PRACTICAL NURSING PROGRAM
LAKE WORTH CAMPUS

Spring 2013

APPLICATION DEADLINE:
NOVEMBER 15, 2012

Program Information

About the Program
The Practical Nursing Program is designed to prepare students for employment as licensed practical nurses. Clinical experiences are included as an integral part of this program. The program is approved by the Florida State Board of Nursing. Program completers are eligible to take the examination to practice as a licensed practical nurse. Attendance at a mandatory Information Session is required during the current application cycle. Please check above website for dates and times.

Program Begins: January 7, 2013

Program Length: 1350 clock hours, approximately 16 months in length

Program Schedule: Monday through Thursday: Classroom Hrs. 8am – 2:30pm  Clinical Hrs. 7am -3:30pm. Lake Worth location/Clinical locations vary; some Friday clinical may be required

Salary Range: $26,790 - $35,963 annually

What are the costs for the program?
These costs are approximate and subject to change. Entire registration fees are not due upon acceptance into the program. Registration fees are due upon registration for each individual course. In-state Student (Florida resident) $2.78 per clock hour Out-of-State Student (Non-Florida resident) $10.90 per clock hour

Financial aid is available for this program and it is recommended that you apply early. You can also apply online at

http://www.palmbeachstate.edu/FinancialAid

Tuition (in-state residents) $ 3753.00
Textbooks (approximate) $ 1500.00
Miscellaneous $ 700.00
Total approximately $ 5953.00

<table>
<thead>
<tr>
<th>Course ID</th>
<th>Course Title</th>
<th>Clock Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>HSC0003</td>
<td>Health Care Concepts</td>
<td>78</td>
</tr>
<tr>
<td>PRN0022</td>
<td>Body Structure and Function</td>
<td>69</td>
</tr>
<tr>
<td>PRN0500</td>
<td>Principles of Basic LPN Skills</td>
<td>90</td>
</tr>
<tr>
<td>PRN0005</td>
<td>Fundamentals of Nursing</td>
<td>100</td>
</tr>
<tr>
<td>PRN0021</td>
<td>Growth/Development and Nutrition</td>
<td>96</td>
</tr>
<tr>
<td>PRN0371</td>
<td>Introduction to Medical/Surgical Nursing I</td>
<td>78</td>
</tr>
<tr>
<td>PRN0372</td>
<td>Introduction to Medical/Surgical Nursing II</td>
<td>104</td>
</tr>
<tr>
<td>PRN0030</td>
<td>Introduction to Drug Therapy</td>
<td>100</td>
</tr>
<tr>
<td>PRN0211</td>
<td>Medical Surgical Nursing I</td>
<td>104</td>
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<tr>
<td>PRN0212</td>
<td>Medical Surgical Nursing II</td>
<td>115</td>
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<td>PRN0213</td>
<td>Medical Surgical Nursing III</td>
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<tr>
<td>PRN0214</td>
<td>Medical Surgical IV Including Pediatrics</td>
<td>101</td>
</tr>
<tr>
<td>PRN0100</td>
<td>Maternal and Newborn Health</td>
<td>86</td>
</tr>
<tr>
<td>PRN0010</td>
<td>Comprehensive Nursing &amp; Transitional Skills</td>
<td>106</td>
</tr>
</tbody>
</table>

Submit completed application to the Registrar’s office
PALM BEACH STATE COLLEGE at LAKE WORTH
4200 Congress Avenue
Lake Worth, FL  33461-4796
Limited Access Office:  561  868-3044
Web Site:  http://www.palmbeachstate.edu/lpn

Equal Opportunity Institution
The following criteria must be completed and the relevant documentation on file at the Palm Beach State Admissions Office, Lake Worth, by November 15, 2012. Meeting criteria for selection does not guarantee admission to the Practical Nursing Program. Final selection will be based on the applicant pool and space available. It is the student’s responsibility to ensure all needed documentation is on file with the Admissions Office by the deadline date. These criteria supersede any other information.

