

Palm Beach State College
Curriculum Committee Agenda (*Revised 11/18/13*)
November 21, 2013

FA - Possible Financial Aid Action Warranted

I. Approval of October 24, 2013 Minutes

Discussion:

Data sources consulted: Minutes, E-votes

Action:

II. For Your Information

CCE/Avocation Course Action October 18th through November 14, 2013

New Avocational and CCE Courses	Title	Clock Hours
BEO0384	Fundraising Skills	10
POO0530	Corrections Drill and Ceremony	12

Revised Avocational and CCE Courses	Title	Changes
BEO0215	Marketing Kit for Entrepreneurs	Change course title to <i>Promote Your Business</i> ; Change clock hours from 10 to 8; Change special fee from \$75 to \$85.
BEO0380	Employment Laws for Small Businesses	Change special fee from \$60 to \$65.
BEO0381	Grant Writing Made Easy	Change clock hours from 12 to 6; Change special fee from \$135 to \$65; Revise course description.
HEO0208	From Assessing to Planning in the Classroom	Change clock hours from 8 to 10; Revise course description.
IGO0300	Search Public Records	Change special fee from \$95 to \$65.
POO0500	Criminal Justice Drill and Ceremony	Change course title to <i>Law Enforcement Drill and Ceremony</i> ; Revise course description.

Housekeeping

9/26/13 FYI Agenda-Housekeeping-upon further review, the bachelor faculty asked for further clean-up of the Capstone courses in changing the title of ISM 4330 to reflect the content within the course since the separation from the Security and Network Assurance course just created. They also agreed that the course prerequisite statement for all should be: "This course should be taken during the last semester of the program, and requires Bachelor's department approval."

BAS/BS Capstone Courses-It was discovered that there were some discrepancy between the titles listed in the catalog for the BAS/BS Capstone Courses and those listings in the Courses Dictionary which appear on the student transcript. It is important that the titles are consistent in these two venues so there is no confusion as to which courses the student completed. The Bachelor Program Cluster approved the corrections and these will be entered in the Course Dictionary effective January 2014. The corrections will appear in the next edition of the catalog.

(Proposed Corrections/Additions in Red)	
Catalog Listing	Course Dictionary Listing
ISM 4330 Capstone Experience: Information Management	*ISM 4330 Capstone Experience: Information Management Database Administration Capstone Experience
ISM 4331 Capstone Experience: Security & Network Assurance	(Coming through September 2013 CC)
ISM 4881 Capstone Experience: Project Management	ISM 4881 Capstone Experience: Project Management

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GEB 4935 Capstone Experience: General Management	GEB 4935 Capstone Experience: General Management
HSA 4938 Capstone Experience: Health Management	HSA 4938 Capstone Experience: Health Management
ENT 4900 Capstone Experience: Entrepreneurship	ENT 4900 Capstone Experience: Entrepreneurship
NUR 4945 Capstone Experience: Nursing	NUR 4945 Capstone Experience: Nursing

11/18/13 Note-Additional changes to BSN courses will be coming through Curriculum approval later in the calendar, so this change will be incorporated into those changes at that time.

*The title change for ISM4330 will be effective May 2014 since registration for spring term has already begun.

Minutes Correction

9/26/13 IV. A. 1. ISM43XX Capstone Experience: Security & Network Assurance (3 credits, 48 lecture hours, AW grading system, no special fees, program code limit T803, course should be taken in the last term of their degree. **Prerequisite statement should be “This course should be taken during the last semester of the program, and requires Bachelor’s department approval”**)

10/24/13 IV. A. 4. SLS1501 Strategies for College Success (Change title to Introduction to the College Experience, revise course description, revise course learning outcomes.) **Justification:** This course revision is part of the College’s response to SB 1720. This course will now be a required course for all first time in college students. SLS 1501 will be a requirement for all First Time in College students who are degree seeking, ~~not certificate seeking and all transfer students who have 14 credits or less.~~ **Currently SLS1501 is only required of FTIC students; transfer students are not included in the requirement. This policy is under review by Palm Beach State administration and will be updated at a later date.** This required course does not apply to students seeking credit certificates (CCC), advanced technical diplomas or PSAV certificates. This will allow for a more consistent student experience across the different campuses and sections of the course. **In addition: this title change for SLS1501 will be reflected in the required course listing for the Educational Assisting AS degree (2369).**

III. Old Business

Discussion: NA

Data sources consulted: Curriculum Support Documents

Action:

IV. New Business

Credits/Clock Hours

A. Business and Office Administration

Revised Course

GEB2930 Business Capstone (Change credits from 3 to 2)

