



## **Psychology/Human Services MEETING MINUTES**

**August 17<sup>th</sup> 2015**

**1:00 PM**

**SS 115**

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**Attendance: Dr. Maria Francisca Arbona, Dr. Andrew Blair, Dr. Mia Ocean, Professor Suzy Duff, Professor George Stoupas, Dr. Mike Miles, Dr. Roxanna Anderson, Dr. Ted Cascio, Professor Gisela Diaz, and Dr. Esther Berry**

### **ITEM 1 New Faculty Introduction**

Discussion: Cluster members were introduced to our new Faculty member at LW campus Professor George Stoupas

Action: Introductions were made by each cluster member and Professor George Stoupas revealed information about his academic experiences and prior teaching here at Palm Beach State College as an adjunct

### **ITEM 2 Review Learning Outcomes on PSY 2012 General Psychology Syllabus**

Discussion: Cluster members were reminded to review PSY 2012 course learning outcomes, and if necessary update them in the syllabi of their General psychology classes

### **ITEM 3 Feedback from publishing representatives regarding the 2015 textbook adoption process**

Discussion: Dr. Andrew Blair read feedback from the majority of publishing representatives who participated in the 2015 textbook adoption for PSY 2012 General Psychology, DEP 2004 Human Growth and Development and DEP 2102 Child Growth and Development. Overall, the feedback was exceedingly positive with two of the representatives reporting that the process was "very good, fair, and equitable," and that it was "the most organized committee, or cluster that I've had the pleasure of working within my four years as a publisher's representative." Dr. Blair reported to the cluster that the feedback from the Cengage representative would be reported on in the next cluster meeting.

Data/data source: Emails from the publisher representatives from McGraw-Hill, Pearson Publishing, Wiley Publishing and Oxford Publishing

#### **Item 4 Associate Deans' access to faculty's Blackboard Gradebook**

Discussion: Cluster members discussed the advantages and disadvantages of Dean's access to Blackboard Gradebook for online classes and component classes

Action: Dr. Maria Francisca Arbona stated she will consult with Associate Dean Susan Caldwell for clarification

#### **Item 5 Cluster Chair term of office**

Discussion: Professor Gisela Diaz initiated a discussion about a cluster chair's length of serving in the role. She asked if Dr. Andrew Blair and Dr. Maria Francisca Arbona's years of service were completed. A discussion ensued about the length of years serving, the role and duties of the cluster chair, and inquiry about any other members who were interested in being cluster chair.

Action: The co-cluster chairs stated they would consult with Associate Dean Susan Caldwell on any guidelines or rules established by Palm Beach State College regarding cluster chair's length of office and additional discussions would occur in future cluster meetings.

The cluster meeting then adjourned.

Submitted by: Dr. Andrew Blair and Dr. Maria Francisca Arbona

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c. Minutes Distribution List