1. **COMPLETE PALM BEACH STATE COLLEGE APPLICATION**
   - **First-time students:** Submit a completed Palm Beach State general credit application at: [www.palmbeachstate.edu/admissionsapplications](http://www.palmbeachstate.edu/admissionsapplications) and pay the appropriate fee by the deadline date. New students will be assessed a $30 nonrefundable fee. International (F-1/M-1) students will be assessed a $75 nonrefundable application fee. Be sure to insert your current and active email address where requested; be specific regarding your program of study (LPN = #5234). Once submitted, a confirmation page with conditions of admission will be sent to the e-mail address provided in the college application. Print the confirmation page and follow the instructions within. Applicants must also submit the program application contained in this packet and submit to the Admissions office and attend an LPN Information Session.
   - **Non first-time Palm Beach State College Students:** Must complete the program application in this packet and submit to the Admissions office and attend an LPN information session.

2. **ACADEMIC HIGH SCHOOL DIPLOMA OR GED**
   - Official transcripts must be submitted to the Admissions Office proving a standard high school diploma, GED, or validated foreign equivalent. *Transcripts are considered official if sent directly to Palm Beach State College from the previous institution or be hand-delivered in a sealed envelope sealed by the issuing institution.* All applicants – new, current, and college transfer students - must have their official high school or GED transcript on file at the college. You may download the transcript request form from our website at [www.palmbeachstate.edu/transcripts](http://www.palmbeachstate.edu/transcripts). Students who received a Florida GED can request their scores using the downloaded form at [www.palmbeachstate.edu/transcripts](http://www.palmbeachstate.edu/transcripts). Transcripts must be on file at the College Admissions Office in Lake Worth by deadline date.

3. **COLLEGE TRANSCRIPTS**
   - **Official college transcripts** (transcripts are considered official if sent directly to Palm Beach State College from the previous institution or are hand-delivered in a sealed envelope sealed by the issuing institution) from ALL post-secondary institutions attended must be submitted. You may download the transcript request form from our website at [www.palmbeachstate.edu/transcripts](http://www.palmbeachstate.edu/transcripts). All post-secondary records from out of the country must be submitted with a commercial evaluation. If you have attended college, we still require proof of a standard high school diploma, GED or validated foreign equivalent. Commercial evaluation of foreign transcripts must be conducted by approved evaluators listed at [http://www.palmbeachstate.edu/transcripts](http://www.palmbeachstate.edu/transcripts). Transcripts must be on file at the College Admissions Office in Lake Worth by deadline date.

4. **TESTING INFORMATION**
   - **a. TEST OF ADULT BASIC EDUCATION (TABE)**
     - All applicants **MUST** take the Test of Adult Basic Education (TABE), Survey, Level D or qualify for an exemption, to be included in the applicant pool. To be eligible for program completion students must achieve scores of 11 or higher in all sections of the TABE (Reading, Language and Mathematics). Your scores are valid for two years. The Student Learning Center (SLC) at each College location provides TABE remediation courses for students who need additional skills to pass the TABE test. For more information, please call 561/868-3795 (VPI Lab)

     **Exemptions:** Students with an A.A.S. degree or higher, students who have successfully completed (all sections) or are exempt (all sections) from satisfying the College Level Academic Skills (CLAS) test, or students who have already met the minimum cut scores within the past two years on the ACT-E, SAT1, CPT or PER1) are exempt from the TABE exam. Documentation required. There is a $25.00 fee for this exam. Please pay the cashier and report to the testing center (with photo ID) to arrange to take the exam. **Testing Center Phone Numbers:**

