

2016/2017 Annual Security Report

The Campus Security Act

The Campus Security Act requires that all colleges and universities publish and disseminate to the college community an annual report every year by October 1 that contains three years of campus crime statistics and certain campus security policy statements. The Security Office works with several campus security authorities as well as many federal, state and local law enforcement agencies: The Palm Beach Sheriff's Office, Palm Beach Gardens Police Department and Florida Atlantic University Police Department under a memorandum of understanding (MOU) to compile the necessary information. We encourage the members of the campus community to use this report as a guide for safe practices while on campus. The report is posted annually on the College Security Office's website and is also available in paper copy by contacting the Security Office at (561) 868-3600, or by emailing csecurity@palmbeachstate.edu .

This report is prepared by the Director of Safety Management and Security in compliance with the Federal Crime Awareness and Campus Security Act of 1990 and under the authority of the Palm Beach State Board of Trustees Policy 6Hx-18-1.21. This report is also intended to advise our faculty, staff and students of programs and procedures designed for their protection on campus and is specifically geared toward crime prevention.

Palm Beach State College Security Department

All Palm Beach County ordinances and Florida laws apply to the campuses and facilities of Palm Beach State. The college has adopted policies, rules and regulations to provide security for the students, staff and buildings. Security Officers are stationed at all campus locations during operating hours.

The Security Offices are at the following locations on each of the four campuses:

Belle Glade	Boca Raton	Lake Worth	Palm Beach Gardens
CRB 124	BK 107.3	SEC 121	SEC 120
(561) 993-1120	(561) 862-4600	(561) 868-3600	(561) 207-5600

In all emergencies, call 9-1-1 for fire, emergency medical, and law enforcement services. Contact Security for routine requests for service and to report all accidents and incidents. The Security Office consists of professional campus Security Officers dedicated to providing the best service to the campus community. They provide foot and vehicle patrol during their assigned shifts. In addition to the Security Officers, administrative staff provide dispatch support and customer service in their respective offices. The individual Security Offices and personnel are available during campus operating hours. The Security Office is home to an unarmed, proprietary security force. These Officers are non-sworn and do not have arrest powers under Florida law. These Officers receive on-

going training and are authorized to investigate all criminal and non-criminal offenses reported.

Crime Prevention

Students and employees are encouraged to a certain extent to be responsible for their own security and the security of others. The Security Department, in coordination with the campuses, promote several safety related initiatives each year. These include monthly media campaigns, signage and various other informational methods intended to minimize/eliminate potential security issues.

Monitoring and Recording of Criminal Activity (Crime Statistics)

The Security Office works closely with law enforcement agencies having jurisdiction on college property. The college encourages accurate and prompt reporting of all crimes to the Security Department and/or the appropriate law enforcement agency. These agencies include the Palm Beach County Sheriff's Office, the Palm Beach Gardens Police Department and the Florida Atlantic University Police Department (through a memorandum of understanding). Due to our ongoing contact with local law enforcement, an accurate accounting can be made of criminal activity that occurs on campus, on public property adjacent to the campus, and off campus properties. This statistical information obtained by the Security Department from law enforcement and by our Campus Security Authorities is published in the United States Department of Education's annual web based safety survey and this annual security report.

Campus Security Authorities

The Clery Act requires Palm Beach State College to collect and tabulate crime reports from a variety of individuals and organizations. These entities are considered to be campus security authorities. If a (CSA) receives information regarding a crime, this entity is obligated to report said information to a proper authority (Provosts, Department Heads, Deans of Students, Human Resources, Athletic Director, Counseling Center, Title IX Coordinator and/or Security). **PBSC generally considers every employee with the exception of members of the Counseling Center to be CSAs.** PBSC also provides Rights and Resource materials to students and employees stating it is **the victim's prerogative** to report a crime to authorities. These materials also address the option for individuals to share information confidentially with the Counseling Center. Lastly, it is the practice of the college to remind victims and witnesses (Non CSAs), in-person, of their right to voluntarily report crimes. It should be noted that the college has an established Board Policy 6Hx-18-1.20 titled "Sexual Assault and Other Acts of Sexual Misconduct" stating there is a mandatory referral of sexual assault or attempted sexual assault cases to law enforcement. **This policy is currently in the process of revision and the intent of the college is to amend the policy to reflect it is a victim's choice to voluntarily report such crimes to law enforcement.**

Rights and Resources

Palm Beach State College is committed to an academic and working environment free from harassment and discrimination. If you have experienced any type of harassment or discrimination, including sexual violence, it is important to know your rights. First, your safety is top priority. Find a place you feel safe and secure. Second, file a report at the college with the Dean of Student Services, Equity Officer or Title IX Coordinator. Lastly, confidential services can be sought out in the Counseling Center (561-868-3980).

You have the right to:

- Report the incident to the college.
- Be treated with dignity, respect, and sensitivity.
- A fair and impartial investigation.
- Choose to report an incident of sexual violence to campus or local law enforcement.
- Request a student advocate or have an independent advocate present.
- Be notified of the timeframes for all major stages of the investigation.
- Present witnesses and evidence.
- Not have to “work it out” with the alleged perpetrator in mediation.
- Report any retaliation by college employees, the alleged perpetrator, and other students.
- Have any proceedings documented, which may include written findings of fact, transcripts or audio recordings.
- Be notified in writing of the outcome of a complaint and any appeal, including any sanctions that directly relate to you.
- File an appeal.

The college has a duty to:

- Respond promptly and effectively
- Provide interim protective measures and reasonable accommodations
- Conduct an adequate, reliable, timely and impartial investigation
- Offer information about confidential support services
- Explain the reporting obligations of college employees
- Disclose information only to individuals who are responsible for handling the college’s response to sexual violence
- Publish procedures for resolving complaints of sex discrimination
- Afford prompt and equitable resolutions
- Ensure awareness of Title IX rights and any available resources
- Publicize the contact information for the Title IX Coordinator
- Resolve any complaint based on a preponderance-of-the-evidence standard of proof
- Inform parties of the appeal process
- Notify parties of any updates or delays regarding the investigation
- Offer bystander, prevention and awareness programs
- Title IX Prohibits sex-based discrimination in higher education, with this language: “No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity.”
- The Clery Act “Crime Awareness and Campus Security Act,” renamed in memory of slain student Jeanne Clery, requires postsecondary institutions to disclose campus crime statistics and security information.
- Campus SaVE Act, Part of the Clery Act, expands rights of those affected by domestic violence, dating violence, sexual assault, and stalking on a college campus.
- Violence Against Women Act (VAWA) in 2014, the final regulations for the amendments to the Clery Act were published by the Department of Education. The regulations expand rights afforded to campus survivors of sexual assault, domestic violence, dating violence and stalking.

If you want to learn more about your rights, or if you believe that the college is violating federal law:

Contact the U.S. Department of Education, Office for Civil Rights:
(800) 421-3481 or ocr@ed.gov.

