

AGENDA/MINUTES
MTIS Cluster Meeting
10/20/15
1:00pm
LL101.3

ITEM 1. NAS Server for Editing Storage and File Transfer

Discussion: Discussed the need for network storage system that would provide backup and storage for large HD video files. MTIS departments would be able to share the footage and other large projects college-wide. Managers agreed that this was definitely needed and it would be more beneficial to have campus-based systems to save bandwidth.

Data/data source: (where appropriate)

Action: Leon will continue with research on NAS systems and be the MTIS liaison with IT on this project.

ITEM 2. Bulk Music Licensing

Discussion: Discussed popular music licensing issues involved with the increase in requests for promotional video productions. All agreed that some songs have more appeal to students, but current agreements only allow this music to be broadcast live in special events.

Data/data source: (where appropriate)

Action: Holly will keep Managers informed of additional information as it becomes available.

ITEM 3. Live Streaming on Kaltura

Discussion: Discussed LW issues with live streaming on Kaltura and the technical support that was available from the vendor. It is very important when reporting a problem to give the proper time of the event, EST, as the support techs are located in various time zones around the world.

Data/data source: (where appropriate)

Action: PBG will be live streaming the Florida Blue training on 11/17. Jhanak will be the lead and setup a time to test with PBG.

ITEM 4. Digital Signage

Discussion: Groups are researching new products, such as VISIX, for digital signage. Need to compare costs, as well as the advantage of having end points instead of an endless stream. All agreed that campuses need digital signage and each site will research for a product to be used college-wide.

Data/data source: (where appropriate)

Action: Tabled for discussion in November when all sites can return to report on various signage products.

ITEM 5. Laptop Refresh

Discussion: Laptop refresh ongoing. No discussion at this time.

Data/data source: (where appropriate)

Action: Managers tabled this item pending IT meeting.

ITEM 6. Current Licensing for Streaming Media Collection

Discussion: Group discussed the verbiage on current vendor video streaming agreements which states that “videos are to be shown on college intranet only”. Most vendors are providing their own cloud service for viewing videos. Need to determine if Kaltura is a “3rd party server”. Discussed loaning videos campus to campus and all agreed to continue this process. Also, briefly discussed Comcast video programming that might be available to all sites.

Data/data source: (where appropriate)

Action: LW staff will meet with college Counsel for input on vendor streaming agreements. Leon will research Comcast offerings for service and support to all campuses.

ITEM 7. College-Wide Standardization for Multimedia Carts

Discussion: Brief discussion on current multimedia carts.

Data/data source: (where appropriate)

Action: Sites will research current carts and consider models when building next fiscal budget.

ITEM 8. Wireless Collaboration

Discussion: Briefly discussed several wireless presentation systems: AirMedia, WePresent, and Click-to-Share

Data/data source: (where appropriate)

Action: Each campus will test a different product and report back at the next meeting.

ITEM 9. Travel Funds

Discussion: LW was given no travel budget this year to support off site events when the college cars are not available. PBG received \$200 and BR \$150.

Data/data source: (where appropriate)

Action: Managers will speak with their designated supervisor to insure that MTIS has sufficient travel funds available for in-county travel.

ITEM 10. Review from CCUMC

Discussion: Willie reported on his recent trip to CCUMC convention. Informed the group that every session had been recorded. PBG won 2nd place in “Best Training Video”.

Data/data source: (where appropriate)

Action: Holly will provide a link to the PBG video.

ITEM 11. S&PD – Upcoming Conventions

Discussion: Group discussed using S&PD funds for staff trainings, certifications, etc.

Data/data source: (where appropriate)

Action: Managers will look for professional development opportunities that staff can attend.

ITEM 12. Ratio of District Projects

Discussion: Briefly discussed the District projects that MTIS departments support.

Data/data source: (where appropriate)

Action: N/A

ITEM 13. ISC

Discussion: Discussed ISC needs and the benefits of a membership in ACUP – The Association of College and University Printers – to gain information on printing, copying, mail, and related operations. All agreed that the ISC should pursue the membership and send a request to the ELC.

Data/data source: (where appropriate)

Action: Ivette will be the lead and communicate with the other campuses.

ITEM 14. PTLC

Discussion: Discussed PTLC support on all campuses. PTLC Committees provide special events that give faculty and staff opportunities for professional development credit. Events can be advertised on college intranet and college calendar.

Data/data source: (where appropriate)

Action: Contact PTLC committee chairs for input on professional development topics/events. They can contact Shannon Whitman in HR for training on accessing modules to input professional development credit.

****Next meeting tentatively set for 11/20/15**

Attendees

Ricardo Reyes (Cluster Chair)	Willie Ford	Holly Thompson
Jhanak Thapaliya	Ivette Ramos	Leon Paulk
Sharon Bethea (scribe)	Lydia Runkle	Lisa MacMullen