Palm Beach State College
Curriculum Committee Agenda
January 24, 2013

FA - Possible Financial Aid Action Warranted

I.   **Approval of November 29, 2012 Minutes**

   Discussion:

   Data sources consulted: Minutes

   Action:

II. **FYI Information**

   Action Approved by VPAA

   Nursing AS Testing Vendor Change: The VPAA approved the RN Program action to change the testing vendor for the pre-admission assessment exam for transition students. Currently, the National League for Nursing (NLN) is the testing vendor and the new vendor is Health Education Systems, Inc. (HESI). Both tests have the same content, however for student accessibility and affordability, HESI is the preferred vendor. Either NLN or HESI will be accepted for admission applications until January 2014; after that date, the HESI test will completely replace the NLN.

   CCE/Avocational Course Dictionary Actions November 20, 2012 through January 17th

New Avocational and CCE Courses	Title	Clock Hours
BEO0381	Grant Writing Made Easy	12
CWO0275	Photoshop for ESL	12
CWO0276	Introduction to Digital Video Editing with Adobe Premiere	12
CWO0277	Internet Business Foundations Exam	1
CWO0278	CIW Network Technology Associate Exam	1
CWO0279	Site Development Associate Exam	1
HEO0234	The Progressive Afterschool Director Institute	15
HRO0182	Leading From Where You Are: Understanding Your Leadership Role Within a Team	6
HRO0183	C.A.S.E. Works! (TM) Success Strategy Builder	4
HRO0184	The Business Bucket List: How to Turn Contacts into Prospects	4
HRO0185	Wired for Your Success! An Introduction to Understanding the Core Values Index (TM) Assessment	6
HRO0186	Dynamic Presentations	8
YCO0517	Advance Writing – ASYC	12
YCO0518	Intermediate Writing – ASYC	12

Revised Avocational and CCE Courses	Title	Changes
EMO0327	Fire Extinguisher Operations for CERT	Update course description; Change special fee from $20 to $30.
FFO0186	Live Fire Training Instructor Refresher	Update course description
FFO0955	Taming the Monster Within	Change clock hours from 16 to 8; change special fee from $120 to $30.
HRO0101	Leading Through Change	Change course title to *Leading Change*.
HRO0102	Leadership: A Step-by-Step Guide to Building Leadership Skills	Change course title to *Leadership Skills*.
HRO0129	Fundamentals of Strategic Marketing	Change course title to *Strategic Marketing*.
HRO0175	Time Management for Multiple Responsibilities	Change course title to *Time Management*; Revise course description.
HRO0176	The Professionals' Series	Change course title to *Professionals' Series:*

		Leadership, Communication and Problem Solving.
HRO0177	Fundamentals of Strategic Planning	Change course title to *Strategic Planning.*
HRO0178	Mindfulness Stress Reduction in the Workplace	Change course title to *Stress Management.*
HRO0179	Overcoming Obstacles in the Path to Professionals Success	Change course title to *Overcoming Obstacles.*
HRO0180	Exploring and Developing Your Personal Abilities in the Workplace	Change course title to *Increase Your Personal Abilities.*
HRO0201	Introduction to Leading Through Change	Change course title to *Introduction to Leading Change*; Update course description.
HRO0202	Intro to Leadership: A Step-by-Step Guide to Building Leadership Skills	Change course title to *Intro Leadership Skills*; Update course description.
HRO0229	Introduction to Fundamentals of Strategic Marketing	Change course title to *Introduction to Strategic Marketing.*
HRO0277	Introduction to Fundamentals of Strategic Planning	Change course title to *Introduction to Strategic Planning*; Update course description.
ORO0214	Water Treatment Plant Operation, "B" License Level	Change clock hours from 130 to 80.

