

# Night

## BASIC FIREFIGHTER TRAINING (MINIMUM STANDARDS) APPLICATION

### *SPRING TERM NIGHT PROGRAM*

**DEADLINE: November 15, 2011**

*An Equal Opportunity Institution*



**PALM BEACH STATE  
COLLEGE**

#### LAKE WORTH CAMPUS

4200 Congress Avenue  
Lake Worth, FL 33461-4796

Fire Academy Office (561) 868-3900  
Limited Access Program Office (561) 868-3045

**Fire Web Site:** <http://www.palmbeachstate.edu/fire.xml>

### Program Information

**PROGRAM BEGINS:** January 9, 2012

**COURSE NUMBER:** FFP 0021

#### **PROGRAM DESCRIPTION:**

The Basic Firefighter Program prepares students for the safe, dependable and prompt performance of duties in the fire station as well as in the community. It includes orientation to the fire service, instruction in fire alarms, vehicles, and apparatus and equipment. Those students who successfully complete the course may participate in the State of Florida certification examination. Certification is required in the State of Florida for employment as a Firefighter.

Special admission requirements are associated with this program.

#### **PROGRAM LENGTH:**

450 clock hours, approximately 6 months for the NIGHT course and 30 additional hours for testing.

#### **PROGRAM SCHEDULE:**

**NIGHT** Hours: 6:00 PM to 10:00 PM two to four nights weekly, and Saturdays 8:30 AM to 5:30 PM. The schedule will be explained at the orientation session

#### **PROGRAM LOCATION:**

Palm Beach State College Fire Academy  
Palm Beach State College Lake Worth Campus  
East side of the campus in room SCA 139 [Directions](#)

**PROGRAM COSTS:** These costs are approximate and subject to change.

	<u>Instate</u>	<u>Out-of-State</u>
Tuition	\$ 1,251.00	\$ 4,909.50
Books	\$ 185.00	\$ 185.00
Miscellaneous	\$ 685.55	\$ 685.55
Fees	\$ 370.70	\$ 370.70
Medical Ins.	\$ 6.83	\$ 6.83
<b>Total</b>	<b>\$2,499.08</b>	<b>\$ 6,157.58</b>

# **NIGHT PROGRAM APPLICATION PACKET**

## Requirements for Consideration for Selection

### **ALL DOCUMENTATION MUST BE ON FILE AT PALM BEACH STATE COLLEGE ADMISSIONS OFFICE, LAKE WORTH, BY THE DEADLINE DATE.**

The following criteria determine eligibility for placement in the selection pool. Meeting the criteria for selection does not guarantee admission to the Basic Firefighter Training Program. Final selection will be based on the applicant pool. If a student is selected and does not enter the program or is not selected, he/she must reapply and is not guaranteed acceptance in any subsequent selection process. **Your criteria for selection can be viewed at [www.palmbeachstate.edu/pantherweb.xml](http://www.palmbeachstate.edu/pantherweb.xml) under Limited Access Application Status and all communication will be sent to your my.palmbeachstate.edu e-mail account including all acceptance documentation. These criteria supersede any other information.**

#### **1. APPLICATION**

**First-time Palm Beach State College Students:** Submit a completed Palm Beach State College general credit application at <http://www.palmbeachstate.edu/AdmissionsApplications.xml> and pay the appropriate fee by the deadline date. This one-time fee is \$30 for U.S. citizens, \$75 (U.S. currency) for international students and is non-refundable. Be sure to insert your current and active e-mail address where requested; be specific regarding your program of study. Once submitted, a confirmation e-mail with conditions of admission will be sent to the e-mail address provided in the college application. Print the confirmation page and follow the instructions within. Applicants must also submit the program application contained in this packet and submit to the Admissions office.

**Non first-time Palm Beach State College Students:** Must complete the program application in this packet and submit to the Admissions office.

#### **2. EMPLOYMENT/VOLUNTEER VERIFICATION FORM**

The applicant must complete and submit the Employment/Volunteer Verification Form with Application regardless of employment status (form attached).

#### **3. PROOF OF AGE**

All students must be at least 18 years of age on or before the start of the program.

#### **4. ACADEMIC RECORDS**

##### **HIGH SCHOOL**

Transcripts must be official transcripts sent (transcripts are considered official if sent directly by mail or hand delivered in a sealed envelope directly from the issuing institution) to the **Palm Beach State College Admissions Office** showing proof of a standard high school diploma, GED, or validated foreign equivalent. All applicants – new, current, and college transfer students - must have their official high school or GED transcript on file at Palm Beach State College. You may download the transcript request form from our website at <http://www.palmbeachstate.edu/transcripts.xml>. Students who received a Florida GED can request their scores using the downloaded form at <http://www.palmbeachstate.edu/transcripts.xml>.

