar and the medical Transcription program personnel as outlined above. K. Gamble noted a correction to the course listings that had not been corrected in the agenda before distribution- HIM 1XXXC Medical Transcription Keyboarding and Technology should actually be a HIM 2XXXC titled Medical Transcription **Advanced** Keyboarding and Technology. Also, HIM 2XXX Medical Transcription Externship should be only clinical hours with no lecture contact hours.

Data sources consulted: Curriculum Support Documents

Action: Motion to Discuss-S. Scott-Lubin; 2nd- M. Dennis

APPROVED (with the course corrections noted.)

IV. New Business

Credits

A. AA Courses

Honors Courses

New Course

Effective August 2011

MAC 1140 Honors Precalculus (3 lecture hours, Prerequisites: A suitable score on the Placement test together with two years of high school algebra or a C or higher in MAC 1105 and admission into the Honors College)

3 credits

Justification: The Honors College is in need to add more Mathematics to the Honors College Curriculum. This is a great opportunity to offer MAC 1140- Precalculus for Honors college students as an Honors course. This course has been approved by the Math Cluster and the Honors Advisory Council.

Discussion: Anthony Piccolino explained that the creation of this Honors math course would expand the series of math courses available to honors students. The course itself will address the learning outcomes of the standard course with several additional honors learning outcomes and an assessment tool addition of a project that is not limited to research alone. A committee member asked about the prereq statement of "suitable score on the Placement test" and whether it should be more specific. It was explained that this statement came for the original MAC 1140 course prerequisites and retained this wording to allow for changes to required placement scores that could occur over time.

Data sources consulted: Curriculum Support Documents

Action: Motion to Discuss-M. Dennis, 2nd- L. Streicher

APPROVED

B. Health Health Care

1. Dental Assisting PSAV **

Revised Program Testing Requirements

Effective August 2012

The TEAS (Test of Essential Academic Skills) test will be removed as a selection tool for acceptance into the Dental Assisting Program.

Program sheet narrative change:

Admission

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5. PLACEMENT TEST SCORES

A. TABE TEST: All students must take the Test of Adult Basic Education (TABE), Survey, Level A, prior to the start of the Dental Assisting Program. A score at least at the 12th grade competency level in all parts (English, reading, and math) of the examination must be mastered in order to graduate the program and receive the Certificate of Completion. Your scores are valid for two years. The Student Learning Center (SLC) at each Palm Beach State location provides TABE remediation courses for students who need additional skills to pass the TABE test. For more information, please call 561/868-3795.

B. TABE Exemptions: Students with an A.A.S degree or higher; students who have successfully completed the College Level Academic Skills Test (CLAST); or students who have already met the minimum cut scores, within the past two years, on the FCELP (CPT), SAT1 or ACT-E, are exempt from the exam. Documentation required.

~~C. TEAS Test: All students must take the Test of Essential Academic Skills (TEAS), prior to application to the Dental Assisting Program. The four areas (English, reading, math, and science) must average to 55 or above in order to be considered for selection into the program.~~

Justification: With the Dental Assisting Program being “Controlled Access,” rather than “Limited Access” effective August 2012, the TEAS would no longer be necessary. The TABE test will remain, as it is a State requirement for PSAV Programs. Having potential students complete two tests (TABE and TEAS), that are quite similar, may be a deterrent to increasing enrollment. This revision would not affect any learning outcomes or course sequencing.

Discussion: Colleen Bradshaw and Nancy Zinser gave an overview of the need to remove the TEAS Test from the Admission requirements of this program. The TEAS Test was established as an added admission requirement two years ago to replace the HOBET (Health Occupation Basic Entrance Test). Since this program will be transitioning from a limited access to controlled access program in 2012, this additional testing would not be required for entry. Also, the TEAS Test assesses for the same competencies covered by the TABE which is also required and will be kept in place when the program becomes a controlled access program. In addition, remediation is available now for those who do not complete the TABE satisfactorily that were not available when the TEAS Test was established as an admission requirement.

T. Fairbanks asked for clarification between a limited access program and a controlled access program. Generally, limited access programs set up entrance requirements because accreditation requirements and the program itself has limited seats to be offered in per term. Controlled access programs do not necessarily have the same space requirements but do have a series of specific requirements that students need to meet to enroll in the courses. Also, a limited access program is managed by the Limited Access Office in the Registrar’s Office while a controlled access program is managed by department personnel. T. Fairbanks stated that the removal of the TEAS Test was a lowering of the standards of admission for the program but Colleen, Nancy and several committee members stated that this was not a lowering of the standards but rather a removal of duplication and unnecessary barriers to admission for students to the program. A question was raised concerning effective date of the change. Colleen explained that since the Limited Access application was already posted for the August 2011 class, it was necessary to wait until August 2012 to implement the change.

Data sources consulted: Curriculum Support Documents

Action: Motion to Discuss-M. Dennis; 2nd - P. Adams-King

APPROVED

****The VPAA asked for further discussion on the changes proposed by the Dental Assisting PSAV program before approving these actions.**

2. Medical Assisting PSAV

Revised Program Testing Requirements

Effective August 2011

The TEAS (Test of Essential Academic Skills) test will be removed as a selection tool for acceptance into the Medical Assisting Program.

