

CLUSTER AGENDA

August 20, 2014

10:45am – 12noon

Lake Worth Campus

- ITEM 1.** Over the past two-three years, there has been an increase in the number of instances in academic dishonesty. Because there is not one standard college policy that clearly identifies the student consequence for academic dishonesty, more issues seem to increase in the equitable treatment of students. Therefore, we are requesting that each discipline/program cluster develop one standard policy for the consequence of academic dishonesty. The policy should be approved by the cluster by the October 15 Development Day, for time to have appropriate review by the college General Counsel and inclusion in the 2015-16 Student Handbook and Catalog.

Discussion: The cluster discussed possible statements. Many members had a similar policy already on their syllabi. The cluster decided to review the statement on Professor Hamlin's syllabus;

Academic dishonesty will not be tolerated. Any student who commits academic dishonesty will receive a grade of zero for the assignment or test. A second instance of cheating will culminate in a student receiving an F for the class. Professors may also pursue disciplinary action in accordance with the Student Handbook.

Data/data source: (where appropriate) Monica Hamlin's syllabi

Action: Cluster members will review and revise the above statement on academic dishonesty and make a final decision at the October 15 meeting.

ITEM 2. POWER Textbook

Discussion: The cluster discussed the new textbook and associated technological resources. Representatives from Mc Graw-Hill were present (Missy Bittner and Mark Murray) to respond to questions.

The cluster also agreed that the books used in the spring will be bound with three-hole punched, perforated pages. The cluster also requested a better cover design. Manny Larenas agreed to work on the cover design.

Data/data source: (where appropriate) N/A

Action: Manny Larenas will work with the publishing reps to create a more inviting cover for the PBSC edition.

ITEM 3. SLS 1501 Online

Discussion: SLS 1501 was revised last year to be more focused on Palm Beach State College specifically, in addition to providing incoming students with information about college resources and academic/study skills. Additionally, students complete educational plans related to their majors and career goals. The course enables students to become acclimated to the college environment and create networks that will contribute to their success in college.

In order for these course objectives to be achieved and to provide students with this enriching experience, the cluster feels that students should take this class on one of our four campuses, *until the online class currently under development proves to meet those objectives*. Therefore, the cluster will discuss the future of the SLS 1501 fully online between now and October 15th at which time the cluster will produce a policy statement.

The cluster maintains its policy that SLS 1501 not be taught as a dual-enrollment course in a high school setting and that high school students be encouraged to take this course on one of the four college campuses.

Data/data source: (where appropriate) N/A

Action: Develop policy statement and submit after October 15th meeting.

ITEM 4. Fall Training Ideas

Discussion: The cluster agreed that a fall training event be held on a Saturday in September or October. The event will include a key note speaker provided by Mc Graw-Hill and then opportunity to share ideas regarding the core assignments of the course. This exchange will promote greater uniformity regarding these core assignments that link to the course objectives.

Data/data source: (where appropriate)

Action: Mark Murray (Mc Graw-Hill) will research the availability of speakers and then finalize the date with Sophia Munro, Cluster Chair. Once a date is agreed on, additional arrangements will be made. Details will be shared with all full-time and adjunct faculty.

OTHER. N/A

Attendance:

Freddie Bennett

Susan Bierster, Cluster Liaison

Mark Davis

Sandra Demauro

Monica Hamlin

Joyce Kevetos

Manny Larenas

Pamela Mason-Egan

Jyrece McClendon

Sophia Munro, Cluster Chair

Karline Prophete

Magdala Ray

Jeannette Sullivan

Absent:

Mark Hendrix

Submitted by:

Sophia Munro, Scribe

c. Minutes Distribution List