FA - Possible Financial Aid Action Warranted

Welcome

I.　**Approval of Minutes of November 19, 2015**

　　Discussion: None

　　Data sources consulted: Minutes

　　Action:

II.　**For Your Information**

　　CCE/Avocational Actions November 13. 2015 through January 8ᵗʰ, 2016

New Avocational and CCE Courses	Title	Clock Hours
NRO0161	HESI Admission Exam Review Language Arts	12
NRO0162	HESI Admission Exam Review Math Science	18
POO0550	Stress Management Techniques	40
TIO0963	Skin Care Ingredients – What Skin Care Is Made of and What It Does	3

Revised Avocational and CCE Courses	Title	Changes
LUO0073	Ballroom Dancing 101	Reactivate Course; Change clock hours from 6 to 8; Change special fee from $38.94 to $79.92.

VPAA Action

Auxiliary Law Enforcement Officer PSAV-Dr. Pedersen approved correcting PBSC website related to admission to PSAV programs for the Auxiliary Law Enforcement Office Program (http://www.palmbeachstate.edu/areasofstudy/psav-programs.aspx) effective immediately. State statute requires a high school diploma for admission to this program. The site incorrectly stated it was not needed. The catalog page for this program was updated as well.

Sustainable Construction AS/CCC-Trade & Industry Associate Dean Reeder asked that the courses in teach-out for the Sustainable Construction AS and its related CCCs (have their endterm dates extended to the end of the two year teach-out period to assist current students in completing the programs within the full teach-out period. Dr. Pedersen approved. It was determined that future teach-out course endterm dates will be set for the end of the teach-out period rather than a staggered set of dates to avoid this problem in then future.

Course No.	Course Title	Credits	Original Inactivation Date	12/02/15 New Inactivation End Term Date
BCN 1003	Construction Calculations (AS)	3 credits	2016-2	2016-3
BCN 1040	Sustainable Construction Basics (AS)	3 credits	2015-3	2016-3
BCN 1210	Building Construction Materials and Methods 1 (AS)	3 credits	Was 2016-1 On 11/23/15, changed end term to 2016-2	2016-3
BCN 1272	Plans Interpretation (AS)	3 credits	2016-1	2016-3
BCN 2080C	Architectural Drafting and Design 1 (AS)	3 credits	2016-1	2016-3
BCN 2081C	Architectural Drafting and Design 2 (AS)	3 credits	2016-2	2016-3
BCN 2220	Building Construction Materials and Methods 2 (AS)	3 credits	2016-2	2016-3
BCN 2253C	Architectural Drafting 1 (AS)	3 credits	2016-1	2016-3
BCN 2259C	Architectural Drafting 2 (AS)	3 credits	2016-2	2016-3
BCN 2598	Sustainable Construction Applications (AS)	3 credits	2016-1	2016-3
BCN 2793	Project Management for Sustainable Construction (AS)	3 credits	2016-1	2016-3
BCN 2941	Building Construction Experience (AS)	4 credits	2016-2	2016-3

BCT 1743	Construction Law (AS)	3 credits	2016-2	**2016-3**
BCT 1750	Construction Finance (AS)	3 credits	2016-2	**2016-3**
BCT 1770	Construction Estimating (AS)	3 credits	2016-1	**2016-3**
BCT 2730	Construction Supervision Procedure (AS)	3 credits	2016-2	**2016-3**
ETD 1031	Introduction to Construction Drawing (AS)	3 credits	2015-3	**2016-3**
SUR 1101C	Surveying for Site Layout (AS)	3 credits	2016-2	**2016-3**

Minutes Correction

11/19/15 IV. D. EPI0950 Teaching Methods Practicum is shown in the minutes to have a corequisite of EPI0020 or EPI0030 (with a grade of C or higher) but that was an error; this course has no coreqs.

Housekeeping

BCN1210 was inactivated as part of the program teach-out per 3/27/14 Curriculum Committee minutes and curriculum paperwork received, effective (2016-1). The department requested that the course be opened to allow students completing the programs to take the course as independent study. This request was confirmed by the program associate dean, campus registrar's office and the course professor. The course was reopened to be closed at the end of spring term, 2016-2. (further action implemented by VPAA vote.)

CTS2664 This course title was corrected from Router and Switcher Security to the correctly approved title Router and Switch Security.

III.   Old Business

Accounting Technology AS (The Accounting Cluster asked that this action be pulled from the November 19, 2015 agenda for further development.)

Revised Program   **Effective August 2016**

Current Accounting Technology AS (2050)			Proposed Accounting Technology AS (2050)		
General Education		**Credits: 18**	**General Education**		**Credits: 15**
ENC1101	College Composition 1	3	ENC1101	College Composition 1	3
HSC2100	Health Concepts and Strategies	3		Any course from Mathematics - Area III	3
	Any course from Mathematics - Area III	3	SPC1017	Fundamentals of Speech Communication	3
SPC1017	Fundamentals of Speech Communication	3		Any Course from Humanities - Area II	3
	Any Course from Humanities - Area II	3		Any Course from Social Science - Area V	3
	Any Course from Social Science - Area V	3	**Required Courses**		**Credits: 45**
Required Courses		**Credits: 43**	APA1111	Bookkeeping	3
APA1111	Bookkeeping	3	ACG2022	Financial Accounting	4
ACG2022	Financial Accounting	4	ACG2071	Managerial Accounting	3
ACG2071	Managerial Accounting	3	ACG2100	Intermediate Accounting	3
ACG2100	Intermediate Accounting	3	ACG2360	Cost Accounting	3
ACG2360	Cost Accounting	3	ACG2450	Microcomputer Operations Accounting	3
ACG2450	Microcomputer Operations Accounting	3	CGS1513	Electronic Spreadsheets	3
CGS1513	Electronic Spreadsheets	3	APA2172	Computerized Bookkeeping	3
APA2172	Computerized Bookkeeping	3	BUL2241	Business Law 1	
BUL2241	Business Law 1			-or-	
	-or-		GEB1011	Introduction to Business	
GEB1011	Introduction to Business			-or-	

