

Palm Beach State College  
Curriculum Committee Agenda (Revised 1/14/14)  
January 16, 2014

**FA** - Possible Financial Aid Action Warranted

**I. Approval of November 21, 2013 Minutes**

**Discussion:**

**Data sources consulted: Minutes**

**Action:**

**II. For Your Information**

**CCE/Avocation Course Action November 14, 2013 to January 10, 2014**

<b>New Avocational and CCE Courses</b>	<b>Title</b>	<b>Clock Hours</b>
HRO0188	Writer's Boot Camp in Flip Flops	8
HRO0200	Leaders Empowering Action Program (LEAP)	38
LGO0130	English IEP Program Instruction (33 Hours)	33
LUO0143	Making Healthy Choices	2
LUO0144	Maximize Your Social Security	2
LUO0145	Meditation for Beginners	8
LUO0146	Nuts and Bolts of Mutual Fund Investing	4.5
LUO0147	Unlock Your Mind	6
LUO0148	Zumba	6
LUO0149	Aim and Shoot: How to use a Digital Camera	6
LUO0150	Author Series	1
LUO0151	Embrace Your Shape and Dress it Best	1.5
LUO0152	Latin Beat/Latin Feet	6
LUO0153	Look Fabulous at Any Age	1.5
LUO0154	Learning Unlimited Semester Pass	100
LUO0155	I-Pad Basics for Beginners	2
LUO0156	Jewelry Making with Polymer Clay and Beads	4
LUO0157	Beginning Drawing	8
LUO0158	Beginning Painting	8
ORO0216	Waste Water Treatment Operation Level B License	140
POO0531	Physical Fitness Trainer	32
TIO0121	Welding – Pipe SMAW	100
TIO0122	Welding – Pipe GMAW and FCAW	120
TIO0123	Welding – Pipe GTAW Steel	80
TIO0124	Welding – Pipe GTAW Low Alloy and Stainless Steel	70
TIO0354	Mastercam Associates Certification Prep – Mill Design and Toolpaths	100
TIO0384	CAD Advanced Including Revit	30

<b>Revised Avocational and CCE Courses</b>	<b>Title</b>	<b>Changes</b>
AVO0896	Photoshop for Beginners	Change course title to <i>Photoshop for Beginners: Photo Restoration</i> ; Change clock hours from 10 to 6; Change special fee from \$48.90 to \$38.94; Revise course description.
HRO0106	Managing Teams	Reactivate course; Change special fee from \$33 to \$85
HRO0111	Goal Setting for Success	Reactivate course; Change special fee from \$19 to \$40
LUO0061	Yoga (16 Hours)	Change course title to <i>Yoga</i> ; Change clock hours from 16 to 6; Change special fee from \$83.84 to \$38.94.
LUO0064	Learn to Let Go of Your Clutter	Change clock hours from 12 to 6; Change special fee from

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		\$61.88 to \$38.94.
LUO0079	Trim n Tone	Change course title to <i>Trim and Tone</i> ; Change clock hours from 2 to 6; Change special fee from \$4 to \$38.94; Revise course description.
LUO0118	Ornamental Garden Design	Change clock hours from 8 to 4; Change special fee from \$58.92 to \$28.96.

**Housekeeping**

A curriculum change to Early Childhood AS from the October agenda were put on hold by Dr. Sass were approved and entered into the Catalog addendum. This change was related to policies affected by SB 1720.

Required Math courses changed from:

- MAT 1033 Intermediate Algebra\*\*
- or-
- Any course from Mathematics – Area III 3
  
- TO
  
- MTB 1103 Business Mathematics\*\*
- or-
- MAT 1033 Intermediate Algebra\*\*
- or-
- Any course from Mathematics – Area III 3

**VPAA/Deans' Council Actions**

Academic Deans' Council approved of the following:

Teacher Certification Program Admission Changes

**Effective May 2014**

<b>Teacher Certification Program F225</b>	<b>Teacher Certification Program F225</b>
<b>Admission Requirements</b> Candidates for the program must have 1) a non-education bachelor's degree from a regionally accredited college or university and 2) a minimum 2.5 grade point average and also a SOE (statement of eligibility) from DOE. Candidates must complete College and program applications and be interviewed by the program manager.	<b>Admission Requirements</b> Candidates for the program must have 1) a non-education bachelor's degree from a regionally accredited college or university and 2) a minimum 2.5 grade point average and also a SOE (statement of eligibility) from DOE <b>3.) Passing score on the GKT, General Knowledge Exam for (Reading, English, Essay &amp; Math.)</b> Candidates must complete College and program applications and be interviewed by the program manager.