A complaint form can be submitted online at: www.ed.gov/ocr/complaintintro.html

Know Your Rights:

<https://www.notalone.gov/assets/know-your-rights.pdf>

Student Handbook:

www.palmbeachstate.edu/studenthandbook

District Board of Trustees Board Policy 6Hx-18-5.86: Harassment, Sexual Harassment, Discrimination, and Retaliation

Daily Crime Log

Each Campus Security Office has trained personnel to maintain their daily crime log. This daily crime log lists all reported crimes (Including non-Clery Act crimes) which occur on campus. The daily crime log is available for public inspection at any of the four Security Offices or online at <http://www.palmbeachstate.edu/security/default.aspx>. It should be noted that the daily crime logs are also stored electronically on a college share drive as a backup. The daily crime log includes the nature, date, time, location, and disposition of all criminal cases (if known). The daily crime log is updated within one business day of a reported incident (crime). All entries that are required pursuant to this paragraph shall, except where disclosure of such information is prohibited by law or such disclosure will jeopardize the confidentiality of the victim, be open to public inspection within one business day of the initial report being made to the department or a campus security authority. If new information becomes available to the Security Department, then the new information shall be recorded in the log not later than one business day after the new information becomes available to the Security Department. If there is clear and convincing evidence that the release of such information will jeopardize an ongoing criminal investigation or the safety of an individual, cause a suspect to flee or evade detection, or result in the destruction of evidence, such information may be withheld until that damage is no longer likely to occur from the release of such information.

Emergency Operations Plan

Emergencies can occur at any time, without warning. Careful planning, with an emphasis on safety, can enable members of the Palm Beach State College community to respond appropriately to crises and emergencies and may prevent injury and save lives. Every member of the college community is responsible for emergency preparedness. The College's District Emergency Operations Plan (DEOP) fulfills the requirements of the Occupational Safety & Health Administration at Title 29, Code of Federal Regulations, Part 1910, paragraph 1910.38(b) for having an Emergency Action Plan. Each campus Provost or designee is responsible for ensuring that the Campus Emergency Operations Plan (CEOP) contains the campus' site-specific information, and that all persons, including faculty, staff and students, are familiar with it. The primary goals of the Palm Beach State College DEOP are:

- To prevent or minimize the impact of emergencies

- To maximize the effectiveness of emergency response by the college community
- To protect lives and property
- To provide for the continuity of college operations.

The DEOP assigns responsibilities for its development, implementation and maintenance. The DEOP is designed to achieve the goals outlined above. It applies to all college personnel, buildings and grounds at all college campuses. It serves as the guiding document for preparedness, response and recovery actions at the district level and as the basis for each campus' CEOP. The DEOP will be updated annually by the Safety & Risk Manager, in consultation with the Director of Security & Risk Management, and approved by the Emergency Management Team Leader (Vice President Administration & Business Services) or designee. The DEOP will be provided to authorities as necessary and is posted on the Security and Safety web pages. The DEOP was last updated on 9/1/2016.

Emergency Response and Evacuation Procedures

The Security Office at each campus will after minimal confirmation via the Video Surveillance System, a secondary phone call, direct observation or other means, will and without delay (taking into account the safety of the community), determine the content of the message and initiate the notification system to the appropriate group, unless the notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency. The college has licensed a multi-modal alerting system (Blackboard Connect) and an emergency intercom system commonly referred to as VALCOM to be used to notify the entire college community of pending or current emergency situations, and to provide direction (i.e. evacuation, lockdown, shelter-in-place, college closings, etc.).

The two-way voice link (VALCOM) between the Security Office and a classroom can be established from the Security Office in response to a student/staff-initiated request. The student/staff initiated communications shall automatically indicate the location from which the call or activation came. The activation of the emergency intercom shall take priority over all other calls or customer service within the Security Office.

It is critical to understand that based on the circumstances of the emergency situation, the college community may be directed by law enforcement or campus security to EVACUATE, LOCKDOWN OR SHELTER IN PLACE. It should be noted that the campus security offices have ongoing and regular communications with local law enforcement regarding the need to keep the college apprised of emergency situations that warrant immediate or ongoing attention.

Emergency Response and Testing

The campus Emergency Coordinator (E.C.) in support of their respective Provost will publicize emergency response and evacuation procedures in a manner designed to reach students, staff and faculty. The E.C. will test and evaluate in writing, the emergency response and evacuation procedures after each test and on an annual basis. At this time, Palm Beach State College **will not** conduct unannounced tests.

Evacuation is required when there is a power outage exceeding 20 minutes or any time the fire alarm sounds. When an evacuation announcement is made and whenever an emergency situation warrants evacuation, building occupants should exit immediately to the designated Safe Assembly Area(s), putting the campus-specific evacuation plan into effect. After a building has been evacuated, occupants must wait for direction from

Emergency Responders before re-entry or should follow directions to leave the campus if necessary.

Fire Alarm Emergencies: In case of fire, an alarm will sound (short, repeated rings). File out quickly to the red Safe Assembly Area (Pole) nearest to the building. Re-enter the building only after getting an “all clear” from the authorities in charge of the situation.

Lockdown is an emergency response measure in which individuals on campus receive instructions to immediately enter or remain inside a structure in an effort to protect themselves from an imminent threat of violence. It may involve a single building or the entire campus. A threat of violence may include, but is not limited to:

- Active shooter
- Hostage situation
- Riot
- Significant criminal or law enforcement activity in the neighborhood adjacent to the campus
- Lockdown of nearby schools

Shelter in Place is an emergency response measure in which building occupants are instructed to seek shelter inside a building due to extreme weather or some other phenomenon that poses risk to persons outside. The basic concept behind sheltering-in-place is to use a building as a barrier between yourself and the phenomenon posing danger. Shelter in Place is similar to Lockdown in that personnel on campus are to take refuge in areas of the facility that offer protection, in this case from an environmental event. This might include, in addition to an extreme weather event such as a tornado, a hazardous material spill that releases contaminants into the atmosphere or when evacuation of a building might place the occupants at greater risk than sheltering them within the facility. It may be necessary for occupants to move to a different part of the facility in order to provide them with the necessary protection.

Timely Warning Notices

The Security office, in consultation with other departments, will immediately notify by various means, the campus community upon the confirmation of a serious or continuing threat to students and employees (Clery Act crimes), unless issuing a notification will compromise efforts to contain the emergency. The Timely Warning procedures were reviewed during the formulation of the 2016/2017 ASR.