     Belle Glade  
     (561) 993-1125  
     Boca Raton  
     (561) 862-4324

     Lake Worth  
     (561) 868-3011  
     Palm Beach Gardens  
     (561) 207-5359

   - **b. PRE-NURSING PROCALC TEST**
     - All applicants must test 80% proficiency on the Pre-Nursing Procalc. Testing may be arranged through the Testing Center at the Lake Worth location. There is a $5.00 testing fee. Please see page 3 for further information about this test. Scores accepted with the past two years

   - **c. TEST OF ESSENTIAL ACADEMIC SKILLS (TEAS)**
     - All applicants must take the Test of Essential Academic Skills (TEAS). You must achieve a Cumulative average of 55 in the Reading, Math, Science and English subsets score. This test can only be taken once during the application period and must be taken at Palm Beach State College. Your scores are valid for two years; however, only the most recent score will be used for admission. Further information about this test is on page 4. A study guide is available in the bookstore. There is a $45.00 fee for this exam and is offered at the Testing Center at the Lake Worth location. Please pay the cashier and report to the Testing Center (with photo ID) to arrange to take the exam.
After all eligibility requirements for placement into the selection pool have been satisfied, the following point system will be utilized for selection into the program. Only one point value from each category will be awarded. In the event of a tie, a lottery selection system will be used.

I. TEST OF ESSENTIAL ACADEMIC SKILLS (TEAS) AVERAGE SCORE
(Average of the Reading, Math, Science and English individual subsets score.)

<table>
<thead>
<tr>
<th>Average Score</th>
<th>Points</th>
</tr>
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<tbody>
<tr>
<td>86 – 99</td>
<td>8</td>
</tr>
<tr>
<td>76 - 85</td>
<td>6</td>
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<tr>
<td>66 – 75</td>
<td>4</td>
</tr>
<tr>
<td>56 – 65</td>
<td>2</td>
</tr>
<tr>
<td>55</td>
<td>1</td>
</tr>
</tbody>
</table>

II. RESIDENCY STATUS
Determined by student’s residency classification with Admissions
Palm Beach County Resident ......................................................... 1

III. HEALTH RELATED WORK EXPERIENCE
Proof of work experience must be provided in the form of a letter from your employer on company letterhead. All work experience must be: directly patient-care related, (hands-on) within the past two (2) years and for six (6) months consecutively to earn points. The letter must provide a contact name and phone number for verification, dates of employment and responsibilities. Letter must be received by the deadline date to receive points.

Currently working in patient-care related health field ................................................................. 2

IV. EDUCATION:
A degree from a regionally accredited institution at college level (one area only)
AAS/AS or AA degree ................................................................. 2
Bachelor’s degree ................................................................. 3
Master’s degree or higher ......................................................... 4

IV. PROGRAM COMPLETERS
Completion of a Health Occupation program from a regionally accredited school with a minimum of 150 clock hours.
*Must present official certificate(s) of completion and transcript to receive points ............................................ 2
Check www.Facts.org for schools that are regionally accredited.

V. STRATEGIES FOR COLLEGE SUCCESS (SLS1501)
(Course must be completed within past 10 years with a grade C or higher in order to receive points)

MAXIMUM POINTS POSSIBLE ........................................................................................................ 19

Acceptance: Applicants who are selected will be notified approximately two weeks after the application deadline date. The acceptance notice will include registration information. If a student is selected and does not enter the program, or is not selected, he/she must reapply and is not guaranteed acceptance in any subsequent selection process.

ALL communication will be sent to your my.palmbeachstate.edu e-mail account including all acceptance documentation.
Your criteria for selection can be viewed at [www.palmbeachstate.edu/pantherweb](http://www.palmbeachstate.edu/pantherweb) under Limited Access Application through following steps:

After submitting your application:

1. Go to [www.palmbeachstate.edu/pantherweb](http://www.palmbeachstate.edu/pantherweb)
2. Log on using your Palm Beach State student ID number and pin.
3. This takes you to your student pantherweb page.
4. Click on “Limited Access Application status

Status and all communication will be sent to your [my.palmbeachstate.edu](http://my.palmbeachstate.edu) e-mail account including all acceptance documentation. You will need a valid student ID and e-mail account to access this information.