##### **COLLEGE**

Official college transcripts (transcripts are considered official if sent directly to Palm Beach State College from previous institution or hand delivered in a sealed envelope that is sealed by the issuing institution) from **ALL** post-secondary institutions attended must be submitted. You may download the transcript request form from our website at <http://www.palmbeachstate.edu/transcripts.xml>. All post-secondary records from out of country must be submitted with a commercial evaluation. If you have attended college, we still require proof of a standard high school diploma, GED or validated foreign equivalent. Go to: <http://www.palmbeachstate.edu/ForeignTranscript.xml>.

#### **5. NATIONAL FIREFIGHTER SELECTION INVENTORY - TEST**

All applicants must take the National Firefighter Selection Inventory – Test. You must score 70% or higher in order to be eligible to enter the program. Your scores are valid for two years. Additional information about this test and study guides can be found at [www.publicsafetyrecruitment.com](http://www.publicsafetyrecruitment.com). The Palm Beach State College Lake Worth book store will have the study guide in stock. The Student Learning Center (SLC) at the Palm Beach State College Lake Worth location provides Vocational Preparatory Instruction (VPI) for students who need additional skills to pass the NFSI test. For more information, please call 561/868-3795. Please note: Students with an A.A.S., A.S., A.A., or higher degree from a regionally accredited institution; students who have taken and successfully completed the College Level Academic Skills Test (CLAST); or students who have already met the minimum cut scores for placing in college level work, within the past two years, on the FCELP, SAT1 or ACT-E, are exempt from this exam and the T.A.B.E. Documentation is required. The NFSI - Test is offered at the Lake Worth, PB Gardens, and Boca Testing Centers only. There is a \$35.00 fee for this exam. Please pay the cashier and report to the Testing Center (with photo ID) to arrange to take the exam.

#### **6. CANDIDATE PHYSICAL ABILITY TEST (CPAT)**

Applicants must register for the CPAT on line at [www.palmbeachstate.edu](http://www.palmbeachstate.edu) or at any Palm Beach State College location and successfully complete it prior to consideration for placement into the selection pool. CPAT scores are valid for one year prior to the application deadline. There is a \$110.00 fee for this test. CPAT information can be found at <http://www.palmbeachstate.edu/fire.xml>. A valid CPAT Certificate will be acceptable from other providers and must be submitted prior to program deadline.

#### **7. T.A.B.E. (TEST OF ADULT BASIC EDUCATION)\***

All enrolled students that need to take the NFSI - Test must take and pass the TABE Full Battery Level (A) with a score of 10<sup>th</sup> grade level or higher in reading, language and math to be eligible to graduate. There is a \$25 fee for this exam. Please pay the cashier and report to the Testing Center (with photo ID) to arrange to take the exam. **\* All applicants who have successfully completed the TABE after November 15, 2011 are exempt from taking the TABE for graduation.**

#### **8. PREREQUISITES: Must be certified as a “First Responder,” “EMT,” or “Paramedic.”**

## Applicant Point System for Selection

Only one point value from each of the 4 categories will be awarded with the exception of category 3. Documentation must be provided. After all eligibility requirements for placement into the selection pool have been satisfied, the following point system will be utilized for selection into the program. All documentation must be on file at the Palm Beach State College Admissions Office, Lake Worth, by the deadline date.

I.	<b><u>RESIDENCY STATUS (Maximum Points-2)</u></b>	
	Palm Beach County Resident.....	2
	Florida Resident .....	1
II.	<b><u>VERIFIED EMERGENCY SERVICES WORK (Maximum Points-2)</u></b>	
	Must submit a completed (signed by employer) Employment/Volunteer Verification Form to receive points.	
	Full-time Emergency Services Current Work Experience.....	2
	Part-time Emergency Services Current Work Experience .....	1
	Volunteer Emergency Services Current Work Experience or “Fire Explorer” .....	1
	“Firestorm” Graduate.....	1/2
III.	<b><u>PALM BEACH STATE COLLEGE EDUCATIONAL POINTS (Maximum Points-2)</u></b>	
	State Certification and Certificate of Completion from Palm Beach State EMT Program.....	1
	State Certification and Certificate of Completion from Palm Beach State Paramedic Program.....	1
IV.	<b><u>NEED TO MEET REQUIREMENT OF FLORIDA STATUTE #633.35   Automatic Entry</u></b>	
	Any individual who is employed by a private or public agency as a Firefighter II must obtain a certificate of compliance as a Firefighter II within one year of initial employment.	
	All applicants must meet the “Requirements for consideration for Selection” on page 2.	
	MAXIMUM POINTS POSSIBLE.....	6

**ACCEPTANCE:** Applicants who are selected will be notified approximately two weeks after the application deadline date. The acceptance notice will include registration information. If a student is selected and does not enter the program or is not selected, he/she must reapply and is not guaranteed acceptance in any subsequent selection process.