Program sheet narrative change:

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Admission

1. High school diploma (or equivalent) and College Application submitted to Palm Beach State www.palmbeachstate.edu/admissions.xml.
2. In addition, students must complete a Limited Access Program Application on www.palmbeachstate.edu/MedicalAssistant.xml before registering for classes.
3. PSAV students are required to take the TABE (Test of Adult Basic Education) and pass prior to program completion.
4. ~~All applicants must take the TEAS (Test of Essential Academic Skills).~~
5. Criminal background checks, physical exam, drug screening information will be included in the Provisional Acceptance notice and must be submitted prior to the start of the class.

Justification: It is recommended that the TEAS Test be removed as a selection tool for acceptance into the Medical Assisting Program to increase enrollment. The Medical Assisting Program will remain Limited Access. The TEAS Test appeared to be a barrier to students in the Limited Access application process. The TABE Test still remains as a State of Florida requirement for PSAV programs. Prospective students found it intimidating having to complete two tests (TABE and TEAS), which are very similar. This revision will not affect any learning outcomes or course sequencing.

Discussion: Barbara Kalfin and Nancy Zinser reviewed the reasons that the TEAS Test was being removed from the admissions requirements for the Medical Assisting PSAV program, which mirror those for IV. B.1. Barbara pointed out that this program was staying a limited access program and the August 2011 class application has not been posted, so the change can be made effective August 2011.

Data sources consulted: Curriculum Support Documents

Action: Motion to Discuss- M. Dennis, 2nd - B. Russell

APPROVED

C. Trade and Industry

Sustainable Construction Technology AS

Revised Course

Effective August 2011

BCN 1040 Sustainable Construction Basics (remove prereq of BCN 1003 Construction Calculations)

3

Justification: No prerequisite for math skills are required since BCN 1040 Sustainable Construction Basics course focuses on green building options, without any math requirement to complete the course.

Discussion: A. Roland Holt indicated that BCN 1003 Construction Calculations was being removed as a prerequisite to BCN 1040 because this course is an overview of green building and does not require any math calculations to be successful. When asked, he clarified that both BCN 1003 and BCN 1040 are requirements of the two credit certificates, Drafting for Sustainable Construction and Sustainable Building Specialist as well as the Sustainable Construction Management AS degree. But a student can take these courses in any order and in the case of BCN 1003, if the student has sufficient math skills, they can opt to take the challenge exam for the course, if they like.

Data sources consulted: Curriculum Support Documents

Action: Motion to Discuss- B. Russell; 2nd - C. Bradshaw

APPROVED

D. Other

Associate Dean Nancy Zinser asked that the Health/Health Care listing for curriculum changes be corrected to Health Sciences in the catalog and on the agenda. K. Gamble indicated that the categories of the Curriculum Committee

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meeting agenda were taken from the current catalog program listing categories. The listing of “Health” was an error and it would be corrected to “Health Care”. Upon further research, it was determined that changing these designations is a separate process from the curriculum process and is decided at the VPAA level.

Action: No action was taken by the committee.

E. Motion to adjourn

Discussion: None

Data sources consulted: Curriculum Support Documents

Action: Motion to Adjourn-M. Dennis; 2nd - E. Danso

APPROVED

The Curriculum agendas and documentation are at <http://intranet.pbcc.edu/AcadServ/CurriculumMaterials.asp> and Curriculum Minutes <http://www.palmbeachstate.edu/x7024.xml> are posted online.

The Curriculum Committee meetings will be held in ETA 101 in Lake Worth and will be available for members and presenters in the reserved conference rooms at the other college locations. (Belle Glade CRB 220.2 [Jeanne Murcia’s Office], Boca Raton AD 406, Lake Worth ETA 101, and Palm Beach Gardens AD 207 [SC 201-11/18/10])

Location Attendance

Location	Committee	Presenters	Observers		
			Faculty	Staff	Administrators
BG					
BR	1	1			
LW	9	5		2	
PBG	1	1			

Voting Record	
	Faculty
	Carol Alexander, Nursing-Second Year LW
X	Colleen Bradshaw, Dental Assisting-First Year LW
X	Emmanuel Danso, Accounting-Second Year LW
X	Michael H. Dennis, Automotive Services-Second Year, LW
X	Tod Fairbanks, Biology-First Year PBG
	Sapna Gupta, Chemistry-First Year LW
X	Buddy Herrington, Nursing-Third Year LW-CHAIR
	Jean A. Murcia, Computer Information Systems-Second Year BG
	Marcie Pachter, Speech-Second Year LW
X	Michael Seminerio, Film-First Year LW
X	Lee Streicher, Criminal Justice-First Year, LW
	Administrative Members
X	Bernadette Russell, Provost-Second Year BR
X	Peggy Adams-King, Associate Dean, Business-First Year LW
	Diane Bifano, Associate Dean, Communication-First Year LW
	Nicole Banks, Dean of Students-First Year BR
X	Sheila Scott-Lubin, Early Childhood Education-Second Year BR
	Edward Mueller, District Registrar
X	Kathy Gamble, Academic Services (Non-voting)

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	Ginger Pedersen, Dean- Academic Services (Non-voting)
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Presenters: Lynn Trezise, Julia Steff, Louise Miquel, Nancy Zinser, Barbara Kalfin, Anthony Piccolino, A. Roland Holt ,
Guests: Maryann McGann, Geri Spain

Degree Type	Program Action			Course Action		
	New	Rev	Delete	New	Rev	Delete
AA				3		
AAS						
AS				6	4	
ATC						
ATD		1				
CCC						
College Prep						
PSAV		2				
TOTAL		3		9	4	