1. The College will not allow an employment relationship when there is a direct or indirect supervisory relationship with an employee who is a family member, relative, or a member of the employee’s household. In addition, employees of the College may not initiate or participate in any institutional decisions which might involve a direct individual benefit to a relative or member of the employee’s household.

2. For purpose of this policy, family member or relative means spouse, father, mother, brother, sister, son, daughter, grandparent, grandchild, uncle, aunt, niece, nephew, first cousin, mother-in-law, father-in-law, daughter-in-law, son-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half-brother, or half-sister. Persons living together shall be considered to be in the same household.

3. It is the joint responsibility of the supervisor and the affected applicant or employee to notify the Office of Human Resources of the existence of employment relationships which conflict with this rule. Failure to disclose shall be cause for termination.