Minutes Corrections

9/27/2012 IV.D.1- NUR2712C Nursing 4 Clinical (Remove prerequisite of SYG 2000 which was removed from the AS program requirements in 2010.) This change was made effective January 2013 rather than August 2013.
9/27/2012 IV. D.2- SON1112 Abdominal Sonography 2 (Change prerequisites from SON1111, SON1121, SON1614 to SON1111(should be SON1121), pre/coreqs from SON1001, SON1122, SON1618 to SON1000, SON1121, SON1618 and limit to program codes 6312, 2313)

III. Old Business

    Discussion:

    Data sources consulted: Curriculum Support Documents

    Action:

IV. New Business   **Credits/Clock Hours**

    A. BS Nursing

Revised Courses   **Effective August 2013**
NUR3119 Heritage of Nursing Concepts (Change course learning outcomes and course description)   3
NUR3164 Nursing Research and Informatics (Change course learning outcomes)   3
NUR3678 Nursing Care for the Geriatric Patient and Other Vulnerable Populations (Change course learning outcomes)   3
NUR3825 Nursing Role Transitional Perspective (Change course learning outcomes and course description)   3

Deleted Course   **Effective August 2013**
NUR3145 Pharmacology   3

Program Revision   **Effective August 2013**

Current Nursing BSN S901		Proposed Nursing BSN S901	
LOWER DIVISION REQUIREMENTS		**LOWER DIVISION REQUIREMENTS**	
GENERAL EDUCATION REQUIREMENTS	**CREDITS**	**GENERAL EDUCATION REQUIREMENTS**	**CREDITS**
ENC 1101 College Composition 1	3	ENC 1101 College Composition 1	3
ENC 1102 College Composition 2	3	ENC 1102 College Composition 2	3

SPC 1017	Fundamentals of Speech Communications	3	SPC 1017	Fundamentals of Speech Communications	3
Select two courses from AREA II (Humanities)		6	Select two courses from AREA II (Humanities)		6
AREA III (Mathematics) MAC1105 or MGF1106 or MGF1107		3	AREA III (Mathematics) MAC1105 or MGF1106 or MGF1107		3
AREA III (Mathematics) STA2023 Statistics		3	AREA III (Mathematics) STA2023 Statistics		3
BSC 2085	Anatomy and Physiology 1	3	BSC 2085	Anatomy and Physiology 1	3
MCB 2010	Microbiology	3	MCB 2010	Microbiology	3
PSY 2012	General Psychology	3	PSY 2012	General Psychology	3
Any course from AREA V (Social Science) (AMH/POS)		3	Any course from AREA V (Social Science) (AMH/POS)		3
Select one course from AREA VI (Language/Health)		3	Select one course from AREA VI (Language/Health)		3
Total Required General Education Credits		**36**	**Total Required General Education Credits**		**36**
CORE NURSING COURSES FROM A.S. DEGREE		**30**	**CORE NURSING COURSES FROM A.S. DEGREE**		**30**
LOWER DIVISION COMMON PREREQUISITE COURSES			**LOWER DIVISION COMMON PREREQUISITE COURSES**		
		CREDITS			**CREDITS**
BSC 2085L	Anatomy and Physiology 1 Lab	1	BSC 2085L	Anatomy and Physiology 1 Lab	1
BSC 2086	Anatomy and Physiology 2	3	BSC 2086	Anatomy and Physiology 2	3
BSC 2086L	Anatomy and Physiology 2 Lab	1	BSC 2086L	Anatomy and Physiology 2 Lab	1
CHM 1032	Principles of Chemistry	3	CHM 1032	Principles of Chemistry	3
DEP 2004	Human Growth and Development	3	DEP 2004	Human Growth and Development	3
HUN 1201	Elements of Nutrition	3	HUN 1201	Elements of Nutrition	3
MCB 2010L	Microbiology Lab	1	MCB 2010L	Microbiology Lab	1
AA Elective Course		**3**	**AA Elective Course**		**3**
Total Lower Division Common Prerequisite Courses		**18**	**Total Lower Division Common Prerequisite Courses**		**18**
Total Lower Division Credits		**84**	**Total Lower Division Credits**		**84**
UPPER DIVISION REQUIREMENTS			**UPPER DIVISION REQUIREMENTS**		
COMMON CORE COURSES		**CREDITS**	**COMMON CORE COURSES**		**CREDITS**
Required for all concentration areas			Required for all concentration areas		
NUR 3825	Nursing Role Transitional Perspective	3	NUR 3825	Nursing Role Transitional Perspective	3
~~NUR 3145~~	~~Pharmacology~~		NUR 4107	Nursing Perspectives/Global Trends	3
-or-			NUR 3125	Pathophysiology for Clinical Nursing Practice	3
NUR 4107	Nursing Perspectives/Global Trends	3	NUR 3119	Heritage of Nursing Concepts	3
NUR 3125	Pathophysiology for Clinical Nursing Practice	3	NUR 3164	Nursing Research and Informatics	3
NUR 3119	Heritage of Nursing Concepts	3	NUR 3069	Advanced Health Assessment	3
NUR 3164	Nursing Research and Informatics	3	NUR 3678	Nursing Care for the Geriatric Patient and	
NUR 3069	Advanced Health Assessment	3		Other Vulnerable Populations	3
NUR 3678	Nursing Care for the Geriatric Patient and		NUR 4847	Clinical Decision Making/Critical Thinking	3
	Other Vulnerable Populations	3	NUR4655	Nursing in a Multicultural Society	3
NUR 4847	Clinical Decision Making/Critical Thinking	3	NUR 4827	Leadership and Management	
NUR4655	Nursing in a Multicultural Society	3		in Professional Nursing	3
NUR 4827	Leadership and Management		NUR 4636	Community Health Nursing	3
	in Professional Nursing	3	NUR 4945	Nursing Capstone Experience	3
NUR 4636	Community Health Nursing	3	**Total Upper Division Credits**		**36**
NUR 4945	Nursing Capstone Experience	3	**TOTAL PROGRAM CREDITS**		**120**
Total Upper Division Credits		**36**			
TOTAL PROGRAM CREDITS		**120**			

