ITEM 1.  **Coordination with Ethics Strategic Planning Committee**  

**Discussion:** Helen Shub brought to the committee’s attention that there is a Strategic Planning committee that is dealing with introducing ethics into the curriculum. Ms. Shub is a member of that committee and will keep both committees up-to-date on what each of the committees are working on, since it is possible that there may be some overlap of activities.

**Data/data source:** (where appropriate)

**Action:** Ms. Shub will continue to attend the Ethics Committee meetings and will keep both committees informed of all important information that might affect either committee.

ITEM 2.  **Scenario Review**

**Discussion:** Each member of the committee described in detail the Scenario(s) that he or she developed, focusing on the narrative and what the Scenario is supposed to be measuring. The committee offered suggestions for each Scenario as they were discussed to help improve the readability as well as to fine tune the association between the Scenario and the rubric.

**Data/data source:** (where appropriate)

**Action:** The committee members will continue to refine their Scenarios based on the suggestions provided by the committee and will bring the revised version to the next meeting.
Meeting Adjourned at 2:00 p.m.

Submitted by:

Helen Shub, Scribe