	-or-		MAN2021	Principles of Management	3
MAN2021	Principles of Management	3	CGS1100	Microcomputer Applications	3
CGS1100	Microcomputer Applications	3	MNA2100	Human Relations in Business	3
MNA2100	Human Relations in Business	3	GEB2214	Business Communications	3
GEB2214	Business Communications	3	TAX2000	Federal Income Tax 1	3
TAX2000	Federal Income Tax 1	3	TAX2010	Federal Income Tax 2	3
TAX2010	Federal Income Tax 2	3	Select one of the following course options:		
Electives - Choose 3 credits		Credits: 3	SLS1302	Career Information and Decision Making	1
	Select any course with the prefix BUL, CGS, ECO, ENT, GEB, MAN, MAR, MKA, MNA, PLA, or TAX	3	SLS1303	Job Search	1
Total Program Credits: 64			OR		
			SLS1501	Introduction to the College Experience	3
			Total Program Credits: 60		

Justification: The State of Florida is requiring that AS degree programs be modified and limited to exactly 60 credit hours. Currently, the AS Accounting Technology degree includes 64 credit hours. To reduce the number of credits to 60, the cluster has made the following changes: 1) Eliminated HSC2100, 2) Added three SLS classes which focus on career assessment and information as a course selection option. The Cluster believes that the addition of the SLS classes will help students assess their career options in the numerous areas of Accounting. In addition, the Cluster believes that these courses will help students choose not only between the focal points in accounting, but choose between employment at large, medium, or small companies. Therefore, the curriculum in these courses can help to identify advantages and disadvantages which help each student choose an environment which fosters their own individual success. Also, the cluster believes that this will help with retention and completion as the students will gain a clearer picture of accounting as a career.

Discussion: NA

Data sources consulted: Curriculum Support Documents

Action:

IV. **New Business**

Credits/Clock Hours

A. **Business and Office Management**

1. **Insurance Customer Support Specialist PSAV**

Deleted Courses   **Last Term Offered Summer (20153)**
RMI0093 Insurance Customer Service Representative   40

Deleted Program   **Effective July 2015**

Required Courses		Clock Hours: 40
RMI0093	Insurance Customer Service Representative	40
Total Program Clock Hours: 40		

Justification: Effective July 1, the State of Florida passed new legislation stating that the pre-licensure course for 4.40 should no longer be offered, so no, PBSC will NOT be offering the Insurance Customer Service Representative course again and therefor the PSAV program related to it will no longer be offered.

Students will be advised to go to the state link on the process for eligibility for a 4.40 license at:
http://www.myfloridacfo.com/division/agents/licensure/General/docs/4-40.htm

Discussion:

Data sources consulted: Curriculum Support Documents

Action:

2.   Business Entrepreneurship AS

<u>Revised Courses</u>   **Effective August (20171)**
ENT2010   New Venture Management (Change from AS to AA course)   3
ENT2112   Planning the Entrepreneurial Venture (Change from AS to AA course)   3

<u>Revised Programs</u>   **Effective August (20171)**

Current Business Entrepreneurship AS			**Proposed Business Entrepreneurship AS**		
General Education Courses		**Credits: 15**	**General Education Courses**		**Credits: 15**
ENC1101	College Composition 1	3	ENC1101	College Composition 1	3
SPC1017	Fundamentals of Speech Communication	3	SPC1017	Fundamentals of Speech Communication	3
	Any course from Mathematics - Area III	3		Any course from Mathematics - Area III	3
	Any course from Social Science - Area V	3		Any course from Social Science - Area V	3
	Any course from Humanities - Area II	3		Any course from Humanities - Area II	3
Required Courses		**Credits: 49**	**Required Courses**		**Credits: 45**
ACG2022	Financial Accounting	4	ACG2022	Financial Accounting	4
ACG2071	Managerial Accounting	3	ACG2071	Managerial Accounting	3
~~ACG2450~~	~~Microcomputer Operations Accounting~~	~~3~~	BUL2241	Business Law 1	3
BUL2241	Business Law 1	3	GEB2930	Business Capstone	2
~~CGS1100~~	~~Microcomputer Applications~~	~~3~~	ECO2013	Principles of Macroeconomics	
ECO2013	Principles of Macroeconomics	3	OR		
ENT1000	Fundamentals of Entrepreneurship	3	ECO2023	Principles of Microeconomics	3
ENT2120	Entrepreneurship Marketing and Selling	3	ENT1000	Fundamentals of Entrepreneurship	3
ENT2010	New Venture Management	3	ENT2120	Entrepreneurship Marketing and Selling	
ENT2112	Planning the Entrepreneurial Venture	3	OR		
GEB1011	Introduction to Business	3	BUL2242	Business Law 2	3
GEB2214	Business Communications	3	ENT2010	New Venture Management	3
MAR2011	Principles of Marketing	3	ENT2112	Planning the Entrepreneurial Venture	3
MNA2100	Human Relations in Business	3	GEB1011	Introduction to Business	3
MNA2345	Principles of Supervision	3	GEB2214	Business Communications	3
MKA2021	Personal Selling	3	MAR2011	Principles of Marketing	3
Total Program Credits: 64			MNA2100	Human Relations in Business	3
			MNA2345	Principles of Supervision	3
			MKA2021	Personal Selling	3
			Total Program Credits: 60		

Current Entrepreneurship CCC	**Proposed Entrepreneurship CCC**

Required Courses		Credits: 12	Required Courses		Credits: 12
ENT1000	Fundamentals of Entrepreneurship	3	ENT1000	Fundamentals of Entrepreneurship	3
~~ENT2120~~	~~Entrepreneurship Marketing and Selling~~	~~3~~	MAR2011	Principles of Marketing	3
ENT2010	New Venture Management	3	ENT2010	New Venture Management	3
ENT2112	Planning the Entrepreneurial Venture	3	ENT2112	Planning the Entrepreneurial Venture	3
Total Program Credits: 12			**Total Program Credits: 12**		