Crime Reporting

All students and employees of the campus community are encouraged to promptly report criminal acts known to them for the purpose of Timely Warnings and the annual statistical disclosure. The usual reporting procedure for everyone in the event of any incident is to contact the Security Office on their particular campus. In the event of an immediate threat, danger, injury, or criminal occurrence, call the local authorities by dialing 911. Other individuals or departments may also be contacted as listed below:

College Resources

Security Office		Dean of Students
Belle Glade	(561) 993-1120	(561) 993-1131
Boca Raton	(561) 862-4600	(561) 862-4310

Lake Worth	(561) 868-3600	(561) 868-3055
Palm Beach Gardens	(561) 207-5600	(561) 207-5325

PBSC Counseling Center *	(561) 868-3980	<i>*Confidential reporting</i>
PBSC Title IX Coordinator	(561) 868-3277	
PBSC Equity Officer	(561) 868-3111	

Community Resources

Aid to Victims of Domestic Abuse	(800) 355-8547
Alcoholics Anonymous	(561) 276-4581
Center for Family Services	(800) 404-7960
Department of Children & Families	(800) 962-2873
Drug Abuse Foundation	(561) 278-0000
Legal Aid	(561) 655-8944
Victim Compensation	(800) 226-6667
Rape Crisis Violent Crime Hotline	(561) 833-7273
Toll-free 24/7	(866) 891-7273

Voluntary and Confidential Reporting

Palm Beach State College provides Rights and Resource materials to students and employees stating it is the choice of the victim if they choose to report a crime to authorities. These materials also address the option for individuals to share information confidentially with a Counselor in the Counseling Center. Lastly, it is the practice of the college to remind victims and witnesses (Non CSAs), in-person, of their right to voluntarily report crimes.

Anonymous Reporting

Palm Beach State College has selected Ethics-Point, Inc. to provide the college community with simple, risk-free ways to anonymously and confidentially report activities that may involve safety concerns, criminal, unethical, or otherwise inappropriate activity or behavior in violation of procedures, policies, rules, or state and federal laws.

All reports submitted via Ethics-Point will be handled promptly and discreetly and all reports will be reviewed carefully by the college. No retaliatory action will be taken against anyone for reporting or inquiring about potential breaches of policies or law or for seeking guidance on how to handle such concerns. The Ethics-Point reporting system is not a substitute for existing reporting channels, already established by the college. Palm Beach State has elected to provide this service as an additional means of reporting, where maintaining the reporter’s anonymity and confidentiality is important. The college encourages reporters to first attempt to resolve problems or disputes through established communication channels whenever possible.

Ethics-Point is NOT a 911 or Emergency Service: This site is not to be used to report events presenting an immediate threat to life or property. Reports submitted through this service may not receive an immediate response. If an individual requires emergency assistance, they should contact local authorities.

An individual may file a report to Palm Beach State by going to the Palm Beach State Security Web Page and clicking on the “Anonymous Reporting” link or by calling 877-307-1220.

Access Control to Buildings and Property

Access to campus buildings and grounds is a privilege extended to students, faculty,

staff, and authorized guests (Board Policy 6Hx-18-1.22). The college encourages an open environment with limited constraints to ensure the reasonable protection of all members of the community. Each campus maintains separate operating hours. For questions about the operating hours of a specific campus, contact the Provost's Office on that campus. Individuals who wish to access buildings or property during non-operating hours or for special events should contact the Provost's Office.

Security Awareness, Crime Prevention Programs and Security & Maintenance

The college is committed to providing a safe and secure environment. Monitoring exterior lighting, physical hardware, and checking the operability of safety and security equipment is a regular function of the Security Office. Officers will report lighting deficiencies to the Facilities Department. Routine checks are completed to insure the proper operation of emergency communication devices. Monthly inspections of fire extinguishers are completed by Officers during their patrol duties. Deficiencies in locking mechanisms and/or alarms are reported by Security Officers on patrol. We encourage the campus community to report observed deficiencies to the Security Office.

Policy & Laws Governing Alcohol

The legal age for drinking alcoholic beverages is 21 in Florida. Selling, giving or serving alcoholic beverages to persons under 21 is unlawful. Possession of alcoholic beverages by persons under age 21 is prohibited by Florida law. The minimum penalty is 60 days in jail or a \$500 fine. Alcoholic beverages include, but are not limited to, beer, wine, distilled spirits, wine coolers and liqueurs. Students are prohibited from possessing, selling or using alcoholic beverages on campus or at any college function.

It is unlawful for any person to misrepresent or misstate his or her age. This includes the manufacture or use of false identification. Use of an altered identification for the purpose of procuring alcoholic beverages is a misdemeanor. Use or possession of a counterfeit license or identification is a felony. It is unlawful to drive while under the influence of alcohol or other drugs. Penalties range from a mandatory suspension of a driver's license for 90 days to fines up to \$500, to hours of community service, to imprisonment for six months. Students shall be subject to appropriate disciplinary action by the college authorities. In accordance with applicable state and federal laws, students who are under the age of 21 and are found responsible for a drug or alcohol violation may have notification regarding the violation and sanction sent to their parent(s), legal guardian and/or guarantor. Such notification will occur on the first drug violation. Such notification may occur after the first alcohol offense if the mitigating circumstances justify parental notification. Additionally, the applicable persons will be notified if a student is provided emergency medical transport.

A Drug-Free Campus

The Federal Controlled Substances Act provides penalties of up to 15 years imprisonment and fines of up to \$25,000 for unlawful distribution or possession with intent to distribute narcotics. For unlawful possession of a controlled substance, a person is subject to possibly a year of imprisonment and fines of up to \$5,000. Any person who unlawfully distributes a controlled substance, including alcohol, to a person under 21 years of age may be punished by up to twice the term of imprisonment and fine otherwise authorized by law.

Under Florida law, Palm Beach County and city ordinances, it is unlawful for any person to sell, purchase, manufacture, deliver or possess with the intent to sell, purchase, manufacture or deliver a controlled substance. A person who violates this provision is

guilty of a felony of the first, second or third degree, which is partially determined by the type of drug and the quantity involved. Violators may be subject to the stiffest penalties available. Under Florida law, the maximum penalty for trafficking specific amounts of cocaine or any mixture containing cocaine, including, but not limited to crack, is a first-degree felony punishable by life imprisonment without the possibility of parole. Under certain circumstances, such an offense is a capital felony punishable by death. Based on the quantity involved, penalties for trafficking in illegal drugs including but not limited to the narcotics morphine, opium and heroin range from a mandatory imprisonment of three years and a \$50,000 fine to 25 years and a \$500,000 fine. Based on quantity involved, other penalties for trafficking in illegal drugs including but not limited to marijuana, inhalants, depressants and other stimulants range from five years imprisonment and a \$5,000 fine to 30 years imprisonment and a \$15,000 fine. Further, it is unlawful for any person to use or to possess with intent to use or deliver drug paraphernalia. It is unlawful for any person to sell, purchase, manufacture or deliver, or to possess, with the intent to sell, purchase, manufacture or deliver a controlled substance on or within 200 feet of the real property comprising a public or private college, university or other postsecondary education institution. For further information, please consult Florida Statutes, Chapter 893, and Palm Beach County and local city ordinances.

Substance Abuse Resources

Full-time and regular part-time employees and household members are covered under the college's Employee Assistance Program (EAP) through Aetna Resources for Living. The program is designed to address and resolve personal and workplace challenges. Counseling is available for relationship difficulties, emotional/psychological concerns, work or family stress and anxiety, depression, alcohol and drug abuse. Visit the EAP website at www.mylifevalues.com or call (800) 272-7252. Students may access resources and information on substance abuse through the Counseling Center in Student Services.

