

STRATEGIES CLUSTER MINUTES
Wednesday, October 27, 2010
12:00 – 3:00 p.m.
Lake Worth Campus

ITEM 1. Connie Staley's presentation

Discussion: Presentation and question-and-answer session by Connie Staley including her ideas for covering different course topics

Data/data source: Materials provided by presenter

Action: N/A

ITEM 2. What specific measures has your faculty instituted to reduce the incidence of plagiarism? Has the faculty noticed that plagiarism is increasing among students?

Discussion: All faculty include information about plagiarism in the syllabus and cover it in class. Many craft assignments aimed to reduce the possibility of plagiarism and/or to underscore the importance of crediting one's sources. The current textbook also covers the topic, as does the library orientation that many classes attend.

Data/data source: N/A

Action: N/A

ITEM 3. Rotating system for chair

Discussion: The group agreed to rotate the campus from which the cluster chair is chosen each time, in the following order: LW, PBG, BG, BR, LW, PBG, BR, LW, PBG, BR, LW, PBG, BG, BR.

Data/data source: N/A

Action: Future selection of cluster chairs will follow this rotation.

ITEM 4. Textbook timeline

Discussion: We have been using the current text since Fall 2007. Some members of the cluster are ready to look at other books. Cluster agreed that full-time faculty teaching distance learning may continue to use the current book even if a change is decided upon.

Data/data source: N/A

Action: Faculty will begin examining other textbooks right away and will let the group know via e-mail if a particular book appears to merit consideration. Monica will e-mail the group in January to get each person's top 3 picks so all can be prepared for a vote at the spring cluster meeting.

ITEM 5. FYE conference, other conferences

Discussion: NADE conference: Washington, DC, Feb. 23-26, 2011
TASS conference: Ft. Lauderdale, March 20-23, 2011
FYE conference: Atlanta, Feb. 4-8, 2011
The following members expressed interest in attending FYE: Monica, Joyce, Pam, Sophia, Jeannette, and Vanger. The publisher will send 4 people.
The publisher also has agreed to host a Saturday spring workshop.

Data/data source: N/A

Action: Pam and Vanger will apply for S & PD funding for FYE. Monica will contact Richard Resch about FYE and to begin planning a spring workshop for a Saturday in late March.

ITEM 6. Faculty/Student portal

Discussion: The cluster wishes to thank Cindy Johnson for the work she has done on the "portal," including the PowerPoint presentations on which she did such a great job.

Development of the "student portal" has lagged. Students pay for "custom media" in the price of the textbook. They have access to this type of information through the site they can access without an additional fee.

Data/data source: N/A

Action: We will discontinue the "student portal" if we keep the same book for fall. Discussion of developing our own resource of this type was tabled until the fall book decision is made.

ITEM 7. Dual enrollment final exam

Discussion: Faculty at the Palm Beach Gardens campus developed a common final exam which will be used to meet the final exam requirement for dual-enrollment classes taught at the high schools.

Data/data source: N/A

Action: Thanks to the generosity of the test developers, this test will be shared with the Lake Worth-based dual-enrollment high school classes.

ITEM 8. Learning outcomes: Academic Advising

Discussion: The cluster agreed that “Academic Advising” be listed as one of the college resources in the learning outcomes.

Data/data source: SLS 1501 learning outcomes

Action: Monica will request the change.

ITEM 9. Common educational planning assignment

Discussion: Monica briefly explained the history and status of the project to create a common educational planning assignment.

Data/data source: N/A

Action: If all goes as planned, the assignment will be piloted at Lake Worth in spring 2011.

Other: The cluster is delighted officially welcome its new members: Pam Mason-Egan, Magdala Ray, and Jeannette Sullivan!

Attendance: Freddie Bennett, Della Calcagni, Colleen Courtney, Monica Hamlin, Joyce Kevetos, Richard Marshall, Pam Mason-Egan, Sophia Munro, Magdala Ray, Vanger Simmons, Jeannette Sullivan

Submitted by:

Monica Hamlin

Chair & Scribe

c. Minutes Distribution List