Justification: ENT 2010 and ENT2112 are current AS courses required for the AS & CCC for Business Entrepreneurship. The Business Cluster is requesting that these course be allowed as AA electives similar to that of Fundamentals of Entrepreneurship (ENT1000), Introduction to Business (GEB1011), Business Law 1 (BUL2241) and Business Law 2 (BUL 2242). There are four reasons for this request: 1) these courses are almost exactly the same as those offered by Florida State University at the "2000" level, supporting their transferability. 2) Current students who are seeking the AA degree are highly interested in taking these courses in furtherance of their AA degree, which supports the completion agenda. Students have indicated that they want to take these courses and would find them highly valuable, but decide no to do so because they are not immediately transferable and therefore does not help them with financial aid and/or completion. 3) These courses are incorporated into a 12-credit College Credit Certificate which would enable students to earn a CCC as a completion as they pursue an AA degree. 4) No changes to the course curriculum are otherwise required, so this provides attractiveness to students seeking a transfer degree, while still providing critical instruction to those students seeking an AS and/or CCC. The Business Cluster minutes support this action.
BE AS- The current program course total credits is 64, which has been mandated by DOE to be reduced to 60 credits. No current courses are going to be deleted, nor are any courses going to need to be created or have any changes to the course dictionary record, as all courses to be retained are in other programs. The additional goal is to allow students additional options using preexisting courses so as to enhance opportunities for completion and overall student success.
CCC- This Entrepreneurship CCC program provides invaluable skills for practical career applications across all disciplines, in that it helps students think critically about how to add value to the organizations to which they belong in order to enhance career prospects. The proposed change, while keeping the existing the existing learning outcomes in this CCC, would allow this CCC to be earned by students pursuing their AA degree as well as those pursuing the AS degree. The overarching goal is to allow students additional options using preexisting courses so as to enhance opportunities for completion, flexibility, and overall student success.

Discussion:

Data sources consulted: Curriculum Support Documents

Action:

3. Office Administration AS

Deleted Courses		**Last Term (20162)**	
OST1108	Building Typing Speed and Accuracy (AS)		1
OST1141L	Keyboarding for Microcomputer (AS)		1
OST1831	Microsoft Windows (AS)		1

Justification: The Office Administration AS and its related CCCs are in teach-out and these three courses were left out of the original curriculum action teach-out timeline for all OST courses to be deleted from the PBSC course offerings. It was determined that they will not be needed in the program after Spring 20162. They have already been removed from the Accounting Technology and Internet Services AS programs as elective choices.

Discussion:

Data sources consulted: Curriculum Support Documents

Action:

B. Child Care, Human Services and Teacher Education

Human Services AS-CCC

Revised Courses   **Effective August 2016 (20171)**

HUS1421   Assessment and Treatment Planning in Addictions (Change prereq from PSY2012 (C) to none, course description change, add program limit 2391, 6392; revise course learning outcomes)   3

HUS1423   Group Counseling in Substance Abuse (Add program limit 2391, 6392, revise course learning outcomes)   3

HUS1424   Counseling the Chemically Dependent Person (Change prerequisite from HUS1302 to none; change course description, add program limit 2345, 6392, 2391, revise course learning outcomes)   3

HUS1440   Family Issues in Chemical Dependency (Change prereq from PSY2012 (C) to none, revise course description and course learning outcomes, add program code limit 2391, 6392)   3

HUS1450   Dual Diagnosis (Change course description and course learning outcomes, add program code limit 2391, 6392)   3

HUS1850L   Field Work in Human Services 1 Internship (Change title to Field Work/Internship in Human Services 1, Remove HUS1850 as a coreq; change contact hours from 9 lab hours to 1 lecture hour/9 lab hours, revise course description and course learning outcomes, add program limit codes of 2345, 2391, 2374, 6361, 6362, 6387)   3

HUS2851L   Field Work in Human Services 2 Internship (Change title to Field Work/Internship in Human Services 1, Remove HUS2851 as a coreq; change contact hours from 9 lab hours to 1 lecture hour/9 lab hours, revise course description and course learning outcomes, add program limit codes of 2345, 2391, 2374, 6361, 6362, 6387)   3

Deleted Courses   **Last Term Offered Summer 2016 (20163)**

HUS1356   HIV AIDS and Domestic Abuse   1
HUS1400   Psychopharmacology of Drugs of Abuse   2
HUS1850   Field Work in Human Services 1   3
HUS2320   Introduction to Crisis Intervention   2
HUS2851   Field Work in Human Services 2   2

Revised Program   **Effective August 2016 (20171)**

Current Human Services-General Concentration AS (2345)			Proposed Human Services-General Concentration AS (2345)		
General Education		**Credits: 18**	**General Education**		**Credits: 18**
	Any course from Humanities - Area II	3		Any course from Humanities - Area II	3
ENC1101	College Composition 1	3	ENC1101	College Composition 1	3
	Any course from Mathematics - Area III	3		Any course from Mathematics - Area III	3
PSY2012	General Psychology	3	PSY2012	General Psychology	3
SPC1017	Fundamentals of Speech Communication	3	SPC1017	Fundamentals of Speech Communication	3
	Any course from Natural Sciences - Area IV, Tier 1 & 2	3		Any course from Natural Sciences - Area IV, Tier 1 & 2	3
Required Courses		**Credits: 47**	**Required Courses**		**Credits: 42**
CLP2001	Personality Development and Adjustment	3	CLP2001	Personality Development and Adjustment	3
DEP2004	Human Growth and Development	3	DEP2004	Human Growth and Development	3
ENC1102	College Composition 2	3	ENC1102	College Composition 2	3
HUS1001	Introduction to Human Services	3	HUS1001	Introduction to Human Services	3
HUS1302	Counseling and Interviewing	3	HUS1302	Counseling and Interviewing	3
HUS1200	Principles of Group Dynamics	3	HUS1200	Principles of Group Dynamics	3
GEY2000	Gerontology		GEY2000	Gerontology	
	-or-			-or-	
HUS1424	Counseling the Chemically Dependent Person	3	HUS1424	Counseling the Chemically Dependent Person	3
HSC2100	Health Concepts and Strategies	3		-or-	
HUS1850	Field Work in Human Services 1	3	CLP2140	Abnormal Psychology	3

