ITEM 1. General Education Core Curriculum Survey

Helen Shub reviewed with the committee the results from the faculty survey regarding the State’s recommendations for the General Education Core Courses. The survey results indicated a very high approval rating of the Core - over 80% in every area of general education. However, it was also clear from the faculty’s comments that there is confusion among the faculty about what the State Core Curriculum means to the College. It was suggested that Ms. Shub prepare some additional information for the faculty stressing the fact that because most of the courses included in the Core Curriculum are already part of the College’s general education program (and we are not obligated to offer the few courses that are not), the Core Curriculum requirements will have no impact on the College’s general education program. After further discussion of the survey results, the committee reaffirmed that the general education program remains a robust program and can easily absorb the Core Curriculum requirements without making any changes to its current selection of courses. Ms. Shub will prepare a report to be sent to the State based on the input from the faculty and the Committee.

Source: Faculty Survey on the General Education Core Curriculum recommendations

Action: Ms. Shub will prepare a report to be sent to the State.

ITEM 2. Committee Schedule and Deliverables

Discussion: Ms. Shub reviewed the content and schedule of deliverables with the committee. She asked them to consider the scope of the deliverables and if the time allotted for each activity is reasonable. The decisions made are as follows:
• The Scenarios will be graded during the fall semester.
• The QEP Implementation Team will grade the Critical Thinking Scenarios.
• The committee will review the common assessments and produce recommendations on best practices for the general education clusters.
• Professors Patrick Tierney and Dr. Ana Porro will develop a workshop for Fall Development Day for a select group of faculty who teach general education courses that addresses best assessment practices.
• Each committee member will develop at least one workshop on an assessment topic, such as:
  o Writing effective test items;
  o Developing and using rubrics;
  o Mapping assessments to your outcomes;
  o How to use assessments results to make improvements.
• Ms. Shub will work with Human Resources to ensure that faculty attendance at the assessment workshops will count towards faculty professional development.
• The sequential course review will not be done by the committee; it is an activity for the clusters to undertake.
• The guidelines for the Gordon Rule Policy Statement will be clarified to ensure consistency in the application of the policy. In addition, the committee will develop and resources and support for non-English faculty to assist them in implementing the policy. One instructor from each Gordon Rule area will be invited to participate in a committee to address the development of these tools.
• The General Education Review will take place during the spring semester
• Every committee member will make a contribution to at least one edition of the GASP Newsletter contributions
• Ms. Shub will meet with Debra-Anne Singleton to revitalize the Student Learning Center integration project.
• Every faculty member on the committee will identify one course learning outcome and provide a summary of how that outcome is being assessed, produce a deliverable for submission to POLO and work with other committee members to prepare a joint presentation or online module on how to assess course learning outcomes.

Source: None

Action: Ms. Shub will ask each cluster liaison to recommend one faculty member to participate in a committee to roll out the Gordon Rule Policy Statement. This conversation will be take place in January.

Ms. Shub will follow-up with Debra-Anne Singleton to pick up where things left off with regard to improving relations and understanding between faculty and the Student Learning Centers.

ITEM 3. Development Day Presentation

Discussion: Professor Patrick Tierney discussed the breakout session he and Dr. Ana Porro will be presenting. The purpose of this session will be to demonstrate how the accountability requirements from the State, SACS and Board of Trustees can be easily integrated with
the principles of good teaching. The suggestion was made that instead of having this be an open breakout session to request suggestions for attendees from the cluster liaisons.

Source: None

Action: Ms. Shub will contact all the cluster liaisons and ask them to recommend faculty for the breakout session led by Professors Patrick Tierney and Dr. Ana Porro. Ms. Shub will personally invite the recommended faculty to participate in this session and will pre-register those that accept the invitation into the session.

ITEM 4. Schedule Spring Meeting Dates

Discussion: This item was tabled for future discussion.

Source: None

Action: None

The meeting was adjourned at 11:45 am.

Submitted by:

______________________________
Helen Shub, Scribe