
Discussion: Professors Melissa Stonecipher, Carleton Chernekoff and Daniel McGavin provided the committee with an update on the discussion that took place within their respective clusters on Development Day. In each area the revised learning outcomes were discussed and passed unanimously.

Helen Shub distributed the results from the Development Day survey. The committee read through the report and briefly discussed the findings.

Data/data source:

Action:

ITEM 2. Review of Critical Thinking Rubric and April 13th Scoring Session (QEP)

Discussion: Karen Pain informed the committee that the QEP team and some members from the Gen Ed committee will be utilizing the QEP rubric to score the scenarios from the first two assessment cycles on April 13th. She asked for feedback on the rubric and received a number of excellent suggestions. Ms. Pain thanked the committee and indicated that she and Professor McGavin will continue to refine the rubric taking into account the committee’s recommendations.
Professors Dan McGavin and Karen Pain will continue to refine the QEP critical thinking rubric. The rubric will be used to score the critical thinking scenarios from the first two assessment cycles to provide baseline data for the QEP.

**ITEM 3. Review of Grammar Rubric**

**Discussion:** Concurrent to the Expert Writing Committee’s development of a writing rubric to be used in the composition classes, a sub-committee of the Gen Ed committee has been working on a rubric to measure grammar usage in Gordon Rule classes. Professor Patrick Tierney presented the final version of that rubric to the committee. After much discussion it was decided that the rubric developed by the Expert Writing Committee would be used for both purposes. For the purpose of the embedded assessment pilot in the Gordon Rule classes, in order to avoid confusing or overwhelming faculty, it was decided that only the summary rubric would be utilized at this time. As the process develops, the explanatory rubric will be added.

**ITEM 4. Discussion of Creation of Video for Embedded Assessment Pilot**

**Discussion:** In order to introduce the embedded assessment plan to the faculty, it was proposed that we create a short video. It was proposed that this video be shown at a large faculty gathering or embedded in an email with additional explanation. It was suggested that the best time to show this video would be at Convocation for full-time faculty and adjunct orientation for part-time faculty. It was agreed that the video should be no more than about three minutes in length. As a follow-up to the video, an email will be sent to faculty with additional information.

**ITEM 5. Review/Revision of Three-Year Embedded Assessment Plan**

**Discussion:** Tabled until next meeting.
ITEM 6. Committee Membership/Function of Committee

Discussion: Helen Shub reviewed the schedule of meetings and list of deliverables that the committee will be responsible for next year. The faculty receiving release time were asked to review their other commitments to determine if they will have sufficient time to continue serving on the Gen Ed committee next year.

Data/data source:

Action:

Meeting Adjourned at 12:00 pm.

Submitted by:

Helen Shub, Scribe