HUS1850L	Field Work in Human Services 1 Internship	3	HSC2100	Health Concepts and Strategies	3
HUS2308	Psychotherapy: Theory and Practice	3	HUS1850C	Field Work/Internship in Human Services 1	3
HUS2851	Field Work in Human Services 2	2	HUS2308	Psychotherapy: Theory and Practice	3
HUS2851L	Field Work in Human Services 2 Internship	3	HUS2851C	Field Work/internship in Human Services 2	3
SYG2000	Introduction to Sociology	3	SYG2000	Introduction to Sociology	3
SYG2361	Death and Dying	3	SYG2361	Death and Dying	3
SYG2430	Marriage and Family	3	SYG2430	Marriage and Family	3
Total Program Credits: 65			**Total Program Credits: 60**		

Current Human Services CCC (6361)			**Proposed Human Services CCC (6361)**		
Required Courses		**Credits: 27**	**Required Courses**		**Credits: 18**
HUS1001	Introduction to Human Services	3	HUS1001	Introduction to Human Services	3
PSY2012	General Psychology *	3	PSY2012	General Psychology *	3
SYG2430	Marriage and Family	3	SYG2430	Marriage and Family	3
GEY2000	Gerontology	3	HUS1200	Principles of Group Dynamics	3
-	-or-	-	SYG2361	Death and Dying	3
HUS1424	Counseling the Chemically Dependent Person	3	HUS1302	Counseling and Interviewing	3
HUS1200	Principles of Group Dynamics	3	**Total Program Credits: 18**		
SYG2361	Death and Dying	3	*Students will need to provide adequate English and Reading placement test scores or complete ENC1101 before enrolling in this course.		
HUS1302	Counseling and Interviewing	3			
HUS1850	Fieldwork in Human Services 1	3			
HUS1850L	Fieldwork in Human Services 1 Internship	3			
Total Program Credits: 27					
*Students will need to provide adequate English and Reading placement test scores or complete ENC1101 before enrolling in this course.					

Current Human Services-Addiction Studies Concentration AS (2391)			**Proposed Human Services-Addiction Studies Concentration AS (2391)**		
General Education		**Credits: 18**	**General Education**		**Credits: 18**
ENC1101	College Composition 1	3	ENC1101	College Composition 1	3
	Any course from Humanities - Area II	3		Any course from Humanities - Area II	3
	Any course from Mathematics - Area III	3		Any course from Mathematics - Area III	3
PSY2012	General Psychology	3	PSY2012	General Psychology	3
SPC1017	Fundamentals of Speech Communication	3	SPC1017	Fundamentals of Speech Communication	3
	Any course from Natural Sciences - Area IV, Tier 1 & 2 (BSC1005 Concepts of Biology recommended)	3		Any course from Natural Sciences - Area IV, Tier 1 & 2 (BSC1005 Concepts of Biology recommended)	3
Required Courses		**Credits: 55**	**Required Courses**		**Credits: 42**
CLP2001	Personality Development and Adjustment	3	CLP2001	Personality Development and Adjustment	3
DEP2004	Human Growth and Development	3	DEP2004	Human Growth and Development	3
ENC1102	College Composition 2	3	ENC1102	College Composition 2	3
HSC2100	Health Concepts and Strategies	3	HSC2100	Health Concepts and Strategies	3
HUS1356	HIV AIDS and Domestic Abuse	1	HUS1001	Introduction to Human Services	3
HUS1001	Introduction to Human Services	3	HUS1302	Counseling and Interviewing	3
HUS1302	Counseling and Interviewing	3	HUS1421	Assessment and Treatment Planning in Addictions	3
HUS1421	Assessment and Treatment Planning in Addictions	3	HUS1423	Group Counseling in Substance Abuse	3

HUS1423	Group Counseling in Substance Abuse	3		HUS1424	Counseling the Chemically Dependent Person	3
HUS1424	Counseling the Chemically Dependent Person	3		HUS1440	Family Issues in Chemical Dependency	3
HUS1440	Family Issues in Chemical Dependency	3		HUS1450	Dual Diagnosis	3
HUS1450	Dual Diagnosis	3		HUS1850C	Field Work/Internship in Human Services 1	3
~~HUS1400~~	~~Psychopharmacology of Drugs of Abuse~~	~~2~~		HUS2851C	Field Work/Internship in Human Services 2	3
~~HUS1850~~	~~Field Work in Human Services 1~~	~~3~~		SYG2000	Introduction to Sociology	3
~~HUS1850L~~	~~Field Work in Human Services 1 Internship~~	~~3~~		**Total Program Credits: 60**		
~~HUS2308~~	~~Psychotherapy: Theory and Practice~~	~~3~~				
~~HUS2320~~	~~Introduction to Crisis Intervention~~	~~2~~				
~~HUS2851~~	~~Field Work in Human Services 2~~	~~2~~				
~~HUS2851L~~	~~Field Work in Human Services 2 Internship~~	~~3~~				
SYG2000	Introduction to Sociology	3				
Total Program Credits: 73						