Effective August 2014

3 credits

Revised CCC

Current Marketing CCC 6113			Proposed Marketing CCC 6113		
REQUIRED COURSES		CREDITS	REQUIRED COURSES		CREDITS
BUL 2241	Business Law 1	3	BUL 2241	Business Law 1	3
CGS 1100	Microcomputer Applications	3	CGS 1100	Microcomputer Applications	3
MAR 2011	Principles of Marketing	3	MAR 2011	Principles of Marketing	3
MKA 1511	Advertising	3	MKA 1511	Advertising	3
MKA 2021	Personal Selling	3	MKA 2021	Personal Selling	3
GEB 1011	Introduction to Business	3	GEB 1011	Introduction to Business	3
MAN 2021	Principles of Management	3	MAN 2021	Principles of Management	3
ENT 1000	Fundamentals of Entrepreneurship	3	GEB 2214	Business Communications	3
Total Program Credits		24	Total Program Credits		24

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Revised Program Concentrations

Current Business Administration and Management AS		Proposed Business Administration and Management AS	
MANAGEMENT, SUPERVISION CONCENTRATION (AS 2039A)		MANAGEMENT, SUPERVISION CONCENTRATION (AS 2039A)	
GENERAL EDUCATION REQUIREMENTS	CREDITS	GENERAL EDUCATION REQUIREMENTS	CREDITS
ENC 1101 College Composition 1	3	ENC 1101 College Composition 1	3
ENC 1102 College Composition 2	3	ENC 1102 College Composition 2	3
Any MAC prefix course from Mathematics - Area III	3	Any MAC prefix course from Mathematics - Area III	3
MAC 2233 Survey of Calculus	3	MAC 2233 Survey of Calculus	3
SPC 1017 Fundamentals of Speech Communication	3	SPC 1017 Fundamentals of Speech Communication	3
STA 2023 Statistics	3	STA 2023 Statistics	3
ECO 2013 Principles of Macroeconomics	3	ECO 2013 Principles of Macroeconomics	3
Any course from Humanities - Area II	3	Any course from Humanities - Area II	3
Total Required General Education Credits	24	Total Required General Education Credits	24
REQUIRED COURSES		REQUIRED COURSES	
ACG 2022 Financial Accounting	4	ACG 2022 Financial Accounting	4
ACG 2071 Managerial Accounting	3	ACG 2071 Managerial Accounting	3
BUL 2241 Business Law I	3	BUL 2241 Business Law I	3
CGS 1100 Microcomputer Applications	3	CGS 1100 Microcomputer Applications	3
ECO 2023 Principles of Microeconomics	3	ECO 2023 Principles of Microeconomics	3
ENT 1000 Fundamentals of Entrepreneurship	3	GEB 1011 Introduction to Business	3
GEB 1011 Introduction to Business	3	GEB 2214 Business Communications	3
GEB 2214 Business Communications	3	GEB 2930 Business Capstone	2
GEB 2930 Business Capstone	3	Total Required Courses Credits	24
Total Required Courses Credits	28	PROFESSIONAL CORE COURSES	
PROFESSIONAL CORE COURSES		MNA 2100 Human Relations in Business	3
MNA 2100 Human Relations in Business	3	MNA 2345 Principles of Supervision	3
MNA 2345 Principles of Supervision	3	MAN 2021 Principles of Management	3
MAN 2021 Principles of Management	3	MAR 2011 Principles of Marketing	3
MAR 2011 Principles of Marketing	3	Total Professional Core Course Credits	12
Total Professional Core Course Credits	12	Total Program Credits	60
Total Program Credits	64	MARKETING CONCENTRATION (AS 2039B)	
MARKETING CONCENTRATION (AS 2039B)		GENERAL EDUCATION REQUIREMENTS	
GENERAL EDUCATION REQUIREMENTS	CREDITS	GENERAL EDUCATION REQUIREMENTS	CREDITS
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Any MAC prefix course from Mathematics - Area III	3	Any MAC prefix course from Mathematics - Area III	3
MAC 2233 Survey of Calculus	3	MAC 2233 Survey of Calculus	3
SPC 1017 Fundamentals of Speech Communication	3	SPC 1017 Fundamentals of Speech Communication	3
STA 2023 Statistics	3	STA 2023 Statistics	3
ECO 2013 Principles of Macroeconomics	3	ECO 2013 Principles of Macroeconomics	3
Any course from Humanities - Area II	3	Any course from Humanities - Area II	3
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ACG 2022 Financial Accounting	4	ACG 2022 Financial Accounting	4
ACG 2071 Managerial Accounting	3	ACG 2071 Managerial Accounting	3
BUL 2241 Business Law I	3	BUL 2241 Business Law I	3
CGS 1100 Microcomputer Applications	3	CGS 1100 Microcomputer Applications	3
ECO 2023 Principles of Microeconomics	3	ECO 2023 Principles of Microeconomics	3
ENT 1000 Fundamentals of Entrepreneurship	3	GEB 1011 Introduction to Business	3
GEB 1011 Introduction to Business	3	GEB 2930 Business Capstone	2
GEB 2930 Business Capstone	3	Total Required Courses Credits	24
Total Required Courses Credits	28	PROFESSIONAL CORE COURSES	
PROFESSIONAL CORE COURSES		MAR 2011 Principles of Marketing	3

