

MEETING AGENDA
General Education Committee
January 8, 2016
9:30 a.m. – 11:20 a.m.
NS 138, Lake Worth

Attendance:		
<input checked="" type="checkbox"/> Ted Cascio	<input checked="" type="checkbox"/> Emma Chow	<input checked="" type="checkbox"/> Tracy Ciucci
<input checked="" type="checkbox"/> Tcherina Duncombe	<input checked="" type="checkbox"/> John Gaul	<input checked="" type="checkbox"/> Holly Larson
<input checked="" type="checkbox"/> Marcie Pachter	<input checked="" type="checkbox"/> Karen Pain	<input checked="" type="checkbox"/> Ginger Pedersen
<input checked="" type="checkbox"/> David Pena	<input checked="" type="checkbox"/> Anthony Piccolino	<input checked="" type="checkbox"/> Ana Porro
<input checked="" type="checkbox"/> Luke Rogers	<input checked="" type="checkbox"/> Sheila Scott-Lubin	<input checked="" type="checkbox"/> Debra-Anne Singleton
<input checked="" type="checkbox"/> Warren Smith	<input checked="" type="checkbox"/> Patrick Tierney, Chair	<input checked="" type="checkbox"/> Donald Taylor
<input checked="" type="checkbox"/> Connie Tuisku	<input checked="" type="checkbox"/> David Wells	<input checked="" type="checkbox"/> Mindy Yale
<input checked="" type="checkbox"/> Helena Zacharis		

ITEM 1. Approve Minutes from the 11/20/15 meeting

Discussion: Minutes approved.

Data/data source: Previous meeting minutes distributed.

Action: Dr. Pain will have minutes uploaded to webpage.

ITEM 2. Fall assessment update

Discussion: Embedded assessment: Pain reported that with the deadline today (1/8/16), approximately the same percentage (89%) of courses have results entered for embedded assessment as were reported last year (87%). Most classes that are unreported are taught by adjuncts. This will be discussed with faculty and adjuncts again this spring at campus meetings. IRE should have the data available in some form by the next committee meeting, and Pain would like to meet with the committee liaisons before then to begin preparations for the campus meetings.

Scenarios: data are in for 2015, and Pain presented them in comparison to the previous six years. Discussion ensued regarding the inconsistent results (for example, in very small increments, ethics results are down, critical thinking results are up, and information literacy results have remained very much the same with little movement). Additionally, the committee discussed contributing factors, the need to present this data during the campus meetings in addition to the embedded assessment results, and the need to determine the usefulness of the data.

Data/data source: Embedded assessment and scenario results, fall 2015; IRE data

Action: Pain will prepare a report that is appropriate for campus meetings (readable in short form) to share with the committee at the next meeting (1/22/16).

ITEM 3. Spring meetings

Discussion: Meetings are scheduled for 1/22 & 2/5 (committee), 2/19 (BR, 9:30), 2/26 (PBG, 9:30 & LW, 1pm), 3/18 (BG, 9:30). The meetings on February 19th and 26th, and the one on March 18th are campus

meetings, promoted as “Data Days” to discuss current assessment data and close the cycle with improvement strategies where needed for the 2016-2017 cycle.

Data/data source: Prior committee minutes

Action:

ITEM 4. Looking ahead: Improving the process in 2016-2017

Discussion: Committee members have the opportunity to send a five-person team to an institute this summer (June 4 – June 8, 2016), offered by the Association of American Colleges & Universities. Pain explained that the purpose of participation would be to combine committee work from the last year with faculty feedback collected over the same interval to formulate a proposed action plan to improve the assessment process at the College. Members discussed the significant commitment that will be necessary, not only for summer travel and work during the institute, but upon return to remain engaged with the committee and with peer faculty in the coming academic year. A few faculty members are willing to participate. Applications are due by 2/12, so action is needed by the next meeting.

Data/data source: Association of American Colleges & Universities [website](#)

Action: Pain will begin to draft the narrative for the application and confirm the team by 1/22/16. Those who expressed interest will be contacted on or before 1/21/16 and asked to confirm their availability. The draft will be vetted by the team and finalized by 2/5/16 for submission.

Meeting adjourned at 11:20am

Submitted by

Karen Pain

Assessment Director and Meeting Scribe