

COURSE EQUIVALENCY - GENERAL
Prior Learning Assessment Form



ELIGIBILITY:

Student requesting Prior Learning credit for course work or industry certification or other experience earned or awarded prior to or outside of enrollment at Palm Beach State College must be admitted to the receiving program and earn at least 25% of the program credit/clock hours before the PL credits are applied to the student's transcript. Exception: Students seeking internal course credit that does not transfer to other Florida institutions. (ex. CJK1933).

PSAV to Credit Credit to PSAV State Articulation (listing at http://www.fldoe.org/workforce/dwdframe/artic_frame.asp)
(include copy of articulation agreement)

03

Section 1 – To be completed by Student

Date: _____

Student ID # _____ Student Name: _____

Current Program Objective: _____

Program Name: _____

Catalog Year: _____ *In some cases, the catalog year listed on this form may need to be changed to make the prior learning credit fit the best for degree audit purposes.*

Section 2 – To be completed by Department

ACTION REQUESTED:

Transcript Course:			*To Equate with Program Course:		
Course No.	Title	Hrs/Credit	Course No.	Title	Hrs/Credit

**Credit is held in escrow until student has completed 25% of the credits required to complete the program. After this point the articulated credit will be posted to the student transcript.*

JUSTIFICATION:

- Please insert course description and course learning outcomes of transcript course and program course to verify equivalency. *(Palm Beach State Course learning Outcomes located at <http://www.palmbeachstate.edu/x17364.xml>)*

Transcript Course Learning Description	Program Course Learning Description
Transcript Course Learning Outcomes	Program Course Learning Outcomes

2. List program learning outcomes this course equivalency meets. (*Program Learning Outcomes are located at: <http://www.palmbeachstate.edu/x17807.xml>*)

Outcome #	Program Learning Outcome

FACULTY CREDENTIALS

For transcript courses taught outside Palm Beach State College or the state of Florida, please list the credentialing criteria for instructors of the transcript course and those of the corresponding program course. (*Palm Beach State Credential Criteria located at <http://www.palmbeachstate.edu/x6222.xml>*)

Transcript Cr.	Credentialing Criteria	Program Cr.	Credentialing Criteria

Section 3 – Cashier’s Office

Students requesting Prior Learning credit for course work earned prior to or outside of enrollment at Palm Beach State College must pay a \$50 processing fee.

Student has paid \$ _____ per established fee schedule. Date: _____
 (Student - Attach copy of fee receipt)

Cashier-Misc. Receipt Code EL - Experiential Learning Fee

Section 4 – Signature Approval

(All signatures affirms compliance with academic regulations.)

_____	_____
Student	Date
_____	_____
Program Manager	Date
_____	_____
Academic Associate Dean	Date
_____	_____
Academic Dean	Date

Section 5 – Registrar Posting to Transcript

The course in Section 1 has been posted to the student’s transcript.

Posted by: _____

Date Posted: _____ Term Posted: _____