PALM BEACH STATE COLLEGE

CLUSTER AGENDA
August 20, 2014
10:45am – 12noon
Lake Worth Campus

ITEM 1. **Over the past two-three years, there has been an increase in the number of instances in academic dishonesty. Because there is not one standard college policy that clearly identifies the student consequence for academic dishonesty, more issues seem to increase in the equitable treatment of students. Therefore, we are requesting that each discipline/program cluster develop one standard policy for the consequence of academic dishonesty. The policy should be approved by the cluster by the October 15 Development Day, for time to have appropriate review by the college General Counsel and inclusion in the 2015-16 Student Handbook and Catalog.**

Discussion: The cluster reviewed and edited the academic dishonesty policy and penalty included in the prep math syllabus.

Academic Dishonesty Policy and Penalty for Violation:

Academic dishonesty includes the following actions, as well as other similar conduct aimed at making false representation with respect to the student's academic performance:

1) Cheating on a test, quiz or the final exam will result in a grade of zero for that test, quiz or final exam. A second attempt at cheating on a test, quiz or final exam will result in a grade of an "N" for the course.

2) Students may use a scientific calculator, such as a TI 30 XII S, on homework, tests, quizzes, and the final exam. Except for approved calculators, all electronic devices must be turned off and stored out of sight during a test, quiz or exam. Students caught using any unapproved electronic device (regardless of purpose) during a test, quiz, or exam will receive a grade of zero for that test, quiz or exam. Unapproved electronic devices include cell phones, I-pods or I-pads, graphing calculators, or scientific calculators similar to the TI 30 XS, which simplifies radicals.

3) No credit will be given if any portion of a homework assignment and/or lab activity has been plagiarized. Plagiarism includes copying solutions from the text or solution manual and submitting them as part of a homework assignment; copying or submitting another student's homework assignments and/or lab activities and submitting them for credit; or submitting for credit homework assignments and/or lab activities from a previous term.

Action: The cluster will vote to approve the policy on Development Day.

ITEM 2. Proposed course title change for MAT0056, from Developmental Math 2, to Developmental Algebra 2, effective Spring 2015-2.

Discussion: The cluster decided not to use the course title Developmental Algebra 2 for MAT0056 because the 2 implies that MAT0056 would be taken after completing MAT0022 Developmental Algebra. Since MAT0056 is an accelerated two credit course, the cluster decided that Advanced Developmental Algebra would be a better course title.

Action: The cluster was all in favor of the motion to change the course title of MAT0056 to Advanced Developmental Algebra.

ITEM 3. MAT0056 final exam format and content.

Discussion: The cluster edited the final exam for MAT0056. Since the content of MAT0056 starts with chapter 3, the cluster decided to remove exam questions from chapter 1 and 2. Two questions were added to the final: dividing a polynomial by a monomial and multiplying radicals. The final exam for MAT0056 would have 25 short answer problems. The cluster decided not to include any multiple choice questions because the course is accelerated.

ITEM 4. Working committee to develop an online MOOC (Massive Open Online Course) for Developmental Math.

Discussion: The cluster agreed that the committee would need to develop and organize the resources before you can actually create a MOOC. The resources would be PowerPoint presentations with voice-over and videos. The committee members are Eileen Doran, Barbie Edgar, and Alex Opritsa.

Attendance:

Alex Opritsa	Eileen Doran	Kenny Chan
Mauvlette Joseph	Derrick Ruffin	Reginald Butler
Ralston Brown	Barry Moore	

Submitted by:
Kenny Chan
Scribe

c. Minutes Distribution List