

**Health Sciences Cluster Meeting Minutes**  
**October 13, 2015**  
**1:30 pm**  
**ETA Room 159**

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**Welcome** – Dr. Nancy Latimer – Welcome

**Item 1: Criminal Background Pilot overview**—Dr. Jacqueline Rogers

Demonstrations:

- NMS platform—EMS Clinical Coordinator Bruce Arbeit
- Certified Background platform—Director Buddy Herrington

**Discussion:**

- Bruce Arbeit, EMS Program Director demonstrated the NMS platform for collecting and housing student data. 180 student data information was used for the initial pilot. Benefits included: ease of use, familiarity with company the college is already using, Helix uploads all documents, quick turn-around time, data can be emailed to the clinical site easily, and has medical experts to interpret documentation. Currently there are no fees for students for the use of service. Joy Delong is the IT contact. Bruce explained that he had about 20 documents that had to be verified by himself. He did perform QA of documents verified by NMS and had no reported problems.
- Buddy Herrington, Nursing Program Director demonstrated the Certified Background platform. Approximately 86 student data information was used to pilot this program. Benefits included: nationally known and established company, and clinical site can be given permission to access students directly. Buddy explained that there were several issues with the system that included: problems with company interpretation of data i.e. Flu shot information, trouble with student uploading data appropriately and 80% of data having to be rechecked and verified.

**Action:** Vicki Shaver made a motion recommending NMS portal instead of Certified Background portal for storage of students' background data and other required documents. Mike Latimer second the motion. The cluster all voted Aye. Mike Latimer volunteered to test the incoming Radiography class. Dean Rogers will arrange.

**Item 2: Curriculum Updates**

**Discussion:**

**Registered Nursing:** Buddy Herrington, Nursing Director discussed the need to revise nursing pharmacology course objectives as the program is moving to concept-based model and the pharmacology course objective no longer align with the updated core curriculum. Director Herrington explained the course focuses less on nursing process since the majority of students enrolled are pre-nursing. This course has been in review due to the low student success rates and the change to course objectives will further support student success. Motion was made and seconded for approval, no further discussion, motion passed.

**Health Information Technology:** Julia Steff, faculty/department chair provided curriculum FYI as she awaits approval to offer curriculum provided by AHIMA as a national initiative to globalize HIT education.

Medical Assisting: Barbara Kalfin, program director discussed changes to incorporate HSC0003 and PRN0022 into MA courses. Would like to have introductory course that combines the above.

Surgical Technology-TABLED – discussion similar to Medical Assisting

**Action:** Discussion for Medical Assisting and Surgical Technology tabled until discussion with Kathy Gamble.

### **Item 3: Clinical Assignments**

#### **Discussion:**

Dean Rogers and Dean Willey met with the general counsel to discuss how clinical assignments are assigned in each program. An informal survey of Program Directors' methodology was completed as to how they assign students to clinical sites. The current methods are being reviewed.

**Action:** Further discussion to be scheduled with program directors at a later date.

### **Item 4: What can faculty do to support the four Performance Funding measures (Job Placement/Continuing Education, Completion to 3-4 years, Retention and Entry Level Wages)?**

#### **Discussion:**

Dean Rogers and Dean Willey provided an overview of performance funding measures and it was discussed that programs in the health sciences cluster monitor and support the four Performance Funding measures. Data supporting these measures can be found in program accreditation documents. The data of the 28 state colleges' ranking was provided at Convocation. Questions were answered and programs were noted to be high performing with good retention, job placement, completion and many are high-skill, high-wage occupations.

**Action:** The Health Science Cluster will continue to support college Performance Funding measures.

### **Item 5: Review of Cluster Minute Guidelines**

**Discussion:** The information was included in the handout; no further discussion.

**Action:** Health Science Cluster Chair and Scribe will follow the stated guidelines.

#### **Other:**

With no other items for consideration, Dr. Latimer requested for a motion to adjourn which was made and seconded.

#### **Attendance:**

Nancy Latimer, Monica Urresta, Tina Collins, Cindy Goegelman, Leslie Kent, Cory Gaylord, Winsome Vassell, Tami Storms, Hope DePalo, Carol Clarke, Ray Sooklall, Mindy Yale, Stephanie Parlamento, Sheryl Platt, Joanne Pulido, Patty Braga, Barbara Kalfin, Julia Steff, Shernett Demarco, Nadine Sirota, Barbara Pryzby, Mark McKay, Mike Latimer, Colette Chiacchiero, Ann Sipes, Kathleen Archer, Jo Lana Cota, Vicki Shaver, Bruce Arbeit, Mark Craven, Deborah Copeland, Ilse Wallace, Liz Carracher, Buddy Herrington.

Guests: Dr. Jacqueline Rogers, Dean Edward Willey

Respectfully Submitted by:

Nancy Latimer

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