Sexual Assault Prevention & Response (Sexual Assault & Harassment Policy)

The college is committed to creating an environment free of all forms of harassment, exploitation, and intimidation (Board Policy 6Hx-18-1.20). The Board of Trustees does not condone or tolerate sexual misconduct. The college takes a proactive stance in the prevention of such misconduct at its campuses and functions. The college shall refer all cases of sexual assault or attempted sexual assault (with the victims permission) which occurs on college property or at college functions to law enforcement authorities for investigation, prosecution and any other actions these authorities may decide to be proper.

The Following are Definitions of Sexual Assault, Other Acts of Criminal Misconduct and Consent:

Sexual Assault: An offense classified as a forcible or non-forcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation.

Sex Offenses-Forcible: Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.

Forcible Fondling: The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

Sex Offenses-Non-Forcible: Unlawful, non-forcible sexual intercourse.

Incest: Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape: Non-forcible sexual intercourse with a person who is under the statutory age of consent.

Consent: "Consent" means the intelligent, knowing, and voluntary consent and does not include coerced submission. "Consent" shall not be deemed or construed to mean the failure by the alleged victim to offer physical resistance to the offender.

(b) "Mentally defective" means a mental disease or defect which renders a person temporarily or permanently incapable of appraising the nature of his or her conduct.

(c) "Mentally incapacitated" means temporarily incapable of appraising or controlling a person's own conduct due to the influence of a narcotic, anesthetic, or intoxicating substance administered without his or her consent or due to any other act committed upon that person without his or her consent.

Sexual Harassment: Sexual harassment is any unwelcomed conduct (verbal, nonverbal or physical) of a sexual nature where (1) submission to such conduct is made either explicitly or implicitly a term or condition of a person's status in a course, program, activity or work; or (2) submission to or rejection of such conduct by a person is used as a basis for employment, academic and/or other educational decisions affecting a person or as a way to limit the person's participation in any college activity; or (3) such conduct has the purpose and effect of unreasonably interfering with a person's performance or creating an intimidating, hostile or sexually offensive work or academic environment.

Sexual violence

Sexual violence is a form of sexual harassment, which may include domestic violence, dating violence, stalking, rape, sexual assault, sexual battery and sexual coercion, gender-based harassment, which may include acts of verbal, nonverbal or physical aggression, intimidation, or hostility based on sex or sex-stereotyping, even if those acts do not involve conduct of a sexual nature, is prohibited.

Hostile environment of sexual harassment is any unwelcomed conduct (verbal, nonverbal or physical) that a person feels is sufficiently severe or pervasive that it has the purpose, effect or result of denying or limiting a person's ability to participate in or benefit from the college's educational program or activity.

Stalking: Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others; or suffer substantial emotional distress.

Dating violence: Violence committed by a person, who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined based on a consideration of the following factors:

- the length of the relationship
- the type of relationship
- the frequency of interaction between the persons involved in the relationship

Domestic violence: Means a "felony or misdemeanor crime of violence committed by:

- a current or former spouse or intimate partner of the victim
- a person with whom the victim shares a child in common
- a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner
- By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred
- By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

Violence Against Women Act (Awareness and prevention)

When a student or employee reports to Palm Beach State College that they have been a victim of dating violence, domestic violence, sexual assault or stalking, whether the offense occurred on or off campus, the college will provide the student or employee a written explanation of their rights and options.

Palm Beach State College hosts a variety of educational programs to promote awareness and prevention of dating violence, domestic violence, sexual assault and stalking. These activities are offered on multiple campuses and are open to the entire Palm Beach State College Community.

“The Hook-up”

“The Hook-up”, a nationally acclaimed workshop equipping students with the skills to prevent dating violence and sexual assault.

“The Hunting Ground”

Each campus has the opportunity to view the award-winning documentary film entitled “The Hunting Ground”. This film outlines the many ways students fall through the cracks at institutions but reiterates how students can file reports of dating violence, domestic violence, sexual assault and stalking to the Title IX Coordinator and Student Deans. In addition, following each viewing the audience is led in an interactive discussion of resources and preventive measures available at Palm Beach State College.

“The White Ribbon Campaign”

Programs such as “The White Ribbon Campaign” encourages males to make a commitment to end domestic violence, dating violence, and building healthy relationships.

“kNOw More”

New Student Convocation provides new incoming students with printed materials like student planners, flyers advertising kNOw More (College campaign to end sexual misconduct on campus), and Rights and Resources brochures. Each of these documents identify College/Community resources and contact information for reporting, as well as confidential reporting options.

Title IX Posters

Each semester Campus Security ensures classrooms at Palm Beach State College has information posted about how to report sexual assault, domestic violence, dating violence, and stalking.

Employee Orientation and In Service Training

All new employees are required to complete an online tutorial training on Title IX. The Title IX Coordinator and College Case Manager host numerous trainings with Athletics, Faculty and student groups to promote awareness, how to report occurrences, and prevention (risk reduction). Other risk reduction efforts include a written statement regarding retaliation in both the Student Handbook section of RESPONSIBILITIES under AUTHORITY and College Board Policy 6Hx-18-5.86 Article IX:

Selected college officials are also trained annually on how to conduct investigations and hearings related to dating violence, domestic violence, sexual assault, and stalking. Some of these staff members attend national trainings with ATIXA, regional training conferences with Florida Department of Education under the Division of Equity & Civil Rights Compliance, as well as in house webinars. In addition, quarterly trainings occur with the SART (Sexual Assault Response Team) hosted by Palm Beach County Victim Services & Certified Rape Crisis Center. Resources are purchased through PaperClip Communications which includes best practices, prevention education training, and video tutorials.

Shuttle Service and Escort

Some of the campuses offer night shuttle service to provide safe transportation for the students to their vehicles or bus stop. Any person on campus who requires an escort can request an escort by contacting the Security Office. Officers will respond to provide this escort service during campus operating hours.

Video Surveillance System

Campus Security maintains the college's video surveillance system which intermittently monitors hallways, corridors and parking lots.

Harassment/Discrimination Involving PBSC Personnel

Palm Beach State College is committed to providing an educational climate that is conducive to the personal and professional development of each individual.

Discrimination and/or other harassment based on the age, color, ethnic background, disability, family status, gender, national origin, race, religion, sex, sexual orientation, veteran status, genetic information or other immutable characteristic of individuals or any other subgroup stereotyping or grouping within the college is unacceptable. It is illegal and constitutes a violation of Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Florida law and in accordance with PBSC Board Policy Number 6Hx-18-5.86.

The college designates the vice president of student services and enrollment management or designated representative to coordinate its efforts to comply with Title IX

of the Education Amendments of 1972, as amended, and with the Americans with Disabilities Act of 2008 (ADA).

