

CLUSTER MINUTES
October 13, 2015
1:30pm to 3:30pm
Lake Worth Campus



ITEM 1. What can faculty do to support the four Performance Funding measures (Job Placement/Continuing Education, Completion to 3-4 years, Retention, and Entry Level Wages)?

Discussion: Health Cluster discussed various ways to support the four Performance Funding measures.

Data/data source: None

Action: The following areas of support for the Performance funding measures were identified:

Continue to provide mentoring and support to our students both in and out of the classroom setting, offering CCE programming, participating in the On-line Faculty Mentoring program, support the Student Learning Center, Career Services, and Service Learning by incorporating programming into the classroom, and using SCORE to assist with student retention.

ITEM 2. Review Cluster Minutes Guidelines -
<http://www.palmbeachstate.edu/academicservices/Documents/sectiong.pdf>

- A. Minutes should be prepared and distributed no more than one week after a cluster meeting is held.**
- B. Minutes should be prepared using the standard minutes template located at <http://www.palmbeachstate.edu/academicservices/documents/TemplateClusterMinutes.doc>. Minutes must address any identified district issues set forth by the VPAA.**
- C. Any cluster recommendations should be in writing and sent to the VPAA in addition to being in the cluster minutes.**
- D. Any curriculum changes (new courses, revised courses, etc.) must be initiated through the established curriculum process (<http://www.palmbeachstate.edu/curriculum-development>).**

Discussion: The Health cluster reviewed the outline for the Cluster Minute guidelines as agreed that the process is consistently followed.

Data/data source: Cluster Minutes Guidelines in *Academic Management Manual*, Palm Beach State website

Action: The Health cluster unanimously agreed to continue to follow protocol as outlined in the guidelines.

ITEM 3. HSC 2100 Essay Contest Submissions for Fall Voting Date

Discussion: Cluster discussed the submission and review process for the award.

Data/data source: Kanathy Haney

Action: Faculty will submit between one to five papers for review in January. Eligible papers will be uploaded for review by December 14th. Award winners will be decided at the January cluster meeting.

ITEM 4. HSC 2204 Community Health

Discussion: Dr. Rajcoomar outlined his concerns about the HSC 2204 course at the college. He expressed the need to update and strengthen the course outcomes.

Data/data source: Dr. Rajcoomar

Action: The cluster updated the outcomes from the course and are listed as follows:

- Assess the essential elements of community health, school health programs, epidemiology, organizations that shape community health, the history of health care delivery systems and contemporary issues affecting the nation's health care system.
- Evaluate current evidence based research of community health initiatives throughout the lifespan of individuals, including maternal, infant, early childhood, adolescent, adult and elderly populations.
- Investigate epidemiologic strategies to reduce burden of disease in the community, community mental health, nutrition, injury prevention, environmental concerns, chronic and infectious diseases.
- Analyze and interpret the distribution of global and cultural disease and health challenges across various communities and the components of health education programs.
- Applying critical analysis skills in developing solutions to local, state, national and global community health issues.

The updated HSC 2204 Community Health course learning outcomes will be submitted to the curriculum committee by Dr. Rajcoomar for consideration at the November curriculum committee.

ITEM 5. HSC 2531:-Medical Terminology Textbook Adoption

Discussion: The Medical Terminology textbook is up for review. The faculty who teach that course discussed the merits of the current textbook.

Data/data source: Barbara Goldman

Action: Cluster voted unanimously to adopt updated version of "The Language of Medicine", 11th edition, Chabner, Davi-Allen, Elsevier Saunders (2016) ISBN: [9780323370813](https://www.elsevier.com/locate/9780323370813).

Attendance:

Kanathy Haney, Chair
Paula Myslivecek, Scribe
Tracy Ciucci
Randy Gailey
Bob Rajcoomar
Brian Findley
Bob Van Der velde
Barbara Goldman
Judith Sharlin
Trish Froehlich
Jeanne Boone

Submitted by:

Paula Myslivecek, Scribe

c. Minutes Distribution List