



CLUSTER MEETING MINUTES

English for Academic Purposes

8/19/15

10:45-12:00

BA303

ITEM 1. Cluster Chair

Discussion:

Mary Bailey has agreed to be the cluster chair for this academic year.

Data/data source: (where appropriate)

Action:

Notify Holly Chase to change name on academic distribution list and other forms.

ITEM 2. Listening and Speaking Update

Discussion:

EAP 0300 foundation level Listening and Speaking courses, along with the 0400 level Listening and Speaking courses, are mandatory if tested into by students. This fall semester students were not forced into the courses by Panthernnet.

Data/data source: (where appropriate)

Action:

Cluster will work with the college registrar in order to make sure 0300 and 0400 courses are enforced and students register for these courses when they test into them.

ITEM 3. Foundations Update (EAP 0300, EAP 0382 and EAP 0388)

Discussion:

All of these courses, along with EAP 0400, EAP 0420 and EAP 0460, are mandatory when students test into any one of them. Therefore, each campus must offer all of the 0300 and 0400 level courses and allow them to run so that students can begin the EAP program chain.

Data/data source: (where appropriate)

Action:

Cluster will work with the college registrar in order to make sure 0300 and 0400 courses are enforced and students register for these courses when they test into them. Also, cluster members will talk to each Associate Dean to ensure these courses are offered at each campus.

OTHER.

Attendance:

Luli Marx

Mike Sfiropoulos

Aylim de Chazal

Mary Bailey

Mayetta Lee

Submitted by:

Mary Bailey

[name], Scribe

c. Minutes Distribution List