Students who feel they have been harassed or discriminated against by an employee or who believe that the college has not adequately fulfilled its obligations under the provisions of Title IX or the ADA should follow the Complaint Procedure stated below. For grievances concerning grades, follow the Final Course Grade Appeal Process.

Complaint Procedures

Palm Beach State College shall provide an education, employment and business environment free of sexual harassment, harassment or discrimination. Sexual harassment, including sexual violence and/or a hostile environment of sexual harassment, is a form of discrimination that is not tolerated by the college. Sexual violence is physical sexual acts or the threat of physical sexual acts committed against a person's will or where a person is incapable of giving consent due to the victim's use of drugs or alcohol or where a person is unable to give consent or object due to intellect or other disability. (As stated previously: While the use of drugs or alcohol may violate the College's Code of Conduct policy, this shall not be considered when investigating a complaint.) When a faculty/instructor or staff member receives a complaint, or has reason to know of or believes that a student is the victim of harassment or discrimination, he or she shall immediately advise the student to notify the campus dean of student services. A staff member's failure to immediately notify the dean or designee of suspected harassment, a hostile environment or any other discrimination is a violation of this policy which will be investigated and is subject to ramifications as noted in the College's Human Resources policies.

Substantiated harassment or discrimination complaints may result in disciplinary action. Complainants who make accusations of harassment or discrimination in bad faith may be subject to equivalent disciplinary action. The college reserves the right to take interim action, to protect the peace and welfare of the college community pending completion of an investigation.

Filing a Complaint

Palm Beach State College requires any person who believes that he or she has been subjected to civil rights violation or any other type of harassment or discrimination to file a complaint with the campus dean or designee when the incident involves a student immediately or as soon as possible. The dean or designee will notify the executive director of human resources or the assistant to the president for equity programs as to the complaint involving employees, faculty or third party vendors. The executive director of human resources or designee will meet with the student alleging the complaint pursuant to its investigation.

A formal complaint may be in a written report confirmed by the student or one made by college personnel at or near the time of the incident stating in detail the nature of the complaint, any relevant dates, and the names of any potential witnesses. These reports are to be submitted to the dean of student services or human resources, if applicable. The dean or designee and/or the executive director of human resources or her/his designee will conduct a thorough and prompt investigation of the complaint. An interview will be conducted with the accused person regarding the nature of the complaint, and the college will provide the accused with a copy of the complainant's written complaint within 15 business days. The accused will have five (5) business days to respond in writing to the complaint.

Any persons thought to have information relevant to the complaint shall be interviewed, and such interview shall be appropriately documented. It is expected that interviewees will cooperate in providing all requested information; however, witnesses have the right to refuse to engage in self-incrimination.

Investigations will include, but are not limited to, visual inspection of text, emails, social media posts, voice messages and any other type of documentation or media that support the complainant's allegation or are offered by the accused, or discovered in follow-up interviews.

Complaint Process

This complaint process is intended to provide a fair, prompt and reliable determination about whether any college policy was violated. The college reserves the right to initiate a formal investigation based on a third party report or to continue processing a complaint even after the request is withdrawn. A student who wishes to withdraw a complaint must do so in writing to the dean or designee. The complaint process is not intended to impair or limit the right of anyone to seek a remedy available under state or federal law.

All persons involved in any aspect of this process will act at all times to preserve the confidentiality of these proceedings. The college will take all necessary actions to keep the complainant's name and identity confidential; however, the college cannot guarantee anonymity. Information will be shared with those individuals who have a legitimate and operational need to be informed, and to the extent that is necessary to maintain the effectiveness of this process. Individuals who have violated the confidentiality of this process will be subject to possible formal action through the Dean of Students Office or when applicable, Human Resources.

The complainant and accused will be treated with dignity, courtesy, sensitivity and understanding and will not be prejudged or blamed for what occurred. The college will take all reasonable steps to prevent unnecessary or unwanted contact or proximity between the complainant and the accused. The complainant or the accused have the right to appeal an adverse decision.

The accused has a right: (1) to receive a written copy of the complaint; (2) to meet with the investigator and provide a written response; (3) to refuse to engage in self-incrimination; (4) to provide witnesses on his/her behalf; (5) to have an advocate during the investigation process; however that advocate is not permitted to speak on behalf of the accused; and (6) as previously stated, the accused has the right to appeal an adverse decision.

Upon completion of the investigation a written report will be prepared. The report shall include the following: (1) a summary of the findings; (2) whether there is a reasonable basis for taking further action; (3) a recommendation to pursue or not pursue disciplinary action against the accused; (4) a proposed disciplinary sanction; and, (5) the basis for the recommended action. A copy of the report will be sent to the Title IX coordinator as appropriate.

At the conclusion of the investigation, the complainant/accused may request any documents in the investigative file.

Palm Beach State College will upon written request, disclose to the alleged victim of a crime of violence (as that term is defined in Section 16 of Title 18, United States Code), or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by such institution against an offender who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.

If either the complainant or the accused disagrees with the determination, an appeal may be made to the vice president of administration and business services (for employees) within 10 business days of receipt of the written report. Grounds for appeals are as follows: 1) a procedural error occurred that significantly impacted the outcome of the investigation; 2) consideration of new evidence, unavailable during the original investigation that could substantially impact the sanction. A summary of this new evidence and its potential impact must be included; 3) the sanction imposed is substantially disproportionate to the severity of the violation, and 4) either the accused or the complainant believes there was an abuse of discretion.

The vice president of student services and enrollment management shall review all student specific appeals and may, at his or her discretion, further investigate the matter. The vice president shall issue a decision within 15 business days of receiving the request, which may include an affirmation of the recommended sanctions, or reduce or increase the sanctions.

If either the complainant or the accused disagrees with the determination of the vice president, a final appeal may be made to the college president. An appeal may be made to the college president within 15 working days of receipt of the written report. The college president shall review all such appeals and has discretion to further investigate the matter. The president shall issue a decision within 30 days of receiving the request. The determination of the college president shall be the final step of the internal review process. Any conduct administered for full-time faculty shall be subject to the grievance and arbitration procedure as outlined in the faculty union contract.

The college shall use a preponderance of evidence standard to determine whether a violation occurred.

Confidentiality shall be maintained to the greatest extent possible within the law and the requirements for conducting appropriate investigations.

Student Counseling

Counseling is available through the Counseling Office. While the college is not able to provide long-term personal counseling or therapy, there are support services available to students. These services include crisis intervention, referral to local agencies and support groups. Students should contact the Advising and Counseling Office on your campus. Another resource available to students is Ulifeline.org, a Web-based counseling resource for college students sponsored by the Jed Foundation. Palm Beach County Victim Services offers a wide variety of services for victims of sexual assault, domestic violence, and other violent crimes through crisis response, advocacy, therapy and community awareness. They can be contacted through their crisis hotline at 1-866-891-7273. Students enrolled at the Boca Raton campus also have a victim assistance advocate located at the Florida Atlantic University Police Department. The Victim Services program offers resources and referrals to assist victims in managing and understanding their emotions and physical reactions. A victim does not need to make a police report to talk with an advocate. The advocate can be reached at (561) 297-0500. Reasonable accommodations and academic arrangements can be made through the Dean of Student Services' Office.

