



## **SUPERVISION & INFORMATION MANAGEMENT MEETING MINUTES**

**March 24, 2016**

**1:30 – 3:30 PM**

**CBP204**

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### **ITEM 1. Textbook Affordability**

Discussion: Dr. Gossman sent out a handout on supporting textbook affordability initiatives and discussed his views with the cluster. He suggested that we assign the student worker to do an analysis on textbook cost of used vs. new textbooks.  
Dr. Capers suggested that all classes go to e-books and Dr. Peifer-Neil suggested that the e-book be imbedded into the syllabus/course and include the cost in the course.  
Dr. Gladney stated that DeVry went to total e-books and incorporated a \$75.00 fee into all classes to cover the cost.

Action: Dr. Gladney will look over the previously compiled information and will see what new information/research will need to be compiled moving forward.

### **ITEM 2. Other Textbook Issues (Certification)**

Discussion: Dr. Gladney called for all textbooks under review or that need the editions updated to be presented and they are as follows:  
MAN3301 - comes w/MyLab and needs to be changed to the 4<sup>th</sup> edition  
MAN3240 - Dr. Haley will update this course over the summer  
ISM4220 - Professor Sewell requested cluster approval to update book to the 8<sup>th</sup> edition  
HSA3110 - Dr. Tiggles wants this course to be updated to the 6<sup>th</sup> edition with an e-book that is available for \$139.99. She would like the update done in fall and the change to be effective for the 2017-2 spring session.  
MAN4504 – Dr. Blair is authoring an e-book for this course and more discussion to follow.

Action: Dr. Gladney called for a vote from the cluster on all that were in favor of the changes and the vote was passed.

### **ITEM 3. Hiring Committees**

Discussion: Dr. Gladney requested that faculty participate in the hiring committees when asked. Two hiring committees that will start soon will be for the Business Writing and the Information Management positions. He is looking for additional Information Management adjuncts for everything but especially in Database Management.

**ITEM 4. Fall Schedule**

Discussion: Dr. Gladney is still working on offering core classes on other campuses and will have more on multiple locations soon. The fall schedule for fulltime instructors will now be done by Dr. Gladney in collaboration with the department chairs.

**ITEM 5. Sigma Beta Delta Induction**

Discussion: Dr. Wilson reports that 6 candidates will be inducted into the organization on Tuesday, March 29, 2016 at 6:30pm in the Wattenbarger Conference Center (CBP103)

**ITEM 6. ACBSP Update**

Discussion: Dr. Capers reports that BDP has a new mentor by the name of M. Greene and we are moving forward and have completed the introduction through standard #1.

**ITEM 7. Major Field Test (MFT)**

Dr. Capers reports that we will try to do the MFT update this summer, but this is really for students with a BA/BS degree which we don't have. He is working on trying to get them to modify the MFT and waiting on a response. The reason for doing this test is to compare our students against other schools. We may have to do custom questions where we may not be able to compare against other institutions.

**ITEM 8. OTHER**

Professor Sewell invited everyone in the cluster to attend his classes Capstone presentation on April 4-6 and he will follow up with an email to everyone.

**ITEM 9. Amendment**

**ISM4330 T803 Removal**

**Information Management Database Management Capstone:**

At one time there was one Capstone course for two concentrations, Database Management and Security and Network Assurance. ISM4331 was created as the new Security and Network Assurance Capstone but Panthernet was never updated to remove T803 as a valid program code for ISM4330. This change corrects this problem.

**Textbook Changes FIN3400**

Dr Clowes is making the following Textbook change for FIN3400

Title: Fundamentals of Corporate Finance

Edition: Third Edition (e-text and Wiley Plus Blackboard Student Package)

Authors: Robert Parrino, David S. Kidwell, Thomas Bates

Publisher: John Wiley and Sons

ISBN: 9781118901724

**Attendance:**

R. Blair

L. Aurelien

J. Sewell

H. Hernandez

T. Capers

A. Yates

N. Peifer-Neil

A. Kaplan

T. Wilson

M. Biderman

D. Gossman

K. Lawson

M. Tiggle

Submitted by: Sonja Woodard

Presiding: Don Gladney

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Sonja Woodard, Scribe

c. Minutes Distribution List