

# PALM BEACH STATE COLLEGE

## CHILDCARE/EDUCATION CLUSTER CLUSTER MINUTES

Tuesday October 29, 2013

1:00 – 4:00 p.m.

Lake Worth Campus-SS 2214

---

**ITEM 1. Proposal to develop a new course ECTXXXX-Curriculum Construction-CTE (Susy Martinez-White)**

**Discussion:** Susy Martinez-White distributed a handout to the cluster members and provided an overview of the School District certification for Career & Technical Educators. Some of the CTE teachers have Bachelor degrees and some do not. Four (4) of the classes needed for certification are a direct match to those offered by the Institute of Teacher Ed. The State has approved the college to develop (2) courses: 1) Curriculum Construction for CTE (3 hours); and 2) Introduction to Special Education (EEX2010-already approved and developed).

Data/data source: Handout-*Career and Technical (Vocational) Educators Certificate*

**Action:** The proposal was passed unanimously by the cluster to develop Curriculum for CTE (3 hours).

*Susy Martinez-White will prepare the required documentation to develop the new course to present to the Curriculum Committee for approval.*

**ITEM 2. Proposal to change entrance requirements for TCP applicants (Jennifer Germano)**

**Discussion:** Jennifer proposed a change to the entrance requirements for the Teacher Certification Program (TCP). Jennifer Germano provided the cluster with an overview of the current entrance requirements for the program along with the pros and cons of the proposed change.

Current Entrance Requirements

- GPA 2.5 or higher
- Valid SOE or Temporary Certificate
- Current Resume and Teaching Philosophy
- Application to college and TCP
- FEAPs self-survey

**\*The proposed addition to these requirements would be a passing score on the GKT, General Knowledge Exam for (Reading, English, Essay & Math.)**

**Pros**

- This requirement would help to ensure that students entering are program are capable of completing the Rubric assignments to PBSC and FLDOE standards.
- This would help to ensure that we are excepting applicants that are serious about becoming educators and will in turn help our completer numbers.

- Student must take and pass this exam to exit our program. We are only pushing this requirement up as a priority which will in turn benefit all TCP staff and instructors.
- Professional Development may see an increase in the number of students that are taking the GKT prep classes.
- We would not need to require students to take Celt and Pert as passing scores from the GKT would prove their ability to read and write to program standards.

### Cons

- This would initially effect our enrollment as we prepare students to take and pass this exam.
- Not all institutions require GKT to enter their programs.
- All entrance and promotional materials will need to be updated.

Susan Caldwell asked Jennifer to provide data on the numbers that could be negatively impacted by the addition of the proposed new entrance requirement; data was not available at this time. Colleen Fawcett asked if there is anything in the seven (7) EPI classes that assist students pass the GKT. The EPI classes do not assist the students with the GKT but do address the FEAPs in which the Professional Educators Exam is developed to assess. Jennifer explained that the courses teach classroom strategies not writing, reading or ESOL. Jennifer explained that this new addition to our process will help to prove that our students entering the program are ready to not only be teachers in the K-12 classroom while they are working through the TCP. It would also ensure they are prepared to meet the high standards FLDOE and TCP have set for them to exit the program and earn their Professional Teaching Certificate.

Data/data source: Below are examples of other EPI's that require GKT to enter. This is just a couple of them as there are more throughout the state.

<http://valenciacollege.edu/epi/>

[http://www.sfcollege.edu/epi/?section=application\\_process](http://www.sfcollege.edu/epi/?section=application_process)

<http://www.hccfl.edu/departments/epi/how-to-enroll-in-the-program.aspx>

**Action:** Susan Caldwell made a motion that the GKT (General Knowledge Test) be added as a pre-requisite for the program. The motion was passed unanimously by the cluster.

*Jennifer Germano will prepare the necessary documentation for changes to a program which will be submitted to the Curriculum Committee for approval.*

### **ITEM 2. Discussion on ESOL Endorsement (Debra Trigoboff)**

**Discussion:** Debra Trigoboff led a discussion on the proposal to develop an ESOL Endorsement. By adding this endorsement program at Palm Beach State College, we would be offering a required service to the teachers in our area so that they would be prepared to educate the large population of ESOL students who need qualified instructors to facilitate successful learning in the classroom. The proposed five (5) TESOL courses would be at the 3000 & 4000 level. Susan Caldwell pointed out that PBSC does not have approval to offer courses at that level. Susy Martinez-White mentioned that the School District is currently offering the ESOL Endorsement to teachers for free. Susan Caldwell suggested that Susy and Debra work together to determine the needs of the School District; work with Kathy Gamble to see if we could offer the courses at the lower level.

Data/data source: (where appropriate)

**Action:** *Susy Martinez-White and Debra Trigoboff will meet with the School District staff to determine ESOL needs, as well as, meet with Kathy Gamble to research if PBSC can offer courses at the lower level.*

Attendance:

Lucia Adrian	Kimberly Allen	Susan Caldwell	Eliana Carvalho-Mukherjee	Colleen Fawcett
Jennifer Germano	Luisa Hernandez	Grace Kolbe	Susy Martinez-White	Debra Trigoboff
Casey Wilbanks				

Submitted by:

Sheila Scott-Lubin

Kimberly Allen

Scribe

c. Minutes Distribution List