

## **AGENDA/MEETING MINUTES**

**August 20, 2013**

**1:30 – 3:00 p.m.**

**Lake Worth Campus**

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**Music Cluster (HU 127)**

**Amended to include email vote of 10/2/13**

### **ITEM 1. Gordon Rule.**

**Discussion:** Further discussion of Gordon Rule update as presented by Helen Shub at Humanities Cluster meeting in CBP 201 at 1:00 p.m. today (August 20, 2013).

**Data/data source:** (where appropriate) Handout from Helen Shub titled “Implementation of Florida State Board of Education Administrative Rule 6A-10.030 (“Gordon Rule”) Writing Requirements;” pages 40 and 41 of the 2012-2013 Palm Beach State College Catalog.

**Action:** The music cluster agreed to the word count (to be implemented Fall 2014) of 2000 words as provided in the materials from Helen Shub. Michael MacMullen recommended the creation and adoption of a common statement regarding the implementation of this word count to apply to all Performing Arts Humanities General Education courses, to be used beginning 2014-15. Issues to consider are whether completion of the Gordon Rule is required in order to pass the class and also whether the Gordon Rule assignment(s) need to be completed with a minimum grade in order for them to count. He will contact the appropriate clusters to suggest that they begin to think about this, with follow up on Academic Development Day in the Fall of 2013.

### **ITEM 2. Assessment tools and questions for General Education Learning Outcomes in music courses.**

**Discussion:** At present, three music courses satisfy the Humanities General Education requirement: MUH 2018 (Jazz History and Appreciation), MUL 1010 (Music Appreciation), and MUT 1001 (Music Fundamentals). We agreed to use a set of questions particular to each course to use to assess the General Education Learning Outcomes. Individual teachers may decide whether they want to spread the questions out over several tests, or use them all together in a single test.

**Data/data source:** (where appropriate) Handout from Helen Shub titled, “Area II – Humanities, General Education Learning Outcome.”

**Action:** Allen Webber and Michael MacMullen will work together to suggest a total of twenty questions for MUL 1010. Ten will address MUL 1010 Learning Outcome no. 1 (“Define and/or describe the stylistic characteristics of each period.”), and ten will address MUL 1010 Learning Outcome no. 2 (“Using developed listening skills, analyze musical compositions for stylistic characteristics.”). David Gible will work on the standardized questions for MUH 2018, and Allen Webber will work on identifying specific exercises in the MUT 1001 text to be used to address MUT 1001 Learning Outcomes. In every case, adjunct instructors will be contacted to solicit their input.

## **FOLLOW UP (9/20/13):**

**Action:** On September 20, 2013 the music cluster met to finalize approval of the General Education learning outcome assessment tools for the following three courses. For MUT 1001, there was a prior meeting involving Webber, MacMullen, Hurly, Naegele, and Sullivan to decide on the topics and formats for the questions. David Gible developed the questions for MUH 2018. Questions for MUNL1010 were developed by Michael MacMullen and reviewed by Gible and Webber. The following assessment tools were approved

For MUT 1001:

- 10 questions related to music theory concepts

For MUH 2018:

- 10 questions related to stylistic characteristics
- 10 listening questions (with music sound files)

For MUL 1010:

- 10 questions related to stylistic characteristics
- 10 listening questions (with music sound files)

Copies of the questions (and related sound files) were sent to Helen Shub, all Lake Worth music faculty who teach one of these General Education Courses, Associate Dean Vernon Grant, and the Department Chairs and Associate Deans for music on the Boca, Gardens, and Belle Glade campuses.

### **ITEM 3. Announcements/reminders.**

**Discussion:** We are meeting new music students Wednesday morning, August 21, 2013, at 9:00 a.m., in HU 111, to begin pretesting for Music Theory and Sight Singing, and to hear new student auditions.

**Data/data source:** (where appropriate) N/A

### **ITEM 4. Reactivation of MVB 2325R – Applied Tuba Sophomore. Email vote 10/2/13.**

**Discussion:** We have a sophomore level tuba student, but MVB 2325R has become inactive as there have not been any sophomore level tuba students for a few years. A course reactivation form will be sent to the curriculum committee so that this course may be offered in the Spring 2014 semester.

**Data/data source:** (where appropriate) Course reactivation form for MVB2325R

**Action:** The music cluster approved the curriculum action to reactivate MVB 2325R by email vote

### **OTHER.**

**Attendance:** David Gible Allen Webber Michael MacMullen

**Submitted by:**

Allen Webber & Michael MacMullen

Acting Scribe

c. Minutes Distribution List