VAWA and Due Process

Palm Beach State College prohibits the crimes of dating violence, domestic violence, sexual assault, or stalking (On or off campus) as those terms are defined for the purposes of the Clery Act.

Palm Beach State College has institutional procedures outlined in Board Policy and the Student Handbook that address disciplinary action for cases of dating violence, domestic violence, and sexual assault. College Policy 6Hx-18-5.86 "Harassment Policy Including Sexual Harassment and Complaint Procedures for all Types of Harassment or Discrimination" addresses steps, timelines, decision-making process and disciplinary proceedings. College Policies 6Hx-18-5.20 and 6Hx-18-1.042 are two Nondiscrimination policies which address any type of Sexual Harassment and both refer back to Policy 6Hx-18-5.86 for the appropriate procedures to follow.

The college uses the Preponderance of Evidence standard of evidence in all cases of sexual misconduct or sexual harassment.

The Student Handbook includes the process for reporting in the event an employee is involved in an incident.

Palm Beach State College has a Rights and Resources brochure available to the college community. It indicates victims have the option whether to notify law enforcement.

The college also provides information on victim options during Student and Faculty training as well as during the initial incident interview.

It should be noted Palm Beach State provides confidentiality to the extent of the law in every case. In addition, reasonable accommodations are provided, as well as protective measures for victims as stated in the college's Rights and Resources brochure and Student Handbook.

Bystander Intervention

Bystanders may report anonymously through "Ethics Points." Lastly, students may receive confidential services and support from the Counseling Center to help intervene and resolve interpersonal relationship concerns including domestic violence, dating violence, stalking, and sexual assault.

Preservation of Evidence and Confidentiality

All persons involved in any aspect of this process will act at all times to preserve evidence and the confidentiality of these proceedings. The college will take all necessary actions to keep the complainant's name and identity confidential; however, the college cannot guarantee anonymity. Information will be shared with those individuals who have a legitimate and operational need to be informed, and to the extent that is necessary to maintain the effectiveness of this process. Individuals who have violated the confidentiality of this process will be subject to possible formal action through Human Resources.

Protective Measures

The complainant and accused will be treated with dignity, courtesy, sensitivity and understanding and will not be prejudged or blamed for what occurred. The college will take all reasonable steps to prevent unnecessary or unwanted contact or proximity between the complainant and the accused. The complainant or the accused have the right to appeal an adverse decision.

Another protective measure is making sure the victim is not further traumatized by being in the same room with the respondent throughout the entire Title IX process. Campus Security is also available to escort any victim while on campus at the victim's request. Victims will receive information regarding reasonable accommodations at the initiation of the investigation. Palm Beach State College offers victims a variety of accommodations to preserve their educational environment as well as a safe setting, which includes: 1)

Campus Safety escort, 2) Class Reassignment, 3) Issue a No Contact Order, 4) New location to take tests, and 5) Issuing BOLO alerts.

Allegation of Code of Conduct/VAWA Violation

An alleged violation of the Code of Conduct/VAWA Violation is referred to the dean or designee, campus security or a college representative by those involved or from bystanders. The dean or designee will issue a conduct summons, which will be hand delivered by a college official or sent via email and certified letter to the student accused of the Code of Conduct violation. Failure to schedule an appointment with the dean or designee within a week of being issued the summons may result in a Temporary Suspension, prohibiting a student from attending classes until an appointment has been scheduled. Also, a Disciplinary Hold may be placed on a student's record preventing them from registering for classes, receiving grades or receiving transcripts.

Student Conduct Conference

The individual filing the complaint and the student alleged to be responsible for the violation will be treated with dignity, courtesy, sensitivity and understanding and will not be prejudged or blamed for what occurred. The college will take all reasonable steps to prevent unnecessary or unwanted contact or proximity between both parties. Reasonable attempts will be made to provide support academically and through a referral to support services.

Investigation

An investigation will be conducted by the dean or designee. This investigation can include, but is not limited to, meeting with the accused student, gathering additional written documentation and/or conferring with appropriate college personnel or witnesses. Investigations may also include, but are not limited to, text, emails, social media post, voice messages, law enforcement reports, and any other type of documentation or media that support the complainant's allegation or are offered by the accused, or discovered in follow-up interviews.

If, after investigating, the dean or designee determines that the complaint is not supported by the evidence presented, the complaint will be dismissed and the student will be notified in writing or via email that no charges will be filed.

If the investigation reveals that a violation may have occurred, the student(s) accused of misconduct will be notified in writing of the charges and advised that they are required to attend an informal hearing with the dean.

Informal Conduct Hearing

The charges will be read and explained to the student, and the student will be asked to respond to the charges. During this hearing, the student will have an opportunity to ask any questions. The student has the right to admit to or deny responsibility for the charges prior to the hearing.

If the student admits responsibility, the dean will notify the student of the sanctions; the student can either accept or reject the sanctions. If the student rejects the sanctions, a formal conduct hearing will be convened pursuant to the procedures outlined in the student handbook. If the student accepts the sanctions, the student will sign a waiver accepting the sanctions and waiving the right to a formal hearing.

If the student denies responsibility, written notice informing the student of the time and place of the formal hearing will be sent to the student's address of record and to his/her college e-mail address.

Formal Conduct Hearing

If the student elects a conduct hearing, the student will receive written notification via certified mail and email notification five (5) business days in advance as to the time and place of the hearing, unless there is mutual agreement on an alternative time frame.

Student Rights relating to a Formal Conduct Hearing Include:

The dean or designee will make available to the student any evidence in his/her possession and, upon written request, any files, subject to the provision of Florida State Statutes and the Family Educational Rights and Privacy Act. This evidence will be made available at least 48 hours in advance of the formal hearing.

A student has the right to request the assistance in identifying an advocate to assist a student through the conduct process, or the student may elect to have an independent advocate present at his/her own expense. In either case, the advocate may only counsel the student, not address the committee or others participating in the hearing. Note: The conduct hearing is a non-adversarial proceeding and is intended to be fact-finding. Accordingly, students may have an advocate present, but the advocate may not participate in the proceedings and may only advise the student.

All hearings are only open to those involved as determined by the dean or designee and or the chairperson.

The student has the right to hear from the complainant and witnesses and to direct questions to the complainant and witnesses through the committee chair, and to present a defense and witnesses in his/her own behalf. It is the student's responsibility to prepare their defense. Either may provide testimony in person or via electronic means as determined by the dean.

The student may not be compelled to testify against himself/herself.

The college reserves the right to make a recording and will notify all parties at the beginning of the hearing.

Failure to appear, refusal to testify or to answer questions in the course of the hearing shall not be regarded as an admission of responsibility. Should the student choose to ask questions of witnesses or otherwise pursue a defense, this will not equate to a student's forfeiture of his/her right to remain silent provided that the student does not offer personal testimony in defense. Any personal testimony offered may be addressed by the committee.