Applicants who are selected will be notified approximately two weeks after the deadline date by Palm Beach State e-mail. If an applicant is selected and does not complete the registration process, the applicant must reapply and is not guaranteed acceptance in any subsequent selection process.

The acceptance notice will include:

1. Registration information
2. Medical exam form
3. Criminal Background Check – (Includes Social Security number verification)
4. Drug screening form
5. Date of orientation

After admission, the above documentation must be on file with the Practical Nursing Program Office.

All students are conditionally accepted and will be required to obtain criminal background checks and drug screenings (at their own expense) prior to the start of class. Further information will be provided when admitted into the Practical Nursing Program. Failure to provide such documentation will result in termination of application.
Please Type or Print Clearly Return page 5 to the Admissions Office PROGRAM CODE 5234

1. Palm Beach State College STUDENT ID __________ - __________ - __________

2. NAME __________________________________________

   LAST       FIRST       MIDDLE       SUFFIX

   Please list all previous names under which documents may be sent __________________________

3. LOCAL ADDRESS

   NUMBER AND STREET ADDRESS   CITY

   COUNTY (or PROVINCE)   STATE   ZIP CODE

4. HOME TELEPHONE ( ) ________________________

5. WORK TELEPHONE ( ) ________________________

   CELL PHONE ( ) ________________________

6. EMAIL ADDRESS ____________________________ @: ____________________________

7. DATE OF BIRTH __________/____/____

   Month   Day   Year

   TRANSCRIPTS—Official transcripts must be sent directly to the College from issuing school/agency. All applicants, including college transfers, must submit high school or GED transcripts directly to Palm Beach State. College transfer students must submit official transcripts from all colleges in which applicant has enrolled.

8. HIGH SCHOOL GRADUATE? □ Yes □ No or GED? □ Yes □ No

9. COLLEGE/UNIVERSITY

   List all postsecondary colleges or universities you have enrolled. Omission of any constitutes falsification of records and voids application.

   NAME OF INSTITUTION   CITY/STATE   DATES   DEGREE   CREDIT

   To list more colleges/universities, attach a separate page.

10. Have you taken the Test of Adult Basic Education (TABE)

    (TABE scores can not be older than 2 years) □ Yes □ No □ Exempt

11. Have you taken the Pre-Nursing Procalc Test? Procalc scores can not be older than 2 years □ Yes □ No

    If yes, did you score 80% proficiency? □ Yes □ No Date of Testing ____________

12. Have you taken the Test of Essential Academic Skills (TEAS) test?

    TEAS scores can not be older than 2 years □ Yes □ No Date of Testing ____________

    If yes, did you meet a minimum average of 55 for the English, Reading, Science and Math individual subset scores?

    □ Yes □ No

    If you did not meet the minimum average in the subset scores you will not be able to re-take the TEAS test until the next application period and will not be considered for the current application period.

13. Do you currently work in a patient care health related field? □ Yes □ No

    If yes, how long? ______

    Employer___________________________ Employer’s Telephone ______________________

    Position Title __________________ Responsibilities __________________

    ________________________________________________________________

14. Have you completed a Health Occupation Program? (regionally accredited) (minimum 150 hrs) □ Yes □ No

    Name of school ___________________________ City/State __________________ Program __________________

15. Have you successfully completed with a C grade or higher, Strategies for College Success (SLS1501)? □ Yes □ No

16. Did you attend an LPN information session? (mandatory) □ Yes □ No Date attended ______ Date plan to attend ______

17. Have you received a degree from a regionally accredited college? □ Yes □ No Highest degree achieved __________

    I understand that falsification or omission of any information may result in my dismissal or rejection from the College.

    I have read and understand all of the instructions pertaining to the PN program as explained in the this PN packet.

    Applicant Signature ______________________________________ Date __________________