Justification: Jennifer Germano obtained the Education Cluster approval to change the entrance requirements for the Institute of Teacher Education. She wants to add passing scores on the GKT, General Knowledge Test as part of the Admission Requirements.

The current entrance requirements are:

- GPA 2.5 or higher
- Valid SOE or Temporary Certificate
- Current Resume and Teaching Philosophy
- Application to college and TCP
- FEAPs self-survey

The program faculty and cluster propose the addition to these requirements of a passing score on the GKT, General Knowledge Exam for (Reading, English, Essay & Math.)

**III. Old Business**

**Discussion:** NA

**Data sources consulted:** Curriculum Support Documents

**Action:**

**IV. New Business**

**Credits/Clock Hours**

**A. Health**

**Ophthalmic Medical Technology AS**

Revised Course

**Effective August 2014**

OPT2940	Ophthalmic Medical Practicum 1 (Change prereq from OPT2801L to OPT2800L)	4
OPT2941	Ophthalmic Medical Practicum 2 (Change prereq from OPT2801L to OPT2800L)	4

**Justification:** The course sequencing of this program requires that the prereq for the clinical courses be OPT2800L Vision Care Lab 1 rather than OPT2801L Vision Care Lab 2.

**Discussion:**

**Data sources consulted:** Curriculum Support Documents

**Action:**

**B. Public Safety**

**Fire Science PSAV**

Revised Program

**Effective May 2014**

Existing Fire Science PSAV Programs	Proposed Fire Science CCC Programs																												
<p>Fire Inspector 1 PSAV 5618</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">REQUIRED COURSES</th> <th style="text-align: right;">CREDITS</th> </tr> </thead> <tbody> <tr> <td>FFP 1505 Fire Prevention</td> <td style="text-align: right;">3</td> </tr> <tr> <td>FFP 1540 Private Fire Protection Systems</td> <td style="text-align: right;">3</td> </tr> <tr> <td>FFP 2120 Building Construction Fire Protection</td> <td style="text-align: right;">3</td> </tr> <tr> <td>FFP 2510 Related Fire Codes and Standards</td> <td style="text-align: right;">3</td> </tr> <tr> <td>FFP 2521 Blueprint Reading and Plan Examination</td> <td style="text-align: right;">3</td> </tr> <tr> <td><b>Total Program Credits</b></td> <td style="text-align: right;"><b>15</b></td> </tr> </tbody> </table>	REQUIRED COURSES	CREDITS	FFP 1505 Fire Prevention	3	FFP 1540 Private Fire Protection Systems	3	FFP 2120 Building Construction Fire Protection	3	FFP 2510 Related Fire Codes and Standards	3	FFP 2521 Blueprint Reading and Plan Examination	3	<b>Total Program Credits</b>	<b>15</b>	<p>Fire Inspector 1 (0743020108) <b>CCC 6623</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">REQUIRED COURSES</th> <th style="text-align: right;">CREDITS</th> </tr> </thead> <tbody> <tr> <td>FFP 1505 Fire Prevention</td> <td style="text-align: right;">3</td> </tr> <tr> <td>FFP 1540 Private Fire Protection Systems</td> <td style="text-align: right;">3</td> </tr> <tr> <td>FFP 2120 Building Construction Fire Protection</td> <td style="text-align: right;">3</td> </tr> <tr> <td>FFP 2510 Related Fire Codes and Standards</td> <td style="text-align: right;">3</td> </tr> <tr> <td>FFP 2521 Blueprint Reading and Plan Examination</td> <td style="text-align: right;">3</td> </tr> <tr> <td><b>Total Program Credits</b></td> <td style="text-align: right;"><b>15</b></td> </tr> </tbody> </table>	REQUIRED COURSES	CREDITS	FFP 1505 Fire Prevention	3	FFP 1540 Private Fire Protection Systems	3	FFP 2120 Building Construction Fire Protection	3	FFP 2510 Related Fire Codes and Standards	3	FFP 2521 Blueprint Reading and Plan Examination	3	<b>Total Program Credits</b>	<b>15</b>
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<p>Fire Investigator 1 PSAV 5619</p>	<p>Fire Investigator 1 (0743020105) <b>CCC 6624</b></p>																												

