



## **HEALTH/PE MEETING MINUTES**

**October 27, 2009**

**1:30 – 3:00 p.m.**

**DH 105, Lake Worth Campus**

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### **ITEM 1. Approval of Cluster Minutes from March 24, 2009**

Discussion: Minutes from the last meeting required some additions.

Data/data source: (where appropriate)

Action: Brian will make the necessary changes and submit the minutes.

### **ITEM 2. Election of Chair and Scribe**

Discussion: Tracy Ciucci graciously offered to be the cluster scribe and Bob Rajcoomar was nominated to be Cluster Chair. .

Data/data source: (where appropriate)

Action: Both nomination were passed unanimously

### **ITEM 3. Please review your cluster's courses on the new course outlines database at <http://www.pbcc.edu/x17364.xml>. Please check the information that was submitted from your cluster.**

Discussion: Courses in the Health/PE area were reviewed by cluster. Amendments were required for HSC 2100. "Special fee required" needs to be deleted in the course description. HSC 1101 and HSC 2204 require the addition of "A grade of C or higher is required for this course to be used as a General Education course" in the course description. Randy Gailey discussed making changes to PEO 1031C.

Data/data source: (where appropriate)

Action: Paula will contact Kathy Gamble with the changes to the HSC courses. Randy will make the necessary changes to PEO 1031C and contact Kathy Gamble.

### **ITEM 4. Challenge Exam Update**

Discussion: HSC 2100 has a new textbook for the fall, so the challenge exam requires reviewing. The rationale for the Challenge exam was discussed. In addition, it was discussed if it was requirement to offer the Challenge exam as an option for students.

Data/data source: (where appropriate)

Action: Dean Wiley will contact Ginger Pederson about the Challenge exam requirement and inform the cluster with the response.

**ITEM 5. Quality Enhancement Plan (QEP) for SACS**

Discussion: QEP was introduced and cluster watched the video provided by Karen Pain.

Data/data source: (where appropriate)

Action: Cluster will continue discussing ideas pertaining to student learning enhancement. Ideas will be directed to Karen Pain and the QEP website.

**OTHER. Max Faquir will continue to be the Textbook Liason.**

**Attendance:**

Paula Myslivecek  
Rick Madson  
Randy Gailey  
Bob Rajcoomar  
Jeanne Boone  
Brian Findley  
Tracy Ciucci  
Barbara Goldberg  
Ed Wiley

Absent: Max Faquir

Submitted by: Tracy Ciucci

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[name], Scribe

c. Minutes Distribution List