

2009-10 Information Technology Accomplishments
Fourth Quarter, April - June 2010

COLLEGEWIDE

PantherNet/Mainframe Systems

1. Updated PantherWeb and EmployeeWeb for new name, Palm Beach State College. Also updated PantherNet.
2. Downloaded Bank/ABA Routing Numbers.
3. Promoted to Production 2nd PELL (Transfers).
4. Wrote program, created tables, and set up data to load each night for Registration Error History.
5. Removed all reference to social security number and employee ID from all views in SQL.
6. Created three reports and placed in Reporting Services/Information Technology/IT-Public to show PC Utilization.
7. Deployed Financial Aid Audit Reports to production on 6/15/10.
8. Created View Position Detail Report for HR.
9. Wrote program, created table and add process to download SQL Reports for Accounts Receivable.
10. Wrote job, built tables to improve table import for Security User Modules A2.
11. Added a new column to view HR Employee Demographics.

PBCC Websites

1. Provided Ingeniux training.
2. Created a Student Complaint/Problem resolution utility and form which maintains the contacts for each issue type and provides a workflow for student complaints.
3. Created a student Services Work request utility that allows a workflow for work requests.
4. Updated HR PAF forms with new hourly pay rates and new form fields.
5. Updated the Org chart Intranet utility.
6. Updated intranet by replacing PBCC references and @pbcc.edu email addresses to Palm beach State and @palmbeachstate.edu
7. Rebuilt the faculty home page utility for the web server rather than the Intranet.
8. Set up a demo server for Cascade Server CMS for a 30 day trial.
9. Updated the board policies with new policies with PBCC replaced with Palm Beach State.
10. Created a college wide event scheduler and registration system for student services/academic advising. This contains an intranet part to build the event and a web piece where students will register. This will be used for events that cannot be registered for within PantherWeb.
11. Set up weekly Google Analytics reports for CCE Boca Raton.
12. Updated e2Campus contact email addresses.

Operations

1. Printed 7,662 Account Payable Checks
2. Printed, folded and sealed 1,626 Payroll Checks
3. Process 12,852 Payroll Direct Deposits
4. Printed 20,032 Financial Aid Letters
5. Completed 2,253 Work Orders

iTAC

iTAC/Computer Resources

Reports Coordination

1. State Reporting
 - a. Attended MISATFOR in Tallahassee.
 - b. Designed & co-presented FCCSC (HETG) workshop in conjunction with MISATFOR.
 - c. Completed End of Year Reporting.
 - d. Completed FTE3 Reporting.
 - e. Coordinated PLogs that arose from April MISATFOR.
 - f. Coordinated or tested released PLogs.
 - g. Attended (remotely) the HETG user conference.
 - h. Reported to Mr. Becker.
 - i. Developing BAS reporting requirements for Palm Beach State with Registrar & BAS Program Coordinator.
 - j. Conducted a one-on-one training session with Dean Ramsammy.
2. Other Duties
 - a. Chaired May Veterans Day Steering Committee meeting.
 - b. Coordinated Summer Assignments.
 - c. Met with various sub-committees.
 - d. Reported to Mr. Becker.
3. Professional Development
 - a. Attended 3 Forum Club Luncheon Lectures.
 - b. Completed 3 Masters level courses for Nichols MOL degree.

Project Management

1. HP/Windows 7 – We have made considerable progress in the deployment of computers. Approximately 60 percent of the computers are now being used. Many of the software issues have been resolved.
2. Hurricane Preparedness – Checked hurricane procedures to make sure we are ready and in compliance. Updated all contacts and initiated a visual recognition system for IDs required for IT and other security personnel during emergency situations.
3. Emergency Response – Continued early steps to institute an emergency response system for the college.
4. Printer Project – Began process to understand and develop a management system for printers and multifunction devices for the college.

Network

Information Security

Telecommunications