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REQUIRED COURSES	CREDITS	REQUIRED COURSES	CREDITS
FFP 1540 Private Fire Protection Systems	3	FFP 1540 Private Fire Protection Systems	3
FFP 2111 Fire Chemistry	3	FFP 2111 Fire Chemistry	3
FFP 2120 Building Construction Fire Protection	3	FFP 2120 Building Construction Fire Protection	3
FFP 2610 Fire Investigation: Origin and Cause	3	FFP 2610 Fire Investigation: Origin and Cause	3
<b>Total Program Credits</b>	<b>12</b>	<b>Total Program Credits</b>	<b>12</b>

  

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FFP 1505 Fire Prevention	3	FFP 1505 Fire Prevention	3
FFP 1540 Private Fire Protection Systems	3	FFP 1540 Private Fire Protection Systems	3
FFP 1824 Basic Incident Management System I-200	1	FFP 1824 Basic Incident Management System I-200	1
FFP 1825 Intermediate Incident Management System I-300	1	FFP 1825 Intermediate Incident Management System I-300	1
FFP 1832 Emergency Response to Terrorism	1	FFP 1832 Emergency Response to Terrorism	1
FFP 2120 Building Construction Fire Protection	3	FFP 2120 Building Construction Fire Protection	3
FFP 2720 Company Officer and Leadership	3	FFP 2720 Company Officer and Leadership	3
FFP 2740 Fire Service Course Delivery	3	FFP 2740 Fire Service Course Delivery	3
FFP 2810 Firefighting Strategy and Tactics 1	3	FFP 2810 Firefighting Strategy and Tactics 1	3
FFP 2811 Firefighting Strategy and Tactics 2	3	FFP 2811 Firefighting Strategy and Tactics 2	3
<b>Total Program Credits</b>	<b>24</b>	<b>Total Program Credits</b>	<b>24</b>

**Justification:** Florida DOE Division of Career and Adult Education converted the curriculum frameworks level of instruction for Fire Inspector 1, Fire Instructor, Fire Investigator 1 and Fire Officer 1 from PSAV to Credit certificate level. No teach-out is required because the original PSAV programs were built with existing credit courses. *The PSAV certificates will be inactivated at the end of Spring Term 20142.*

**Discussion:**

**Data sources consulted:** Curriculum Support Documents

**Action:**

**C. Science and Environment**

**Landscape and Horticulture Management Programs**

Revised Course

**Effective August 2014**

BOT1010 General Botany 1 (Remove corequisite of BOT1010L, revise description)	3
BOT1010L General Botany 1 Lab (Remove corequisite of BOT1010, revise description)	1

Deleted Courses

**Effective August 2014**

ORH2220 Turfgrass Culture	3
ORH2516 Annuals	3
VEC1201 Vegetables	3

Revised Programs

**Effective August 2014**

Current Landscape and Horticulture CCC-AS	Proposed Landscape and Horticulture CCC-AS
<b>Landscape and Horticulture Specialist CCC 6219</b>	<b>Landscape and Horticulture Specialist CCC 6219</b>
<b>REQUIRED COURSES</b>	<b>REQUIRED COURSES</b>
BOT 2000 Plant Physiology 3	BOT 2000 Plant Physiology 3
SWS 1102 Soils and Fertilizers	LDE 2000 Introduction to Landscape Design 3
—or—	HOS 1010 Introduction to Horticulture 3
Any course with the prefix BOT, GCO, IPM, LDE, ORH,	<b>Total Required Course Credits</b>
	<b>9</b>

