General Class and Course Information

<table>
<thead>
<tr>
<th>Course Number: NUR2261L</th>
<th>Course Title: Nursing III Clinicals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Term/Dates: 2017-1</td>
<td>Reference Number: Multiple</td>
</tr>
<tr>
<td></td>
<td>Credit Hours: 4</td>
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<tr>
<td></td>
<td>Clock Hours: 12</td>
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**Days:** Each full-time student in NUR 2261L will be scheduled for a 12-hour clinical. Schedules will be published by the end of the 1st week of class. In addition, each student must attend (1) one approved service learning experience and (2) two clinical simulation experiences (1 per rotation).

**Time:** Clinical days and hours vary.

**Room:** Palm Beach County Clinical Sites

**Course Description:** Using the concepts of oxygenation, cellular integrity, regulation, perception/sensory/cognition and mobility, the theories of holism and goal attainment will be analyzed and applied to the nursing care of clients across the lifespan with more-commonly occurring and progressing to less commonly occurring human responses to health challenges. Clinicals will focus on childbearing families, pediatric, and adult patients in a variety of settings within the community, including acute care facilities. Special fee required.

Professor’s Information

<table>
<thead>
<tr>
<th>Name: Nursing Office</th>
<th>Office Location: AH 110</th>
</tr>
</thead>
<tbody>
<tr>
<td>Telephone: (561) 868-3412</td>
<td>Email: @palmbeachstate.edu</td>
</tr>
<tr>
<td>Faculty Web Page: <a href="http://www.palmbeachstate.edu/programs/nursing/">www.palmbeachstate.edu/programs/nursing/</a></td>
<td>Office Hours: Monday-Thursday (8:00am-4:30pm), Friday (8:00am-4:00pm)</td>
</tr>
</tbody>
</table>

Information on REQUIRED Textbooks:

<table>
<thead>
<tr>
<th>Title</th>
<th>Edition</th>
<th>Author</th>
<th>Publisher</th>
<th>ISBN</th>
</tr>
</thead>
<tbody>
<tr>
<td>Evolve Case Studies &amp; Practice Tests</td>
<td></td>
<td></td>
<td>Elsevier</td>
<td>13: 978-1437771107</td>
</tr>
<tr>
<td>• For Students who purchased the Case Studies in the previous semester, please purchase the Practice Tests only</td>
<td></td>
<td></td>
<td></td>
<td>Practice Tests-13: 978-0323068673</td>
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Supplementary Books/Materials

<table>
<thead>
<tr>
<th>Title</th>
<th>Edition</th>
<th>Author</th>
<th>Publisher</th>
<th>ISBN</th>
</tr>
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<tbody>
<tr>
<td>Maternity and Newborn Success: A Course Review Applying Critical Thinking to Test Taking</td>
<td>1st Ed.</td>
<td>Desevo, M</td>
<td>F.A. Davis</td>
<td>13: 978-0803619067</td>
</tr>
</tbody>
</table>

Other Information on Textbooks and Materials needed for class:
Palm Beach State College
Course Syllabus – Classroom Courses

- Palm Beach State College Syllabus for NUR 2261 is posted online.
- Palm Beach State College Nursing Student Handbook is posted online.

ALL PRIOR SEMESTER TEXTBOOKS MAY HAVE ASSIGNMENTS AND BE UTILIZED

The Electronic Nursing Resources is recommended & available at http://palmbeachstate.libguides.com/nursing.

All students enrolled in a Nursing course are required to obtain and read the current Nursing Student Handbook and the Palm Beach State College Student Handbook. All Nursing students are responsible for the information contained in these publications. Both of these publications are published on the Palm Beach State College website.