Where several persons are alleged to have been involved in an incident, the dean will determine if separate hearings will be held.

Pending a conduct hearing, the student will be permitted to attend class and otherwise participate in college activities, except in the case of a temporary suspension.

The conduct committee will look to the preponderance of evidence to determine if a violation of the student code of conduct has occurred. All conduct proceedings are confidential unless confidentiality is waived in writing by the complainant. Resolution of any situation not outlined in this process will be at the discretion of the dean of student services. Students requiring ADA accommodations need to contact the office of Disabilities Support Services.

Conduct Committee

The dean or designee shall initiate the formation of a Conduct Committee for the academic year. The committee shall be composed of five persons including two students, two instructors and one administrator. Where possible, three alternates will be identified. Faculty/instructors, staff and students who are directly involved in the case

may not serve on the committee. The dean shall select one of the committee members to serve as chairperson.

Chairperson's duties:

- Calls the hearing to order and introduce all parties present.
- Explains to the student and all participants the manner in which the hearing will be conducted.
- Reads the charges being considered.
- Maintains proper decorum and order, dismissing any person who impedes or threatens to impede a fair and orderly hearing.
- Ensures the committee adheres to standards of confidentiality as provided for in state and federal law (i.e., Family Educational Rights and Privacy Act).
- Ensures the student and the person bringing the charges each has the opportunity to testify and present evidence and witnesses in his/her behalf.
- Ensures all available relevant evidence is presented and that the decision is based solely upon the evidence and any testimony given.
- The committee chairperson is a neutral party and shall facilitate the hearing process, only voting in the case of a tie, the chairperson may call a recess at his/her discretion.

Hearing Process

The process is as follows:

- Opening remarks will be given by the chairperson detailing the procedure and rules of the hearing the chairperson will also read the notice of violation.
- The dean or designee will present reports, results from investigations and witnesses regarding the alleged violations.
- The student responding to the notice of violation will present his/her perspective including any witnesses, reports or documentation.
- Any witnesses can be recalled, if available, by either party or the committee chairperson.
- A summary statement will be given by each side.
- At the conclusion of the fact-finding portion of the hearing, the participants will be excused, and in closed session, a decision will be rendered by a majority vote.

Committee deliberation

The process for determining the outcome of the hearing involves a review of the documentation, consideration of testimony, and a vote. The committee will decide the matter based on the preponderance of the evidence presented to determine whether the student violated the student Code of Conduct. Preponderance of the evidence is when it is more likely than not that the violation occurred.

- Only evidence presented at the hearing itself may be taken into account in reaching a decision. Evidence of prior college disciplinary action may be considered in determining the sanction when it has been determined that the student violated the code of conduct.
- Findings and recommended sanctions will be delivered by the committee chairperson to the dean or designee. The dean or designee will consider the committee's recommendation and impose appropriate sanctions, notifying the students (Complainant/accused) simultaneously via email within two business

days and in writing to the address on record within five business days in cases involving dating violence, domestic violence, sexual assault and stalking.

- The dean's office will maintain findings, including any sanction to be imposed and supporting documentation. All records are confidential, per the Family Educational Rights and Privacy Act.

In summary, the conduct committee will look to the preponderance of evidence to determine if a violation of the student code of conduct has occurred. All conduct proceedings are confidential unless confidentiality is waived in writing by the complainant. Resolution of any situation not outlined in this process will be at the discretion of the dean of student services. Students requiring ADA accommodations need to contact the office of Disabilities Support Services.

Retaliation

Retaliation against individuals who have filed a charge or participated in an investigation or opposed any unlawful practice is prohibited and will subject the person who retaliates to disciplinary action. The possible sanctions for retaliation (A violation of the Student Code of Conduct) may range from a warning to dismissal.

Conduct Sanctions

Sanctions that may be imposed by the college include, but are not limited to:

Behavioral Contract – A written and signed agreement between the student and the college related to student's behavioral expectation.

Campus Organization Suspension - loss of recognition and associated privileges for a specified period of time.

College/Community Service – required completion of a specified number of hours of service to the campus or general community.

Course Reassignment/Removal – in response to behavioral, safety, or security concerns.

Disciplinary probation - notice that the student's behavior is in violation of this Code. Further violation(s) may result in suspension.

Dismissal - permanent separation from the college and any college program. A student who has been dismissed is barred from enrolling at, or visiting, any of the campuses of Palm Beach State College or participating in any college activity.

Educational Related Activities – required attendance at educational programs, meeting with appropriate officials, written research assignments, planning and implementing educational programs, or other educational activities at the student's or student organization's own expense.

Fines- A monetary fee may be imposed for certain violations.

Grade Change - A grade of "F" may be assigned in the case of academic integrity/dishonesty violation. Students may not withdraw from a class to avoid a failing grade as a result of such a violation.

Housing Probation/Removal – Termination or Change in Athletic Housing Assignment. Students remain financially responsible for obligations under the housing contract.

Parental/Guardian notification for drug or alcohol use or offenses involving weapons, where appropriate.

Random Drug Testing – Based on program of study and/or repeated violation at the students expense.

Referral – written notification for assessment to the college counseling center.

Restitution - Compensation for code of conduct violations involving damage to, destruction of, theft, or misappropriation of property.

Restriction/Loss of Privileges – Temporary or permanent loss of privileges, including, but not limited to the use of a particular college facility, parking, resources, or equipment.

Revocation of Admission – Admission to PBSC may be revoked for fraud, misrepresentation or other violation of PBSC standards in obtaining the degree or for other serious violations committed by a student prior to graduation.

Suspension - leave of absence from the college for a period of time as specified in the sanctions, which will include any conditions which must be met before re-enrollment.

Verbal Warning – verbal notice that the student’s behavior is inappropriate, and further problems will result in more permanent and formal sanctions.

Written Warning – written notice that the student’s behavior is inappropriate, and further problems will result in more permanent and formal sanctions.

Other such sanctions as deemed appropriate including, but not limited to, written apologies, no contact orders, and/or withholding an official transcript.

Weapons and Firearms on Campus

Florida State Statute (Chapter 790) prohibits the possession of weapons and firearms, either openly or concealed, at any college, any school administration building, or any college or university facility unless the licensee (a holder of a concealed weapons permit) is a registered student, employee, or faculty member of such college or university and the weapon is a stun gun or nonlethal electric weapon or device designed solely for defensive purposes and the weapon does not fire a dart or projectile.

Firearms Policy for Law Enforcement Officers attending Palm Beach State College

Law Enforcement Officers in uniform may possess their weapon in view. Officers in civilian clothes are expected to possess their firearm concealed. Officers are required to follow their employing department’s guidelines regarding the possession of firearms.

Rape Aggression Defense (RAD) Program Availability

Palm Beach State College Security Department makes RAD courses available to Palm Beach State College students, faculty, staff employees and guests at no cost. This self-defense class, designed specifically for women, gives women the skills they need to prevent and survive a violent attack.