Current Addiction Studies CCC (6392)			Proposed Addiction Studies CCC (6392)		
Required Courses		**Credits: 39**	**Required Courses**		**Credits: 24**
~~HUS1356~~	~~HIV AIDS and Domestic Abuse~~	~~1~~	HUS1001	Introduction to Human Services	3
HUS1001	Introduction to Human Services	3	HUS1302	Counseling and Interviewing	3
HUS1302	Counseling and Interviewing	3	HUS1421	Assessment and Treatment Planning in Addictions	3
HUS1421	Assessment and Treatment Planning in Addictions	3	HUS1423	Group Counseling in Substance Abuse	3
HUS1423	Group Counseling in Substance Abuse	3	HUS1424	Counseling the Chemically Dependent Person	3
HUS1424	Counseling the Chemically Dependent Person	3	HUS1440	Family Issues in Chemical Dependency	3
HUS1440	Family Issues in Chemical Dependency	3	HUS1450	Dual Diagnosis	3
HUS1450	Dual Diagnosis	3	PSY2012	General Psychology *	3
~~HUS1400~~	~~Psychopharmacology of Drugs of Abuse~~	~~2~~	**Total Program Credits: 24**		
~~HUS1850~~	~~Field Work in Human Services 1~~	~~3~~	*Students will need to provide adequate English and Reading placement test scores or complete ENC1101 before enrolling in this course.		
~~HUS1850L~~	~~Field Work in Human Services 1 Internship~~	~~3~~			
~~HUS2308~~	~~Psychotherapy: Theory and Practice~~	~~3~~			
PSY2012	General Psychology *	3			
~~SYG2000~~	~~Introduction to Sociology *~~	~~3~~			
Total Program Credits: 39					
*Students will need to provide adequate English and Reading placement test scores or complete ENC1101 before enrolling in this course.					

Current Human Services-Youth Development Concentration AS (2374)			Proposed Human Services-Youth Development Concentration AS (2374)		
General Education		**Credits: 18**	**General Education**		**Credits: 18**
	Any course from Humanities - Area II	3		Any course from Humanities - Area II	3
ENC1101	College Composition 1	3	ENC1101	College Composition 1	3
	Any course from Mathematics - Area III	3		Any course from Mathematics - Area III	3
PSY2012	General Psychology	3	PSY2012	General Psychology	3
SPC1017	Fundamentals of Speech Communication	3	SPC1017	Fundamentals of Speech Communication	3
	Any course from Natural Sciences - Area IV, Tier 1 & 2	3		Any course from Natural Sciences - Area IV, Tier 1 & 2	3

Required Courses		Credits: 47	Required Courses		Credits: 42
EDF1030	Behavior Management in the Classroom *	3	CLP2140	Abnormal Psychology	3
DEP2004	Human Growth and Development	3	EDF1030	Behavior Management in the Classroom *	3
ENC1102	College Composition 2	3	DEP2004	Human Growth and Development	3
HUS1001	Introduction to Human Services	3	ENC1102	College Composition 2	3
HUS1620	Principles and Best Practices in Afterschool Programs *	3	HUS1001	Introduction to Human Services	3
HUS1203	Principles of Group Facilitation *	3	HUS1620	Principles and Best Practices in Afterschool Programs *	3
HUS1640	Principles of Youth Work *	3	HUS1203	Principles of Group Facilitation *	3
HSC2100	Health Concepts and Strategies	3	HUS1640	Principles of Youth Work *	3
~~HUS1850~~	~~Fieldwork in Human Services 1~~	~~3~~	HSC2100	Health Concepts and Strategies	3
HUS1850L	Fieldwork in Human Services 1 Internship	3	HUS1850C	Fieldwork/Internship in Human Services 1	3
~~HUS2308~~	~~Psychotherapy: Theory and Practice~~	~~3~~	HUS2851C	Fieldwork/Internship in Human Services 2	3
~~HUS2851~~	~~Fieldwork in Human Services 2~~	~~2~~	SYG2000	Introduction to Sociology	3
HUS2851L	Fieldwork in Human Services 2 Internship	3	SYG2361	Death and Dying *	
SYG2000	Introduction to Sociology	3		-or-	
SYG2361	Death and Dying *		SYG2430	Marriage and Family	3
	-or-		SYG2010	American Social Problems *	3
SYG2430	Marriage and Family	3	**Total Program Credits: 60**		
SYG2010	American Social Problems *	3			
Total Program Credits: 65					

Current Youth Development CCC (6387)			Proposed Youth Development CCC (6387)		
Required Courses		Credits: 30	Required Courses		Credits: 18
HUS1001	Introduction to Human Services	3	DEP2004	Human Growth and Development	3
~~HUS1203~~	~~Principles of Group Facilitation~~	~~3~~	HUS1001	Introduction to Human Services	3
HUS1640	Principles of Youth Work	3	HUS1640	Principles of Youth Work	3
HUS1620	Principles and Best Practices in Afterschool Programs	3	HUS1620	Principles and Best Practices in Afterschool Programs	3
~~EDF1030~~	~~Behavior Management in the Classroom~~	~~3~~	PSY2012	General Psychology *	3
DEP2004	Human Growth and Development	3	SYG2010	American Social Problems *	3
PSY2012	General Psychology *	3	**Total Program Credits: 18**		
SYG2010	American Social Problems *	3	*Students will need to provide adequate English and Reading placement test scores or complete ENC1101 before enrolling in this course.		
~~HUS1850~~	~~Field Work in Human Services 1~~	~~3~~			
~~HUS1850L~~	~~Field Work in Human Services 1 Internship~~	~~3~~			
Total Program Credits: 30					
*Students will need to provide adequate English and Reading placement test scores or complete ENC1101 before enrolling in this course.					

