

Palm Beach Gardens Facilities Committee Meeting
July 14, 2010, 2:00pm-4:00pm
Smith Conference Room

Attendance

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Carrie Pasquale - Chair | <input checked="" type="checkbox"/> Kathy Lydiard | <input type="checkbox"/> Jean Wihbey |
| <input checked="" type="checkbox"/> Ricky Freeman | <input checked="" type="checkbox"/> Frank Atkins | <input type="checkbox"/> James Storms |
| <input type="checkbox"/> Edward Willey | <input checked="" type="checkbox"/> Ken Badaracco - Scribe | <input checked="" type="checkbox"/> Michele Balik |
| <input checked="" type="checkbox"/> Chris Cobb | <input checked="" type="checkbox"/> Pat Castro | <input type="checkbox"/> Diane Cotignola |
| <input type="checkbox"/> Nazare Feliciano | <input type="checkbox"/> Kirk Stetson | <input checked="" type="checkbox"/> Rene Milici |
| <input type="checkbox"/> David Pena | <input checked="" type="checkbox"/> Marjorie Simon | <input checked="" type="checkbox"/> Bob Woods |
| <input type="checkbox"/> Merri Wright | <input checked="" type="checkbox"/> Debra Holliday | <input checked="" type="checkbox"/> John Wasukanis (ad hoc) |
| <input type="checkbox"/> Scott MacLachlan (ad hoc) | <input checked="" type="checkbox"/> John Smith (ad hoc) | <input checked="" type="checkbox"/> Tish Sailer |
| | | <input checked="" type="checkbox"/> Lisa Rappa |

NEW BUSINESS:

Item 1: Campus Projects

- 50 space parking lot created between the LLRC building and the AA building is open for fall. The lot is natural and self draining.
- LC HVAC project – The plans for this project are in work. At this time there is no funding for it but plans will be ready when funding is available.
- The new security office project is ongoing. Security will be moving to old receiving area, on the other side of the AD building. The office will be ready for fall.
- The respiratory classroom project has been put on hold until funding is available.

Item 2: Campus Facilities Update

- Design for the campus gates will begin in the fall.
- Three event signs replaced the 47 bulletin boards that were posted around the outside of campus. Student activities have ordered two more.
- First and second floor bathroom countertops in the AD building are complete.
- The carpet walk-off plan for the entire campus is also complete.
- The energy efficient lighting upgrade in the AA and LC buildings is nearly complete.
- There was a possible safety issue on the west entrance of the LC building. The issued was investigated and found to not be a problem. Dirt and sod were added to prevent a drop off.
- The campus won a beautification award and will receive the award in September.

Item 3: District Facilities Update

- The college's recycling goal is to recycle 50% of what is used and next year's goal is 55%.
- Facilities would like to thank everyone who participated in the business services survey.

Item 4: Security Report

- Lock down keys have been distributed. If you have not received your key, please pick it up at facilities.

- Anonymous reporting has been used to report several classroom issues. To make an anonymous report, call 877-307-1220 or <https://secure.ethicspoint.com/domain/media/en/gui/24399/index.html>. All reports are confidential.
- The campus emergency alert system is underutilized. When registered, you will receive alerts on immediate safety alerts, emergency closings, cancellations, etc. Register here: <http://www.palmbeachstate.edu/alert.xml>.
- There will be a safety training day on Friday, September 24th.
- Officer Freeman reported that vandalism is our number one problem on campus.
- Video surveillance has proved to be very useful. There have been several instances where video surveillance has helped to solve crimes.

NEXT MEETING

Wednesday, November 10, 2010 2pm-3pm

Submitted by:

Carrie Pasquale, Chair

Kb

File: FC minutes July 2010

Disk: Facilities Committee