Restraining Orders - Court Issued

Students, faculty and staff that have obtained a restraining order should provide Campus Security and the campus Dean of Student Services (if applicable) with a copy. College personnel will assist the student by providing as safe an environment as possible. Violators of court ordered restraining orders filed with the college will be referred to local law enforcement.

Restraining Orders - College Issued

In order to provide reasonable protection for our students, college restraining orders are issued by the Dean of Student Services when a student provides written notification of harassment or stalking by another student. A student who receives a college restraining order is required to abide by its directions or face disciplinary action. College restraining orders do not take the place of civil or criminal restraining orders issued by the court. Students are urged to pursue this avenue of protection. Students who receive a restraining order may discuss their options with the Dean of Student Services.

Children on Campus

The college faculty and staff assume no responsibility for minors not officially enrolled at the college (Board Policy 6Hx-18-1.15). Minors not officially enrolled at Palm Beach State are prohibited from using college facilities except with the permission of an instructor, supervisor or other college official. Any unaccompanied minor who creates a disturbance or appears to be lost and unattended shall, for said unaccompanied minor's safety, health and welfare, be put in the care of the Supervisor of Campus Security or an appropriate college administrator to locate a responsible person for said unaccompanied minor. Faculty and staff are forbidden from entertaining on campus their own minor children or children for whom they are responsible, who are not enrolled at the college. This prohibition does not deny entry of minor children to campus activities to which they are officially invited.

Campus Crime Statistics

On the next few pages, crime statistics for each of the four campuses, the Historical Building (812 Fern Street, West Palm Beach, FL 33401), and off campus housing are listed for 2013, 2014, and 2015. It should be noted, crime reports are generally obtained as the incidents occur through applicable college resources (CSAs and dedicated Security staff), but are verified at the beginning of the next calendar year. There were no hate crimes reported during this period. Palm Beach State College does not have on campus residential housing for students.

Changes to the Campus Safety and Security Survey

On March 7, 2013, President Obama signed the Violence Against Women Reauthorization Act of 2013 (VAWA) (Pub. Law 113-4). VAWA amended the Clery Act to require institutions to compile statistics for incidents of domestic violence, dating violence, sexual assault, and stalking/and to include certain policies, procedures, and programs pertaining to these incidents in the annual security report (ASR).

Sexual Predator/Offender Policy/Procedure

The Federal Campus Sex Crimes Prevention Act requires registered sex offenders/predators to provide to the Florida Department of Law Enforcement notice of each institution of higher education in the state at which the offender/predator is employed, carries on a vocation or is a student.

Any member of the Palm Beach State College community who wishes to obtain further information regarding sexual offenders/predators in this area may refer to the FDLE Web site at: www.fdle.state.fl.us or call 1-888-FLPREDATOR (1-888-357-7332).

Registered sexual offenders and predators are required to comply with Board Policy 6Hx-18-3.49. This policy requires these persons to meet with the appropriate college representative before beginning studies or employment at the college.

The following tables are the required campus crime statistics for the last three years (2013 through 2015):

LAKE WORTH Offense Type	ON CAMPUS			NON- CAMPUS			PUBLIC PROPERTY			TOTAL CRIMES REPORTED		
	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015
Murder	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Sex Offense	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Non-Forcible Sex Offense	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	3	1	0	0	0	0	0	0	0	3	1	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	2	0	0	0	0	0	0	0	0	2	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	4	3	0	0	0	0	0	0	0	4	3	0
Hate Crimes	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	2	0	0	0	0	0	0	0	0	2
Dating Violence	0	1	2	0	0	0	0	0	0	0	1	2
Stalking	1	4	4	0	1	0	0	0	0	1	5	4

Number of Arrests/Referrals – Selected Offenses

	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015
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Liquor Violations

Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Referral	0	0	0	0	0	0	0	0	0	0	0	0

Drug Law Violations

Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Referral	0	1	0	0	0	0	0	0	0	0	1	0

Weapons Law Violations

Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Referral	0	0	0	0	0	0	0	0	0	0	0	0

PALM BEACH GARDENS

Offense Type	ON CAMPUS			NON- CAMPUS			PUBLIC PROPERTY			TOTAL CRIMES REPORTED		
	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015
Murder	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Sex Offense	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	1	0	0	0	0	0	0	0	0	1	0
Non-Forcible Sex Offense	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	3	0	0	0	0	0	0	0	0	3	0
Hate Crimes	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	1	0	0	0	0	0	1
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	2	1	3	0	0	1	0	0	0	2	1	4

Number of Arrests/Referrals – Selected Offenses

2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015
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Liquor Violations

Arrest	0	0	0	0	0	0	0	0	0	0	0
Referral	0	0	0	0	0	0	0	0	0	0	0

Drug law Violations

Arrest	0	0	0	0	0	0	0	0	0	0	0
Referral	0	0	2	0	0	0	0	0	0	0	2

Weapons Law Violations

Arrest	0	0	0	0	0	0	0	0	0	0	0
Referral	0	0	0	0	0	0	0	0	0	0	0

BOCA RATON Offense Type	ON CAMPUS			NON- CAMPUS			PUBLIC PROPERTY			TOTAL CRIMES REPORTED		
	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015
Murder	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Sex Offense	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Non-Forcible Sex Offense	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	1	0	0	0	0	0	0	0	0	1	0
Hate Crimes	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	1	0	0	0	0	0	1
Dating Violence	1	1	0	0	0	0	0	0	0	1	1	0
Stalking	3	1	5	0	0	0	0	0	0	3	1	5

Number of Arrests/Referrals – Selected Offenses

2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015
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Liquor Violations

Arrest	0	0	0	0	0	0	0	0	0	0	0
Referral	1	0	0	0	0	0	0	0	1	0	0

Drug law Violations

Arrest	0	0	0	0	0	0	0	0	0	0	0
Referral	0	0	1	0	0	0	0	0	0	0	1

Weapons Law Violations

Arrest	0	0	0	0	0	0	0	0	0	0	0
Referral	0	0	0	0	0	0	0	0	0	0	0

Belle Glade Offense Type	ON CAMPUS			NON- CAMPUS			PUBLIC PROPERTY			TOTAL CRIMES REPORTED		
	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015
Murder	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Sex Offense	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Non-Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	1	0	0	0	0	0	0	0	0	1
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Hate Crimes	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	1	0	0	0	0	0	0	0	0	1	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	1	1	0	0	0	0	0	0	0	1	1

Number of Arrests/Referrals – Selected Offenses

2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015
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Liquor Violations

Arrest	0	0	0	0	0	0	0	0	0	0	0
Referral	0	0	0	0	0	0	0	0	0	0	0

Drug Law Violations

Arrest	0	0	0	0	0	0	0	0	0	0	0
Referral	0	0	0	0	0	0	0	0	0	0	0

Weapons Law Violations

Arrest	0	0	0	0	0	0	0	0	0	0	0
Referral	0	0	0	0	0	0	0	0	0	0	0