Justification: HSAS -General Changes- This curriculum change is a result of a State requirement to reduce AS degree programs to 60 credits. Human Services General will be reduced from 65 credits to 60 credits. To accomplish this, four current courses will be combined into two "C" courses. HUS 1850 (3 credits) will be combined with HUS 1850L (3 credits) to create HUS 1850C (3 credits). HUS 2851 (2 credits) will be combined with HUS 2851L (3 credits) to create HUS 2851C (3 credits). The program description, content, and outcomes will not change as a result of this curriculum revision. A second change in the Human Services AS degree program will be to add a third course option to GEY2000 Gerontology or HUS1424 Counseling the Chemically Dependent Person--CLP2140 Abnormal Psychology. Cluster members agree that these three options would give students a better choice based on their interest and career path. After reviewing the State Standards, it was determined that this would not have an affect on how the program addresses the Standards. HS CCC-General This curriculum change is a result of a State requirement to reduce AS degree programs to 60 credits and the CCC degree programs to 18/18/24 (General/Youth Dev/Addictions). The HS General CCC will be reduced from 27 to 18 credits, a reduction of 9 credits for the CCC. For the CCC, the revised course, HUS 1850C, will be moved from the CCC to the AS degree. This will reduce the CCC by 6 credits. The program will move one other course from the CCC to the AS degree to complete the reduction to 18 credits for the CCC (GEY2000 Gerontology or-

HUS1424 Counseling the Chemically Dependent Person). The program description, content, and outcomes will not change as a result of this curriculum revision. HS-AS Addiction Human Services Addictions AS degree will be reduced from 73 credits to 60 credits. To accomplish this, the separate lecture/lab fieldwork/internship courses will be replaced with the combined "C" courses thus reducing the program by 5 credits. To reduce the program by an additional 8 credits, the faculty will eliminate HUS 1356 (1 cr.), HUS 1400 (2 cr.), and HUS 2320 (2 cr.) from the program and College and add these competencies to other courses. They will also eliminate HUS 2308 (3 cr.) from this program and move those theories to another course. The program description, content, and outcomes will not change as a result of this curriculum revision. HS CCC-Addiction The Human Services Addictions AS degree program will be reduced from 73 credits to 60 credits; the CCC will be reduced from 39 to 24 credits, a reduction of 15 credits for the CCC. To accomplish this for the CCC degree, the faculty will move one revised course, HUS 1850C (previously HUS 1850/L), from the CCC to the AS degree. This will reduce the CCC by 6 credits. They will eliminate several other courses from the Addictions CCC program to reduce the CCC another 9 credits: HUS 1356* (1 cr.), HUS 1400* (2 cr.), HUS 2308** (3 cr.), and SYG 2000*** (3 cr.). Competencies from these eliminated courses will be moved to courses remaining in the program. The program description, content, and outcomes will not change as a result of this curriculum revision. * These courses will be eliminated from the program AND the College. ** This course will be eliminated from the Addictions program. *** This course will be moved from the CCC to the AS degree program. HS AS-YD Human Services Youth Development will be reduced from 65 credits to 60 credits. To accomplish this, the separate lecture/lab fieldwork/internship courses will be replaced with the combined "C" courses thus reducing the program by 5 credits. The program description, content, and outcomes will not change as a result of this curriculum revision. A second change in the Youth Development AS degree is to replace HUS 2308 Psychotherapy with CLP 2140 Abnormal Psychology. CLP 2140 contains more appropriate content for this student population and will give them a better understanding of various disorders they may encounter in their professions such as, depression, anxiety and learning disorders in children, co-workers and even parents. HD YD CCC For the Youth Development CCC, the faculty will move the HUS 1850/L course (revised to HUS 1850C) from the CCC to the AS degree program only, thus reducing the CCC by 6 credits. Additionally, we will move EDF 1030 and HUS 1203 from the CCC to the AS degree only, completing the reduction of the CCC from 30 credits to 18 credits. The program description, content, and outcomes will not change as a result of this curriculum revision.

Discussion:

Data sources consulted: Curriculum Support Documents

Action:

C. **Computer Science And Information Technology**

Revised Courses   **Effective May 2016 (20163)**
CTS1110 Microcomputer Operating Systems (AS) (Change prereqs from CGS1110 or OST1831 (D) to CGS1100
      (D))   3

Justification**:** OST1831 is part of the teach-out action for Office Administration and will be deleted from the College offerings.

Discussion:

Data sources consulted: Curriculum Support Documents

Action:

D. **Trade and Industry**

   1. **HVAC PSAV**

Revised Courses   **Effective August 2016 (20171)**
ACR0066   Technical Engineering of HVAC/R Systems (Title change to Air-Conditioning, Refrigeration and
            Heating Technician 2, Clock hour change to 125, description change)   120
ACR0307   Electronics & Refrigeration Systems (Air-Conditioning, Refrigeration and Heating Mechanic 1,

	Clock hour change to 125, description change)	120
ACR0430	Heating Service and System Trouble Shooting (Title change to Air-Conditioning, Refrigeration and Heating Mechanic 3, Clock hour change to 100, description change)	120
ACR0501	Introduction to HVAC/R Principles (Change title to Air-Conditioning, Refrigeration & Heating Helper 1, clock hour change to 125, change course description)	120
ACR0510	Air-Conditioning, Refrigeration & Heating Helper 2 (Change title to Air-Conditioning, Refrigeration & Heating Helper 2, change clock hours to 125, course description change)	120
ACR0530	Electricity for HVAC/R (Change title to Air-Conditioning, Refrigeration and Heating Mechanic Assistant 1, change clock hours to 125, change course description)	120
ACR0622	Heating Service and System Trouble Shooting (Change title to Air-Conditioning, Refrigeration and Heating Mechanic 2, change clock hours to 125, change course description)	120
ACR0706	Introduction to HVAC/R Systems Installation (Change title to Air-Conditioning, Refrigeration and Heating Mechanic Assistant 2, change clock hours to 125, change course description)	120
ACR0710	Commercial HVAC/R Mechanical Components (Change title to Air-Conditioning, Refrigeration and Heating Technician 1, change clock hours to 125, change course description)	120
ACF0816	Installation and Repair of HVAC/R Systems (Change course title to Air-Conditioning, Refrigeration and Heating Mechanic 4, Change clock hours to 150, change course description)	120
ACR0961	HVAC/R Field Work Experience 1 (Change title to Air-Conditioning, Refrigeration and Heating Technician 3, change clock hours to 100, revised course description)	75