Course Learning Outcomes: As a result of taking this course, the student will be able to:

1. Apply the nursing process utilizing critical thinking skills when planning the care of individuals and their families.
2. Compose holistic nursing process documentation with emphasis on diagnosis, planning, implementing, analysis and evaluation of care, considering special needs of diverse cultural populations.
3. Identify the influence of the expected and actual stage of growth & development as it relates to the personal; interpersonal and social needs of each client and family.
4. Identify the influence of the expected and actual stage of growth & development as it relates to the personal; interpersonal and social needs of each client and family.
5. Accurately document the nursing process in the client’s medical record when applicable and in the EHR.
6. Perform all technical skills including medication administration with 100% accuracy.
7. Demonstrate collaboration with members of the health care team to implement management principles in the care of clients and their families.
8. Demonstrate effective therapeutic communication skills with members of the health care team, clients and their families.
9. Continuously analyze interactions and develop alternate responses, as appropriate to enhance communication techniques.
10. Continually collaborate with clients and their families utilizing a variety of teaching methods to assist clients and families in attaining their goals.
11. Identify and differentiate nursing roles in each clinical environment.
12. Participate in collaborative discharge planning, teaching and the identification of community resources to facilitate optimum health.
13. Achieve personal and professional growth as they transition through the nursing program in preparation for professional practice.

Full Course Outline - Click on the following link: Course Outlines and enter the course number (no space between the prefix and the number).

Class Information
Professor’s Expectations: Students are expected to maintain proper decorum in the clinical area. All students are expected to present themselves in a professional manner. Please review the Nursing Handbook and College Catalog for expected behaviors.

Each clinical group has a faculty team responsible for planning and supervising the activities of the clinical group. The faculty has a strong clinical background and desire to share their expertise and professionalism. In addition to clinical
responsibilities, clinical instructors are responsible for evaluating each student’s clinical performance and written assignments and are available for consultations to meet individual student’s needs.

One goal of the faculty is to promote student learning from each clinical experience through planned individual and group activities. The faculty expects students to be prepared for each clinical experience and to demonstrate personal and professional effort in meeting the demands of the course clinical objectives.

Methods of Instruction: The following teaching strategies will be utilized to provide instruction in the clinical area.

Teaching Strategies:
1. Pre and Post Conference
2. Individual/Faculty Interactions
3. Computerized Documentation
4. Role Modeling
5. Clinical Rounds
6. Alternative Instructor Facilitated Learning Experiences
7. Case Studies
8. Simulations & Scenarios
9. Group Discussions
10. Hands-on Supervised Clinical Experience
11. Structured Patient Care

Evaluation Methods
1. Evaluation of clinical performance (see Clinical evaluation tool) *
2. Mid-rotation, Mid-term and Final evaluation conferences
3. Evaluation of written and verbal assignments
4. Attendance and participation

Unique Requirements of the Class: Clinical experiences are required to successfully complete this course:

Clinical Assignments
The clinical assignments in NUR2261L are related to your clinical experience as both a Patient Care Provider and Patient Care Manager. Students coming to the clinical unprepared to meet the requirements of their clinical assignment are at risk of receiving a failing clinical grade due to unsatisfactory performance. Students may be dismissed from the clinical area and receive an absence for the day.

No points toward your academic grade will be given for these assignments, but satisfactory completion of these assignments is needed for a passing (satisfactory) clinical grade.

Patient Assignments
Assignments will be made to maximize your learning. Discuss any specific learning experiences you want with your clinical instructor. Students are expected to come to clinical prepared. Be prepared to discuss your anticipated plan of care in pre-conference.

IV Therapy Guidelines
Review IV Therapy guidelines from NUR 1214L Syllabus. Institutional guidelines, policies and procedures will be followed.

Charting Guidelines
Since charting requirements vary from agency to agency, you must follow the guidelines for the agency in which you are assigned. Computerized documentation on your patients will be utilized. Review charting guidelines from NUR 1023L and NUR 1214L syllabi.

Pharmacology Requirements
Template Date – July 2013
Students will be responsible for the administration of medications to their assigned clients in the hospital. Students are required to follow the facility’s policies for the administration and charting of medications.