Justification: As the RN-BSN is a completion program and nurses who are admitted have satisfied the requirements for the completion of a pharmacology course, it was decided to remove NUR 3145 from the current RN-BSN curriculum. The pharmacology requirement will now be part of the associate degree entry requirement.

Discussion:

Data sources consulted: Curriculum Support Documents

Action:

B. **Certificate of Professional Preparation - Project Management (under Bachelor of Applied Science-Information Management T801/T803)**

New Program   **Effective August 2013**

Certificate of Professional Preparation - Project Management (XXXX)		Credits: 21
ISM3314	Project Management (existing course)	3
ISM4313	Managing IT Integration (to be development)	3
ISM4316	Project and Change Management (to be development)	3
ISM4524	IT Project Schedule & Cost Control (to be development)	3
MAN4043	Quality Management Control (to be development)	3
MAN4574	Acquisitions Management (to be development)	3
MNA4039	Project Risk Management (to be development)	3
		Total Program Credits: 21

Program Learning Outcomes	Program Learning Outcome #1 Examine the role of project managers in contrast to traditional management methodologies and practices. Program Learning Outcome #2 Describe the elements of the project life cycle to include initiating, planning, executing, monitoring & controlling, and closing. Program Learning Outcome #3 Design and execute project plans utilizing industry tools, techniques, and processes Program Learning Outcome #4 Analyze and manage trade-offs in project scope, cost, and quality Program Learning Outcome #5 Recognize, evaluate, prioritize, and mitigate project risks Program Learning Outcome #6 Employ analytical skills and critical thinking to capture complex business requirements establishing work breakdown structure, cost estimates, scheduling, and resource allocation Program Learning Outcomes #7 Articulate strategies to lead and assess project team members optimizing performance and resolving conflicts

Justification: The College worked with local chambers of commerce and other community agencies to survey employers in Palm Beach County regarding their need for employees. Of the 78 local companies that responded, 55% indicated a need for employees with a concentration/certification in project management. Among those who indicated some need, when asked approximately how many people they might employ, the most common response was between 1 and 5 employees In addition, 88% indicated that there were promotion opportunities for employees who gained the accreditation.