Deleted Courses | **Last Term Offered**
ACR0963	Field Work in HVAC/R 3	**20173**	120
ACR0964	Field Work in HVAC/R 4	**20173**	120
ACR0962	HVAC/R Field Work Experience 2	**20173**	75

Revised Program   **Effective August 2016**

Current Heating, Ventilation, Air Conditioning and Refrigeration Technology PSAV		Clock Hours: 1,350	Proposed Heating, Ventilation, Air Conditioning and Refrigeration Technology PSAV		Clock Hours: 1,350
	Required Courses			**Required Courses**	
	Group A - Heating, A/C, and Refrigeration Helper			**Group A - Heating, A/C, and Refrigeration Helper**	
ACR0501	Introduction to HVAC/R Principles	120	ACR0501	Air-Conditioning, Refrigeration and Heating Helper 1	125
ACR0510	HVAC/R Tools and Component Fabrication	120	ACR0510	Air-Conditioning, Refrigeration and Heating Helper 2	125
ACR0961	HVAC/R Field Work Experience 1	75		**Group B - Heating, A/C, and Refrigeration Mechanic Assistant**	
	Group B - Heating, A/C, and Refrigeration Mechanic Assistant		ACR0530	Air-Conditioning, Refrigeration and Heating Mechanic Assistant 1	125
ACR0530	Electricity for HVAC/R	120	ACR0706	Air-Conditioning, Refrigeration and Heating Mechanic Assistant 2	125
~~ACR0962~~	~~HVAC/R Field Work Experience 2~~	75		**Group C - Heating, A/C, and Refrigeration Mechanics**	
ACR0706	Introduction to HVAC/R System Installations	120	ACR0307	Air-Conditioning, Refrigeration and Heating Mechanic 1	125
	Group C - Heating, A/C, and Refrigeration Mechanics		ACR0622	Air-Conditioning, Refrigeration and Heating Mechanic 2	125
ACR0307	Electronics and Refrigeration Systems	120	ACR0430	Air-Conditioning, Refrigeration and Heating Mechanic 3	100
ACR0622	Heating Service and System Trouble Shooting	120	ACR0816	Air-Conditioning, Refrigeration and Heating Mechanic 4	150
ACR0430	Indoor Air Quality for Air Conditioning	120		**Group D - Heating, A/C, and Refrigeration Technician**	
ACR0816	Installation and Repair of HVAC/R Systems	120	ACR0710	Air-Conditioning, Refrigeration and Heating Technician 1	125
	Group D - Heating, A/C, and Refrigeration Technician		ACR0066	Air-Conditioning, Refrigeration and Heating Technician 2	125
ACR0710	Commercial HVAC/R Mechanical Components		ACR0961	Air-Conditioning, Refrigeration and Heating Technician 3	100

			Total Program Clock Hours: 1,350
~~ACR0963~~	~~Field Work in HVAC/R 3~~	~~120~~	
ACR0066	Technical Engineering of HVAC/R Systems		
	-or-		
~~ACR0964~~	~~Field Work in HVAC/R 4~~	~~120~~	
Total Program Clock Hours: 1,350			

Justification: Florida State Frameworks have updated the curriculum for the HVACR program. These changes reflect the 2015-16 framework updates.

Discussion:

Data sources consulted: Curriculum Support Documents

Action:

2. **Machining PSAV**

Revised Courses   **Effective August 2016 (20171)**

PMT0201   Shop Math, Blueprints and Measurements (Change title to Machinist Helper 2, change clock hours to 150, grading from SU to AN, revise course description and course learning outcomes)   120

PMT0202   Introduction to Machining (Change title to Machinist Helper 1, change clock hours to 150, grading from SU to AN, revise course description and course learning outcomes)   120

PMT0211   Manual Machining (Change title to Machinist Operator 1, change clock hours to 150, grading from SU to AN, revise course description and course learning outcomes)   120

PMT0229   Inspection Methods (Change title to Machinist Setup Operator 1, change clock hours to 150, grading from SU to AN, , revise course description and course learning outcomes)   120

PMT0230   Manual Machining - Advanced (Change title to Machinist Operator 2, change clock hours to 150, grading from SU to AN, revise course description and course learning outcomes)   120

PMT0258   CNC Milling Methods (Change title to Machinist 1, change clock hours to 150, grading from SU to AN, revise course description and course learning outcomes)   120

PMT0259   CNC Lathe Methods (Change title to Machinist 2, change clock hours to 150, grading from SU to AN, revise course description and course learning outcomes)   120

PMT0260   Introduction to CAD/CAM Programming (Change title to Machinist Setup Operator 4, change clock hours to 150, grading from SU to AN, revise course description and course learning outcomes)   120

PMT0500   Manufacturing Methods (Change title to Machinist Setup Operator 2, change clock hours to 150, grading from SU to AN, revise course description and course learning outcomes)   120

PMT0510   Manufacturing Methods - Advanced (Change title to Machinist Setup Operator 3, change clock Hours to 150, grading from SU to AN revise course description and course learning outcomes)   120

Deleted Courses   **Last Term Offered TBA**

PMT0228   Advanced CNC Concepts   120
PMT0251   Introduction to CNC Machining   120
PMT0265   Machining Technologies   60
PMT0290   Machining Field Experience 1   120
PMT0291   Machining Field Experience 2   60

Revised Program   **Effective August 2016 (20171)**

Current Machining PSAV (5459)			**Proposed Machining PSAV (5459)**		
Required Courses		**Clock Hours: 1,500**	**Required Courses**		**Clock Hours: 1,500**
	Group A Machinist Helper			**Group A Machinist Helper**	
PMT0202	Introduction To Machining	120	PMT0202	Machinist Helper 1	150
PMT0201	Shop Math, Blueprints and Measurements	120	PMT0201	Machinist Helper 2	150
	Group B Machine Operator			**Group B Machine Operator**	