Students will be held accountable for knowing the medications they are administering. Drug classification cards can be brought to the clinical area for use in discussing the medications with the clinical instructor. Students are encouraged to pay particular attention to those medications being discussed in the classroom.

Students must know the following about each medication PRIOR to administration:

- Medication classification
- Therapeutic dose range and route
- Mechanism of action
- Specific reason your client is receiving the drug
- Common side effects
- Lab data pertinent to the drug
- Major nursing indications and client teaching areas for this drug

**Academic Dishonesty Policy and Penalty for Violation:**
The Nursing Program adheres to the college’s student disciplinary and academic dishonesty and appeals procedures as set forth in the Palm Beach State College Student Handbook.

Academic dishonesty includes but is not necessarily limited to:

1. Unauthorized assistance, communication to another through written, visual, technological, or oral means. The presentation of material, which has not been studied/learned, but obtained through someone else’s efforts and used as part of an examination, course assignment or project constitutes cheating.
2. When another’s work is deliberately used or appropriated without any indication of the source, thereby attempting to convey the impression that such work is the student’s own. Any student failing to properly credit ideas or material taken from another is plagiarizing.
3. Presenting work done in one course to fulfill requirements in another course against the stated policy of an instructor.
4. Having knowledge of another student’s violation of this policy also constitutes a violation.
5. Removal of test material from the classroom.
6. Talking during an exam is forbidden.
7. Any student who knowingly helps or is present when another student violates academic behavior standards is also in violation of this policy.
8. Unauthorized technology, including cell phones are prohibited in the Testing Lab. Possession of a cell phone constitutes cheating, so any student not in compliance with this rule will be awarded a failing grade of zero.

Initial/General Academic Dishonesty Procedures

1. Students accused of an academic honesty infraction will be subject to the following procedure:
   a. The instructor has the obligation to make sure that there is clear evidence of academic dishonesty before any sanction is imposed against any student. If there is suspicion of wrongdoing without corroborating evidence, the instructor should discuss the matter with the student and issue a verbal warning where such is warranted.
   b. Academic departments have established policies on academic dishonesty. Students should contact their instructor, department chair or dean of student services if there are questions about this policy beyond what is established within this Student Handbook.
c. A student shall not be permitted to avoid a failing grade because of academic dishonesty by withdrawing from the course.

Health Science Appeal Process

Health Science students are subject to the following procedure whenever an appeal is warranted (except for issues involving tuition/refunds). This entire process must be completed in no more than fifteen (15) business days. Depending on appeal issue, the student may or may not be allowed to attend class/clinical during appeal process. In addition, absences incurred during the appeal process may or may not be excused by the manager/director or the program/designee.

Receipt of Gifts

Students are not permitted to accept gifts, including monetary gifts, from patients or families. Non-adherence to this policy may result in consequences such as a referral to Academic Standards for unprofessional behavior.

Assignments, Tests, Quizzes and Final Exam Schedule, with percentage/points of grade:

Assignments: Clinical assignments are made to maximize your learning. Assignments for clinical groups are confirmed by the full-time faculty during the first week of class, and may not be changed after that time.

Please see Course Guidelines, Forms and Tools for required criteria. Written assignments will include:

- Computerized documentation of assessments, vital signs, meds, labs and NCP’s as well other relevant computerized documentation
- Service Learning Paper
- Simulation preparation, as assigned

Each student is required to read, print, and sign the Ethical Agreement, Consent to Confidentiality, and Disciplinary Procedure contained in the Nursing Student Handbook, and submits it to the instructor at the first class meeting.

Each clinical experience has required assignments & paperwork that must be satisfactorily completed.

Specific Clinical Assignments will include the following:

- Each full-time student in NUR 2261L will be scheduled 12 hour clinicals. Clinical days and hours vary by clinical group depending on clinical site availability. In addition, each student must attend (1) one approved service learning experience, and successfully complete a paper. Attend (2) two clinical simulation experiences (1 per rotation). Each clinical experience has required assignments & paperwork that must be satisfactorily completed.