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<p>—PMA, SOS not used for other requirements— 3 HOS 1010 Introduction to Horticulture —or— ORH 2251 Florida Horticulture Professional Preparation 3 ORH 2510 Ornamental Plant Identification 1 —or— ORH 2511 Introduction to Plants of the South  Florida Ecosystems—</p>	<p><b>ELECTIVE (3 credits required)*</b></p> <p>BSC 1005 Concepts of Biology 3 BSC 1010 Principles of Biology 1 3 LDE 2510 Computer-Aided Landscape Design 3 ORH 1005L Landscape Installation 3 ORH 1320 Introduction to Palms and Their Culture 3 ORH 1512 Plant Selection for Landscape Situations 3 ORH 2241 Arboriculture 3 ORH 1840 Landscape Construction 3  ORH 2251 Florida Horticulture Professional Preparation 3 ORH 2515 Plants of the South Florida Ecosystems-Grasses, Sedges, Rushes, and Grass-Like Native Plants 3 ORH 2521 Horticultural Taxonomy 3 ORH 2949C Horticulture Internship 3 <b>Total Elective Course Credits 3</b></p> <p><b>Total Program Credits 12</b></p>
<p><b>Total Program Credits 12</b></p>	<p><i>* Completed courses can only be used to meet one program requirement</i></p>
<p><b>Landscape and Horticulture Professional 1 CCC 6220</b></p> <p><b>REQUIRED COURSES CREDITS</b></p> <p>BOT 2000 Plant Physiology —or— Any course with the prefix BOT, GCO, IPM, LDE, ORH, —PMA, SOS not used for other requirements— 3 SWS 1102 Soils and Fertilizers —or— GCO 2230 Pumps and Irrigation 3 HOS 1010 Introduction to Horticulture —or— ORH 2251 Florida Horticulture Professional Preparation 3 ORH 2510 Ornamental Plant Identification 1 —or— ORH 2511 Introduction to Plants of the South Florida Ecosystems 3 IPM 1301 Pesticides —or— PMA 2213 Plant Pest Management 3 Any course with the prefix BOT, GCO, IPM, LDE, ORH, —PMA, or SOS not used for other requirements— 3 <b>Total Program Credits 18</b></p>	<p><b>Landscape and Horticulture Professional 1 CCC 6220</b></p> <p><b>REQUIRED CCC CREDITS</b></p> <p><b>COMPLETION OF CCC6219 12</b></p> <p><b>ADDITIONAL REQUIRED COURSES CREDITS</b></p> <p>ORH 2510 Ornamental Plant Identification 1 3 SWS 1102 Soils and Fertilizers 3 <b>Total Additional Required Course Credits 6</b></p> <p><b>Total Program Credits 18</b></p>
<p><b>Landscape and Horticulture Professional 2 CCC 6221</b></p> <p><b>REQUIRED COURSES CREDITS</b></p> <p>BOT 2000 Plant Physiology —or— Any course with the prefix BOT, GCO, IPM, LDE, ORH, PMA, SOS not used for other requirements— 3 SWS 1102 Soils and Fertilizers —or— GCO 2230 Pumps and Irrigation 3 HOS 1010 Introduction to Horticulture —or— ORH 2251 Florida Horticulture Professional Preparation 3 ORH 2510 Ornamental Plant Identification 1 —or— ORH 2511 Introduction to Plants of the South Florida Ecosystems 3 IPM 1301 Pesticides —or— PMA 2213 Plant Pest Management 3 Any course with the prefix BOT, GCO, IPM, LDE, ORH, —PMA, SOS not used for other requirements— 3</p>	<p><b>Landscape and Horticulture Professional 2 CCC 6221</b></p> <p><b>REQUIRED CCC CREDITS</b></p> <p><b>COMPLETION OF CCC6220 18</b></p> <p><b>ADDITIONAL REQUIRED COURSES CREDITS</b></p> <p>ORH 1016 Environmental Issues in Horticulture 3 PLS 2220 Plant Propagation 3 <b>Total Additional Required Course Credits 6</b></p> <p><b>ELECTIVE (6 credits required)*</b></p> <p>BSC 1005 Concepts of Biology 3 BSC 1010 Principles of Biology 1 3 LDE 2510 Computer-Aided Landscape Design 3 ORH 1005L Landscape Installation 3 ORH 1320 Introduction to Palms and Their Culture 3 ORH 1512 Plant Selection for Landscape Situations 3 ORH 1840 Landscape Construction 3 ORH 2241 Arboriculture 3 ORH 2251 Florida Horticulture Professional Preparation 3 ORH 2515 Plants of the South Florida Ecosystems-Grasses, Sedges, Rushes, and Grass-Like Native Plants 3 ORH 2521 Horticultural Taxonomy 3 ORH 2949C Horticulture Internship 3</p>