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<p>PROFESSIONAL CORE COURSES</p> <p>MAR 2011 Principles of Marketing 3</p> <p>MKA 1511 Advertising 3</p> <p>MKA 2021 Personal Selling 3</p> <p>MAN 2021 Principles of Management 3</p> <p>Total Professional Core Course Credits 12</p> <hr/> <p>Total Program Credits 64</p> <p>BANKING CONCENTRATION (AS 2039C)</p> <hr/> <p>GENERAL EDUCATION REQUIREMENTS CREDITS</p> <p>ENC 1101 College Composition 1 3</p> <p>ENC 1102 College Composition 2 3</p> <p>Any MAC prefix course from Mathematics - Area III 3</p> <p>MAC 2233 Survey of Calculus 3</p> <p>SPC 1017 Fundamentals of Speech Communication 3</p> <p>STA 2023 Statistics 3</p> <p>ECO 2013 Principles of Macroeconomics 3</p> <p>Any course from Humanities – Area II 3</p> <p>Total Required General Education Credits 24</p> <p>REQUIRED COURSES</p> <p>GEB 2214 Business Communications 3</p> <p>ACG 2022 Financial Accounting 4</p> <p>ACG 2071 Managerial Accounting 3</p> <p>BUL 2241 Business Law 1 3</p> <p>CGS 1100 Microcomputer Applications 3</p> <p>ECO 2023 Principles of Microeconomics 3</p> <p>ENT 1000 Fundamentals of Entrepreneurship 3</p> <p>GEB 1011 Introduction to Business 3</p> <p>GEB 2930 Business Capstone 3</p> <p>Total Required Courses Credits 28</p> <p>PROFESSIONAL CORE COURSES</p> <p>BAN 1004 Principles of Banking 3</p> <p>MAR 2011 Principles of Marketing 3</p> <p>MAN 2021 Principles of Management 3</p> <p>MNA 2100 Human Relations in Business 3</p> <p>Total Professional Core Course Credits 12</p> <hr/> <p>Total Program Credits 64</p>	<p>MKA 1511 Advertising 3</p> <p>MKA 2021 Personal Selling 3</p> <p>MAN 2021 Principles of Management 3</p> <p>Total Professional Core Course Credits 12</p> <hr/> <p>Total Program Credits 60</p> <p>BANKING CONCENTRATION (AS 2039C)</p> <hr/> <p>GENERAL EDUCATION REQUIREMENTS CREDITS</p> <p>ENC 1101 College Composition 1 3</p> <p>ENC 1102 College Composition 2 3</p> <p>Any MAC prefix course from Mathematics - Area III 3</p> <p>MAC 2233 Survey of Calculus 3</p> <p>SPC 1017 Fundamentals of Speech Communication 3</p> <p>STA 2023 Statistics 3</p> <p>ECO 2013 Principles of Macroeconomics 3</p> <p>Any course from Humanities – Area II 3</p> <p>Total Required General Education Credits 24</p> <p>REQUIRED COURSES</p> <p>GEB 2214 Business Communications 3</p> <p>ACG 2022 Financial Accounting 4</p> <p>ACG 2071 Managerial Accounting 3</p> <p>BUL 2241 Business Law 1 3</p> <p>CGS 1100 Microcomputer Applications 3</p> <p>ECO 2023 Principles of Microeconomics 3</p> <p>GEB 1011 Introduction to Business 3</p> <p>GEB 2930 Business Capstone 2</p> <p>Total Required Courses Credits 24</p> <p>PROFESSIONAL CORE COURSES</p> <p>BAN 1004 Principles of Banking 3</p> <p>MAR 2011 Principles of Marketing 3</p> <p>MAN 2021 Principles of Management 3</p> <p>MNA 2100 Human Relations in Business 3</p> <p>Total Professional Core Course Credits 12</p> <hr/> <p>Total Program Credits 60</p>
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Justification: This program modification has been mandated by the State. The revision to the Marketing CCC was to comply with College Policy that requires all courses in a certificate be included in the AS degree of articulation.