### FINANCIAL AID:

At this point the program is *not* eligible for federal aid programs; however, there are scholarships available through the Palm Beach State College Foundation. Currently, all Foundation Scholarships for firefighters require the FAFSA, which may be filed on-line at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Toll-free “help line” 8:00-midnight 1-800-433-3243. To apply for a Palm Beach State College Foundation scholarship go online to: <http://www.palmbeachstate.edu/FoundationScholarships.xml> . If you have any scholarship questions, please call 561-868-3573.

\*\*\* [Scholarships Available](#) \*\*\*

See page 4 for MVR and criminal background check requirement.

See page 6 for the Employment/Volunteer Verification Form

## Curriculum Outline

ITEM	SUBJECT	LECTURE HOURS	SKILL HOURS
I	Introduction	10.5	
II	Fire Alarms & Communication	3	3
III	Firefighter Safety	9.5	4.5
IV	Fire Behavior	3	
V	Building Construction	6	
VI	Personal Protection Gear	3.5	7.5
VII	Portable Extinguishers	2	4
VIII	Ropes and Knots	1.5	4.5
IX	Building Search and Victim Removal	2.5	3
X	Forcible Entry	2	6
XI	Ladders	1.5	7
XII	Ventilation	4	4
XIII	Water Supply	4.5	4
XIV	Hose	3	12
XV	Water Fire Streams	4	3
XVI	Fire Control Controlled Burning	16.5	28
XVII	Automatic Sprinkler Systems	1.5	3.5
XVIII	Loss Control	4	5.5
XIX	Protecting Scene Evidence	3	2
XX	Fire Department Communications	4	4
XXI	Rescue & Extrication	15	14
XXII	Fire Streams – Foam	6	8
XXIII	Fire Detection	3	
XXIV	Fire Prevention and Public Education	3	5
	<b>Fire in the Field Online Training</b>		
XXV	Awareness Level Hazmat	8	
XXVI	Operations Level Hazmat	15	1
XXVII	Intro to Wildland Firefighting	5	
XXVIII	Wildland Firefighting Training	15	11
	<b>FL Specific Components</b>		
XXIX	Air Monitoring	2	2
XXX	Thermal Imaging	3	5
XXXI	Flammable Gas Control	4	4
XXXII	Positive Pressure Ventilation	2	4
XXXIII	Engine Company Operations	2	2
XXXIV	Ladder Company Operations	2	6
XXXV	Company Evolutions – Combines Ops		8
XXXVI	FL Chiefs Emergency Response Plan	1	
XXXVII	New Challenges	4	
XXXVIII	Firefighter Safety and Survival	4	32
XXXIX	Local Training Needs/Testing	90 hours	

***Total Hours in Program: 480***

**A background and MVR (driving record) check is required for those individuals selected to attend the Fire Academy.**

The Background and MVR Check applications and an Affirmation document will be sent along with letters of acceptance to the program. The \$30 fee will be borne by the applicant, and the results must be delivered to the Fire Academy Bureau Chief on or before the date of the Orientation session. If it is determined by the Bureau Chief that the applicant has not met the criteria set forth in the Affirmation document signed by the applicant and notarized, he/she will be found ineligible to partake in firefighter training.

**Basic Firefighter Training Checklist  To Complete Eligibility For Placement In The Selection Pool**

You DO NOT have to wait until all requirements are met to submit your application, but remember that everything MUST be complete and submitted to the Palm Beach State College Admissions office by the deadline date.

	<b>NIGHT PROGRAM</b>
	<b>FIRE FIGHTER APPLICATION SUBMITTED</b>
	<b>EMPLOYMENT VERIFICATION FORM SUBMITTED</b>
	<b>AGE REQUIREMENT MET (At least 18 years of age)</b>
	<b><u>OFFICIAL HIGH SCHOOL DIPLOMA OR GED SENT TO Palm Beach State College.</u> (Official transcripts are to be mailed from your High School or hand delivered in a sealed envelope to the Palm Beach State College Admissions Office.)</b>
	<b><u>OFFICIAL COLLEGE TRANSCRIPTS</u> <i>Official transcripts are to be mailed or hand delivered in an unopened envelope from ALL prior colleges.</i></b>
	<b><u>TAKE THE NATIONAL FIREFIGHTER SELECTION INVENTORY – TEST IF REQUIRED</u></b>
	<b><u>CPAT TEST COMPLETED</u>, (Not older than 1 year)</b>
	<b><u>FIRST RESPONDER, EMT, or PARAMEDIC CERTIFICATE SUBMITTED</u></b>