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SPC 1017	Fundamentals of Speech Communication	3																																																																																																																																																																																																																																																																																												
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	Any course from Social Science - Area V	3																																																																																																																																																																																																																																																																																												
<b>Total Required General Education Credits</b>		<b>19</b>																																																																																																																																																																																																																																																																																												
<b>REQUIRED COURSES</b>																																																																																																																																																																																																																																																																																														
GCO 2230	Pumping and Irrigation Systems	3																																																																																																																																																																																																																																																																																												
BOT 2000	Plant Physiology	3																																																																																																																																																																																																																																																																																												
HOS 1010	Introduction to Horticulture	3																																																																																																																																																																																																																																																																																												
LDE 2000	Introduction to Landscape Design	3																																																																																																																																																																																																																																																																																												
MAN 2021	Principles of Management	3																																																																																																																																																																																																																																																																																												
-or-																																																																																																																																																																																																																																																																																														
MNA 2345	Principles of Supervision	3																																																																																																																																																																																																																																																																																												
-or-																																																																																																																																																																																																																																																																																														
ENT 1000	Fundamentals of Entrepreneurship	3																																																																																																																																																																																																																																																																																												
ORH 1016	Environmental Issues in Horticulture	3																																																																																																																																																																																																																																																																																												
ORH 2510	Ornamental Plant Identification 1	3																																																																																																																																																																																																																																																																																												
ORH 2511	Introduction to Plants of South Florida Ecosystems	3																																																																																																																																																																																																																																																																																												
PLS 2220	Plant Propagation	3																																																																																																																																																																																																																																																																																												
PMA 2213	Plant Pest Management	3																																																																																																																																																																																																																																																																																												
SWS 1102	Soils and Fertilizers	3																																																																																																																																																																																																																																																																																												
<b>Total Required Courses Credits</b>		<b>33</b>																																																																																																																																																																																																																																																																																												
<b>ELECTIVES (12 CREDITS REQUIRED)*</b>																																																																																																																																																																																																																																																																																														
BSC 1005	Concepts of Biology	3																																																																																																																																																																																																																																																																																												
BSC 1010	Principles of Biology 1	3																																																																																																																																																																																																																																																																																												
LDE 2510	Computer-Aided Landscape Design	3																																																																																																																																																																																																																																																																																												
ORH 1005L	Landscape Installation	3																																																																																																																																																																																																																																																																																												
ORH 1320	Introduction to Palms and Their Culture	3																																																																																																																																																																																																																																																																																												
ORH 1512	Plant Selection for Landscape Situations	3																																																																																																																																																																																																																																																																																												
ORH 1840	Landscape Construction	3																																																																																																																																																																																																																																																																																												
ORH 2241	Arboriculture	3																																																																																																																																																																																																																																																																																												
ORH 2251	Florida Horticulture Professional Preparation	3																																																																																																																																																																																																																																																																																												
ORH 2515	Plants of the South Florida Ecosystems-Grasses, Sedges, Rushes, and Grass-Like Native Plants	3																																																																																																																																																																																																																																																																																												
ORH 2521	Horticultural Taxonomy	3																																																																																																																																																																																																																																																																																												
ORH 2949C	Horticulture Internship	3																																																																																																																																																																																																																																																																																												
<b>Total Electives Credits</b>		<b>12</b>																																																																																																																																																																																																																																																																																												
<b>Total Program Credits</b>		<b>64</b>																																																																																																																																																																																																																																																																																												
<i>* Completed courses can only be used to meet one program requirement</i>																																																																																																																																																																																																																																																																																														

