PALM BEACH STATE

COLLEGE

Developmental English and Reading Cluster
Meeting Minutes
March 24, 2016
1:30 – 3:30pm
Lake Worth Campus

ITEM 1.   **How can your cluster support textbook affordability? Please provide your top three recommendations. Also, list initiatives underway such as open source textbooks, out of copyright materials, textbook rentals, etc.**

Discussion:
- First of all, for the ENC0017 course, the cluster selected the Bedford Handbook used by the college composition classes. This way, students can use the handbook for their tenure at Palm Beach State.
- In addition, we allow students to use any edition of the handbook for our course, but we recommend they purchase the custom edition used in ENC1101 and ENC1102.
- Full-time professors are not required to use a reader. Faculty can use supplemental reading materials such as articles from periodicals or from open source materials available online. We also have a recommended reader for adjuncts who have never taught the course.
- One recommendation is that students develop a book exchange, perhaps through SGA.

Data source:

Action:

ITEM 2.   *FOR CLUSTERS THAT HAVE GENERAL EDUCATION COURSES*

   As a cluster, please discuss the data provided to your chair and answer the questions below. Your cluster discussion should be included in the minutes if you are able to answer the questions today. If sub-committees are formed for follow-up, please enter that information in the minutes and submit any decisions made after today to IRE by April 29, 2016 (send email to Karen Pain at paink@palmbeachstate.edu).

   Questions to answer in cluster or follow-up work by April 29, 2016
   1. How do your current cycle results indicate your assessment instrument is measuring your selected outcome **and** that you have selected a reasonable benchmark?
   2. In reflecting on this process and results, what changes might be necessary to the outcomes, instruments, implementation, or benchmarks for any of your courses, in order to move forward in a meaningful way?

Discussion: Our courses are not Gen Ed courses; therefore, Item 2 does not apply to our cluster.

Data/data source: (where appropriate)

Action:

OTHER.

Attendance:	Rita Alonso-Sheldon	Valerie Lazzara
	Carleton Chernekoff	Gladys Montalvo
	Maria Garcia-Landry	

Submitted by:

  Rita Alonso-Sheldon
Scribe

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