Palm Beach State College (Lessor) agrees that the Lessee named below may make a video and/or audio tape recording of the production listed below, at the day and time stated, in **accordance with the theatre's established rules and regulations for videotaping**. Lessee agrees to hold the college harmless in any use of this recording after the production.

**THIS FORM DUE INTO THE THEATRE THREE WEEKS PRIOR TO EVENT.**

Lessee: ______________________________________

*(group renting the facility NOT the video company)*

Production: __________________________________

Date and Time of Recording: __________________________________________

Ticket Numbers Held for Camera Location: **L 21 - 26**

Video Company ________________________________________________

Contact Person ____________________________Phone _________________________

(at Video Company)

**Is this recording for:**  _____Archival Purposes only  OR  _____Professional Reproduction

**Is the video recording company (choose one):**

_____recording audio for post-production mixing  OR  _____relying solely on a mono feed from the house (see disclaimer below)

**Agreed to and signed:**

_____________________________________

Lessee Signature (renter of facility)

_____________________________________

Date

_____________________________________

Theatre Director, Eissey Campus Theatre
Palm Beach State College

**Disclaimer:**

We provide a mono, line level, audio signal to the videographer. The “XLR” connection is located at the back of the orchestra section, last row, center seat. **It is the responsibility of your video company to have the ability to connect to the “XLR” jack with the proper impedance and be able to control the audio level into their equipment. The signal sent from the house console is audio that has been mixed for the live audience which may or may not be desirable for a “studio quality mix” that can be used for professional reproduction.**

Our technical staff (561-207-5906) will be happy to answer any questions you or your videographer have regarding the professional recording quality of your show.