



## **AGENDA/MEETING MINUTES**

**October 27, 2009**

**1:30 – 3:00 p.m.**

**Lake Worth Campus**

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**ITEM 1.** Please review your cluster's courses on the new course outlines database at <http://www.pbcc.edu/x17364.xml>. Please check the information that was submitted from your cluster.

Discussion: The cluster members had checked the new course outlines and accepted them.

Data/data source: (where appropriate)

Action: None

**ITEM 2.** **Anthropology Supplement and Sociology Text**

Discussion: The members discussed the supplement requested by the Anthropology adjunct instructor and decided to accept it and add it to the book order.  
The cluster members discussed the sociology text and wanted to keep the three-year cycle before texts could be changed. Mitch Kass will negotiate the price with the sales representative to make sure it is kept low.

Data/data source: (where appropriate)

Action: Order the supplement to accompany the text book. Continue negotiating prices of textbooks.

### **OTHER.**

#### **Attendance:**

Dr. S Richmond,

Dr. M. Kass

Prof. L. Seenath

Prof. F. Mossadeghi

Dr. A. Raza

Submitted by: Asif Raza

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[name], Scribe Asif Raza

c. Minutes Distribution List