Discussion:

Data sources consulted: Curriculum Support Documents

Action:

B. Public Safety

Criminal Justice AS

Revised Program

Effective January 2014

Current Criminal Justice Technology AS	Proposed Criminal Justice Technology AS
LAW ENFORCEMENT OFFICER CONCENTRATION AS 2606	LAW ENFORCEMENT OFFICER CONCENTRATION AS 2606
GENERAL EDUCATION REQUIREMENTS CREDITS	GENERAL EDUCATION REQUIREMENTS CREDITS

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Palm Beach State College
Curriculum Committee Agenda (Revised 11/18/13)
November 21, 2013

Total Required Concentration Credits	21	ELECTIVE (4 CREDITS REQUIRED)	
ELECTIVE (3 CREDITS REQUIRED)		CJE 1301	Police Administration II 3
CJE 1301	3	CGS 1100	Microcomputer Applications 3
CGS 1100	3	CJL 1062	Introduction to Constitutional Law 3
CJL 1062	3	CJL 2130	Laws of Evidence 3
CJL 2130	3	CJL 2403	Law of Arrest, Search, and Seizure 3
CJL 2403	3	CJE 2600	Criminal Investigation 3
CJE 2600	3	DSC 1002	Terrorism and U.S. Security 3
DSC 1002	3	FFP 1824	Basic Incident Management System I-200 1
Total Required Elective Credits	3	Total Required Elective Credits	4
Total Program Credits	64.	Total Program Credits	64

Justification: Continued degree audit problems with the Non-Sworn concentration of this program leaves student short credits when they think they are ready to graduate. This is directly related to the inclusion of SPN 1120 Elementary Spanish 1 in to the General Education requirements and the lack of 1 credit Criminal Justice course electives. To resolve this processing issue and address upcoming General Education changes, the Cluster is removing SPN1120 from the GE section of both concentrations and including FFP 1824 Basic Incident Management System I-200 for 1 credit in the elective selections of the Non-Sworn concentration.

Discussion:

Data sources consulted: Curriculum Support Documents

Action:

C. Science and Environment

Revised Course

Effective May 2014

PCB2350C Tropical Ecology (Revise course description and course learning outcomes) 3 credits

Justification: The changes to this course (description and course learning outcomes) are meant to update the course objectives and expand the study location possibilities by remove limitations set by referencing particular countries of travel.

Discussion:

Data sources consulted: Curriculum Support Documents

Action:

D. Motion to Dismiss

Discussion: NA

Action:

The Curriculum agendas and documentation are at <http://intranet.pbcc.edu/AcadServ/CurriculumMaterials.asp> and Curriculum Minutes <http://www.palmbeachstate.edu/curriculum-development/minutes.aspx> are posted online.

The Curriculum Committee meetings will be held in ETA 101 in Lake Worth and will be available for members and presenters in the reserved conference rooms at the other college locations. (Belle Glade CRA 105.3, Boca Raton AD 406, Lake Worth ETA 101, and Palm Beach Gardens AD 207)

Location Attendance

Location	Committee	Presenters	Faculty	Staff	Administrators
BG					

Palm Beach State College
Curriculum Committee Agenda (Revised 11/18/13)
November 21, 2013

BR					
LW					
PBG					

Attendance	Faculty and Instructors
	Garfield Basant, Math-1st Year LW
	Sabrina Greenwell, Education-2nd Year LW
	Peggy Holmes-De Graw, Nursing 2nd Year LW
	Kristin Hopkins, Art-Graphic Design-1st Year LW
	Jihan Mahmoud, BSN-1st Year District
	Judy Maxwell, Aeronautical Science-2nd Year LW
	Marilee McGaughey, Dental Hygiene-2nd Year LW
	Mary Pernal, English-Literature-1st Year PBG
	Mike Sfiropoulos, English for Academic Purposes-3rd Year LW, CHAIR
	Doreen Singer, Surgical Technology PSAV-1st Year LW
	Victor Slesinger, Foreign Languages-1st Year LW
	Vetaley Stashenko, Natural Sciences-1st Year BG
	Administrative Members
	Michael Foster, Academic Dean-2nd Year, BR
	Sheri Goldstein, Assistant Dean Student Services-2nd Year BG
	District Financial Aid Director
	Edward Mueller, District Registrar
	Robert Van Der Velde, Associate Academic Dean-2nd Year PBG
	Kathy Gamble, Academic Services (Non-voting)
	Ginger Pedersen, Dean- Academic Services (Non-voting)

Presenters:

Guests:

Degree Type	Program Action			Course Action		
	New	Rev	Delete	New	Rev	Delete
BAS/BS						
AA						
AS						
ATC						
ATD						
CCC						
College Prep						
PSAV						
TOTAL						