PMT0211	Manual Machining	120	PMT0211	Machinist Operator 1	150
PMT0230	Manual Machining - Advanced	120	PMT0230	Machinist Operator 2	150
PMT0229	Inspection Methods	120		**Group C Machine Set-up Operator**	
	Group C Machine Set-up Operator		PMT0229	Machinist Setup Operator 1	150
PMT0500	Manufacturing Methods	120	PMT0500	Machinist Setup Operator 2	150
PMT0510	Manufacturing Methods - Advanced	120	PMT0510	Machinist Setup Operator 3	150
PMT0260	Introduction to CAD/CAM Programming	120	PMT0260	Machinist Setup Operator 4	150
~~PMT0251~~	~~Introduction to CNC Machining~~	~~120~~		**Group D Machinist**	
	Group D Machinist		PMT0258	Machinist 1	150
PMT0258	CNC Milling Methods	120	PMT0259	Machinist 2	150
PMT0259	CNC Lathe Methods	120	**Total Program Clock Hours: 1,500**		
~~PMT0228~~	~~Advanced CNC Concepts~~	~~-~~			
~~-~~	~~-or-~~	~~-~~			
~~PMT0290~~	~~Machining Field Experience 1~~	~~120~~			
~~PMT0265~~	~~Machining Technologies~~	~~-~~			
~~-~~	~~-or-~~	~~-~~			
~~PMT0291~~	~~Machining Field Experience 2~~	~~60~~			
Total Program Clock Hours: 1,500					

Justification: Program Revision-State frameworks have been updated for 2017-1 school year which required this curriculum action. Deleted Courses Updated state frameworks and eliminating field experience option due to new financial aid restrictions; restructure of classes.

Discussion:

Data sources consulted: Curriculum Support Documents

Action:

3. **Welding PSAV**

Revised Courses   **Effective August 2016 (20171)**
PMT0168   Pipe Welding Advanced (Change title to Practical Welding Applications, remove coreq of PMT0167; course description change)   90

Deleted Course   **Last Term Offered**
PMT0167   Pipe Welding   **2017-2**   120

Revised Program   **Effective August 2016 (20171)**

Current Welding Technology PSAV		**Clock Hours: 1,170**	**Proposed Welding Technology PSAV**		**Clock Hours: 1,050**
Required Courses			**Required Courses**		
	Group A			**Group A**	
PMT0108	Introduction to Welding	120	PMT0108	Introduction to Welding	120
PMT0109	Introduction to Welding 2	120	PMT0109	Introduction to Welding 2	120
	Group B			**Group B**	
PMT0126	Shielded Metal Arc Welding	120	PMT0126	Shielded Metal Arc Welding	120
PMT0127	Shielded Metal Arc Welding Advanced	120	PMT0127	Shielded Metal Arc Welding Advanced	120
	Group C			**Group C**	
PMT0147	Gas Metal Arc Welding	120	PMT0147	Gas Metal Arc Welding	120
	Group D			**Group D**	
PMT0143	Flux Cored Arc Welding	120	PMT0143	Flux Cored Arc Welding	120
	Group E			**Group E**	

PMT0150	Gas Tungsten Arc Welding	120	PMT0150	Gas Tungsten Arc Welding	120
PMT0151	Gas Tungsten Arc Welding - Advanced	120	PMT0151	Gas Tungsten Arc Welding - Advanced	120
	Group F			**Group F**	
PMT0167	Pipe Welding	120	PMT0168	Practical Welding Applications	90
PMT0168	Pipe Welding Advanced	90	**Total Program Clock Hours: 1050**		
Total Program Clock Hours: 1,170					

Justification: 2015-2016 State frameworks for Welding Technology has been changed. There is a clock hour reduction of 120 and deletion of PMT0167 from the program offerings.

Discussion:

Data sources consulted: Curriculum Support Documents

Action:

E. Motion to Dismiss

Discussion: NA

 Action:

The Curriculum agendas and documentation are at http://intranet.pbcc.edu/AcadServ/CurriculumMaterials.asp and Curriculum Minutes http://www.palmbeachstate.edu/curriculum-development/minutes.aspx are posted online.

The Curriculum Committee meetings will be held in ETA 101 in Lake Worth and will be available for members and presenters in the reserved conference rooms at the other college locations. (Belle Glade CRA 105.3, Boca Raton AD 406, Lake Worth ETA 101, and Palm Beach Gardens AD 207)

Location Attendance

Location	Committee	Presenters	Faculty	Staff	Administrators
BG					
BR					
LW					
PBG					

Attendance	Faculty and Instructors
	Victor Aikhionbare, Political Science -1st Year LW
	Lauren Chambers, English/Lit-1st Year PBG
	Cheryl Christensen, Natural Science-1st Year BR
	Zenaida Espinosa, Interior Design-1st Year LW
	Tod Fairbanks, Microbiology-1st Year PBG
	Elizabeth Horvath, Computer Science 1st Year LW
	Lilian Jordan, Physics-1st Year PBG
	Cynthia Judd, Chemistry-1st Year PBG
	Richard Shreve, Chemistry-1st Year BR
	Doreen Singer, Surgical Technology PSAV-3rd Year LW CHAIR
	Michele Tiggle, BAS Health Adm-1st Year District
	Debra Trigoboff, Education-1st Year BR
	Administrative Members
	Susan Bierster, Acting Dean Curriculum and Educational Technology -1st Year District
	Robert Gingras, Academic Assoc. Dean-1st Year PBG
	Henry Ponciano, Student Serv. Asst. Dean-2nd Year PBG
	Teresa Armas, Financial Aid Specialist
	Amy McDonald, District Registrar
	Kathleen Karran-Mccoy, Student Services Asst. Dean, (Non-voting)

Kathy Gamble, Academic Services (Non-voting)

Presenters:
Guests:

Degree Type	Program Action			Course Action		
	New	Rev	Delete	New	Rev	Delete
BAS/BS						
AA						
AS						
ATC						
ATD						
CCC						
College Prep						
PSAV						
TOTAL						