Each student will be based in an acute care hospital caring for childbearing families, pediatric clients and families; and communities in a variety of practice settings. The student will be responsible for delivering total care to 1-3 patients on selected clinical units. The nursing process will be utilized to assist clients in achieving optimum health through goal attainment. Patients with diagnoses discussed in theory class will be assigned whenever possible to facilitate student application of newly acquired knowledge.

Grading:

Grading Scale & Policy: All students must receive a passing grade in each of the Semester 3 Nursing Courses in order to proceed to the 4th semester. The following courses are considered Semester 3 courses:

- NUR 2261
- NUR2261L
Nursing Department Grading Scale and Policy: Course grade will be “S” (satisfactory – pass) or “U” (unsatisfactory - fail). In order to pass this course the student must successfully meet the clinical objectives as demonstrated by receiving a satisfactory clinical evaluation, submit satisfactory clinical papers, and attend all assigned clinical experiences.

Any student who is not performing at a satisfactory level* will receive a Performance Improvement Plan (PIP). The purpose of this record is to inform the student of any deficiencies and also to provide the student with a strategy for success.

*See Program Clinical Evaluation Tool

<table>
<thead>
<tr>
<th>Letter Grade</th>
<th>Points</th>
<th>Percentage (if applicable)</th>
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<td>A</td>
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<tr>
<td>S</td>
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<tr>
<td>U</td>
<td>Unsatisfactory</td>
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Class Policies

Attendance: Professors are required to take attendance.
Attendance on all clinical days is required. Attendance will be taken on all clinical days and college wide policies related to attendance will be followed. Failure to meet the clinical requirements of the course (even if related to absence) will result in a clinical failure for the course.

Students who become ill are required to notify their clinical instructor. Calls should be placed directly to the clinical instructor ASAP before the clinical experience. It is the student’s responsibility to discuss with the clinical instructor the reason for the absence. The instructor will then notify the student of the possibility and requirements necessary to complete the course objectives. Please see the Nursing Student Handbook.

All students are expected to attend all classes and clinicals/labs. In the event of an absence due to extenuating circumstances, the student is expected to notify the appropriate faculty member prior the start of clinical.

Electronic Device Use and Email Policy:
Hand-held devices are allowed in clinical for note-taking and researching data, only. The use of Hand-held devices is encouraged to facilitate downloadable information as learning strategies and study tools. Cell phones must be turned off in clinical, class, and are prohibited in the campus Testing Centers.

Email Policy: All students have access to a college email account. It is the responsibility of the student to activate this account in order to be kept current with college, program and course information. College email must be checked weekly, at least. Faculty will contact students via college email, so be certain to check this email account twice weekly for any updates or changes to coursework or schedules.

Late Assignment Policy:
Late assignments are not accepted unless prior arrangements have been approved by the instructor.

**Make-up Exam Policy:**
Please refer to Nursing Student Handbook for Clinical Make-up Policy.

**Withdrawal Policy:**
Students are asked to notify the instructor and the team leader for their semester when attempting to withdraw from a course. Withdrawal or lack of participation in any particular nursing course will result in the student being removed from all nursing courses for the term, as these courses need to be taken concurrently.

**Other:**

<table>
<thead>
<tr>
<th>Equipment &amp; Supplies: Required text books; access to a computer with active Internet service; word processing and printing capabilities are essential to be successful in this class.</th>
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<tbody>
<tr>
<td><strong>Required Equipment for Clinical:</strong></td>
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<tr>
<td>1. Stethoscope with bell and diaphragm</td>
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<tr>
<td>2. Black pen and notebook</td>
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<tr>
<td>3. Palm Beach State College nursing uniform</td>
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<tr>
<td>4. Hemostats</td>
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<tr>
<td>5. RN2 access</td>
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<tr>
<td>6. Bandage scissors</td>
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<td>7. Safety goggles</td>
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<td>8. Pen light</td>
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<td>9. Tape measure</td>
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**College Policies and Web Information**