*Applicants who are selected will be notified approximately two weeks after the application deadline by email to their .....@my.palmbeachstate.edu account.*

## Employment/Volunteer Verification Form

**Must be completed and submitted with Application regardless of employment status.**

Name: \_\_\_\_\_ Palm Beach State Student ID \_\_\_\_\_  
Last First

1. Are you currently employed full-time by an Emergency Services Agency, Fire/EMS/Law Enforcement, for whom you are taking this training?

YES \_\_\_\_\_ (If yes, complete the following) NO \_\_\_\_\_

Employer: \_\_\_\_\_  
Department Head Name & Phone Number \_\_\_\_\_

2. Are you currently employed part-time for an Emergency Services Agency, Fire/EMS/Law Enforcement, for whom you are taking this training?

YES \_\_\_\_\_ (If yes, complete the following) NO \_\_\_\_\_

Employer: \_\_\_\_\_  
Department Head Name & Phone Number \_\_\_\_\_

3. Are you currently a volunteer with an Emergency Services Agency, Fire/EMS/Law Enforcement?

YES \_\_\_\_\_ (If yes, complete the following) NO \_\_\_\_\_

Where are you a volunteer? \_\_\_\_\_  
Department Head Name & Phone Number \_\_\_\_\_

4. Are you a graduate of "Firestorm" or a "Fire Explorer" member? If so, you must provide documentation.

YES \_\_\_\_\_ NO \_\_\_\_\_

5. Are you an individual who is employed by a private or public agency as a Firefighter II, and must obtain a certificate of compliance as a Firefighter II within one year of initial employment? If so, this needs to meet the requirements of FL. Statute 633.35.

YES \_\_\_\_\_ NO \_\_\_\_\_

I understand that falsification or omission of any information may result in my rejection or dismissal by the College.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Department Head or designee & position

\_\_\_\_\_  
Date

BASIC FIREFIGHTER TRAINING NIGHT APPLICATION

Please Type or Print Clearly

PROGRAM CODE 5043

1. PALM BEACH STATE STUDENT ID \_\_\_\_\_

2. NAME \_\_\_\_\_
Last First Middle Suffix

Please list all previous names under which documents may be sent \_\_\_\_\_

3. LOCAL ADDRESS \_\_\_\_\_
NUMBER AND STREET ADDRESS CITY

COUNTY (or PROVINCE) STATE ZIP CODE

4. HOME TELEPHONE ( ) \_\_\_\_\_

5. WORK TELEPHONE ( ) \_\_\_\_\_
CELL TELEPHONE ( ) \_\_\_\_\_

6. DATE OF BIRTH \_\_\_\_/\_\_\_\_/\_\_\_\_
Month Day Year

7. EMAIL ADDRESS \_\_\_\_\_@\_\_\_\_\_

TRANSCRIPTS—Official transcripts must be sent directly to Palm Beach State College from issuing school/agency. All applicants, including college transfers, must submit high school or GED transcripts directly to Palm Beach State College. College transfer students must submit official transcripts from all colleges in which applicant has enrolled.

8. HIGH SCHOOL GRADUATE? [ ] Yes [ ] No OR GED? [ ] Yes [ ] No

9. COLLEGE/UNIVERSITY

List all postsecondary colleges or universities you have enrolled. Omission of any constitutes falsification of records and voids application.

Table with 5 columns: NAME OF INSTITUTION, CITY/STATE, DATES, DEGREE, CREDIT

To list more colleges/universities, attach a separate page.

January, 2012 NIGHT

10. Have you taken the National Firefighter Selection Inventory – Test. With a score of 70% or higher [ ] Yes [ ] No [ ] Exempt

11. Have you completed and passed the Candidate Physical Ability Test within the past year? [ ] Yes [ ] No
If yes, you will have to provide documentation of successful completion.

12. Have you graduated from the PALM BEACH STATE EMT Program and are currently certified as a Florida EMT? [ ] Yes [ ] No
Have you graduated from the PALM BEACH STATE Paramedic Program and are currently certified as a Florida Paramedic? [ ] Yes [ ] No
If yes, you will need to attach a copy of your current Florida Paramedic and/or EMT license in order to receive points.

I understand that falsification or omission of any information may result in my dismissal or rejection from the College.

SIGNATURE OF APPLICANT

DATE