

PALM BEACH STATE COLLEGE

CLUSTER MEETING MINUTES ENGLISH March 24, 2011 1:30- 3:00 BA 204

ITEM 1: Info on Writer's Symposium

Discussion: Writer's Symposium April 29, 2011

ITEM 2: Cluster Approval of Texts for Comp I and Comp II

Discussion: Final Cluster approval for supplemental texts for adjuncts

Action: ENC 1101 the two texts: *Writing with a Thesis* and *Remix*- passed unanimously
ENC 1102 the Two texts: *Literature and the Writing Process* and *Everything's an Argument*- 16 for, 5 against, 1 abstain

ITEM 3: Revote for courses to become GEN ED

Discussion: Although previous vote had been taken for the Jewish American Literature and the Survey of Lit Humor, the vote count did not appear in cluster minutes.

Action: Revote- both courses approved unanimously

Item 4: Research in ENC 1101

Discussion: A. Presentation on Information Literacy given by Connie Tuisku.
Information Literacy could be embedded in all courses.
B. APA / MLA- suggestion that the English department work with other departments to be specific in the instructions given to students in regards to documentation in the papers.
Also suggested that the primary text of the 1101 class be used to teach citation and documentation- for the learning outcomes this could be called Primary Source Analysis.
C. Discussion as to whether there should be a specific Com II class for Business Majors- no conclusion reached

Action: none

Item 5: Limiting Amount of Literature Taught in 1102

Discussion: As has been mentioned in many past Cluster Meetings, in 1102 literature should be only one component of the class.

Action: A call was made for those who had suggestions to email them to the Cluster Chair.

Item 6: Developmental Ed info from the state as it relates to Comp I

Discussion: PERT Test to replace the CLAST Test. . May the testing will begin. The question was asked if the college would be able to set its own test scores. The answer was no. Must go by state placement number.

It was suggested that the prep learning outcomes be reconsidered. Do the outcomes match what is needed in 1101?

If the student does not do well on a diagnostic essay given at the beginning of 1101 a form could be given to the student. The form would offer four suggestions. 1. Withdrawal 2. Return to prep 3. Weekly tutoring sessions 4. Audit the class

Suggestion was made that a bridge course be added between Prep and 110. The bridge course would be worth 4 credits and have a lab component. In the first 1101 class a diagnostic essay would be given and by the second class the student would be funneled to the bridge class if necessary.

Action: More suggestions needed for what to do with students who are not prepared. 2 people from each campus to email ideas.

Item 7: Honors Courses on Different Campuses

Discussion: The question was raised whether offering honors courses on one particular campus would affect enrollment on other campuses.

Action: Honors Coordinator will be asked to attend the next cluster meeting to address concerns about scheduling.

Item 8: Anti-Plagiarism Policy

Discussion: The question was raised if the cluster could agree on consequences for blatant plagiarism. Should there be a blanket policy included in syllabus?
The PTLC is working on anti-plagiarism policy but it will take at least a year

Action: None

Item 9: Discipline Specific Ethics that are currently being used in English courses

Discussion: No discussion

Action: Request for examples to be sent to Pat

Item 10: Information Literacy

Discussion: How is the English Faculty approaching information literacy through assignments, projects or activities?

Action: Request for examples to be sent to Pat.

Item 11: General Education Assessment Committee areas targeted for improvement: communications and critical thinking

Discussion: Discussion points provided by the Gen Ed Assessment Committee as to how the cluster can support the proposed improvement strategies and other strategies that can be carried out in the classroom were given some general discussion. No concrete suggestions provided

Item 12: Cluster Chair and Scribe for next year

Action: Misi Stonecipher unanimously voted Cluster Chair
Tracy Klass nominated to be scribe. She accepted via email.

Submitted by:

Melissa Stonecipher

Scribe

c. Minutes Distribution List