Project management is the discipline of planning, organizing, managing, leading and controlling resources to achieve specific goals. Project managers are valuable in a wide range of industries including information technology, engineering, construction, business and management. Thus, there are numerous job opportunities for graduates with this credential. In a survey sent to students in Palm Beach State programs that would articulate to the project management certificate, 77% of those that responded expressed some interest in obtaining a credential in project management.

The Florida Agency for Workforce Innovations (AWI) tracks current jobs by Standard Occupational Classification (SOC) codes and projects job demand by region. The most current projections cover the period from 2011-2019. AWI projections for Palm Beach County in occupations relevant to project management indicate that there will be 1,817 annual

openings between 2011 and 2019 (Table 5). Baccalaureate production in Palm Beach County in 2010-2011 for degrees that offer a specialization in project management was 567 (Table 6). Thus, there is a substantial gap between anticipated need and training opportunities, with only 31% of the average annual projected need currently being trained. No local educational institution currently offers a CPP in project management.

The Project Management Institute (PMI) offers a number of project management certifications. Among those, the PMI's Project Management Professional (PMP) credential is the most important industry-recognized certification for project managers. Globally recognized and demanded, the PMP® demonstrates the experience, education and competency to lead and direct projects.

Discussion:

Data sources consulted: Curriculum Support Documents

Action:

C. **AA Courses**

Physics

New Course   **Effective May 2013**
PHY2048   Honors Physics with Calculus 1 (Four lecture credits, Prerequisite: Admission to the Honors
    College, MAC 2311(with a grade of C or higher), corequisite PHY2048L (with a grade of C
    or higher))   4

Justification: This course development is being done in order to expand the Honors offerings at the College and to make this course will be offered as part of the Math Science Institute Program at the Palm Beach Gardens Campus.   It has the approval of the Physics Cluster and the Honors Advisory Committee.

Discussion:

Data sources consulted: Curriculum Support Documents

Action:

D. **Motion to Dismiss**

Discussion:

Action:

The Curriculum agendas and documentation are at http://intranet.pbcc.edu/AcadServ/CurriculumMaterials.asp and Curriculum Minutes http://www.palmbeachstate.edu/curriculum-development/minutes.aspx are posted online.

The Curriculum Committee meetings will be held in ETA 101 in Lake Worth and will be available for members and presenters in the reserved conference rooms at the other college locations. (Belle Glade CRA 105.3, Boca Raton AD 406, Lake Worth ETA 101, and Palm Beach Gardens AD 207)

Location Attendance

Location	Committee	Presenters	Observers		
			Faculty	Staff	Administrators
BG					
BR					
LW					
PBG					

Attendance	Faculty
	Tracy Ciucci, Health-Second Year LW

	Sabrina Greenwell, Education-First Year LW
	Peggy Holmes-DeGraw, Nursing First Year LW
	Stacey Landsdoff, Cosmetology-Second Year LW
	Judy Maxwell, Aeronautical Science-First Year LW
	Marilee McGaughey, Dental Hygiene-First Year LW
	Anthony Piccolino, Mathematics-Second Year PBG
	Rolando Rueda-De-Leon, BAS Information Management-Second Year LW
	Lystra Seeneth, Social Sciences-Second Year LW
	Mike Sfiropuolos, English for Academic Purposes-Second Year LW
	Lee Streicher, Criminal Justice-Second Year, LW, CHAIR
	Administrative Members
	Michael Foster, Academic Dean-First Year, BR
	Sheri Goldstein, Assistant Dean Student Services-First Year BG
	Susan Kadir, District Financial Aid Director
	Edward Mueller, District Registrar
	Robert Van Der Velde, Associate Academic Dean-First Year PBG
	Kathy Gamble, Academic Services (Non-voting)
	Ginger Pedersen, Dean- Academic Services (Non-voting)

Presenters:
Guests:

Degree Type	Program Action			Course Action		
	New	**Rev**	**Delete**	**New**	**Rev**	**Delete**
BAS/BS						
AA						
AS						
ATC						
ATD						
CCC						
College Prep						
PSAV						
TOTAL						