**Academic Dishonesty**
Academic dishonesty includes the following actions, as well as other similar conduct aimed at making false representation with respect to the student's academic performance:
(1) Cheating on an exam, (2) Collaborating with others on work to be presented, if contrary to the stated rules of the course, (3) Submitting, if contrary to the rules of the course, work previously submitted in another course, (4) Knowingly and intentionally assisting another student in any of the above actions, including assistance in an arrangement whereby work, classroom performance, examination, or other activity is submitted or performed by a person other that the student under whose name the work is submitted or performed, (5) Plagiarism.

Please refer to the Palm Beach State College Student Handbook (www.palmbeachstate.edu/current for link to the student handbook).

**Classroom Etiquette and Student Behavior Guidelines**
Students will demonstrate respect for professors and fellow students. Behavior that is disruptive to a positive learning environment reported by the professor will result in a warning on the first instance; the second instance might result in expulsion from the course or campus.

**Computer Competency Component**
Each student will, to the satisfaction of the professor, demonstrate a fundamental understanding of basic computer operations through various professor-determined exercises and/or assignments.

**Disability Support Services**
Students with disabilities are advised, in compliance with federal and state laws, that accommodations and services are available through the office of Disability Support Services (DSS). It is the student's responsibility to contact Disabled Student Services Advisors and to submit appropriate documentation prior to receiving services. Please see the website at www.palmbeachstate.edu/current for web address for Disability Support Services.

**Eating, Drinking and Smoking**
Eating and drinking are confined to areas designated on the campus. Smoking is not permitted in any College building and only in areas designated at each campus.

**Final Course Grade Appeal**

Template Date – July 2013
The evaluation of academic work is the responsibility of the faculty member/instructor. The method for assigning the final course grade is established by the faculty member/instructor. Per Board Rule 6Hx-18-3.191, faculty/instructors shall communicate the grading policy of the course to their students in writing. If this policy changes during the term, students should be notified of any changes in writing. The method to determine final course grades must be given to students in a course syllabus at the beginning of the class. Should a student have a question about a final course grade, please follow the procedures as outlined in the student handbook: www.palmbeachstate.edu/current.

**Mid-Term Grade Reporting**
Within one week after the close of the mid-term grading period, mid-term grades will be made available to all students for each class by either written notification or individual conference.

**Student Responsibility Policy**
When a student attends the College, s/he becomes subject to its jurisdiction. Students are expected to conduct themselves in a responsible manner, in all areas of campus life. By enrolling, they pledge to obey the rules and regulations of the College and are responsible for observing all College policies and procedures as published in the student handbook, the College catalog and other College publications. The student will be responsible for preparing for class, participating in class, and completing assignments on time.

**Palm Beach State Websites of Interest**
Please see this web page (www.palmbeachstate.edu/current) for a list of web addresses for students.

**Withdrawal Policy for Individual Courses**
The last day to withdraw from a College course with a "W" grade in this course is November 4, 2016. It is the responsibility of the student to use the PantherWeb system or visit a campus Registrar’s office to withdraw. An official withdrawal entitles the student to a grade of "W" in the class.

**Other Information from your Professor:**

<table>
<thead>
<tr>
<th>Disclaimer</th>
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<tbody>
<tr>
<td>Changes may be made to the syllabus at any time during the term by announcement of the professor. It is the responsibility of the student to make any adjustments as announced.</td>
</tr>
</tbody>
</table>

**Department Contact Information**

<table>
<thead>
<tr>
<th>Name: Lawrence (Buddy) Herrington</th>
<th>Office Location: AH 114</th>
</tr>
</thead>
<tbody>
<tr>
<td>Telephone: (561) 868-3437</td>
<td>Email: <a href="mailto:herrinbd@palmbeachstate.edu">herrinbd@palmbeachstate.edu</a></td>
</tr>
<tr>
<td>Job Title: Director of Nursing</td>
<td></td>
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