

**Agenda
QEP Advisory Council
Friday, December 14, 2012
10:00am – 11:30am
CBP 201, Lake Worth**

Attendance:	<input checked="" type="checkbox"/> Lucia Adrian	<input checked="" type="checkbox"/> Kim Allen
<input checked="" type="checkbox"/> Hilary Ashmen	<input checked="" type="checkbox"/> Gail Burkett	<input checked="" type="checkbox"/> Susan Caldwell
<input checked="" type="checkbox"/> Joanne Cameron	<input checked="" type="checkbox"/> Jennifer Campbell	<input checked="" type="checkbox"/> Carleton Chernehoff
<input checked="" type="checkbox"/> Lillian Cortina	<input checked="" type="checkbox"/> Gokarna Gharti-Chhetri	<input checked="" type="checkbox"/> Brian Findley
<input checked="" type="checkbox"/> Rob Gingras	<input checked="" type="checkbox"/> Sabrina Greenwell	<input checked="" type="checkbox"/> Mauvette Joseph
<input checked="" type="checkbox"/> Mark Kattoura	<input checked="" type="checkbox"/> Pam Mason-Egan	<input checked="" type="checkbox"/> Judy Maxwell
<input checked="" type="checkbox"/> Marilee McGaughey	<input checked="" type="checkbox"/> Joe Millas	<input checked="" type="checkbox"/> Jeanne Murcia
<input checked="" type="checkbox"/> Tony Piccolino	<input checked="" type="checkbox"/> Andy Plotkin	<input checked="" type="checkbox"/> Magdala Ray
<input checked="" type="checkbox"/> Luke Rogers	<input checked="" type="checkbox"/> Helen Shub	<input checked="" type="checkbox"/> Karin St. Pierre
<input checked="" type="checkbox"/> Vetaley Stashenko	<input checked="" type="checkbox"/> Richard Stormer	<input checked="" type="checkbox"/> Megan Tomei
<input checked="" type="checkbox"/> Lynn Trezise		

ITEM 1: Rotating membership

Discussion: Karen Pain noted that Kim Allen, Brian Findley, and Carleton Chernehoff will be rotating from the QEP Implementation Team to the Advisory Council as of January, after one, two, and three years service, respectively. Ms. Pain added that they have each been instrumental in the successful development and beginning of the QEP, as was Lynn Trezise who after two years of service will be rotating off the Council after this meeting. Others were welcomed on to the Council and all were thanked for their willingness to participate.

Data/source: n/a

Action: n/a

ITEM 2. Workshops

Discussion: Karen Pain presented the schedule for the “Critical Thinking Workshop Series: A Creative Experience” and invited Council members to attend at least one workshop on their campus next February. Much progress has been made with this round of workshops; 20 are currently scheduled and enrollment will open in late January for the workshops with a variety of relevant topics.

Data/source: Workshop schedule

Action: Ms. Pain will notify Council members as soon as workshop enrollment becomes available.

ITEM 3. Activity 2012

Assessment: Ms. Pain reported that baseline data was successfully collected and documented last spring and that the first comparison measures for skills-based QEP outcomes were administered as part of the general education learning outcomes assessment cycle this fall. Instruments include the *California Critical Thinking Skills Test* and the *California Critical Thinking Disposition Inventory*, as well as faculty-developed scenarios. The first comparison measure for the disposition outcome will be administered next spring to students taught by faculty who have been actively engaged in QEP implementation this fall.

Reporting: An initial report was presented to the District Board of Trustees in November and was received favorably.

Faculty and staff participation: those on the QEP implementation team assisted in scoring the scenarios using the critical thinking rubric and will spend additional time next spring discussing the scoring process and the potential reliability and validity of the scenario assessment.

Data/source: General Education Learning Outcomes Assessment report for committee; QEP Initial Report for 2011-2012

(http://www.palmbeachstate.edu/gep/Documents/QEP_InitialReport_111312.pdf)

Action: n/a

ITEM 4. Rubric

The rubric was presented as a use-able product, and Council members were asked to consider whether or not they can use the rubric either as is, or with adaptations, to measure any or all of the QEP critical thinking outcomes in the spring. The intention is to eventually share the rubric with all faculty (full-time and part-time); any information collected regarding the use of the rubric will be used to make adjustments to the rubric and to develop a workshop on using the rubric.

Data/source: Critical thinking rubric

Action: Ms. Pain will email Council members early January to request a response from any who will use or adapt the rubric for use on an assignment, test, quiz, or part of any of those items. These members will form an Ad Hoc team and will meet as such early in the spring term.

ITEM 5. Panther Online Learning Objects (POLO)

QEP faculty (those on the implementation team) are working to document strategies they have identified as successful for teaching or assessing critical thinking. Efforts to share these strategies as videos, PDF or Word files, Power Points or other formats will be merged with a north campus committee that has developed a resource currently for students called POLO. This decision was made in a series of conversations with the north

campus committee and the 11/30/12 meeting of the QEP implementation team. Council members were encouraged to review the existing POLO resources and the rubric to identify any practices they may currently employ that could also be submitted.

Data/source: QEP minutes from 11/30/12
(http://www.palmbeachstate.edu/qep/Documents/QEPImplementation_Minutes_113012.pdf) and the POLO website
(<http://cdm16073.contentdm.oclc.org/cdm/landingpage/collection/p16073coll3>)

Action: Ms. Pain will email a submission form to the Council and will be available to assist any members who would like to make a POLO submission and would like help with the documentation.

Meeting adjourned at 11:05am.

Submitted by:

Karen Pain, QEP Manager