Palm Beach State College  
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January 16, 2014

LDE 2510	Computer-Aided Landscape Design	3
ORH 1230	Landscape Management	3
ORH1230L	Landscape Management Lab	1
PMA 2213	Plant Pest Management	3
SBM 2000	Small Business Management	3
ORH 1512	Plant Selection for Landscape Situations	3
ORH 2516	Annuals, Bedding Plants, Groundcovers, and Small Perennials	3
ORH 1000	Business Practices, Regulations, Licenses, and Concerns Unique to the Landscape Industry	1
VEC 1201	Vegetable Growing and Edible Landscaping	3
<b>Total Electives Credits</b>		<b>12</b>
<b>Total Program Credits</b>		<b>64</b>
* Completed courses can only be used to meet one program requirement.		

**Justification:** The Biology Cluster approved the following changes to the Landscape Horticulture Management programs in order to streamline the offerings

1. Deletion of obsolete horticulture courses (>5 years, not offered, etc.)
2. Remove either/or choices from CCC and AS requirements (except select one business class)
3. Reduce list of approved electives
4. Adjust CCC requirements to omit classes not offered frequently
5. Make BOT1010L and BOT1010 lecture no longer co-requisites (Since many students take the lecture course as an online course, there are many who cannot complete the co-requisite course at the same time. The Landscape program is the main generator of enrollment for this course and the cluster agreed that this change would not affect the student success in this course.)

**Discussion:**

**Data sources consulted: Curriculum Support Documents**

**Action:**

**D. Motion to Dismiss**

**Discussion: NA**

**Action:**

The Curriculum agendas and documentation are at <http://intranet.pbcc.edu/AcadServ/CurriculumMaterials.asp> and Curriculum Minutes <http://www.palmbeachstate.edu/curriculum-development/minutes.aspx> are posted online.

The Curriculum Committee meetings will be held in ETA 101 in Lake Worth and will be available for members and presenters in the reserved conference rooms at the other college locations. (Belle Glade CRA 105.3, Boca Raton AD 406, Lake Worth ETA 101, and Palm Beach Gardens AD 207)

**Location Attendance**

Location	Committee	Presenters	Faculty	Staff	Administrators
BG					
BR					
LW					
PBG					

Attendance	Faculty and Instructors
	Garfield Basant, Math-1st Year LW
	Sabrina Greenwell, Education-2nd Year LW
	Peggy Holmes-De Graw, Nursing 2nd Year LW
	Kristin Hopkins, Art-Graphic Design-1st Year LW

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Jihan Mahmoud, BSN-1st Year District
Judy Maxwell, Aeronautical Science-2nd Year LW
Marilee McGaughey, Dental Hygiene-2nd Year LW
Mary Pernal, English-Literature-1st Year PBG
Mike Sfiropoulos, English for Academic Purposes-3rd Year LW, CHAIR
Doreen Singer, Surgical Technology PSAV-1st Year LW
Victor Slesinger, Foreign Languages-1st Year LW
Vetaley Stashenko, Natural Sciences-1st Year BG
<b>Administrative Members</b>
Michael Foster, Academic Dean-2nd Year, BR
Sheri Goldstein, Assistant Dean Student Services-2nd Year BG
District Financial Aid Director
Edward Mueller, District Registrar
Robert Van Der Velde, Associate Academic Dean-2nd Year PBG
Kathy Gamble, Academic Services (Non-voting)
Ginger Pedersen, Dean- Academic Services (Non-voting)

Presenters:

Guests:

Degree Type	Program Action			Course Action		
	New	Rev	Delete	New	Rev	Delete
<b>BAS/BS</b>						
<b>AA</b>						
<b>AS</b>						
<b>ATC</b>						
<b>ATD</b>						
<b>CCC</b>						
<b>College Prep</b>						
<b>PSAV</b>						
<b>TOTAL</b>						